Live Oak Lake
Community Development District

Agenda

April 3, 2024

AGENDA

Live Oak Lake

Community Development District

219 E. Livingston St., Orlando, FL 32801
Phone: 407-841-5524

March 27, 2024

Board of Supervisors
Live Oak Lake
Community Development District

Dear Board Members:

The regular meeting of the Board of Supervisors of **Live Oak Lake Community Development District will be held Wednesday, April 3, 2024, at 2:30 PM at the West Osceola Branch Library, 305 Campus Street, Celebration, FL 34747.**

Those members of the public wishing to attend the meeting can do so using the information below:

Zoom Video Link: https://us06web.zoom.us/j/83613541694
Zoom Call-In Information: 1-305-224-1968
Zoom ID: 836 1354 1694

Board of Supervisors Meeting

1. Roll Call
2. Public Comment Period
3. Approval of Minutes of the February 7, 2024 Board of Supervisors Meeting
4. Presentation of Series 2016 Arbitrage Rebate Report
5. Ratification of Series 2016 Engagement Letter for Arbitrage Rebate Services
6. Staff Reports
    - A. Attorney
    - B. Engineer
    - C. Field Manager's Report
        - i. Consideration of Proposals for Landscape Services
            - a. Blade Runners
            - b. Helping Hand Lawn Care
            - c. Juniper
            - d. Prince and Sons
            - e. Rotolo Consultants, Inc. (RCI)
            - f. United Land Services
            - g. Yellowstone Landscape
    - D. District Manager's Report
        - i. February and March Check Registers
        - ii. February and March Balance Sheets
7. Other Business
8. Supervisors Requests
9. Adjournment

MINUTES

to be provided under
separate cover

SECTION IV

LLS Tax Solutions Inc.
2172 W. Nine Mile Rd.
#352
Pensacola, FL 32534
Telephone: 850-754-0311
Email: liscott@llstax.com

March 21, 2024

Ms. Tricia Adams
Live Oak Lake Community Development District
c/o Governmental Management Services-CF, LLC
219 East Livingston Street
Orlando, Florida 32801

$15,550,000
Live Oak Lake Community Development District
Capital Improvement Revenue Bonds, Series 2016
("Bonds")

Dear Ms. Adams:

Attached you will find our arbitrage rebate report for the above-referenced Bonds for the annual period ended August 17, 2023 ("Computation Period"). This report indicates that there is no cumulative rebatable arbitrage liability as of August 17, 2023.

The Bonds were also reviewed for compliance with IRS Yield Restriction rules as described in Treasury Regulations §1.148-2.

The next annual arbitrage rebate calculation date is August 17, 2024. We have provided an engagement letter for the next Computation Period for you to sign and return. If you have any questions or comments, please do not hesitate to contact me at (850) 754-0311 or by email at liscott@llstax.com.

Sincerely,

Linda L. Scott

Linda L. Scott, CPA

cc: Ms. Scott Schuhle, US Bank

Live Oak Lake Community Development District

$15,550,000 Live Oak Lake Community Development District Capital Improvement Revenue Bonds, Series 2016

For the period ended August 17, 2023

LLS Tax Solutions Inc.
2172 W. Nine Mile Rd.
#352
Pensacola, FL 32534
Telephone: 850-754-0311
Email: liscott@llstax.com

March 21, 2024

Live Oak Lake Community Development District
c/o Governmental Management Services-CF, LLC
219 East Livingston Street
Orlando, Florida 32801

Re: $15,550,000 Live Oak Lake Community Development District Capital Improvement Revenue Bonds, Series 2016 ("Bonds")

Live Oak Lake Community Development District ("Client") has requested that we prepare certain computations related to the above-described Bonds for the period ended August 17, 2023 ("Computation Period"). The scope of our engagement consisted of the preparation of computations to determine the Rebatable Arbitrage for the Bonds for the Computation Period as described in Section 148(f) of the Internal Revenue Code of 1986, as amended ("Code"), and this report is not to be used for any other purpose.
In order to prepare these computations, we were provided by the Client with and have relied upon certain closing documents for the Bonds and investment earnings information on the proceeds of the Bonds during the Computation Period. The attached schedule is based upon the aforementioned information provided to us. The assumptions and computational methods we used in the preparation of the schedule are described in the Summary of Notes, Assumptions, Definitions and Source Information. A brief description of the schedule is also attached.

The results of our computations indicate a negative Cumulative Rebatable Arbitrage of $(704,481.57) at August 17, 2023. As such, no amount must be on deposit in the Rebate Fund nor remitted to the United States Government.

As specified in the Form 8038G, the calculations have been performed based upon a Bond Yield of 4.6477%. Accordingly, we have not recomputed the Bond Yield.

The scope of our engagement was limited to the preparation of a mathematically accurate Rebatable Arbitrage for the Bonds for the Computation Period based on the information provided to us. The Rebatable Arbitrage has been determined as described in the Code, and regulations promulgated thereunder ("Regulations"). We have no obligation to update this report because of events occurring, or information coming to our attention, subsequent to the date of this report.

LLS Tax Solutions Inc.

SUMMARY OF NOTES, ASSUMPTIONS, DEFINITIONS, SOURCE INFORMATION, AND DESCRIPTION OF SCHEDULE

Live Oak Lake Community Development District
March 21, 2024
$15,550,000 Capital Improvement Revenue Bonds, Series 2016
For the period ended August 17, 2023

NOTES AND ASSUMPTIONS

1. The issue date of the Bonds is August 18, 2016.

2. The end of the first Bond Year for the Bonds is August 17, 2017.

3. Computations of yield are based upon a 31-day month, a 360-day year and semiannual compounding.

4. We have assumed that the only funds and accounts relating to the Bonds that are subject to rebate under Section 148(f) the Code are shown in the attached schedule

5. For investment cash flow purposes, all payments and receipts are assumed to be paid or received, respectively, as shown in the attached schedule. In determining the Rebatable Arbitrage for the Bonds, we have relied on information provided by you without independent verification, and we can therefore express no opinion as to the completeness or suitability of such information for such purposes. In addition, we have undertaken no responsibility to review the tax-exempt status of interest on the Bonds.

6. We have assumed that the purchase and sale prices of all investments as represented to us are at fair market value, exclusive of brokerage commissions, administrative expenses, or similar expenses, and representative of arms' length transactions that did not artificially reduce the Rebatable Arbitrage for the Bonds, and that no "prohibited payments" occurred and no "imputed receipts" are required with respect to the Bonds.

7. Ninety percent (90%) of the Rebatable Arbitrage as of the next "computation date" ("Next Computation Date") is due to the United States Treasury not later than 60 days thereafter ("Next Payment Date"). (An issuer may select any date as a computation date, as long as the first computation date is not later than five years after the issue date, and each subsequent computation date is no more than five years after the previous computation date.) No other payment of rebate is required prior to the Next Payment Date. The Rebatable Arbitrage as of the Next Computation Date will not be the Rebatable Arbitrage reflected herein but will be based on future computations that will include the period ending on the Next Computation Date. If all of the Bonds are retired prior to what would have been the Next Computation Date, one hundred percent (100%) of the unpaid Rebatable Arbitrage computed as of the date of retirement will be due to the United States Treasury not later than 60 days thereafter.

8. For purposes of determining what constitutes an "issue" under Section 148(f) of the Code, we have assumed that the Bonds constitute a single issue and are not required to be aggregated with any other bonds.

SUMMARY OF NOTES, ASSUMPTIONS, DEFINITIONS, SOURCE INFORMATION, AND DESCRIPTION OF SCHEDULE

Live Oak Lake Community Development District
March 21, 2024
$15,550,000 Capital Improvement Revenue Bonds, Series 2016
For the period ended August 17, 2023

NOTES AND ASSUMPTIONS (cont'd)

9. The accrual basis of accounting has been used to calculate earnings on investments. Earnings accrued but not received at the last day of the Computation Period are treated as though received on that day. For investments purchased at a premium or a discount (if any), amortization or accretion is included in the earnings accrued at the last day of the Computation Period. Such amortization or accretion is computed in such a manner as to result in a constant rate of return for such investment. This is equivalent to the "present value" method of valuation that is described in the Regulations.

10. No provision has been made in this report for any debt service fund. Under Section 148(f)(4)(A) of the Code, a "bona fide debt service fund" for public purpose bonds issued after November 10, 1988 is not subject to rebate if the average maturity of the issue of bonds is at least five years and the rates of interest on the bonds are fixed at the issue date. It appears and has been assumed that the debt service fund allocable to the Bonds qualifies as a bona fide debt service fund, and that this provision applies to the Bonds.

11. The Series 2016 Bonds were issued in an aggregate principal amount of $15,550,000 for the purpose of: (i) financing the cost of acquiring, constructing and equipping assessable improvements; (ii) paying certain costs associated with the issuance of the Series 2016 Bonds; (iii) making a deposit into the Series 2016 Reserve Account for the benefit of all of the Series 2016 Bonds; and (iv) paying a portion of the interest to become due on the Series 2016 Bonds.

12. The Bonds were also reviewed for compliance with IRS Yield Restriction rules as described in Treasury Regulations §1.148-2.

SUMMARY OF NOTES, ASSUMPTIONS, DEFINITIONS, SOURCE INFORMATION, AND DESCRIPTION OF SCHEDULE

Live Oak Lake Community Development District
March 21, 2024
$15,550,000 Capital Improvement Revenue Bonds, Series 2016
For the period ended August 17, 2023

DEFINITIONS

1. *Bond Year*: Each one-year period that ends on the day selected by the Client. The first and last Bond Years may be shorter periods.

2. *Bond Yield*: The yield that, when used in computing the present value (at the issue date of the Bonds) of all scheduled payments of principal and interest to be paid over the life of the Bonds, produces an amount equal to the Issue Price.

3. *Allowable Earnings*: The amount that would have been earned if all nonpurpose investments were invested at a rate equal to the Bond Yield, which amount is determined under a future value method described in the Regulations.

4. *Computation Date Credit*: A credit allowed by the Regulations as a reduction to the Rebatable Arbitrage on certain prescribed dates.

5. *Rebatable Arbitrage*: The excess of actual earnings over Allowable Earnings and Computation Date Credits.

6. *Issue Price*: Generally, the initial offering price at which a substantial portion of the Bonds is sold to the public. For this purpose, 10% is a substantial portion.

SUMMARY OF NOTES, ASSUMPTIONS, DEFINITIONS, SOURCE INFORMATION, AND DESCRIPTION OF SCHEDULE

Live Oak Lake Community Development District
March 21, 2024
$15,550,000 Capital Improvement Revenue Bonds, Series 2016
For the period ended August 17, 2023

SOURCE INFORMATION

Bonds	Source
Closing Date	Certificate as to Arbitrage
Bond Yield	Form 8038G
Investments	**Source**
Principal and Interest Receipt Amounts and Dates	Trust Statements
Investment Dates and Purchase Prices	Trust Statements

SUMMARY OF NOTES, ASSUMPTIONS, DEFINITIONS, SOURCE INFORMATION, AND DESCRIPTION OF SCHEDULE

Live Oak Lake Community Development District
March 21, 2024
$15,550,000 Capital Improvement Revenue Bonds, Series 2016
For the period ended August 17, 2023

DESCRIPTION OF SCHEDULE

SCHEDULE 1 - REBATABLE ARBITRAGE CALCULATION

Schedule 1 sets forth the amount of interest receipts and gains/losses on sales of investments and the calculation of the Rebatable Arbitrage.

$15,550,000 LIVE OAK LAKE COMMUNITY DEVELOPMENT DISTRICT
CAPITAL IMPROVEMENT REVENUE BONDS, SERIES 2016

SCHEDULE 1 - REBATABLE ARBITRAGE CALCULATION

8 / 18 / 2016	ISSUE DATE
8 / 18 / 2021	BEGINNING OF COMPUTATION PERIOD
8 / 17 / 2023	COMPUTATION DATE

DATE	FUND/ACCOUNT	INVESTMENT VALUE AT COMPUTATION DATE	EARNINGS ON INVESTMENTS	OTHER DEPOSITS (WITHDRAWALS)	FUTURE VALUE AT BOND YIELD 4.6477%	ALLOWABLE EARNINGS
8 / 18 / 2021	BEGINNING BALANCE		0.00	252.84	277.14	24.30
12 / 1 / 2022	ACQUISITION/CONSTRUCTION FUND		0.64	0.00	0.00	0.00
1 / 3 / 2023	ACQUISITION/CONSTRUCTION FUND		0.79	0.00	0.00	0.00
2 / 1 / 2023	ACQUISITION/CONSTRUCTION FUND		0.84	0.00	0.00	0.00
3 / 1 / 2023	ACQUISITION/CONSTRUCTION FUND		0.81	0.00	0.00	0.00
4 / 3 / 2023	ACQUISITION/CONSTRUCTION FUND		0.92	0.00	0.00	0.00
5 / 1 / 2023	ACQUISITION/CONSTRUCTION FUND		0.93	0.00	0.00	0.00
6 / 1 / 2023	ACQUISITION/CONSTRUCTION FUND		1.02	0.00	0.00	0.00
7 / 3 / 2023	ACQUISITION/CONSTRUCTION FUND		1.00	0.00	0.00	0.00
8 / 1 / 2023	ACQUISITION/CONSTRUCTION FUND		1.05	0.00	0.00	0.00
		260.84	8.00	252.84	277.14	24.30
8 / 18 / 2021	BEGINNING BALANCE		0.00	956,287.50	1,048,191.28	91,903.78
9 / 1 / 2021	RESERVE FUND		4.11	0.00	0.00	0.00
9 / 2 / 2021	RESERVE FUND		0.00	(4.11)	(4.50)	(0.39)
10 / 1 / 2021	RESERVE FUND		3.98	0.00	0.00	0.00
10 / 4 / 2021	RESERVE FUND		0.00	(3.98)	(4.34)	(0.36)
11 / 1 / 2021	RESERVE FUND		4.12	0.00	0.00	0.00
11 / 2 / 2021	RESERVE FUND		0.00	(4.12)	(4.47)	(0.35)
12 / 1 / 2021	RESERVE FUND		3.98	0.00	0.00	0.00
12 / 2 / 2021	RESERVE FUND		0.00	(3.98)	(4.30)	(0.32)
1 / 3 / 2022	RESERVE FUND		4.12	0.00	0.00	0.00
1 / 4 / 2022	RESERVE FUND		0.00	(4.12)	(4.44)	(0.32)
2 / 1 / 2022	RESERVE FUND		4.12	0.00	0.00	0.00
2 / 2 / 2022	RESERVE FUND		0.00	(4.12)	(4.42)	(0.30)
3 / 1 / 2022	RESERVE FUND		3.72	0.00	0.00	0.00
3 / 2 / 2022	RESERVE FUND		0.00	(3.72)	(3.98)	(0.26)
4 / 1 / 2022	RESERVE FUND		4.12	0.00	0.00	0.00
4 / 4 / 2022	RESERVE FUND		0.00	(4.12)	(4.39)	(0.27)
5 / 2 / 2022	RESERVE FUND		3.98	0.00	0.00	0.00
5 / 3 / 2022	RESERVE FUND		0.00	(3.98)	(4.22)	(0.24)
6 / 1 / 2022	RESERVE FUND		4.11	0.00	0.00	0.00

$15,550,000 LIVE OAK LAKE COMMUNITY DEVELOPMENT DISTRICT
CAPITAL IMPROVEMENT REVENUE BONDS, SERIES 2016

SCHEDULE 1 - REBATABLE ARBITRAGE CALCULATION

8 / 18 / 2016	ISSUE DATE
8 / 18 / 2021	BEGINNING OF COMPUTATION PERIOD
8 / 17 / 2023	COMPUTATION DATE

DATE	FUND/ACCOUNT	INVESTMENT VALUE AT COMPUTATION DATE	EARNINGS ON INVESTMENTS	OTHER DEPOSITS (WITHDRAWALS)	FUTURE VALUE AT BOND YIELD 4.6477%	ALLOWABLE EARNINGS
6 / 2 / 2022	RESERVE FUND		0.00	(4.11)	(4.34)	(0.23)
7 / 1 / 2022	RESERVE FUND		3.98	0.00	0.00	0.00
7 / 5 / 2022	RESERVE FUND		0.00	(3.98)	(4.19)	(0.21)
8 / 1 / 2022	RESERVE FUND		4.12	0.00	0.00	0.00
8 / 2 / 2022	RESERVE FUND		0.00	(4.12)	(4.32)	(0.20)
9 / 1 / 2022	RESERVE FUND		4.12	0.00	0.00	0.00
9 / 2 / 2022	RESERVE FUND		0.00	(4.12)	(4.31)	(0.19)
10 / 3 / 2022	RESERVE FUND		3.98	0.00	0.00	0.00
10 / 4 / 2022	RESERVE FUND		0.00	(3.98)	(4.14)	(0.16)
11 / 1 / 2022	RESERVE FUND		4.12	0.00	0.00	0.00
11 / 2 / 2022	RESERVE FUND		0.00	(4.12)	(4.27)	(0.15)
11 / 4 / 2022	RESERVE FUND		0.40	0.00	0.00	0.00
11 / 7 / 2022	RESERVE FUND		0.00	(0.40)	(0.41)	(0.01)
12 / 1 / 2022	RESERVE FUND		2,408.03	0.00	0.00	0.00
12 / 2 / 2022	RESERVE FUND		0.00	(2,408.03)	(2,487.69)	(79.66)
1 / 3 / 2023	RESERVE FUND		2,982.38	0.00	0.00	0.00
1 / 4 / 2023	RESERVE FUND		0.00	(2,982.38)	(3,068.48)	(86.10)
2 / 1 / 2023	RESERVE FUND		3,175.50	0.00	0.00	0.00
2 / 2 / 2023	RESERVE FUND		0.00	(3,175.50)	(3,255.52)	(80.02)
3 / 1 / 2023	RESERVE FUND		3,043.68	0.00	0.00	0.00
3 / 2 / 2023	RESERVE FUND		0.00	(3,043.68)	(3,108.45)	(64.77)
4 / 3 / 2023	RESERVE FUND		3,440.54	0.00	0.00	0.00
4 / 4 / 2023	RESERVE FUND		0.00	(3,440.54)	(3,499.44)	(58.90)
5 / 1 / 2023	RESERVE FUND		3,474.33	0.00	0.00	0.00
5 / 2 / 2023	RESERVE FUND		0.00	(3,474.33)	(3,521.20)	(46.87)
5 / 3 / 2023	RESERVE FUND		0.00	(1,262.50)	(1,279.37)	(16.87)
6 / 1 / 2023	RESERVE FUND		3,775.01	0.00	0.00	0.00
6 / 2 / 2023	RESERVE FUND		0.00	(3,775.01)	(3,811.32)	(36.31)
7 / 3 / 2023	RESERVE FUND		3,694.59	0.00	0.00	0.00
7 / 5 / 2023	RESERVE FUND		0.00	(3,694.59)	(3,714.45)	(19.86)
8 / 1 / 2023	RESERVE FUND		3,860.15	0.00	0.00	0.00

$15,550,000 LIVE OAK LAKE COMMUNITY DEVELOPMENT DISTRICT
CAPITAL IMPROVEMENT REVENUE BONDS, SERIES 2016

SCHEDULE 1 - REBATABLE ARBITRAGE CALCULATION

8 / 18 / 2016	ISSUE DATE
8 / 18 / 2021	BEGINNING OF COMPUTATION PERIOD
8 / 17 / 2023	COMPUTATION DATE

DATE	FUND/ACCOUNT	INVESTMENT VALUE AT COMPUTATION DATE	EARNINGS ON INVESTMENTS	OTHER DEPOSITS (WITHDRAWALS)	FUTURE VALUE AT BOND YIELD 4.6477%	ALLOWABLE EARNINGS
8 / 2 / 2023	RESERVE FUND		0.00	(3,860.15)	(3,867.55)	(7.40)
8 / 17 / 2023	INTEREST ACCRUAL		2,204.71	0.00	0.00	0.00
		957,229.71	32,120.00	925,109.71	1,016,512.77	91,403.06
		957,490.55	32,128.00	925,362.55	1,016,789.91	91,427.36

ACTUAL EARNINGS	32,128.00
ALLOWABLE EARNINGS	91,427.36
REBATABLE ARBITRAGE	(59,299.36)
FUTURE VALUE OF 8/17/2021 CUMULATIVE REBATABLE ARBITRAGE	(641,306.17)
FUTURE VALUE OF 8/17/2022 COMPUTATION DATE CREDIT	(1,916.04)
COMPUTATION DATE CREDIT	(1,960.00)
CUMULATIVE REBATABLE ARBITRAGE	(704,481.57)

SECTION V

LLS Tax Solutions Inc.
2172 W. Nine Mile Rd.
#352
Pensacola, FL 32534
Telephone: 850-754-0311
Email: liscott@llstax.com

March 21, 2024

Live Oak Lake Community Development District
c/o Governmental Management Services-CF LLC
219 E. Livingston Street
Orlando, Florida 32801

Thank you for choosing LLS Tax Solutions Inc. ("LLS Tax") to provide arbitrage services to Live Oak Lake Community Development District ("Client") for the following bond issue. This Engagement Letter describes the scope of the LLS Tax services, the respective responsibilities of LLS Tax and Client relating to this engagement and the fees LLS Tax expects to charge.

- $15,550,000 Live Oak Lake Community Development District Capital Improvement Revenue Bonds, Series 2016

SCOPE OF SERVICES

The procedures that we will perform are as follows:

- Assist in calculation of the bond yield, unless previously computed and provided to us.
- Assist in determination of the amount, if any, of required rebate to the federal government.
- Issuance of a report presenting the cumulative results since the issue date of the issue of bonds.
- Preparation of necessary reports and Internal Revenue Service ("IRS") forms to accompany any required payment to the federal government.

As a part of our engagement, we will read certain documents associated with each issue of bonds for which services are being rendered. We will determine gross proceeds of each issue of bonds based on the information provided in such bond documents. You will have sole responsibility for determining any other amounts not discussed in those documents that may constitute gross proceeds of each series of bonds for the purposes of the arbitrage requirements.

TAX POSITIONS AND REPORTABLE TRANSACTIONS

Because the tax law is not always clear, we will use our professional judgment in resolving questions affecting the arbitrage calculations. Unless you instruct us otherwise, we will take the reporting position most favorable to you whenever reasonable. Any of your bond issues may be selected for review by the IRS, which may not agree with our positions. Any proposed adjustments are subject to certain rights of appeal. Because of the lack of clarity in the law, we cannot provide assurances that the positions asserted by the IRS may not ultimately be sustained, which could result in the assessment

of potential penalties. You have the ultimate responsibility for your compliance with the arbitrage laws; therefore, you should review the calculations carefully.

The IRS and some states have promulgated "tax shelter" rules that require taxpayers to disclose their participation in "reportable transactions" by attaching a disclosure form to their federal and/or state income tax returns and, when necessary, by filing a copy with the Internal Revenue Service and/or the applicable state agency. These rules impose significant requirements to disclose transactions and such disclosures may encompass many transactions entered into in the normal course of business. Failure to make such disclosures will result in substantial penalties. In addition, an excise tax is imposed on exempt organizations (including state and local governments) that are a party to prohibited tax shelter transactions (which are defined using the reportable transaction rules). Client is responsible for ensuring that it has properly disclosed all "reportable transactions" and, where applicable, complied with the excise tax provision. The LLS Tax services that are the subject of this Engagement Letter do not include any undertaking by LLS Tax to identify any reportable transactions that have not been the subject of a prior consultation between LLS Tax and Client. Such services, if desired by Client, will be the subject of a separate engagement letter. LLS Tax may also be required to report to the IRS or certain state tax authorities certain tax services or transactions as well as Client's participation therein. The determination of whether, when and to what extent LLS Tax complies with its federal or state "tax shelter" reporting requirements will be made exclusively by LLS Tax. LLS Tax will not be liable for any penalties resulting from Client's failure to accurately and timely file any required disclosure or pay any related excise tax nor will LLS Tax be held responsible for any consequences of its own compliance with its reporting obligations. Please note that any disclosure required by or made pursuant to the tax shelter rules is separate and distinct from any other disclosure that Client might be required to or choose to make with its tax returns (e.g., disclosure on federal Form 8275 or similar state disclosure).

PROFESSIONAL FEES AND EXPENSES

Our professional fees for the services listed above for the annual bond year ending August 17, 2024, is $500, which includes reasonable out-of-pocket expenses. We will bill you upon completion of our services. Our invoices are payable upon receipt. Additionally, you may request additional consulting services from us upon occasion; we will bill you for these consulting services at a beforehand agreed upon rate.

Unanticipated factors that could increase our fees beyond the estimate given above include the following (without limitation). Should any of these factors arise we will alert you before additional fees are incurred.

- Investment data provided by you is not in good order or is unusually voluminous.
- Proceeds of bonds have been commingled with amounts not considered gross proceeds of the bonds (if that circumstance has not previously been communicated to us).
- A review or other inquiry by the IRS with respect to an issue of bonds.

ACCEPTANCE

You understand that the arbitrage services, report and IRS forms described above are solely to assist you in meeting your requirements for federal income tax compliance purposes. This Engagement Letter constitutes the entire agreement between Client and LLS Tax with respect to this engagement, supersedes all other oral and written representations, understandings or agreements relating to this engagement, and may not be amended except by the mutual written agreement of the Client and LLS Tax.

Please indicate your acceptance of this agreement by signing in the space provided below and returning a copy of this Engagement Letter to us. Thank you again for this opportunity to work with you.

Very truly yours,
LLS Tax Solutions Inc.

By: Linda L. Scott

Linda L. Scott, CPA

AGREED AND ACCEPTED:
Live Oak Lake Community Development District

By: _____

Print Name _____

Title _____

Date: _____

LLS Tax Solutions Inc.
2172 W Nine Mile Rd., #352
Pensacola, FL 32534
850-754-0311
liscott@llstax.com

INVOICE

BILL TO
Live Oak Lake
Community Development
District
c/o Governmental
Management Services -
CF, LLC
219 East Livingston Street
Orlando, FL 32801

INVOICE # 003325
DATE 03/21/2024
DUE DATE 04/20/2024
TERMS Net 30

DESCRIPTION	AMOUNT
Total Billing for Arbitrage Services in connection with the $15,550,000 Live Oak Lake Community Development District Capital Improvement Revenue Bonds, Series 2016 – Rebatable Arbitrage Calculation for the period ended August 17, 2023.	500.00

BALANCE DUE **$500.00**

Thank You For Your Business

SECTION VI

SECTION C

LIVE OAK LAKE CDD

LANDSCAPE SCOPE OF WORK

The work for the landscape maintenance is to include the furnishing of all labor, materials, equipment, accessories, and services necessary or incidental to meet the requirements outlined in this scope below. The intention is to sustain all turf and plant materials in a healthy, vigorous growing condition, free from weeds, diseases, insects, and nutritional deficiencies as well as a completely operational irrigation system. All associated planted areas are to be kept in a continuous healthy, neat, clean and debris free condition for the entire life of the contract. The below scope is divided into "elements" to define the elements involved and required in the maintenance of the property.

General Services- Component "A"

Turf Maintenance

Turf maintenance is defined as all mowing, edging, trimming and cleanup of lawn areas. High traffic and high-profile areas such as the entrances and Amenity/clubhouse areas will be completely mowed, edged, trimmed and cleaned up prior to normal business hours of operation. In the event it becomes necessary to make a change in the mowing schedule for any reason, the CDD Management must be notified prior to adjustment of schedule. Mowing during inclement weather will not alleviate the contractor of responsibility for damage caused by the mowing of wet areas.

Mowing

Prior to mowing, remove and dispose of normal litter and debris from all landscape areas. Contractor will not run over litter with mowers.

St. Augustine, Bahia turf shall be mowed weekly during the growing season from April 1st through September 30th and bi-weekly during the winter season. It is understood that the contractor may be required to periodically add or delete mowing cycles based on weather or other factors with the consent of the CDD Management. Contractor should anticipate 42 mows annually for all common areas. Unirrigated pond areas and banks will be mowed 32 times annually as needed.

St. Augustine, zoysia and Bahia turf shall be cut with rotary mowers to maintain a uniform height. Bahia will be cut between 3.5" and 4.5". St Augustine will be cut between 4.5" and 5.5". Mowing heights will be set at 2"–3" for Zoysia turf. Mowing blades shall be kept sufficiently sharp and properly adjusted to provide a cleanly cut grass blade. Variation in the mowing pattern shall carried out when possible so as to not rut or cause paths.

Mowing of all ponds or wetland buffer areas shall be done with a 50" mower or larger discharging clippings away from the water. Any pond edges that cannot be reached with the full size mower will be string trimmed every other mow cycle at minimum or as needed to maintain an intended look as per the discretion of CDD management.

Visible clippings that may be left following mowing operations shall be removed from the site each visit. Discharging grass clippings into beds, tree rings or maintenance strips is prohibited and if it occurs they shall be removed prior to the end of each service day.

Contractor will take special care to prevent damage to plant material as a result of the mowing. Contractor is responsible for damages they cause while mowing.

Edging

Sidewalks, curbs, and concrete slabs, and other paved surfaces will be edged in conjunction with mowing operations each time. Beds, tree rings, and other landscape edges will be edged once during each detail rotation, every three weeks. Edging is defined as removal of unwanted turf and vegetation along the above borders by use of a mechanical edger. String trimmers are not to be used for edging and a proper edger will be used. Care will be taken to maintain bed edges as designed in either straight or curvilinear lines.

String Trimming

String Trimming shall be performed around road signs, guard posts, trees, shrubs, utility poles,and other obstacles where mowers cannot reach. Grass shall be trimmed to the same desired height as determined by the turf height specifications. String trimming shall be completed with each mowing cycle.

Maintaining grass-free areas by use of chemicals may be the preferred method in certain applications. Such use will only be done with prior approval of the CDD management.

Turf around the edge of all waterways shall be mowed or string trimmed to the natural water's edge during every other mowing cycle at minimum.

Blowing

When using mechanical blowers to clean curbs, sidewalks and other paved surfaces, care must be taken to prevent blowing grass clippings into beds, onto vehicles or onto other hardscape surfaces. In addition, care also must be taken to disrupt mulch from beds and any mulch blown out of beds must be placed back and raked smooth.

Damage Prevention/Repair

Special care shall be taken to protect building foundations, fencing, light poles, sign posts, monuments and other hardscape elements from mowing, edging or string trimming equipment damage. Contractor will agree to have repairs made by specialized contractors or reimburse the CDD or homeowners within 30 days for any damage to property caused by their crew members or equipment.

Detailing

Detailing of planted areas will be performed weekly in a sectional method, each section representing one-third of the entire property. Based on three sections, the contractor will completely detail the entire property once every three weeks at least. The exception will be the entrances, clubhouse areas and any other high profile or focal areas which should be tended to each week the crew is onsite. The detailing process will include trimming, pruning and shaping of all shrubbery, ornamental trees and groundcover, removal of tree suckers, structural pruning or cutbacks of select varieties of plant material and ornamental grasses as directed, as well as the defining of bed lines, tree saucers and the removal of all unwanted vegetation. A detail crew will be onsite at least one day per week 42-52 times per year as needed to accomplish the full amount of detail rotations.

Pruning

Prune trees, shrubs and groundcovers to encourage healthy growth and create a natural appearance. Prune to control the new plant growth, maintain the desired plant shape and remove dead, damaged, or diseased portions of the plant.

Use only hand pruners or loppers on trees and shrubs, particularly groundcover Juniper varieties. Hand shears or Topiary shears will be the preferred method of trimming most formal shrubs. Only use power shears on formal hedges where previous practice was to shear, or as directed by the CDD management.

Pruning of trees up to a height of 12 feet is included in the scope of the work. If pruning is required above the height of 12 feet, contractor shall propose an extra service to the CDD representative and acquire approval prior to performing the work. The branching height of trees shall be raised only for the following reasons:

Provide clearance for pedestrians, vehicles, mowers and buildings. Minimum 8ft of clearance is required along all walkways and parking areas. Maintain clearance from shrubs in bed areas. Improve visibility in parking lots and around entries.

Prune trees to remove weak branching patterns and provide corrective pruning for proper development. Cut back to branch collar without leaving stubs. Provide clean and flush cut with no tearing of the tree bark.

Prune to contain perimeter growth within intended bed areas. Established groundcover shall be maintained 4” to 6” away from adjacent hardscape and turf. Bevel or roll leading edges to avoid creating a harsh boxed look. Mature groundcover shall be maintained at a consistent, level height to provide a smooth and even appearance and separation from adjacent plant material.

Structural pruning will be required for several varieties of plants bi-annually, annually or semi- annually to maintain their scale and performance within the landscape. The methodology employed is to structurally prune one plant group throughout the entire property during the sectional detail rotation. All needed structural pruning will be done once per year at minimum. All Ornamental Grasses are to be haystack cut one time per year.

Crepe Myrtles are to be trimmed once per year in the winter months. Trimming should include removal of old blooms, sucker growth and any cross branching. Trimming should be done in such a way that cuts are no less than 12” away from previous year’s cuts.

Pruning of all palms less than 15’ in height will be included in the sectional rotation. Pruning consists of removal of all dead fronds, seedpods, and any loose boots.

Weed Control

Bed areas are to be left in a weed free condition after each detail service. While pre and post- emergent chemicals are acceptable means of control, weeds in bed areas larger than 3” shall be pulled by hand or string trimmed.

Hardscape cracks and expansion joints are to be sprayed in conjunction with the detail cycle to control weeds. Chemical practices shall not be a substitute for hand weeding where the latter is required.

Trash Removal

Removing trash from all landscape areas will be the responsibility of the contractor. The contractor will remove trash from all focal areas, including medians, around amenity areas, and monuments every visit. Other trash will be removed during normal detail rotations.

Policing

Contractor will police the grounds during each service visit to remove trash, debris and fallen tree litter as needed prior to mowing and edging. Contractor is not responsible for removal of excessive storm debris which would be performed with prior approval with supplemental proposal.

As needed contractor will dedicate supplemental personnel and specialized equipment to the removal of seasonal leaf drop from all landscape and hardscape areas during the months of November through April.

All litter shall be removed from the property and disposed of off-site.

Communication

Daily, the contractor will communicate with the CDD representative for any landscape issues requiring immediate attention.

Communication is of the utmost importance. Contractor will provide a weekly written report in a form approved by the CDD representative which highlights the main aspects of the previous week's maintenance activities. This can just be a checklist sent via email on Fridays or Mondays.

When requested by CDD management contractor will provide a Monthly Service Calendar for the upcoming period**. A copy of the preceding month's Irrigation Maintenance report and Lawn and Ornamental Fertilization report will be provided monthly.** A copy of these documents should be submitted to the CDD representative by the 5th of each month electronically, or in person. This is only necessary should management request, likely due to performance concerns, however the vendor should always have them should management request.

Contractor agrees to take part in regular weekly, bi-weekly or monthly inspections, as decided by CDD management, of the property to ensure their performance is satisfactory. *Contractor also agrees to complete any work that appears on punch lists resulting from inspections or reviews within three weeks of receiving them.* Contractor will have their Account Manager participate on its behalf and have their Lawn and Ornamental and Irrigation Managers or Technicians available for inspection meeting as needed or requested by CDD management.

Staffing

The Contractor shall have a well-experienced Foreman/Supervisor supervising all work onsite. This person should have knowledge of horticultural practices and be capable of properly supervising others. The Foreman/Supervisor should communicate regularly, daily when needed, with CDD management. Further, In order to maintain continuity, the same Foreman/Supervisor shall direct the scheduled maintenance operations throughout the year. Any anticipated changes in supervisory personnel shall be brought to the attention of the CDD representative prior to any such change. The intent is for maintenance personnel to familiarize themselves with the site.

The crew members should be properly trained to carry out their assigned task and should work in a safe professional manner. Each crew member should be in full uniform at all times.

Contractor is expected to staff the property with trained personnel experienced in commercial landscape maintenance. All personnel applying fertilizers, insecticides, herbicides, and fungicides must be certified by the state of FL. These individuals should be Best Management Practices Certified and hold a Limited Certification for Urban Landscape Commercial Fertilizer or a Certified Pest Control Operator or an employee with an ID card working under the supervision of a CPCO.

Contractor agrees to screen all crew members for criminal background. Also, contractor agrees to follow all INS guidelines for hiring and to maintain an I-9 and other required documents on each employee.

Holidays observed that do not require staffing include New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day, and any other day agreed to by CDD Management. Normal working hours are from 7:00 AM until 7:00 PM. No power equipment will be operated near homes before 9:00 AM. Efforts will be made such that ALL work performed around the Amenity Areas and pool area is to be completed prior to busy attendance hours. Saturdays will be made available for makeup work due to inclement weather from 8:00 AM until 5 PM.

Component "B" – Turf Care Program

ST. AUGUSTINE

Application Schedule – Minimum schedule, if more is needed it is up to the contractor to recommend.

Monthly Application schedule – St. Augustine

January: Winter fertilization, broadleaf weed control and disease control
March: Spring granular fertilization, broadleaf weed control, insect, and disease control
May: Late spring heavy, 100% slow-release Nitrogen fertilization with Arena and weed Control
October: Heavy fall granular fertilization and broadleaf weed/disease control

Application Requirements: Fertilization

Contractor will submit a schedule of materials to be used under this program along with application rates. Annual program will include a maximum of 4 lbs. of N/1000 square feet with a minimum of 50% slow release and a high Potassium blend in the fall fertilization to promote root development unless soil samples indicate the presence of sufficient Potassium. The winter liquid fertilization should contain a maximum of .5lbs of N/1000 square feet.

BAHIA – Where Applicable (Irrigated areas only)

Application Schedule - Minimum schedule, if more is needed it is up to the contractor to recommend.

Monthly Application Schedule - Bahia

March: Complete liquid fertilizer and broadleaf weed control to include blanket pre-emergent herbicide application.
June: Chelated Iron application and Mole Cricket control.
October: Complete liquid fertilizer and broadleaf weed control to include blanket pre-emergent.

Application Requirements: Fertilization

Contractor will submit a schedule of materials to be used under this program along with application rates. Annual program will include a minimum of 2 lbs. of N/1000 square feet with a minimum of 30% slow release and a high Potassium blend in the late summer fertilization to promote root development unless soil samples indicate the presence of sufficient potassium.

Zoysia

Application Schedule - Minimum schedule, if more is needed it is up to the contractor to recommend.

Monthly Application Schedule - Zoysia

January: IPM spot treatment for weeds as necessary and inspect/treat fungal activity. February: Pre-emergent herbicide/spot treatment for weeds and fungal activity.
March: Fertilization. Spot treat weeds and treat fungal and insect activity as necessary.
April: Liquid Fertilization with .5lb N, with Iron, post emergent weed control, insect/disease control as necessary.
May: Fertilization
June: Insect/weed/disease control as necessary. July: Insect/weed/disease control as necessary.
August: spot treat weeds as necessary, inspect/treat fungal activity.
September: Liquid Fertilization with emergent weed control, insect/disease control as necessary. October: Fertilization - Weed/insect/disease control as necessary.
November: Blanket Pre-emergent herbicide, w/Liquid Iron. Spot treat weeds and inspect/treat fungal activity.
December: Blanket potash - weeds as necessary, inspect/treat fungal activity.

Application Requirements: Fertilization

All fertilizers utilized under this program are to be custom blended with a balanced nutrient package. A complete minor and trace element package will be included with each application to ensure that all the requirements of grasses are met. If soil samples indicate a high pH, all fertilizers utilized will be Sulphur coated products.

Insect/Disease Control

The reduction of irrigation water during the winter season will dramatically reduce the potential for fungus/disease problems. Contractor will be responsible to manage settings of irrigation timers.

Supplemental insecticide applications will be provided in addition to the normal preventive programs needed to provide control.

Weed Control

Weed control will be limited to the broadleaf variety and sedge type grasses under this program.

Contractor shall alert management of outbreaks of Crabgrass, Bermuda, Alexander and Dove grasses. Failure to do so will make the contractor liable for resulting turf loss. Supplemental insecticide applications will be provided in addition to the normal preventive program as needed to provide control.

Warranty

If the grass covered under this turf care program dies due to insect infestation, disease or improper fertilizer application, the affected grass will be replaced at no charge. Contractor will not be held responsible for turf loss due to conditions beyond their control. This includes nematodes, diseases such as Take-All Root Rot and weeds such as Crabgrass which are untreatable with currently available chemicals, high traffic areas, drainage problems, or acts of God. In the event these conditions exist, the contractor is responsible to employ whatever cultural practices can be reasonably performed to extend the life of the affected material.

All fertilizers utilized under this program are to be custom blended with a balanced nutrient package. A complete minor and trace element package will be included with each application to ensure that all the requirements of grasses are met. If soil samples indicate a high pH, all fertilizers utilized will be Sulphur coated products.

All hardscape surfaces are to be blown off immediately following a fertilizer application to prevent staining. The irrigation system will be fully operational prior to any fertilizer application.

Soil testing will be carried out when needed at contractors' recommendation. Any changes to the fertilization schedule, products used, or techniques will be discussed with CDD management and agreed to by CDD management.

Component "C" – Tree/Shrub Care Program

Application Schedule – Trees and Shrubs

Monthly Application Schedule -

March/April: Insect/disease control/fertilization. May/June: Insect/disease control as needed.
July/August: Minor nutrient blend with insect/disease control.
October: Disease control as needed December. Insect/disease control/fertilization as needed.

Application Requirements: Fertilization

Contractor will submit a schedule of materials to be used under this program along with application rates. Fertilizers selected must be appropriate for the plant material to be fertilized such as an acid forming fertilizer for Azaleas which require a lower soil pH.

Contractor will submit a schedule of materials to be used under this program along with application rates. Annual program will include a minimum of 50% slow-release Nitrogen and a high Potassium blend in the fall fertilization to promote root development unless soil sample results indicate the presence of sufficient Potassium.

All fertilizers utilized under this program are to be custom blended with a balanced nutrient package. A complete minor and trace element package will be included with each application to ensure that all the requirements of plant material are met. If soil samples indicate a high pH, all fertilizers utilized will be Sulphur coated products.

This program covers all fertility requirements on all existing shrubs and palms, as well as all newly installed shrubs, trees, and palms up to 35'. All native trees or transplanted trees over 35' in overall height will require special consideration and are therefore excluded from this program.

There will be a deep root feeding on an as needed basis to establish newly planted trees. Fertilizer will be distributed evenly under the drip zone of each plant. Special care will be taken not to "clump" fertilizer neither at the base nor in the crown of plants.

The irrigation system will be fully operational prior to any fertilizer application.

Soil testing will be carried out when needed at contractors' recommendation. Any changes to the fertilization schedule, products used, or techniques will be discussed with CDD management and agreed to by CDD management.

Insect/Disease Control

Insect and disease control is intended to mean a thorough inspection of all plantings for the presence of insect or disease activity and the appropriate treatment applied. All insect and disease infestations require follow-up applications for control and are included in this program.

Contractor is responsible for the continuous monitoring for the presence of damaging insects or disease. Any problems noted between regularly scheduled visits will be treated as a service call and responded to within 48 hours. Service calls due to active infestations are included in this program.

This program covers all disease and Insect activity on all existing shrubs and palms, as well as all newly installed shrubs, trees, and palms up to 35'. All native trees or transplanted trees over 35' in overall height will require special consideration and are therefore excluded from this program.

Contractor will be required to apply all pesticides in accordance with labeled directions including the use of any Personal Protective Equipment.

Specialty Palms

Considering the investment in Specialty Palms such as Phoenix varieties (i.e. Dactylifera, Sylvester, Senegal Date etc.), contractor will include in their proposed Tree/Shrub program, a comprehensive quarterly fertilization and root/bud drench for potential disease and infestation.

When applicable, the contractor will monitor site tubes that have been installed to monitor ground water build up around the root ball of specimen palms to de-water them as necessary.

Warranty

If a plant or tree dies from insect or disease damage while under this Tree/Shrub Care Program, it will be replaced with one that is reasonably available by contractor if it is reasonably decided to be from negligence by the contractor determined by CDD management. Exclusions to this warranty would be Acts of God, along with pre- existing conditions, i.e. soil contamination or poor drainage, nematodes, borers, locusts and insects such as Asian Cycad Scale. Also excluded are diseases such as Verticillium and Fusarium Wilt, TPDD, Lethal Bronzing, Entomosporium Leaf Spot Fungus and Downey Mildew that are untreatable with currently available chemicals. In the event these conditions exist, the contractor is responsible to promptly report any detection to the CDD representative.

Component "D" – Irrigation Maintenance

Frequency of Service

Contractor will perform the following itemized services under "Specifications" on a monthly basis completing 25% of the inspection each week. The irrigation inspection will should be performed during the same week(s) each month. Repairs under $500 should be carried out each month with just verbal confirmation. Anything over $500 requires written approval.

Specifications

Activate each zone of the system.
Visually check for any damaged heads or heads needing repair.
Visually check all landscape areas irrigated with Netafim drip lines to ensure proper water flow and pressure.
Clean filters located at each zone valve monthly if applicable. Clean, straighten or adjust any heads not functioning properly.
Straighten, re-attach to bracing and touch up paint on riser heads as needed. Report any valve or valve box that may be damaged in any way.
Leave areas in which repairs or adjustments are made free of debris.
Adjust controller to the watering needs as dictated by weather conditions, seasonal requirements, and water management district restrictions including adjusting of rain sensors.
Contractor will provide a written report of the findings by zone. Qualifying Statements
Repairs
Repairs that become necessary and that are over and above the routine monthly inspections will be done on a time and material basis. Hourly irrigation repair rates will be defined in overall landscape maintenance contract.
Request for authorization must be submitted to the CDD representative for approval. A description of the problem, its location and estimated cost should be included. All repairs must be approved by the CDD representative prior to initiating any work. It is up to CDD management's discretion to allow contractor to proceed with repairs at an agreed threshold without prior approval.

Service Calls

Service Calls required between scheduled visits will be billed on a time and material basis at the rates extra pricing rates.

When not an emergency, request for authorization must be submitted in written form to the CDD representative for approval. A description of the problem, its location and estimated cost should be included. All repairs must be approved by the CDD representative prior to initiating any work.

Contractor will pay special attention during irrigation (IMC) maintenance inspections to ensure that sprinkler heads are positioned so that water does not spray directly onto buildings, windows, or parking areas.

Contractor will be held responsible for any accident that arises from the over spray of water on hard surfaces if it is determined that the contractor was negligent in performing monthly irrigation maintenance.

Damage resulting from contractor's crews working on the property (i.e., mower and edger cuts) will be repaired at no charge to the CDD within 24 hours of being detected.

Contractor shall not be held responsible for any system failure caused by lightning, construction work, pre-existing conditions, freeze or other acts of God.

Contractor shall not be held responsible for damage to the landscape caused by mandatory water restrictions placed on the property by the governing water management district.

Contractor will visually inspect irrigation system weekly while performing routine maintenance.
Contractor will provide a 24 hour "Emergency" number for irrigation repairs.
Contractor shall take all required readings from meters or at pump stations as required and work with the CDD representative to file all quarterly and/or semi-annual reports to the Water Management District.

Component "E" – Additional Services

To be priced separately but as part of the landscape contract. These services are subject to bids at management's discretion at any point.

Note: Additional services work is to be considered as a supplement of the overall Landscape Maintenance contract. All Special Services work is to be performed by supplemental crews. CDD management can bid out these services at their discretion and work is to be completed according to this scope, or as CDD Management agrees. In addition, contractor should and is expected to recommend when they believe these services should be carried out in their bid documents. Additionally, all "Additional Services" will be billed in the month they are performed as a separate line item on that month's invoice. Additional services costs will not be spread out across the full annual contract.

E. 1 - Bedding Plants – Annuals (If Applicable)

The nature and purpose of "Flower Beds" is to draw attention to the display. The highest level of attention should be placed on their on-going care.

Schedule

The most appropriate seasonal annuals will be used. A standard yearly rotation includes but is not limited to: All flower beds on the property will be changed out four (4) times per year during the months of January, April, July, and October. Changes to the amounts of annuals, rotations timing, or date of installation can be made at CDD management discretion.

Contractor recognizes that flower beds are intended to highlight and beautify high profile areas and should be selected for color, profusion, and display.

All newly planted beds will have a minimum of 50% of the plants in bloom at the time of installation and they shall be 4 ½" individual pots.

Contractor will obtain prior approval of plant selection from the CDD representative 2 weeks before installation.

Installation
Plants are to be installed utilizing a triangular spacing of 9" O.C. between plants.

Annually, prior to the Spring change out, existing soil will be removed to a depth of 6" in all annual beds and replaced with clean growing medium composed of 60% peat and 40% fine aged Pine Bark.

All beds will be cleaned, and hand or machine cultivated to a depth of 6" prior to the installation of new plants.

Create a 2" trench where the edge of the bed is adjacent to turf or hardscape.

A granular time-release fertilizer and a granular systemic fungicide will be incorporated into the bedding soil at the time of installation.

All beds should be covered with 1" layer of Pine bark Fines after planting.

Follow-up applications of fertilizer, fungicide and insecticide are provided as needed.

Annuals that require replacement due to over-irrigation or under-irrigation will be replaced immediately by contractor without charge to the CDD.

Maintenance

Flower beds unique to the property will be reviewed daily or at each service visit for the following:

Removal of all litter and debris.
Beds are to remain weed – free at all times.
All declining blooms are to be removed immediately.
Inspect for the presence of insect or disease activity and treat immediately.

Seed heads are to be removed from plants as soon as they appear. "Pinching" of certain varieties weekly is to be a part of the on-going maintenance as well. Frequent "pinching" will result in healthier, more compact plants.

Prolific bloomers such as Salvia require that 10% to 20% of healthy blooms are to be removed weekly.
Pre-emergent herbicides are not to be used in annual beds.
Contractor guarantees the survivability and performance of all annual plantings for a period of 90 days. Any plant that fails to perform during this period will be immediately replaced at the contractor's expense.

Warranty
Any bedding plant that dies due to insect damage or disease will be replaced under warranty.
Exclusions to this warranty would be freeze, theft, or vandalism.

E.2 - Bed Dressing

Application of designated mulching to community bed spaces.

Schedule

Mulching will be carried out twice per year. Once in the spring, once in the fall. The most desirable months are May and Early November. Mulch will be priced "per yard". Application will be completed within a two-week time period.

Installation

Prior to application, areas will be prepared by removing all foreign debris and establishing a defined, uniform edge to all bed and tree rings as well as a 1" to 2" deep trench along all hardscape surfaces to include equipment pads, in order to hold the mulch in place. Bed dressing should be installed in weed free beds that have been properly edged and prepared.

Bed Dressing should be installed to maintain a 2" thickness in all bed areas, including tree rings in lawn areas and maintenance strips unless otherwise directed by the CDD representative. Some areas will require more mulch than others. Focal areas are to be prioritized. If at any point the application does not allow enough yards to maintain 2-inch depth across beds, then an additional proposal will be created by the contractor for the additional needed yards.

E.3 - Palm Trimming Schedule

Specimen Date Palms such as Phoenix varieties (i.e. Dactylifera, Sylvester, Senegal Date,etc.) in excess of 12' will be trimmed up to two times per year in June and/or December as needed. All vegetation will be removed from their trunk and nut and loose or excessive boots will be removed and/or cross cut during this process. Contractor will monitor for disease and recommend treatment if necessary.

All palms less than 15' will be trimmed as needed by the detail crew during the regular detail rotation as outlined in General Services.

Washingtonia palms in excess of 15' will be trimmed up to two times per year in the months of February and August as needed.

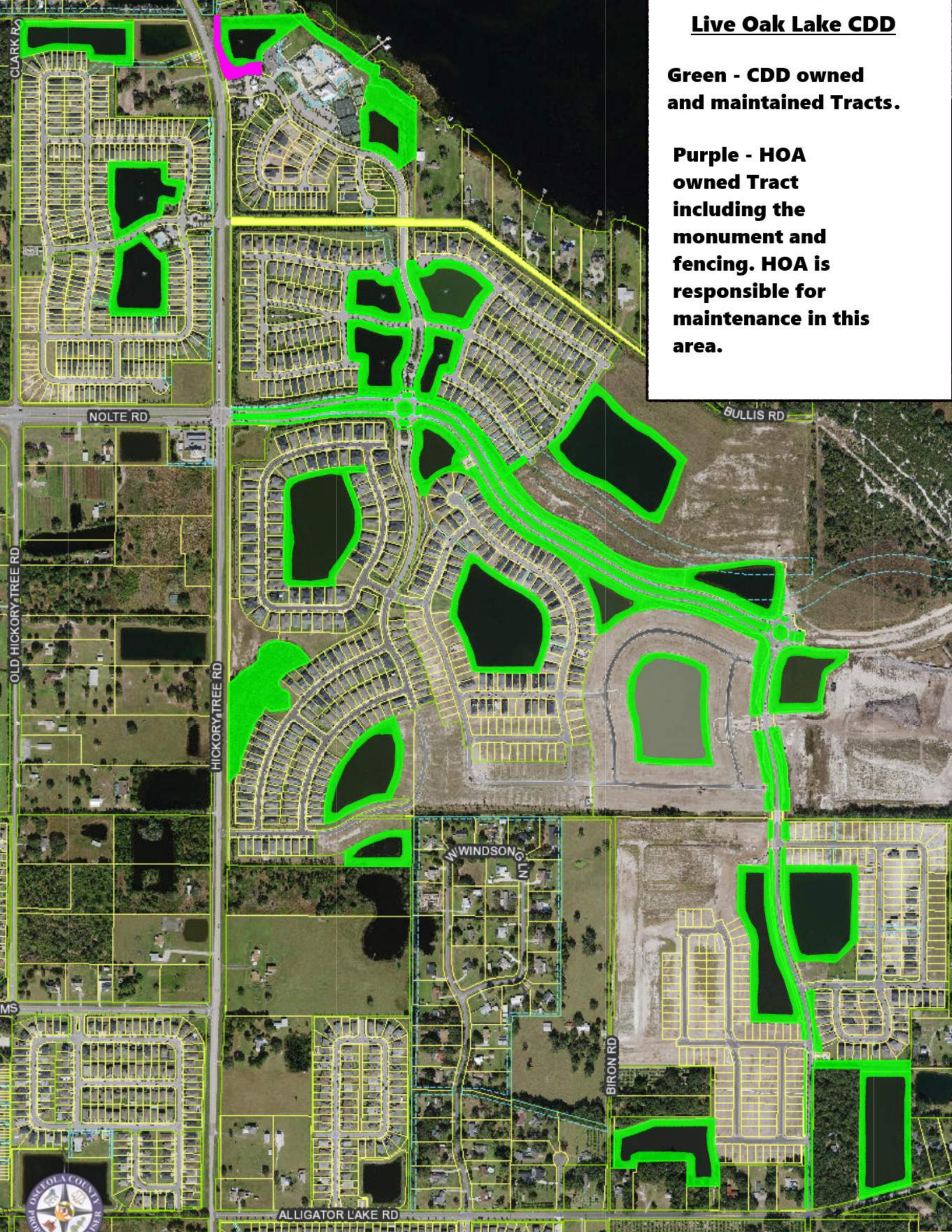
All palms other than Washingtonia, in excess 15' will be trimmed up to once per year in the month of August.

Trimming shall include removal of all dead fronds, loose boots and seed stalks.

Trim palms so that the lowest remaining fronds are left at a ten and two o'clock profile or nine and three o'clock at the discretion of management. "Hurricane" cuts are only to be done at the direction of the CDD representative.

When trimming, cut the frond close to the trunk without leaving "stubs".

It is imperative that the contractor use clean and sanitized tools, sanitizing their tools thoroughly from tree to tree.


Live Oak Lake CDD
Green - CDD owned and maintained Tracts.
Purple - HOA owned Tract including the monument and fencing. HOA is responsible for maintenance in this area.
CLARK RD
NOLTE RD
BULLIS RD
OLD HICKORY TREE RD
HICKORY TREE RD
W WINDSON GLN
BIRON RD
ALLIGATOR LAKE RD

Live Oak Lake CDD Landscape Fee Summary

Contractor:		Property:	Live Oak Lake CDD
Address:		Address:	219 E. Livingston St. Orlando, Florida, 32801
Phone:		Phone:	407-750-3599
Fax:			
Contact:		Contact:	JWright@gmscfl.com
Email:		Email:	

	JAN	FEB	MAR	APRIL	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
GENERAL SERVICES (Schedule A) - Mowing/Detailing													$0
TURF CARE (Schedule B) Bahia/St Augustine Fert													$0
TREE/SHRUB CARE (Schedule C) Tree/Shrub Fert													$0
BED DRESSING - Estimate mulch yds (Schedule E - B.) *Per Yard Pricing:*					*Mulch Yds*						*Mulch Yds*		$0
PALM TRIMMING (Schedule E - C.) *Per Palm Price:*													$0
ANNUAL CHANGES *- None at this time* (Schedule E - A.) *Per Annual Pricing:*													$0
IRRIGATION MAINT. (Schedule D)													$0
TOTAL FEE PER MONTH:	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Flat Fee Schedule	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0

Essential Services Mowing/Detailing/Irrigation/Fert and P	$0
Extra Services Annual Changes, Palm Pruning, Mulch	$0
TOTAL	$0.00

Live Oak Lake CDD Landscape RFP 2024						
Firm Name	**1- Personnel & Equipment** (20 points possible)	**2- Expirience** (20 points possible)	**3- Understanding of Scope of Work** (15 points possible)	**4- Financial Capacity** (5 points possible)	**5- Price** (25 points possible)	**6- Reasonableness of Numbers** (15 points possible)
Blade Runners						
Helping Hand Lawn Care						
Juniper						
Prince & Sons						
Rotolo Consultants, Inc - RCI						
United Land Services						
Yellowstone Landscape						

III. EVALUATION CRITERIA

LIVE OAK LAKE COMMUNITY DEVELOPMENT DISTRICT
REQUEST FOR PROPOSALS
LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES

EVALUATION CRITERIA

1. Personnel & Equipment (20 Points Possible) (_____ Points Awarded)

This category addresses the following criteria: skill set and experience of key management and assigned personnel, including the project manager and other specifically trained individuals who will manage the property; present ability to manage this project; proposed staffing levels; capability of performing the work; geographic location; subcontractor listing; inventory of all equipment; etc. Skill set includes certification, technical training, and experience with similar projects. Please include resumes, certifications, etc., with proposal. Please also provide evidence of the proposer's ability to meet deadlines and be responsive to client needs.

2. Experience (20 Points Possible) (_____ Points Awarded)

This category addresses past & current record and experience of the Proposer in similar projects; volume of work previously awarded to the firm; past performance in any other contracts; etc.

3. Understanding Scope of RFP (15 Points Possible) (_____ Points Awarded)

This category addresses the following issues: Does the proposal demonstrate an understanding of the District's needs for the services requested? Does it provide all information as requested by the District including pricing, scheduling, staffing, etc.? Does it demonstrate clearly the ability to perform these services? Were any suggestions for "best practices" included? Does the proposal as a whole appear to be feasible, in light of the scope of work? Did the contractor use the forms provided from the Project Manual in responding to the proposal?

4. Financial Capacity (5 Points Possible) (_____ Points Awarded)

This category addresses whether the Proposer has demonstrated that it has the financial resources and stability as a business entity necessary to implement and execute the work. Proposer should include proof of ability to provide insurance coverage as required by the District as well as audited financial statements, or similar information.

5. Price (25 Points Possible) (_____ Points Awarded)

A full twenty-five (25) points will be awarded to the Proposer submitting the lowest bid for Parts 1 – 4 (the Contract Amount). AN AVERAGE OF ALL FIVE YEARS PRICING IS TO BE CONSIDERED WHEN AWARDING POINTS FOR PRICING - THE INITIAL TERM AND THE FOUR ANNUAL RENEWALS. All other proposers will receive a percentage of this amount

based upon a formula which divides the low bid by the proposer's bid and is then multiplied by the number of points possible in this part of the Price evaluation.

EXAMPLE: Contractor "A" turns in a bid of $210,000 and is deemed to be low bid and will receive the full 25 points. Contractor "B" turns in a bid of $265,000. Bid "A" is divided by Bid "B" then multiplied by the number of points possible (25). (210,000/265,000) x 25 = 19.81, therefore, Contractor "B" will receive 19.81 of 25 possible points. Contractor "C" turns in a bid of $425,000. Bid "A" is divided by Bid "C" then multiplied by the number of points possible (25). (210,000/425,000) x 25 = 12.35, therefore, Contractor "C" will receive 12.35 of 25 points.

6. <u>Reasonableness of ALL Numbers</u> (15 Points Possible) (_____ Points Awarded)

Up to fifteen (15) points will be awarded as to the reasonableness of ALL numbers, quantities & costs (including, but not limited to fertilizer quantities, mulch quantities based on Contractor's field measurements) provided, including Parts 1, 2, 3, 4, 5 and 6, as well as unit costs from the additional schedules.

<u>Proposer's Total Score</u> (100 Points Possible) (_____ Points Awarded)

<u>Additional Information Regarding Evaluation</u>

Once proposals are received, the District's Board of Supervisors will review each proposal and score each based on the evaluation criteria, information provided in response to reference checks, and any other information available to the District and permitted to be used under law. The District's award will be based on the proposal that is most advantageous to the District.

The District reserves the right to seek clarification from prospective firms on any issue in a response for the District, invite specific firms for site visits or oral presentations, or take any action it feels necessary to properly evaluate the submissions and construct a solution in the District's best interest. Failure to submit the requested information or required documentation may result in the lessening of the proposal score or the disqualification of the proposal response.

Do not attempt to contact any District Board member, staff member or any person other than the appointed staff for questions relating to this RFP. Anyone attempting to lobby District representatives will be disqualified.

It is anticipated that the District's Board of Supervisors will meet to evaluate the proposals on April 3, 2024, at 2:30 p.m., but the District reserves the right to reschedule any such meeting.

SECTION 1

SECTION a.

BLADE RUNNERS

COMMERCIAL LANDSCAPING ORLANDO, LLC.

PROJECT MANUAL

FOR

LANDSCAPE & IRRIGATION MAINTENANCE SERVICES

LIVE OAK LAKE COMMUNITY DEVELOPMENT DISTRICT
Osceola County, Florida

Date of Issue: February 23rd, 2024 at 9:00 p.m.
Due Date: March 25th , 2024 at 11:00 a.m.

PROJECT MANUAL
TABLE OF CONTENTS

I. PUBLIC NOTICE

II. INSTRUCTIONS TO PROPOSERS

III. EVALUATION CRITERIA

IV. AFFIDAVIT REGARDING PROPOSAL

V. PROPOSAL FORMS
PROPOSAL SUMMARY SHEET
PART I – GENERAL INFORMATION
PART II – PERSONNEL AND EQUIPMENT
PART III – EXPERIENCE
PART IV - PRICING
SIGNATURE PAGE

VI. AFFIDAVIT FOR INTEGRITY IN PUBLIC CONTRACTING AND PURCHASING, E-VERIFY, AND NON-COLLUSION

VII. FORM OF LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES AGREEMENT

Exhibit A – Scope of Services
Exhibit B – Landscape Maintenance Map
Exhibit C – Fee Summary
Exhibit D – Form of Work Authorization

I. PUBLIC NOTICE

LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES
REQUEST FOR PROPOSALS
LIVE OAK LAKE COMMUNITY DEVELOPMENT DISTRICT

Osceola County, Florida

Notice is hereby given that the Live Oak Lake Community Development District ("**District**") will accept proposals from qualified firms ("**Proposers**") interested in providing landscape and irrigation maintenance services, all as more specifically set forth in the Project Manual. The Project Manual, including among other materials, contract documents, project scope and any technical specifications, will be available for public inspection and may be obtained by sending an email to jwright@gmscfl.com and csmith@gmscfl.com. In order to submit a proposal, each Proposer must (1) be authorized to do business in Florida and hold all required state and federal licenses in good standing; and (2) have at least five (5) years of experience with landscape maintenance projects. The District reserves the right in its sole discretion to make changes to the Project Manual up until the time of the proposal opening, and to provide notice of such changes only to those Proposers who have attended the pre-proposal meeting and registered.

Firms desiring to provide services for this project must submit a written proposal **AND** a PDF file on a flash-drive no later than March 25th, 2024 at 11:00 a.m. (EST) to Governmental Management Services – Central Florida, LLC, 219 East Livingston Street, Orlando, Florida 32801, Attention: Clayton Smith. Proposals shall be submitted in a sealed package, shall bear the name of the Proposer on the outside of the package and shall clearly identify the project. Proposals will be publicly opened at the time and date stipulated above; those received after the time and date stipulated above may be returned un-opened to the Proposer. Any proposal not completed as specified or missing the required proposal documents may be disqualified.

Any protest regarding the Project Manual, including but not limited to protests relating to the proposal notice, the proposal instructions, the proposal forms, the contract form, the scope of work, the maintenance map, the specifications, the evaluation criteria, the evaluation process, or any other issues or items relating to the Project Manual, must be filed in writing, within seventy-two (72) hours (excluding Saturdays, Sundays, and state holidays) after the day of the pre-proposal meeting. The formal protest setting forth with particularity the facts and law upon which the protest is based shall be filed within seven (7) calendar days after the initial notice of protest was filed. Failure to timely file a notice of protest or failure to timely file a formal written protest shall constitute a waiver of any right to object or protest with respect to aforesaid plans, specifications or contract documents. Additional information and requirements regarding protests are set forth in the Project Manual and the District's Rules of Procedure, which are available from the District Manager.

Rankings will be made based on the Evaluation Criteria contained within the Project Manual. Price will be one factor used in determining the proposal that is in the best interest of the District, but the District explicitly reserves the right to make such award to other than the lowest price proposal. The District has the right to reject any and all proposals and waive any technical errors, informalities or irregularities if it determines in its discretion it is in the best interest of the District

to do so. Any and all questions relative to this project shall be directed in writing by e-mail only to Clayton Smith at csmith@gmscfl.com and Jarett Wright at jwright@gmscfl.com.

All proposals will be publicly opened at a meeting of the District to be held at **11:00 a.m. (EST), March 25th , 2024**, at the offices of Governmental Management Services – Central Florida, LLC, 219 East Livingston Street, Orlando, Florida 32801. Proposals will be publicly opened at that time and place, with Proposer names and total pricing announced at that time, provided that Proposals may be maintained on a confidential basis to the extent permitted by Florida law. No decisions of the District's Board of Supervisors will be made at that time. A copy of the agenda for the meeting can be obtained from the District Office at 219 East Livingston Street, Orlando, Florida 32801 or by phone at 407-841-5524.

The meeting is open to the public and will be conducted in accordance with the provisions of Florida law. There may be occasions when one or more Board Supervisors or staff members will participate by telephone. At the above location will be present a speaker telephone so that any Board Supervisor or staff member can attend the meeting and be fully informed of the discussions taking place either in person or by telephone communication. The meeting may be continued in progress without additional notice to a time, date, and location stated on the record.

Any person requiring special accommodations to participate in this meeting is asked to advise the District Office at 407-841-5524, at least 48 hours before the meetings. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Office.

Live Oak Lake Community Development District
Tricia Adams, District Manager

II. INSTRUCTIONS TO PROPOSERS

LIVE OAK LAKE COMMUNITY DEVELOPMENT DISTRICT

Landscape & Irrigation Maintenance Services
Osceola County, Florida

Instructions to Proposers

1. **DUE DATE.** Sealed proposals ("**Proposals**") must be received from interested parties ("**Proposer(s)**") no later than **March, 25th , 2024, at 11:00 a.m. (EST)**, at Governmental Management Services – Central Florida, LLC, 219 East Livingston Street, Orlando, Florida 32801, Attention: Clayton Smith & Jarett Wright.

2. **SUMMARY OF SCHEDULE.** The District anticipates the following RFP schedule, though certain dates may be subject to change:

DATE/TIME	EVENT
February 23rd , 2024	RFP Notice is issued.
February 23rd , 2024 at 9:00 a.m.	RFP package available for pick-up or download ("Proposal Pick-Up Time")
February 23rd , 2024 to March 25th , 2024	Site inspections available.
February 29th , 2024 at 10:00 a.m.	Mandatory pre-proposal meeting.
March 13th , 2024 at 5:00 p.m.	Deadline for questions.
March 25th], 2024 at 11:00 a.m.	Proposals submittal deadline.
March 25th , 2024 at 11:00 a.m.	Public meeting to open bids.
April 3rd , 2024 at 2:30 p.m.	Board Meeting to evaluation proposals received.

3. **MANDATORY PRE-PROPOSAL MEETING.** There will be a mandatory pre-proposal meeting beginning at **10:00 a.m. on February 29th , 2024**, and located at **1408 Hamlin St, Unit E, St. Cloud, FL, 34771**. Proposers who do not attend the pre-proposal meeting may be disqualified, in the District's sole discretion.

4. **SIGNATURE ON PROPOSAL; CORRECTIONS.** Each Proposer must correctly execute all forms, affidavits, and acknowledgments for which signature and notary blocks are provided. If the proposal is made by an individual, that person's name and business address shall be shown. If made by a partnership, the name and business address of an authorized member of the firm or partnership shall be shown. If made by a corporation, the person signing the proposal shall show the name of the State under the laws of which the corporation was chartered. In addition, the proposal shall bear the seal of the corporation. Anyone signing the proposal as agent shall file with the proposal legal evidence of his/her authority to do so. All proposals must be completed in pen and ink or type written. No erasures are permitted. If a correction is necessary, draw a single line through the entered figure and enter the corrected figure above it. Corrections must be initialed by the person signing the proposal.

5. **[RESERVED]**

6. **FAMILIARITY WITH THE PROJECT.** The Proposer, by and through the submission of the Proposal, agrees that he shall be held responsible for having heretofore examined the project site, the location of all proposed work and for having satisfied himself from his own personal knowledge and experience or professional advice as to the character, conditions, and location of the site, the nature of the turf, shrubs, trees, palms, vegetation, weeds, sprinklers and irrigation systems, roads, sidewalks and paved paths, ground, surface and subsurface, and any other conditions surrounding and affecting the work, any obstruction, the nature of any existing construction, and all other physical characteristics of the job, in order that the Proposer may include in the prices which the Proposer proposes all costs pertaining to the work and thereby provide for the satisfactory landscape and irrigation maintenance thereof. The Proposer agrees to accept the site in an "as is" condition and hold its prices for the period set forth in this proposal package, regardless of any changes to the site that may occur from the time of Proposal submission and through the time of contract award and the start of any work under the contract. The Proposer, in preparing the Proposal, shall take into consideration that work by other contractors may be in progress at or near the site and that the Proposer shall not interfere with work done by such other contractors.

7. **FAMILIARITY WITH THE LAW.** By submitting a Proposal, the Proposer is assumed to be familiar with all federal, state, and local laws, ordinances, rules and regulations that in any manner affect the work as well as the District's operating rules and procedures. Ignorance on the part of the Proposer will in no way relieve it from responsibility to perform the work covered by the proposal in compliance with all such laws, ordinances and regulations.

8. **PROJECT MANUAL.** The "Project Manual" and any addenda thereto, will be available from the District's Manager by sending an email to jwright@gmscfl.com beginning **February 23rd , 2024 at 9:00 a.m.** Proposers shall obtain a Project Manual prior to the mandatory pre-proposal meeting.

9. **QUALIFICATIONS OF PROPOSER.** The contract, if awarded, will only be awarded to a responsible Proposer who is qualified by experience to do the work specified herein at the sole and absolute discretion of the District. The Proposer shall submit with its Proposal satisfactory evidence of experience in similar work and show that it is fully prepared with the necessary organization, capital, and equipment to provide the required work to the satisfaction of the District.

10. **SUBMISSION OF ONLY ONE PROPOSAL.** Proposers shall be disqualified and their proposals rejected if the District has reason to believe that collusion may exist among the Proposers, if the Proposer has defaulted on any previous contract or is in arrears on any previous or existing contract, or for failure to demonstrate proper licensure and business organization.

11. **INTERPRETATIONS AND ADDENDA.** All questions about the meaning or intent of the Project Manual are to be directed in writing, via e-mail only, to Clayton Smith at csmith@gmscfl.com and Jarett Wright at jwright@gmscfl.com. Additionally, the District reserves the right in its sole discretion to make changes to the Project Manual up until the time of the Proposal opening. Interpretations or clarifications considered necessary in response to questions

or in otherwise in order to clarify the requirements of the Project Manual will be issued by Addenda to all parties. Questions received after **March 13th, 2024, at 5:00 p.m.** will not be answered. Answers to all questions will be provided to all Proposers by e-mail. Only questions answered by formal written Addenda will be binding. No interpretations will be given verbally. No inquiries will be accepted from subcontractors; the Proposer shall be responsible for all queries.

12. SUBMISSION OF PROPOSAL. Submit one (1) hard copy and one (1) digital PDF copy (flash drive required), along with other requested attachments, at the time and place indicated herein, which shall be enclosed in an opaque sealed envelope, marked with the project title and name and address of the Proposer and accompanied by the required documents. If the Proposal is sent through the mail or other delivery system, the sealed envelope shall be enclosed in a separate envelope with a notation "RESPONSE TO REQUEST FOR PROPOSALS (Live Oak Lake Community Development District – Landscape & Irrigation Maintenance) ENCLOSED" on the face of it. All costs to prepare and submit a response shall be borne by the Proposer. All proposals will be publicly opened **March, 25th , 2024, at 11:00 a.m. (EST),** at the offices of Governmental Management Services – Central Florida, LLC, 219 East Livingston Street, Orlando, Florida 32801.

13. MODIFICATION AND WITHDRAWAL. Proposals may be modified or withdrawn by an appropriate document duly executed and delivered to the place where Proposals are to be submitted at any time prior to the time and date the proposals are due. No Proposal may be withdrawn after opening for a period of ninety (90) days.

14. PROPOSAL FORMS. All blanks on the Proposal forms must be completed in ink or typewritten. The Proposal shall contain an acknowledgment of receipt of all Addenda. In making its Proposal, each Proposer represents that it has read and understands the Project Manual and that the Proposal is made in accordance therewith, including verification of the contents of the Project Manual against the Table of Contents. Proposer shall provide in their Proposal a complete breakdown of both unit quantities and unit costs for each separate item associated with landscaping & irrigation maintenance plan and technical specifications. The quantities and unit costs for landscaping materials shall be provided by the Proposer in accordance with the Project Manual. Failure to supply any requested information and submit fully completed forms may result in disqualification. The District reserves the right to request additional information if clarification is necessary.

15. PROPOSAL INFORMATION. All Proposals should include the following information, among other things described herein:

A. A completed and executed Proposal Form, with all of its parts and any attachments, as well as executed copies of the Affidavit Regarding Proposal, the Sworn Statement Regarding Public Entity Crimes, and the Sworn Statement Regarding Scrutinized Companies.

B. A listing of the position / title and corporate responsibilities of key management or supervisory personnel (forms attached). Include resumes for each person listed, and list years of experience in present position for each party listed and years of related experience.

C. Describe proposed staffing levels, including information on current operations, administrative, maintenance and management staffing of both a professional and technical nature, including resumes for staff at or above the project manager level.

D. Information related to other projects of similar size and scope for which Proposer has provided, or is currently providing, landscape and irrigation maintenance services over the past three years (forms attached), including the scope of services provided, the name of the project owner, and a contact name and phone number.

E. A list of the total annual dollar value of work completed for the last three (3) years.

F. A list of all other contracts related to the provision of services by the Proposer in which the company is presently engaged.

G. At least three references from projects of similar size and scope. The Proposer should include information relating to the work it conducted for each reference as well as a name, address and phone number of a contact person. The references may, but are not required to, overlap with the projects or current contracts as listed under items E. and F.

H. A narrative description of the Proposer's approach to providing the services as described in the scope of services provided herein (limited to five (5) pages).

I. Completed proposal pricing sheet. All responses must itemize the cost for each of the items described in the Project Manual and break out all costs, such as the number of mowings by month, dollar value by event, etc. Unit costs for mulch and annuals, including installation, should be provided but not included in the contract amount as these services shall be rendered at the discretion of the District's Board of Supervisors. If additional services are added during the term of the contract, compensation for such services shall be based on the unit prices provided.

J. A current Certificate of Insurance and proof of financial capability, as specified herein.

16. INSURANCE. All Proposers shall include as part of their proposal a current Certificate of Insurance demonstrating the company's ability to meet the insurance coverage requirements set forth in the attached contract form provided herein. In the event the Proposer is notified of award, it shall provide proof of the insurance coverage identifying the District, its officers, employees and agents as additional insureds, as stated in the contract form provided herein, within fifteen (15) calendar days after notification, or within such approved extended period as the District may grant. Failure to provide proof of insurance coverage shall constitute a default.

17. FINANCIALS. In evaluating and scoring the proposals, the District will consider the financial capability of each Proposer, and as such each Proposer should submit relevant

information regarding financial capability. In the event the Proposer is notified of award, the District may in its sole discretion require that the Proposer provide sufficient proof of financial capability, including, if requested, audited financial statements from the last three years.

18. BASIS OF AWARD/RIGHT TO REJECT. The District reserves the right to reject any and all proposals, in its sole and absolute discretion, make modifications to the work, and waive any informalities or irregularities in proposals as it is deemed in the best interests of the District.

19. CONTRACT AWARD; CHANGES. Within fifteen (15) days of receipt of the Notice of Award from the District or as otherwise extended by the District, the Proposer shall enter into and execute a contract in substantially the form included in the Project Manual. If a Proposer to whom a contract is awarded forfeits and fails to execute a contract agreement within the aforementioned timeframe, the contract award may be annulled at the District's option. If the award is annulled, the District may, at its sole discretion, award the contract to the next highest ranked Proposer for the contract work, re-advertise, perform the work by day/temporary labor, or through in-house operations. The successful Proposer ("**Contractor**") is expected to commence work on or about October 1, 2024, or on such other date as may be specified by the district in a written Notice to Proceed. The contract shall be for a specified term and, upon expiration or termination, Contractor, if requested by the District, agrees to perform the services on a month-to-month basis until either party has provided the other party written notice of its election to renew or terminate the contract. Any work performed prior to issuance of a Notice to Proceed shall be at the Proposer's or Contractor's risk unless specifically agreed in writing. This RFP does not guarantee that a contract will be awarded. The District reserves the exclusive right to reject any and all Proposals and to award by items, groups of items, or total proposal.

The District reserves the right to order changes in its scope of work and resulting contract. The successful proposer has the right to request an equitable price adjustment in cases where modifications to the contract under the authority of this clause result in increased costs to the Contractor. Price adjustments will be based on the prices proposed by the Contractor in response to this solicitation. Any contract resulting from this solicitation may be modified upon written and mutual consent of both parties.

20. MANDATORY AND PERMISSIVE REQUIREMENTS. Notwithstanding anything else within the Project Manual, the only mandatory requirements of this Project Manual are that each Proposer must (1) be authorized to do business in Florida, (2) hold all required state and federal licenses in good standing; and (3) have at least five (5) years of experience as a landscape and irrigation maintenance contractor; and (4) attend the Mandatory Pre-Proposal Meeting. All other requirements set forth in the Project Manual shall be deemed "permissive," in that a Proposer's failure to meet any requirement described in mandatory terms such as "shall," "will," "mandatory," or similar language does not automatically disqualify the Proposer's Proposal, but instead in the Board's discretion may result in the disqualification of a Proposal or alternatively may be taken into account in the evaluation and scoring of the Proposal.

21. INDEMNIFICATION. The successful Proposer shall fully indemnify, defend and hold harmless the District and its officers, agents, and employees from and against all claims,

damages, costs and losses arising, in whole or in part, from its negligence or breach of contract, as more fully set forth in the contract form, provided herein.

22. LIMITATION OF LIABILITY. Nothing herein shall be construed as or constitute a waiver of District's limitations on liability contained in section 768.28, *Florida Statutes*, or other statute or law.

23. EVALUATION OF PROPOSALS. The proposals shall be ranked based on the criteria presented in the Evaluation Criteria sheets contained within the Project Manual. Price will be one factor used in determining the proposal that is in the District's best interest, but the District explicitly reserves the right to make such award to other than the lowest priced proposal. The Board shall review and evaluate the Proposals in their individual discretion and make any final determination with respect to the award of a final contract that is in the best interests of the District. Proposals may be held by the District for a period not to exceed 90 days from the date of proposal opening for the purposes of reviewing the proposals and investigating the qualifications of the Proposers, prior to executing a contract agreement. During this time, all provisions of the submitted proposal must be in effect, including pricing. The District may visit the Proposer's facilities as part of the evaluation process. The District also reserves the right to seek clarification from prospective firms on any issue in a response, invite specific firms for site visits or oral presentations, or take any action it feels necessary to properly evaluate the submissions and construct a solution in the District's best interest. Failure to submit the requested information or required documentation may result in the lessening of the proposal score or the disqualification of the proposal response.

24. COLLUSION. Proposers shall be disqualified and their proposals rejected if the District has reason to believe that collusion may exist among the Proposers, the Proposer has defaulted on any previous contract or is in arrears on any previous or existing contract, or for failure to demonstrate proper licensure and business organization.

25. BLACK OUT PERIOD/CONE OF SILENCE. The black out period is defined as between the time the Request for Proposals is issued by the District and the time the Board awards the contract. During this black out period, and except as otherwise expressly authorized herein, any attempt to communicate either directly or indirectly with District staff or officials related to this solicitation for goods or services, in person, by mail, by facsimile, by telephone, by electronic mail, or by any other means of communication, will result in disqualification of their award and/or contract. This does not apply to pre-solicitation conferences, contract negotiations, or communications with staff not concerning this solicitation.

26. PRICING. Proposers shall submit their price information on the supplied forms with all blank spaces completed. Proposers shall also sign the required form. Each line item shall be clearly stated and cover all charges including incidental expenses, applicable taxes, insurance, overhead and profit. Proposers will not be allowed to make any substitutions in materials, quantities or frequencies during the proposal process. Proposers shall guarantee that their pricing to the District shall not increase throughout the term of the contract agreement executed.

27. REFERENCE TERMS. Any headings in this document are for the purposes of reference only and shall not limit or otherwise affect the meaning thereof. Any reference to gender

shall be construed to include all genders, firms, partnerships and corporations. References in the singular shall be construed to include the plural and references in the plural shall be construed to include the singular.

28. ADDITIONAL TERMS AND CONDITIONS. No additional terms and conditions included with the proposal response shall be evaluated or considered and any and all such additional terms and conditions shall have no force and effect and are inapplicable to this proposal. If submitted either purposefully through intent or design or inadvertently appearing separately in transmitting letters, specifications, literature, price lists or warranties, it is understood and agreed the general and special conditions in this solicitation are the only conditions applicable to this proposal and the Proposer's authorized signature affixed to the proposal attests to this.

29. PROTESTS. Any protest regarding the Project Manual, including but not limited to protests relating to the proposal notice, the proposal instructions, the proposal forms, the contract form, the scope of work, the map, the specifications, the evaluation criteria, the evaluation process established in the Project Manual, or any other issues or items relating to the Project Manual, must be filed in writing, within seventy-two (72) hours after the Proposal Pick-Up Time, and any protest relating to a decision regarding a contract award or rejection of proposal(s) must be filed within seventy-two (72) hours (excluding Saturdays, Sundays, and official holidays of the State of Florida) after issuance of a notice of such a decision. The formal protest setting forth with particularity the facts and law upon which the protest is based shall be filed within seven (7) calendar days after the initial notice of protest was filed. Failure to timely file a notice of protest or failure to timely file a formal written protest shall constitute a waiver of any right to object or protest with respect to aforesaid plans, specifications, contract documents, or decision. Additional information and requirements regarding protests are set forth in the District's Rules of Procedure, which are available from the District Manager. All protests must be filed to: District Manager, Clayton Smith at csmith@gmscfl.com and Jarett Wright at jwright@gmscfl.com.

30. PROTEST BOND. Any proposer who files a Notice of Protest protesting the Project Manual, a proposal rejection, or a proposal award shall post with the District at the time of filing, a protest bond payable to the District. The protest bond for protesting the Project Manual shall be in the amount of ten thousand dollars ($10,000.00). Notwithstanding the District's operating rules, the protest bond for protesting a proposal rejection or proposal award shall be in an amount equal to ten percent (10%) of the value of the solicitation, but in no case less than ten thousand dollars ($10,000.00). Bonds shall be by a U.S. postal service money order, certified, cashier's check or such other form of surety as the District's Staff may approve. All bonds shall be made payable to the District. Failure to post such bond within the requested time period shall result in the protest being dismissed by the District, with the proposer afforded no relief.

If the person or firm protesting the award prevails, the bond shall be returned to the protestor; however, if, after completion of a formal protest hearing in which the District prevails, the bond shall be applied to payment of the costs and attorney fees incurred by the District relative to the protest. The entire amount of the bond shall be forfeited if the District determines that a protest was filed for a frivolous or improper purpose, including, but not limited to, the purpose of harassing, causing unnecessary delay, or causing needless cost for the District or other parties. No

proposer shall be entitled to recover any costs of proposal preparation from the District, regardless of the outcome of any protest.

III. EVALUATION CRITERIA

LIVE OAK LAKE COMMUNITY DEVELOPMENT DISTRICT
REQUEST FOR PROPOSALS
LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES

EVALUATION CRITERIA

1. Personnel & Equipment (20 Points Possible) (_____ Points Awarded)

This category addresses the following criteria: skill set and experience of key management and assigned personnel, including the project manager and other specifically trained individuals who will manage the property; present ability to manage this project; proposed staffing levels; capability of performing the work; geographic location; subcontractor listing; inventory of all equipment; etc. Skill set includes certification, technical training, and experience with similar projects. Please include resumes, certifications, etc., with proposal. Please also provide evidence of the proposer's ability to meet deadlines and be responsive to client needs.

2. Experience (20 Points Possible) (_____ Points Awarded)

This category addresses past & current record and experience of the Proposer in similar projects; volume of work previously awarded to the firm; past performance in any other contracts; etc.

3. Understanding Scope of RFP (15 Points Possible) (_____ Points Awarded)

This category addresses the following issues: Does the proposal demonstrate an understanding of the District's needs for the services requested? Does it provide all information as requested by the District including pricing, scheduling, staffing, etc.? Does it demonstrate clearly the ability to perform these services? Were any suggestions for "best practices" included? Does the proposal as a whole appear to be feasible, in light of the scope of work? Did the contractor use the forms provided from the Project Manual in responding to the proposal?

4. Financial Capacity (5 Points Possible) (_____ Points Awarded)

This category addresses whether the Proposer has demonstrated that it has the financial resources and stability as a business entity necessary to implement and execute the work. Proposer should include proof of ability to provide insurance coverage as required by the District as well as audited financial statements, or similar information.

5. Price (25 Points Possible) (_____ Points Awarded)

A full twenty-five (25) points will be awarded to the Proposer submitting the lowest bid for Parts 1 – 4 (the Contract Amount). AN AVERAGE OF ALL FIVE YEARS PRICING IS TO BE CONSIDERED WHEN AWARDING POINTS FOR PRICING - THE INITIAL TERM AND THE FOUR ANNUAL RENEWALS. All other proposers will receive a percentage of this amount

based upon a formula which divides the low bid by the proposer's bid and is then multiplied by the number of points possible in this part of the Price evaluation.

EXAMPLE: Contractor "A" turns in a bid of $210,000 and is deemed to be low bid and will receive the full 25 points. Contractor "B" turns in a bid of $265,000. Bid "A" is divided by Bid "B" then multiplied by the number of points possible (25). (210,000/265,000) x 25 = 19.81, therefore, Contractor "B" will receive 19.81 of 25 possible points. Contractor "C" turns in a bid of $425,000. Bid "A" is divided by Bid "C" then multiplied by the number of points possible (25). (210,000/425,000) x 25 = 12.35, therefore, Contractor "C" will receive 12.35 of 25 points.

6. <u>Reasonableness of ALL Numbers</u> (15 Points Possible) (_____ Points Awarded)

Up to fifteen (15) points will be awarded as to the reasonableness of ALL numbers, quantities & costs (including, but not limited to fertilizer quantities, mulch quantities based on Contractor's field measurements) provided, including Parts 1, 2, 3, 4, 5 and 6, as well as unit costs from the additional schedules.

<u>Proposer's Total Score</u> (100 Points Possible) (_____ Points Awarded)

<u>Additional Information Regarding Evaluation</u>

Once proposals are received, the District's Board of Supervisors will review each proposal and score each based on the evaluation criteria, information provided in response to reference checks, and any other information available to the District and permitted to be used under law. The District's award will be based on the proposal that is most advantageous to the District.

The District reserves the right to seek clarification from prospective firms on any issue in a response for the District, invite specific firms for site visits or oral presentations, or take any action it feels necessary to properly evaluate the submissions and construct a solution in the District's best interest. Failure to submit the requested information or required documentation may result in the lessening of the proposal score or the disqualification of the proposal response.

Do not attempt to contact any District Board member, staff member or any person other than the appointed staff for questions relating to this RFP. Anyone attempting to lobby District representatives will be disqualified.

It is anticipated that the District's Board of Supervisors will meet to evaluate the proposals on April 3, 2024, at 2:30 p.m., but the District reserves the right to reschedule any such meeting.

IV. AFFIDAVIT REGARDING PROPOSAL

STATE OF Florida
COUNTY OF Orange

Before me, the undersigned authority, appeared the affiant, Juan P. Ramirez and having taken an oath, affiant, based on personal knowledge, deposes and states:

1. I am over eighteen (18) years of age and competent to testify as to the matters contained herein. I serve in the capacity of Manager for BladeRunner Commercial ("Proposer"), and am authorized to make this Affidavit Regarding Proposal on behalf of Proposer.

2. I assisted with the preparation of, and have reviewed, the Proposer's proposal ("Proposal") provided in response to the Live Oak Lake Community Development District's ("District") request for proposals for landscape and irrigation maintenance services. All of the information provided therein is full and complete, and truthful and accurate. I understand that intentional inclusion of false, deceptive or fraudulent statements, or the intentional failure to include full and complete answers, may constitute fraud; and, that the District may consider such action on the part of the Proposer to constitute good cause for rejection of the proposal.

3. I do hereby certify that the Proposer has not, either directly or indirectly, participated in collusion or proposal rigging.

4. The Proposer agrees through submission of the Proposal to honor all pricing information for ninety (90) days from the opening of the proposals, and if awarded the contract on the basis of this Proposal to enter into and execute the contract in the form included in the Project Manual.

5. The Proposer acknowledges the receipt of the complete Project Manual as provided by the District and as described in the Project Manual's Table of Contents, as well as the receipt of the following Addenda:

Addendum No. 1 dated 3-15-24

Addendum No. 2 dated 3-15-24

Addendum No. _____ dated _____

Addendum No. _____ dated _____

6. By signing below, the Proposer acknowledges that (i) the Proposer has read, understood, and accepted the Project Manual; (ii) the Proposer has had an opportunity to consult with legal counsel regarding the Project Manual; (iii) the Proposer has agreed to the terms of the Project Manual; (iv) this is an informal bid, and no protest rights or other procurement rights will be afforded to the Proposer; and (v) the Proposer has waived any right to challenge any matter

relating to the Project Manual, including but not limited to any protest relating to the proposal notice, proposal instructions, the proposal forms, the contract form, the scope of work, the maintenance map, the specifications, the evaluation criteria, the evaluation process, or any other issues or items relating to the Project Manual.

7. The Proposer authorizes and requests any person, firm or corporation to furnish any pertinent information requested by the District, or its authorized agents, deemed necessary to verify the statements made in the Proposal, or regarding the ability, standing, integrity, quality of performance, efficiency, and general reputation of the Proposer.

Under penalties of perjury under the laws of the State of Florida, I declare that I have read the foregoing Affidavit Regarding Proposal and that the foregoing is true and correct.

Dated this 24 day of March, 2024.

Proposer: Blade Runners Commercial Landscaping Orlando, LLC
By: [signature]
Title: Manager

STATE OF Florida
COUNTY OF Orange

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization this 24 day of March, 2024, by Juan P Ramirez of _____, who is ☐ personally known to me or ☒ who has produced R562-435-73057 as identification, and ☐ did or ☐ did not take the oath.

[signature]
Notary Public, State of Florida
Print Name: Andrea Chisaca
Commission No.: _____
My Commission Expires: _____

ANDREA CHISACA
Notary Public - State of Florida
Commission # HH 344290
My Comm. Expires Dec 26, 2026
Bonded through National Notary Assn.

V. PROPOSAL FORMS

PROPOSAL FORM
FOR
LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES

TO BE SUBMITTED TO:

LIVE OAK LAKE
COMMUNITY DEVELOPMENT DISTRICT
c/o Governmental Management Services – Central Florida, LLC,
on or before March 25, 2024 at 11:00am (EST)

TO: Live Oak Lake Community Development District

FROM: Blade Runners Commercial Landscaping Orlando, LLC
(Proposer)

In accordance with the Request for Proposals for Landscape and Irrigation Maintenance for Live Oak Lake Community Development District, the undersigned proposes to provide all services as described in the detailed Scope and/or Specifications for the District.

All proposals shall be in accordance with the Project Manual.

Proposal Form Contents:

Proposal Summary
Part I – General Information
Part II – Personnel and Equipment
Part III – Experience
Part IV – Pricing
Signature Page

PROPOSAL FORM
PROPOSAL SUMMARY SHEET

I, Juan P. Ramirez REPRESENTING Blade Runners Commercial Landscaping Orlando, LLC Company and/or Corporation ("Proposer"), agree to furnish the services required in the scope/specifications at the following prices:

I. Contract Proposal Amount: $ 263,400
(Please provide an average of all five years of pricing)

Annual Total, Year 1: $ 263,400

Annual Total, Year 2: 2% $ 268,668

Annual Total, Year 3: 2% $ 274,041

Annual Total, Year 4: 2% $ 279,521

Annual Total, Year 5: 2% $ 285,112

II. Proposer Information

NAME OF PROPOSER: Blade Runners Commercial Landscaping Orlando, LLC

ADDRESS: 19 N. Texas Ave. Orlando, FL 32805

PHONE: (407) 3060600 FAX:

SIGNATURE:

PRINTED NAME: Juan P. Ramirez

TITLE: Manager

DATE: 3/22/24

PROPOSAL FORM
PART I – GENERAL INFORMATION

- *Proposer General Information:*

Proposer Name Blade Runners Commercial Landscaping Orlando, LLC

Street Address 19 N. Texas Ave.

P. O. Box (if any) _____

City Orlando State FL Zip Code 32805

Telephone 407-306-0600 Fax no. _____

1st Contact Name Juan P. Ramirez Title Manager

2nd Contact Name Robert Clark Title Manager.

Parent Company Name (if any) N/A

Street Address _____

P. O. Box (if any) _____

City _____ State _____ Zip Code _____

Telephone _____ Fax no. _____

1st Contact Name _____ Title _____

2nd Contact Name _____ Title _____

- *Company Standing:*

Proposer's Corporate Form: LLC
(e.g., individual, corporation, partnership, limited liability company, etc.)

In what State was the Proposer organized? Florida Date 12/07/2020

Is the Proposer in good standing with that State? Yes X No ___

If no, please explain _____

Is the Proposer registered with the State of Florida, Division of Corporations and authorized to do business in Florida? Yes X No ___

If no, please explain _____

- *What are the Proposer's current insurance limits?*

General Liability	$ 2,000,000
Automobile Liability	$ 1,000,000
Workers Compensation	$ 1,000,000
Expiration Date	9/11/24

- *Licensure* – Please list all applicable state and federal licenses, and state whether such licenses are presently in good standing:

Florida

PROPOSAL FORM
PART II – PERSONNEL AND EQUIPMENT

- *List the location of the Proposer's office, which would perform work for the District.*

Street Address 19 N. Texas Ave

P. O. Box (if any) _____

City Orlando State FL Zip Code 32805

Telephone 407 306 0600 Fax no. _____

1st Contact Name Juan F. Ramirez Title Manager

2nd Contact Name Jorge A Ramirez Title Manager

- *Proposed Staffing Levels - Landscape and irrigation maintenance staff will include the following:*

1 Supervisors, who will be onsite 2 days per week;
1 Technical personnel, who will be onsite 1 days per Week; and
5 Laborers, who will be onsite 3 days per week.

- *Officers and Supervisory Personnel – Please complete the pages that follow at the end of this Part regarding the Proposer's Officers and Supervisory Personnel, and attach resumes for any individuals listed.*

- *Technical Personnel – Does the Proposer currently employ any other technical personnel who have expertise in pesticide application, herbicide application, arboriculture, horticulture, or other relevant fields of expertise? Yes X No __ If yes, please provide the following information for each person (attach additional sheets if necessary):*

Name: Jorge A. Ramirez

Position / Certifications: Pest Control

Duties / Responsibilities: Pesticide, herbicide application.

% of Time to Be Dedicated to This Project: 50 %

Please describe the person's role in other projects on behalf of the Proposer:

Project Name/Location: Pest Control / Brighton Lakes CDD.

Contact: Marcial Rodriguez Contact Phone: 917 903 1877

Project Type/Description: Brighton Lakes CDD Maintenance

Duties / Responsibilities: _____

Dollar Amount of Contract: _____

Proposer's Scope of Services for Project: _____

_____

_____

_____

Dates Serviced: _____

- *Subcontractors – Does the Proposer intend to use any subcontractors in connection with the work? Yes ___ No X For each subcontractor, please provide the following information (attach additional sheets if necessary):*

Subcontractor Name N/A

Street Address _____

P. O. Box (if any) _____

City _____ State _____ Zip Code _____

Telephone _____ Fax no. _____

1st Contact Name _____ Title _____

2nd Contact Name _____ Title _____

Proposed Duties / Responsibilities: _____

Please describe the subcontractor's role in other projects on behalf of the Proposer:

Project Name/Location: _____

Contact: _____ Contact Phone: _____

Project Type/Description: _____

Dollar Amount of Contract: _____

Proposer's Scope of Services for Project: _____

_____

_____

_____

Dates Serviced: _____

- *Security Measures - Please describe any background checks or other security measures that were taken with respect to the hiring and retention of the Proposer's personnel who will be involved with this project, and provide proof thereof to the extent permitted by law:*

E-verify.
Criminal Background Check

- *Equipment – Please complete the pages that follow at the end of this Part regarding the Proposer's Equipment that will be used in connection with this project.*

OFFICERS

PROPOSER: Blade Runners Commercial Landscaping Orlando, LLC DATE: 3/22/21

Provide the following information for key officers of the Proposer and parent company, if any.

NAME	POSITION OR TITLE	RESPONSIBILITIES	INDIVIDUAL'S RESIDENCE CITY, STATE
Maria C. Ramirez	Owner	Office Manager	13855 Morning Frost Dr
			Orlando, FL 32828
FOR PARENT COMPANY (if applicable)			
N/A			

SUPERVISORY PERSONNEL
WHO WILL BE INVOLVED WITH THE WORK

PROPOSER: Blade Runners Commercial Landscaping Orlando, LLC DATE: 3/22/24

INDIVIDUAL'S NAME	PRESENT TITLE	JOB RESPONSIBILITIES	OFFICE LOCATION	% OF TIME TO BE DEDICATED TO THIS PROJECT / # OF DAYS ON-SITE PER WEEK	YEARS OF EXPERIENCE IN PRESENT POSITION	TOTAL YEARS OF RELATED EXPERIENCE
Juan P. Ramirez	Manager	Field Manager	19 N. Texas	1 day a week	30 years.	30 years.
Jorge A Ramirez	Manager	Manager	19 N. Texas	1 day a week	20 years	20 years

COMPANY OWNED MAJOR EQUIPMENT
TO BE USED IN CONNECTION WITH THE WORK

PROPOSER: Blade Runners Commercial Landscaping Orlando, LLC DATE: 3/22/24

QUANTITY	DESCRIPTION*	# OF PROJECTS DEDICATED TO	STORAGE AND WORK SITE LOCATIONS
2	Rider Mowers 60"	1	19 N. texas Ave
2	Ride standars 60"	1	19 N Texas Ave
3	Weed Eaters	1	19 N. texas Ave
3	Edgers	1	19 N. Texas Ave
2	Head Trimmers	1	19 N. texas Ave
4	Blowers	1	19 N. texas Ave

PROPOSAL FORM
PART III – EXPERIENCE

- *Has the Proposer performed work for a community development district previously?*
  Yes X *No* ___
  If yes, please provide the following information for each project (attach additional sheets if necessary):

  Project Name/Location: Brighton Lakes CDD

  Contact: Marcial Rodriguez Contact Phone: 917 903 1377

  Project Type/Description: CDD

  Dollar Amount of Contract: $23,000 a month

  Scope of Services for Project: Maintenance (Pest control, irrigation tree trimming)

  Dates Serviced: M-T-W

- *List the Proposer's total annual dollar value of landscape and irrigation services work completed for each of the last three (3) years:*

  2023 = $37500.000

  2022 = $37400.000

  2021 = $37100.000

- *Please provide the following information for each project that is similar to this project, currently undertaken, or undertaken in the past five years. The projects must include irrigation maintenance as well. Attach additional sheets if necessary.*

  Project Name/Location: Villa Sol

  Contact: Herman Perez Contact Phone: 910-587-6554

  Project Type/Description: CDD areas and HOA

  Dollar Amount of Contract: $29,000

  How was the project similar to this project? Size of the community and the services required.

  Your Company's Detailed Scope of Services for Project (i.e. fertilization, mowing, pest control, weed control, thatch removal, irrigation, etc.): All included

List of equipment used on site: 2 riders Mowers 60" 1 ride standar 36", 3 edgers, 3 weed eaters, 2 Head trimmers, 4 blowers.

List of subcontractors used: N/A

Is this a current contract? Yes X No ___

Duration of contract: 2 years and 6 months.

- *(Information regarding similar projects – continued)*

Project Name/Location: Tapestry CDD and HOA

Contact: Rob Price Contact Phone: 407 301 2214

Project Type/Description: CDD and HOA

Dollar Amount of Contract: $30,000

How was the project similar to this project? size and services required

Your Company's Detailed Scope of Services for Project (i.e. fertilization, mowing, pest control, weed control, thatch removal, irrigation, etc.): All included.

List of equipment used on site: 2 rider Mowers 60", 1 ride standar 60" 3 edgers, 3 weed eaters, 2 Head trimmers, 4 Blowers.

List of subcontractors used: N/A

Is this a current contract? Yes X No ___

Duration of contract: 3 years

- *(Information regarding similar projects – continued)*

Project Name/Location: _____

Contact: _____ Contact Phone: _____

Project Type/Description: _____

Dollar Amount of Contract: _____

How was the project similar to this project? _____

Your Company's Detailed Scope of Services for Project (i.e. fertilization, mowing, pest control, weed control, thatch removal, irrigation, etc.): _____

List of equipment used on site: _____

List of subcontractors used: _____

Is this a current contract? Yes ___ No ___

Duration of contract: _____

- *(Information regarding similar projects – continued)*

Project Name/Location: _____

Contact: _____ Contact Phone: _____

Project Type/Description: _____

Dollar Amount of Contract: _____

How was the project similar to this project? _____

_____

_____

_____

Your Company's Detailed Scope of Services for Project (i.e. fertilization, mowing, pest control, weed control, thatch removal, irrigation, etc.): _____

_____

_____

_____

_____

List of equipment used on site: _____

_____

_____

List of subcontractors used: _____

_____

_____

Is this a current contract? Yes ___ No ___

Duration of contract: _____

- *Has the Proposer, or any of its principals or supervisory personnel (e.g., owner, officer, or supervisor, etc.), been terminated from any landscape or irrigation installation or maintenance contract within the past 5 years? Yes _____ No X For each such incident, please provide the following information (attach additional sheets as needed):*

Project Name/Location: _____

Contact: _____ Contact Phone: _____

Project Type/Description: _____

Dollar Amount of Contract: _____

Scope of Services for Project: _____

_____

_____

_____

Dates Serviced: _____

Reason for Termination: _____

_____

_____

_____

- *Has the Proposer been cited by OSHA for any job site or company office/shop safety violations in the past five years? Yes ___ No X*

If yes, please describe each violation, fine, and resolution _____

_____

What is the Proposer's current worker compensation rating? _____

Has the Proposer experienced any worker injuries resulting in a worker losing more than ten (10) working days as a result of the injury in the past five years? Yes ___ No X

If yes, please describe each incident _____

_____

- *Please state whether or not the Proposer or any of its affiliates are presently barred or suspended from proposing or contracting on any state, local, or federal contracts?*
  Yes ___ No X If yes, please provide:

The names of the entities _____

The state(s) where barred or suspended _____

The period(s) of debarment or suspension _____

Also, please explain the basis for any bar or suspension:

_____

_____

_____

_____

- *List any and all governmental enforcement actions (e.g., any action taken to impose fines or penalties, licensure issues, permit violations, consent orders, etc.) taken against the Proposer or its principals, or relating to the work of the Proposer or its principals, in the last five (5) years. Please describe the nature of the action, the Proposer's role in the action, and the status and/or resolution of the action.*

N/A

- *List any and all litigation to which the Proposer or its principals have been a party in the last five (5) years. Please describe the nature of the litigation, the Proposer's role in the litigation, and the status and/or resolution of the litigation.*

N/A

- *Has the Proposer or any of its affiliates (parents or subsidiaries), or any of the Proposer's officers or principal members, shareholders or investors filed for bankruptcy, either voluntary or involuntary, within the past 10 years? Yes (_) No (_) If yes, provide the following:*

Identify the Case # and Tribunal: N/A

Describe the Nature of the Action:

Describe the Proposer's Role in the Action and Describe the Status and/or Resolution:

N/A

- *Has the Proposer or any of its affiliates (parents or subsidiaries), or any of the Proposer's officers or principal members, shareholders or investors executed an assignment for the benefit of creditors within the past 10 years? Yes (_) No (_) If yes, please explain:*

N/A

- *Has the Proposer or any of its affiliates (parents or subsidiaries), or any of the Proposer's officers or principal members, shareholders or investors defaulted on a loan or other financial obligation (e.g., failing to pay subcontractors or materialmen) within the past 10 years? Yes (_) No (_) If yes, please explain:*

N/A

PROPOSAL FORM
PART IV - PRICING

NOTE: This pricing form is intended to cover pricing for the initial one-year term of the contract and any potential renewal terms. It is assumed that prices will remain the same through each of the four potential annual renewal terms unless Proposer provides otherwise in the pricing form.

Please complete the Pricing Form on the following page or, alternatively, in the Excel Pricing Form provided as part of the Project Manual package (collectively, the "Pricing Form"). The District reserves the right to reject any and all proposals, in its sole and absolute discretion, that make modifications to the Pricing Form, as it is deemed in the best interests of the District.

Live Oak Lake CDD Landscape Fee Summary

Contractor: Blade Runners Commercial Landscaping Orlando, LLC

Address: 19 N Texas Ave, Orlando, FL 32805

Phone: 407-360-0600
Fax:
Contact:
Email: juan@bladerunnersorlando.com

Property: Live Oak Lake CDD

Address: 219 E. Livingston St.
Orlando,
Florida,
32801

Phone: 407-750-3599

Contact: JWright@gmscfl.com
Email:

	JAN	FEB	MAR	APRIL	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
GENERAL S (Schedule A Mowing/Det	10,183	10,183	10,183	25,458	20,367	20,367	25,459	25,459	20,367	25,459	10,183	10,183	$213,852
TURF CARE (Schedule E Bahia/St Aug	1,200		1,000		800		800		1,000		1,200		$6,000
TREE/SHRU (Schedule C Tree/Shrub I		250		250		250		250		250		250	$1,500
BED DRESS (Schedule E *Per Yard Pricing:*					12,000 *250*						7,200 *150*		$19,200
PALM TRIM (Schedule E					7,000						7,000		$14,000
ANNUAL CH (Schedule E *Per Annual Pricing:*													$0
IRRIGATION (Schedule D	738	738	738	738	738	738	738	738	738	738	738	738	$8,856
TOTAL FEE	$12,121	$11,171	$11,921	$26,446	$40,905	$21,355	$26,997	$26,447	$22,105	$26,447	$26,321	$11,171	$263,408
Flat Fee Sch	$21,951	$21,951	$21,951	$21,951	$21,951	$21,951	$21,951	$21,951	$21,951	$21,951	$21,951	$21,951	$263,408

Essential S Mowing/De	$230,208
Extra Servi Annual Cha	$33,200
TOTAL	$263,408.00

Initials_____ _____

PROPOSAL FORM
SIGNATURE PAGE

Under penalties of perjury under the laws of the State of Florida, I represent that I have authority to sign this Proposal Form (including Parts I through IV) on behalf of _____ ("Proposer") and declare that I have read the foregoing Proposal Form (including Parts I through IV) and that all of the questions are fully and completely answered, and all of the information provided is true and correct.

Dated this 24 day of March, 2024.

Proposer: Blade Runners Commercial Landscaping Orlando, LLC
By: [signature]
Title: Manager

STATE OF Florida
COUNTY OF Orange

The foregoing instrument was sworn to (or affirmed) and subscribed before me by means of ☒ physical presence or ☐ online notarization this 24 day of March, 2024, by Juan Ramirez of _____, who is ☐ personally known to me or ☒ who has produced R562-435-73-057-0 as identification, and ☐ did or ☐ did not take the oath.

[signature]
Notary Public, State of Florida
Print Name: Andrea Chisaca
Commission No.: _____
My Commission Expires: _____

ANDREA CHISACA
Notary Public - State of Florida
Commission # HH 344290
My Comm. Expires Dec 26, 2026
Bonded through National Notary Assn.

6. Bed Dressing - Fill in the quantity of Bed Dressing that is recommended to be installed (if quantity not already listed or Provided) then fill in the dollar amount to purchase and install that quantity in the month specified in the Scope of Work. Please include a per yard price. Twice per year in May and Nov.
7. Palm Trimming - Count and Fill in the quantity of each palm variety that will be pruned if not already listed, then fill in the dollar amount to trim each variety in the months indicated in the Scope of Work. Please insert your numbers in the row that corresponds to the specific variety of palm that is to be pruned that month.
8. Irrigation Maintenance - Fill in the dollar amount to perform each services as outlined in the Scope of work. Fill in zone count if known (not required)

VI. AFFIDAVIT FOR INTEGRITY IN PUBLIC CONTRACTING AND PURCHASING, E-VERIFY, AND NON-COLLUSION

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

Name of Proposer: Blade Runners Commercial Landscaping Orlando, LLC

I am authorized to make this affidavit on behalf of my firm and its owner, directors, and officers. I state that:

Chapter 287, Florida Statutes, on Integrity of Public Contracting and Purchasing

1. I have read and am familiar with Chapter 287, Florida Statutes, and specifically including the following Sections ("Public Integrity Laws"):
    a. Section 287.133, *Florida Statutes*, titled *Public entity crime; denial or revocation of the right to transact business with public entities*;
    b. Section 287.134, *Florida Statutes*, titled *Discrimination; denial or revocation of the right to transact business with public entities*;
    c. Section 287.135, *Florida Statutes*, titled *Prohibition against contracting with scrutinized companies*;
    d. Section 287.137, *Florida Statutes*, titled *Antitrust violations; denial or revocation of the right to transact business with public entities; denial of economic benefits*; and
    e. Section 287.138, *Florida Statutes*, titled *Contracting with entities of foreign countries of concern prohibited.*
2. I understand that the Public Integrity Laws, with limited exceptions, prohibit entities that meet certain criteria from bidding on or entering into or renewing a contract with governmental entities, including with the District ("Prohibited Criteria").
3. I understand that the Public Integrity Laws apply to the bidding documents applicable to the District's Request for Proposals for Landscape and Irrigation Maintenance Services Project ("Project") and the contract to be executed in connection with the Project.
4. Based on information and belief, the statement which I have marked below is true in relation to the Proposer submitting this sworn statement. (Indicate which statement applies.)

    X Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity, meets any of the Prohibited Criteria. Thus, the entity is not prohibited from bidding on or entering into or renewing a contract with the District.

    ____ The entity submitting this sworn statement, one of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity, meets one or more of the Prohibited Criteria.

If this statement is marked, the Proposer may provide additional information regarding the same in the space provided directly below (or by attaching a separate sheet and indicating this method in the space provided directly below). Such additional information may be related to the Proposer's alleged basis for entitlement to an exception from the prohibition on bidding or contracting, to the extent one is permissible under Florida law.

_____

_____

5. If awarded the contract, the Proposer will immediately notify the District in writing if either the Proposer, any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or any affiliate of the entity, meets any of the Prohibited Criteria after award of the contract or during the term of the contract.

E-Verify

1. I understand that, pursuant to Section 448.095(2), Florida Statutes, we must comply with Florida's E- Verify law in order to enter into an agreement with a public employer.
2. Our firm is registered with and uses the United States Department of Homeland Security's E-Verify system to verify the work authorization status of all employees hired on or after January 1, 2021.
3. No public employer has terminated a contract with our firm under Section 448.095(2)(c), Florida Statutes, within the year immediately preceding the date of our proposal.
4. Our firm is currently in compliance and will remain in compliance, for the duration of the agreement, with all requirements of Section 448.095(2), Florida Statutes.
5. I understand that, if there is a good faith belief that our firm has knowingly violated Section 448.09(1), Florida Statutes, there is an obligation to terminate the agreement pursuant to Section 448.095(2)(c), Florida Statutes.
6. I understand that, if there is a good faith belief that one of our subcontractor(s) has knowingly violated the Section 448.09(1), Florida Statutes, but our firm has otherwise complied with its obligations thereunder, then our firm will be required to immediately terminate its contract with the subcontractor in order to continue providing services to a public employer.

Non-Collusion

1. The price(s) and amount(s) of in our proposal have been arrived at independently and without consultation, communication, or agreement with any other proposer, potential proposer, proposal, or potential proposal.
2. Neither the price(s) nor the amount(s) in our proposal, have been disclosed to any other firm or person who is a proposer or potential proposer, and they will not be disclosed before opening of all proposals.
3. No attempt has been made or will be made to induce any firm or persons to refrain from submitting a proposal, or to submit a price(s) higher that the prices in our proposal, or to submit any intentionally high or noncompetitive price(s) or other form of complementary proposal.
4. Our proposal is made in good faith and not pursuant to any agreement or discussion with, or

inducement from, any firm or person to submit a complementary or other noncompetitive proposal.

5. Our firm, its affiliates, subsidiaries, officers, director, and employees are not currently under investigation, by any governmental agency and have not in the last 3 years been convicted or found liable for any act prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with respect to any public contract, except as disclosed.

I state that I and the named firm understand and acknowledge that the above representations are material and important and will be relied on by the Live Oak Lake Community Development District for which our proposal is submitted. I understand and my firm understands that any misstatement in this affidavit is, and shall be treated as, fraudulent concealment from the District of the true facts relating to the submission of proposals for this work.

Signature of Authorized Signatory of Proposer

Sworn before me on March 24, 2024

Notary Public Signature

ANDREA CHISACA
Notary Public - State of Florida
Commission # HH 344290
My Comm. Expires Dec 26, 2026
Bonded through National Notary Assn.

Notary Stamp

VII. FORM OF LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES AGREEMENT

LANDSCAPE AND IRRIGATION MAINTENANCE AGREEMENT

THIS AGREEMENT ("**Agreement**") is made and entered into this ___ day of _____ 2024, by and between:

LIVE OAK LAKE COMMUNITY DEVELOPMENT DISTRICT, a local unit of special-purpose government established pursuant to Chapter 190, *Florida Statutes*, located in Osceola County, Florida, whose mailing address is 219 East Livingston Street, Orlando, Florida 32801 (the "**District**"), and

BladeRunner Commercial Landscaping Orlando, LLC, a Florida _____, with an address of 19 N. Texas Ave. _____ ("**Contractor**").

RECITALS

WHEREAS, the District was established for the purpose of planning, financing, constructing, operating and/or maintaining certain infrastructure, including landscaping and irrigation; and

WHEREAS, the District has a need to retain an independent contractor to provide landscape and irrigation maintenance services for certain lands within and around the District; and

WHEREAS, Contractor submitted a proposal and represents that it is qualified, willing and capable to serve as a landscape and irrigation maintenance contractor and provide such services to the District.

NOW, THEREFORE, in consideration of the mutual covenants contained in this Agreement, it is agreed that Contractor is hereby retained, authorized, and instructed by the District to perform in accordance with the following covenants and conditions, which both the District and Contractor have agreed upon:

1. **INCORPORATION OF RECITALS.** The recitals stated above are true and correct and by this reference are incorporated herein as a material part of this Agreement.

2. **CONTRACTOR OBLIGATIONS.**

A. *Scope of Services*. Contractor shall provide the services described in the Scope of Services attached hereto as **Exhibit A** ("**Work**"), for the areas identified in the Landscape Maintenance Map attached hereto as **Exhibit B** ("**Landscape Maintenance Area**"), both of which are incorporated herein by this reference. Contractor acknowledges and agrees that the Landscape Maintenance Area may be reasonably adjusted, in the sole discretion of the District, to accurately reflect areas of the Work actually being performed, which adjustments shall not result in change in the price for the Work as reflected in

Contractor's fee summary attached hereto as **Exhibit C** ("**Fee Summary**") and incorporated herein by this reference. Should any work and/or services be required which are not specified in this Agreement or any amendments, addenda, or change orders but which are nevertheless necessary for the proper provision of services to the District, such work or services shall be fully performed by Contractor as if described and delineated in this Agreement.

B. ***Acceptance of Site.*** By executing this Agreement, the Contractor agrees that the Contractor was able to inspect the site prior to the execution of this Agreement, and that the Contractor agrees to be responsible for the care, health, maintenance, and replacement, if necessary, of the existing landscaping, in its current condition, and on an "as is" basis. The Contractor shall be strictly liable for the decline or death of any plant material, regardless of whether such decline or death is due to the negligence of the Contractor or a former contractor, except that the Contractor shall not be responsible for fire, cold, storm or wind damage, incurable or uncontrollable diseases, or damage due to vandalism. Upon the occurrence of any such exceptions, Contractor shall immediately notify the District. Contractor shall replace, at Contractor's expense, all plant material that, in the opinion of the District, fails to maintain a healthy, vigorous condition as a result of the Contractor's failure to perform the Work specified herein. No changes to the compensation set forth in this Agreement shall be made based on any claim that the existing landscaping was not in good condition or that the site was unsuitable for such landscaping.

C. ***Manner of Contractor's Performance.*** The Contractor agrees, as an independent contractor, to undertake the Work as specified in this Agreement or any Work Authorization (defined herein) issued in connection with this Agreement. All Work shall be performed in a neat and professional manner reasonably acceptable to the District and shall be in accordance with all applicable industry standards, and as required by the Scope of Services. The performance of all Work and additional services by the Contractor under this Agreement and related to this Agreement shall conform to any written instructions issued by the District.

D. ***Discipline, Employment, Uniforms.*** Contractor shall maintain at all times strict discipline among its employees, subcontractors, agents and assigns and represents to the District that it has performed all necessary background checks of the same. Contractor shall not employ for work on the project any person unfit or without sufficient skills to perform the job for which such person is employed. All laborers and foremen of the Contractor shall perform all Work on the premises in a uniform to be designed by the Contractor. No shirtless attire, no torn or tattered attire or slang graphic T-shirts are permitted. No smoking in or around the buildings will be permitted. Rudeness or discourteous acts by Contractor employees will not be tolerated. No Contractor solicitation of any kind is permitted on property.

E. ***Rain Days.*** In the event that time is lost due to heavy rains ("**Rain Days**"), Contractor agrees to reschedule its employees and divide their time accordingly to complete all scheduled services during the same week as any Rain Days. Contractor shall provide services on Saturdays, if needed to make up Rain Days, with prior notification to and approval by the District Representative(s) (defined herein).

F. ***Protection of Property.*** Contractor shall use all due care to protect against any harm to persons or property while performing the Work. If Contractor's acts or omissions result in any damage to property within the District, including but not limited to damage to landscape lighting and irrigation system components, entry monuments, etc., the Contractor shall immediately notify the District and promptly repair all damage – and/or promptly replace damaged property – to the sole satisfaction of the District. If Contractor fails to do so, the District reserves the right to make such repairs and Contractor shall reimburse the costs of such repair or replacement.

G. ***District Representative; Reporting.*** The District shall designate in writing a person to act as the District Representative with respect to the Work to be performed under this Agreement. The District Representative shall have complete authority to transmit instructions, receive information, interpret and define the District's policies and decisions with respect to materials, equipment, elements, and systems pertinent to Contractor's services, including the Work.

i. The District hereby designates the District Manager or his or her designee, to act as the District Representative.

ii. The District shall have the right to change its designated Representative with written notice to Contractor.

iii. Contractor agrees to meet with the District's representative no less than bi-weekly to walk the property and discuss conditions, schedules, and items of concern regarding this Agreement and to provide a monthly written report summarizing, at minimum, the Work performed during the month, any issues and/or areas of concern and the schedule of Work to be performed for the upcoming month.

iv. Contractor agrees to attend the regularly scheduled meetings of the Board of Supervisors of the District, upon request.

H. ***Deficiencies.*** Contractor shall identify and promptly notify the District Representative of any deficient areas by written communication, including any explanations of proposed actions to remedy such deficiencies. Upon approval by the District Representative, the Contractor shall take such actions as are necessary to address the deficiencies within a reasonable time period specified by the District Representative, or if no time is specified by the District, within three (3) days and prior to submitting any invoices to the District. Contractor and the District recognize that time is of the essence with this Agreement and that the District will suffer financial loss if the deficiencies are not timely addressed. Should the Contractor fail to address any deficiencies within the time set forth by the District Representatives, the District shall have the rights to, among other remedies available at law or in equity, fine the Contractor one hundred dollars ($100.00) per day; to withhold some or all of the Contractor's compensation under this Agreement; and to contract with outside sources to perform necessary work with all charges for such services to be reimbursed by Contractor or deducted from the Contractor's compensation.

I. ***Compliance with Laws.*** The Contractor shall keep, observe, and perform all requirements of applicable local, state and federal laws, rules, regulations, ordinances, permits, licenses, or other requirements or approvals. Further, the Contractor shall notify the District in writing within five (5) days of the receipt of any notice, order, required to comply notice, or a report of a violation or an alleged violation, made by any local, state, or federal governmental body or agency or subdivision thereof with respect to the services being rendered under this Agreement or any act or omission of the Contractor or any of its agents, servants, employees, or material men, or appliances, or any other requirements applicable to provision of services. Additionally, the Contractor shall promptly comply with any requirement of such governmental entity after receipt of any such notice, order, request to comply notice, or report of a violation or an alleged violation.

J. ***Safety.*** Contractor shall provide for and oversee all safety orders, precautions, and programs necessary for the Work. Contractor shall maintain an adequate safety program to ensure the safety of employees and any other individuals working under this Agreement. Contractor shall comply with all OSHA standards. Contractor shall take precautions at all times to protect any persons and property in performing the Work, utilizing safety equipment including but not limited to bright vests and traffic cones.

K. ***Environmental Activities.*** The Contractor agrees to use best management practices, consistent with presently accepted industry standards, with respect to the storage, handling and use of chemicals (e.g., fertilizers, pesticides, etc.) and fuels. The Contractor shall keep all equipment clean (e.g., chemical sprayers) and properly dispose of waste. Further, the Contractor shall immediately notify the District of any chemical or fuel spills. The Contractor shall be responsible for any environmental cleanup, replacement of any turf or plants harmed from chemical burns, and correcting any other harm resulting from the Work to be performed by Contractor.

L. ***Payment of Taxes; Procurement of Licenses and Permits.*** Contractor shall pay all taxes required by law in connection with the Work, including sales, use, and similar taxes, and shall secure all licenses and permits necessary for proper completion of the Work, paying the fees therefore and ascertaining that the permits meet all requirements of applicable federal, state and local laws or requirements.

M. ***Subcontractors.*** Contractor shall not assign any portion of the Work to subcontractors without prior, written approval of the District. In the event any portions of the Work are assigned to subcontractors, Contractor shall be responsible for the satisfactory performance of such work by subcontractors. Nothing in this Agreement shall be construed to create a contractual relationship between any subcontractor and the District.

N. ***Independent Contractor Status.*** In all matters relating to this Agreement, Contractor shall be acting as an independent contractor. Neither Contractor nor employees of Contractor, if there are any, are employees of the District under the meaning or application of any Federal or State Unemployment or Insurance Laws or Old Age Laws or otherwise. Contractor agrees to assume all liabilities or obligations imposed by any one or more of such laws with respect to employees of Contractor, if any, in the performance of this Agreement. Contractor shall not have any authority to assume or create any obligation,

express or implied, on behalf of the District and Contractor shall have no authority to represent the District as an agent, employee, or in any other capacity, unless otherwise set forth in this Agreement.

3. COMPENSATION; TERM.

A. ***Term.*** The term of this Agreement shall be from October 1, 2024, to September 30, 2025 ("**Year 1**"), unless terminated earlier in accordance with the terms of this Agreement. Thereafter, this Agreement will automatically renew in additional, one (1) year terms, for up to four (4) additional annual renewals, unless terminated earlier in accordance with the terms of this Agreement.

B. ***Compensation.*** As compensation for the Work, the District agrees to pay Contractor an amount not-to-exceed _____ **Dollars ($_____)** per year for Year 1, all in accordance with the Fee Summary attached hereto as **Exhibit C**. Compensation for the Work in subsequent renewal years shall be in accordance with the with the Fee Summary attached hereto as **Exhibit C.**

C. ***Additional Work.*** Should the District desire that the Contractor provide additional work and/or services relating to the District's landscaping and/or irrigation systems (e.g., additional services or services for other areas not specified in this Agreement), such additional work and/or services shall be fully performed by the Contractor after prior approval of a required Work Authorization. The Contractor agrees that the District shall not be liable for the payment of any additional work and/or services unless the District first authorizes the Contractor to perform such additional work and/or services through an authorized and fully executed Work Authorization, a form of which is attached hereto as **Exhibit D**. The Contractor shall be compensated for such agreed additional work and/or services based upon a payment amount derived from the prices set forth in the Contractor's Fee Summary attached hereto as **Exhibit C**. If pricing for any such additional work or services is not specifically provided for in the exhibits hereto, Contractor agrees to negotiate in good faith on such pricing. Nothing herein shall be construed to require the District to use the Contractor for any such additional work and/or services, and the District reserves the right to retain a different contractor to perform any additional work and/or services.

D. ***Payments by the District.*** The Contractor shall maintain records conforming to usual accounting practices. Further, the Contractor agrees to render monthly invoices to the District, in writing, which shall be delivered or mailed to the District by the fifth (5th) day of the next succeeding month. Each monthly invoice shall contain, at a minimum, the District's name, the Contractor's name, the invoice date, an invoice number, an itemized listing of all costs billed on the invoice with a description of each sufficient for the District to approve each cost, the time frame within which the services were provided, and the address or bank information to which payment is to be remitted. Consistent with Florida's Prompt Payment Act, section 218.70, et seq., *Florida Statutes*, these monthly invoices are due and payable within forty-five (45) days of receipt by the District.

E. ***Payments by Contractor***. Subject to the terms herein, Contractor will promptly pay in cash for all costs of labor, materials, services and equipment used in the performance of the Work, and upon the request of the District, Contractor will provide proof of such payment. Contractor agrees that it shall comply with Section 218.735(6), *Florida Statutes*, requiring payments to subcontractors, material men, suppliers or laborers be made within ten (10) days of receipt of payment from the District. The District may require, as a condition precedent to making any payment to Contractor, that all subcontractors, material men, suppliers or laborers be paid and require evidence, in the form of Lien Releases or partial Waivers of Lien, to be submitted to the District by those subcontractors, material men, suppliers or laborers, and further require that Contractor provide an affidavit relating to the payment of said indebtedness. Further, the District shall have the right to require, as a condition precedent to making any payment, evidence from Contractor, in a form satisfactory to the District, that any indebtedness of Contractor, as to services to the District, has been paid and that Contractor has met all of the obligations with regard to the withholding and payment of taxes, Social Security payments, Workmen's Compensation, Unemployment Compensation contributions, and similar payroll deductions from the wages of employees.

4. TERMINATION. The District agrees that the Contractor may terminate this Agreement for cause by providing sixty (60) days' written notice of termination to the District; provided, however, that the District shall be provided a reasonable opportunity to cure any failure under this Agreement. The Contractor agrees that, notwithstanding any other provision of this Agreement, and regardless of whether any of the procedural steps set forth in Section 2(H) of this Agreement are taken, the District may terminate this Agreement immediately for cause by providing written notice of termination to the Contractor. The District shall provide thirty (30) days' written notice of termination without cause. Any termination by the District shall not result in liability for consequential damages, lost profits, or any other damages or liability. However, upon any termination of this Agreement by the District, the Contractor shall be entitled to payment for all Work and/or services rendered up until the effective termination of this Agreement, subject to whatever claims or off-sets the District may have against the Contractor. On a default by Contractor, the District may elect not to terminate the Agreement, and instead to demand that Contractor cure any failure constituting default and make appropriate deduction or revision to the payment to become due to Contractor. Furthermore, the District reserves the right to pursue any and all available remedies under the law, including but not limited to equitable and legal remedies and withhold payment pending outcome of such dispute.

5. INSURANCE.

A. ***Insurance Required***. Before commencing any Work, the Contractor shall furnish the District with a Certificate of Insurance evidencing compliance with the requirements of this section. No certificate shall be acceptable to the District unless it provides that any change or termination within the policy periods of the insurance coverage, as certified, shall not be effective within thirty (30) days of prior written notice to the District. Insurance coverage shall be primary and written on forms acceptable to the District. Additionally, insurance coverage shall be from a reputable insurance carrier, licensed to conduct business in the State of Florida, and such carrier shall have a Best's Insurance Reports rating of A-VII. The procuring of required policies of insurance shall

not be construed to limit Contractor's liability or to fulfill the indemnification provisions and requirements of this Agreement.

B. ***Types of Insurance Coverage Required.*** Contractor or any subcontractor performing the work described in this Agreement shall maintain throughout the term of this Agreement the following insurance:

i. Worker's Compensation Insurance in accordance with the laws of the State of Florida. In the event the Contractor has "leased" employees, the Contractor or the employee leasing company must provide evidence of a Minimum Premium Workers' Compensation policy, along with a Waiver of Subrogation in favor of the District. All documentation must be provided to the District at the address listed below. No contractor or sub-contractor operating under a worker's compensation exemption shall access or work on the site.

ii. Employer's Liability Coverage with limits of at least $1,000,000 (one million dollars) per accident or disease.

iii. Commercial General Liability Insurance covering Contractor's legal liability for bodily injuries, property damage, contractual, products and completed operations, and personal injury, with limits of not less than $2,000,000 per occurrence, and further, including, but not being limited to, Independent Contractors Coverage for bodily injury and property damage in connection with subcontractors' operation.

iv. Automobile Liability Insurance for bodily injuries in limits of not less than $2,000,000 combined single limit bodily injury and for property damage, providing coverage for any accident arising out of or resulting from the operation, maintenance, or use by Contractor of any owned, non-owned, or hired automobiles, trailers, or other equipment required to be licensed.

v. Umbrella Excess Liability Insurance to cover any liability in excess of the limits of coverage already required and with limits of at least $1,000,000 per occurrence and $1,000,000 on aggregate.

C. ***Additional Insured.*** All policies required by this Agreement, with the exception of Workers' Compensation, or unless specific approval is given by the District, are to be written on an occurrence basis, and shall name the District, and its supervisors, officers, staff, agents, employees, and representatives as additional insured (with the exception of Workers' Compensation insurance) as their interest may appear under this Agreement. Insurer(s), with the exception of Workers' Compensation on non-leased employees, shall agree to waive all rights of subrogation against the District and its supervisors, officers, staff, agents, employees, and representatives.

D. ***Sub-Contractors.*** Insurance requirements itemized in this Agreement and required of the Contractor shall be provided on behalf of all sub-contractors, if any and if approved, to cover their operations performed under this Agreement. The Contractor shall

be held responsible for any modifications, deviations, or omissions in these insurance requirements as they apply to sub-contractors.

E. ***Payment of Premiums.*** The Contractor shall be solely responsible for payment of all premiums for insurance contributing to the satisfaction of this Agreement and shall be solely responsible for the payment of all deductibles and retentions to which such policies are subject, whether or not the District is an insured under the policy.

F. ***Notice of Claims.*** Notices of accidents (occurrences) and notices of claims associated with work being performed under this Agreement shall be provided to the Contractor's insurance company and to the District as soon as practicable after notice to the insured.

G. ***Failure to Provide Insurance.*** The District shall retain the right to review, at any time, coverage, form, and amount of insurance. If the Contractor fails to have secured and maintained the required insurance, the District has the right (without any obligation to do so, however), to secure such required insurance in which event, the Contractor shall pay the cost for that required insurance to the District and shall furnish, upon demand, all information that may be required in connection with the District's obtaining the required insurance. If Contractor fails to pay such cost to the District, the District may deduct such amount from any payment due the Contractor.

6. INDEMNIFICATION.

A. The Contractor shall indemnify, defend, and hold harmless, the District, the District's Board of Supervisors, District staff and the District's agents, officers, employees, contractors, and representatives from and against any and all liability, actions, claims, demands, loss, damage, injury, or harm of any nature whatsoever, arising from the acts or omissions of Contractor, or the Contractor's officers, directors, agents, assigns, employees, subcontractors, or representatives.

B. Obligations under this section shall include the payment of all settlements, judgments, damages, liquidated damages, penalties, fines, forfeitures, back pay, awards, court costs, mediation costs, litigation expenses, attorney fees, paralegal fees (incurred in court, out of court, on appeal, or in bankruptcy proceedings), or other amounts of any kind.

C. The Contractor agrees that nothing in this Agreement shall serve as or be construed as a waiver of the District's or its staff, supervisors or consultant's limitations on liability contained in section 768.28, *Florida Statutes*, or other law. Any subcontractor retained by the Contractor shall acknowledge the same in writing, and it shall be Contractor's responsibility to secure such acknowledgments. Further, nothing herein shall be construed to limit or restrict the District's rights against the Contractor under applicable law.

D. In any and all claims against the District or any of its agents or employees by any employee of the Contractor, any subcontractor, anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable, the indemnification obligation under this Agreement shall not be limited in any way as to the amount or type of

damages, compensation or benefits payable by or for the Contractor or any subcontractor under Workmen's compensation acts, disability benefit acts, or other employee benefit acts.

E. It is understood and agreed that this Agreement is not a construction contract as that term is referenced in Section 725.06, *Florida Statutes*, and that said statutory provision does not govern, restrict or control this Agreement

7. MISCELLANEOUS PROVISIONS

A. ***Default and Protection Against Third-party Interference.*** A default by either party under this Agreement shall entitle the other to all remedies available at law or in equity, which may include, but not be limited to, the right of damages, injunctive relief, and/or specific performance. The District shall be solely responsible for enforcing its rights under this Agreement against any interfering third party. Nothing contained in this Agreement shall limit or impair the District's right to protect its rights from interference by a third party to this Agreement.

B. ***Custom and Usage.*** It is hereby agreed, any law, custom, or usage to the contrary notwithstanding, that the District shall have the right at all times to enforce the conditions and agreements contained in this Agreement in strict accordance with the terms of this Agreement, notwithstanding any conduct or custom on the part of the District in refraining from so doing or due to oversight; and further, that the failure of the District at any time or times to strictly enforce its rights under this Agreement shall not be construed as having created a custom in any way or manner contrary to the specific conditions and agreements of this Agreement, or as having in any way modified or waived the same.

C. ***Successors.*** This Agreement shall inure to the benefit of and be binding upon the heirs, executors, administrators, successors, and assigns of the parties to this Agreement, except as expressly limited in this Agreement.

D. ***Assignment.*** Neither the District nor Contractor may assign this Agreement without the prior written approval of the other, which approval shall not be unreasonably withheld. Any purported assignment without such written approval shall be void.

E. ***Headings for Convenience Only.*** The descriptive headings in this Agreement are for convenience only and shall neither control nor affect the meaning or construction of any of the provisions of this Agreement.

F. ***Attorneys' Fees.*** In the event that either the District or Contractor is required to enforce this Agreement by court proceedings or otherwise, then the prevailing party shall be entitled to recover all fees and costs incurred, including reasonable attorneys' fees, paralegal fees and costs for trial, alternative dispute resolution, or appellate proceedings.

G. ***Agreement.*** This instrument, together with its Exhibits, shall constitute the final and complete expression of this Agreement between the District and Contractor relating to the subject matter of this Agreement. All prior agreements regarding the matters provided herein are hereby superseded and replaced by this Agreement. The Exhibits

attached herein are incorporated to the extent that it clarifies certain terms of the Agreement, and to the extent there are any inconsistencies or conflict between this instrument and the Exhibits, this instrument shall control.

H. ***Amendments.*** Amendments to and waivers of the provisions contained in this Agreement may be made only by an instrument in writing which is executed by both the District and Contractor.

I. ***Authorization.*** The execution of this Agreement has been duly authorized by the appropriate body or official of the District and Contractor, both the District and Contractor have complied with all the requirements of law, and both the District and Contractor have full power and authority to comply with the terms and provisions of this instrument.

J. ***Notices.*** All notices, requests, consents and other communications under this Agreement ("**Notices**") shall be in writing and shall be delivered via hand delivery, mailed by United States certified mail, or by overnight delivery service, to the parties, as follows:

A. If to the District: Live Oak Lake
Community Development District
219 East Livingston Street
Orlando, Florida 32801
Attn: District Manager

With a copy to: Kutak Rock LLP
107 West College Avenue
Tallahassee, Florida 32301
Attn: District Counsel

B. If to Contractor: Blade Renner's Commercial Landscape
Orlando, LLC
19 N. Texas Ave Orlando, FL 32805
Attn: Juan F. Ramirez

Except as otherwise provided in this Agreement, any Notice shall be deemed received only upon actual delivery at the address set forth above. Notices delivered after 5:00 p.m. (at the place of delivery) or on a non-business day, shall be deemed received on the next business day. If any time for giving Notice contained in this Agreement would otherwise expire on a non-business day, the Notice period shall be extended to the next succeeding business day. Saturdays, Sundays, and legal holidays recognized by the United States government shall not be regarded as business days. Counsel for the District and counsel for Contractor may deliver Notice on behalf of the District and Contractor. Any party or other person to whom Notices are to be sent or copied may notify the other parties and addressees of any change in name or address to which Notices shall be sent by providing the same on five (5) days written notice to the parties and addressees set forth herein.

K. ***Third Party Beneficiaries.*** This Agreement is solely for the benefit of the District and Contractor and no right or cause of action shall accrue upon or by reason, to or for the benefit of any third party not a formal party to this Agreement. Nothing in this Agreement expressed or implied is intended or shall be construed to confer upon any person or corporation other than the District and Contractor any right, remedy, or claim under or by reason of this Agreement or any of the provisions or conditions of this Agreement; and all of the provisions, representations, covenants, and conditions contained in this Agreement shall inure to the sole benefit of and shall be binding upon the District and Contractor and their respective Representative, successors, and assigns.

L. ***Controlling Law; Venue.*** This Agreement and the provisions contained in this Agreement shall be construed, interpreted, and controlled according to the laws of the State of Florida. Parties consent to and agree that the exclusive venue for any litigation arising out of or related to this Agreement shall be in a court of appropriate jurisdiction in and for Osceola County, Florida.

M. ***Public Records.*** Contractor understands and agrees that all documents of any kind provided to the District in connection with this Agreement may be public records, and, accordingly, Contractor agrees to comply with all applicable provisions of Florida law in handling such records, including but not limited to section 119.0701, *Florida Statutes*. Contractor acknowledges that the designated public records custodian for the District is **Jill Burns** ("**Public Records Custodian**"). Among other requirements and to the extent applicable by law, Contractor shall 1) keep and maintain public records required by the District to perform the service; 2) upon request by the Public Records Custodian, provide the District with the requested public records or allow the records to be inspected or copied within a reasonable time period at a cost that does not exceed the cost provided in Chapter 119, *Florida Statutes*; 3) ensure that public records which are exempt or confidential, and exempt from public records disclosure requirements, are not disclosed except as authorized by law for the duration of the contract term and following the contract term if Contractor does not transfer the records to the Public Records Custodian of the District; and 4) upon completion of the contract, transfer to the District, at no cost, all public records in Contractor's possession or, alternatively, keep, maintain and meet all applicable requirements for retaining public records pursuant to Florida laws. When such public records are transferred by Contractor, Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the District in a format that is compatible with Microsoft Word or Adobe PDF formats.

IF CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, *FLORIDA STATUTES*, TO CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT JBURNS@GMSCFL.COM, (407) 841-5524, AND 219 EAST LIVINGSTON STREET, ORLANDO, FLORIDA 32801.

N. ***Severability.*** The invalidity or unenforceability of any one or more provisions of this Agreement shall not affect the validity or enforceability of the remaining portions of this Agreement, or any part of this Agreement not held to be invalid or unenforceable.

O. ***Arm's Length Transaction.*** This Agreement has been negotiated fully between the District and Contractor as an arm's length transaction. The District and Contractor participated fully in the preparation of this Agreement with the assistance of their respective counsel. In the case of a dispute concerning the interpretation of any provision of this Agreement, the parties are each deemed to have drafted, chosen, and selected the language, and any doubtful language will not be interpreted or construed against any party.

P. ***Counterparts.*** This Agreement may be executed in any number of counterparts, each of which when executed and delivered shall be an original; however, all such counterparts together shall constitute, but one and the same instrument.

Q. ***Scrutinized Companies Statement.*** Contractor certifies that it is not in violation of section 287.135, *Florida Statutes*, and is not prohibited from doing business with the District under Florida law, including but not limited to Scrutinized Companies with Activities in Sudan List or Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List. If Contractor is found to have submitted a false statement, has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or has been engaged in business operations in Cuba or Syria, or is now or in the future on the Scrutinized Companies that Boycott Israel List, or engaged in a boycott of Israel, the District may immediately terminate this Agreement.

R. ***E-Verify.*** The Contractor agrees that it shall bear the responsibility for verifying the employment status of all persons it employs or subcontracts in the performance of this Agreement and agrees to otherwise comply with all applicable federal and Florida law, including but not limited to the Immigration Reform and Control Act of 1986, as amended, and Section 448.095, Florida Statutes. By entering into this Agreement, the Contractor represents that no public employer has terminated a contract with the Contractor under Section 448.095(2)(c), *Florida Statutes*, within the year immediately preceding the date of this Agreement.

S. **STATEMENT REGARDING CHAPTER 287 REQUIREMENTS.** Contractor acknowledges that, in addition to all Laws and Regulations that apply to this Agreement, the following provisions of Florida law ("Public Integrity Laws") apply to this Agreement:

a. Section 287.133, *Florida Statutes*, titled *Public entity crime; denial or revocation of the right to transact business with public entities*;

b. Section 287.134, *Florida Statutes*, titled *Discrimination; denial or revocation of the right to transact business with public entities*;

c. Section 287.135, Florida Statutes, titled *Prohibition against contracting with scrutinized companies*;

d. Section 287.137, *Florida Statutes*, titled *Antitrust violations; denial or revocation of the right to transact business with public entities; denial of economic benefits*; and

e. Section 287.138, Florida Statutes, titled *Contracting with entities of foreign countries of concern prohibited.*

Contractor acknowledges that the Public Integrity Laws prohibit entities that meet certain criteria from bidding on or entering into or renewing a contract with governmental entities, including with the District ("**Prohibited Criteria**"). Contractor certifies that in entering into this Contract, neither it nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity, meets any of the Prohibited Criteria, and in the event such status changes, Contractor shall immediately notify the District.

T. ***Compliance with section 20.055, Florida Statutes***. The Contractor agrees to comply with section 20.055(5), *Florida Statutes*, to cooperate with the inspector general in any investigation, audit, inspection, review, or hearing pursuant such section and to incorporate in all subcontracts the obligation to comply with section 20.055(5), *Florida Statutes*.

[*Remainder of this page intentionally left blank*]

IN WITNESS WHEREOF, the parties execute this agreement the day and year first written above.

ATTEST:

LIVE OAK LAKE COMMUNITY DEVELOPMENT DISTRICT

_____

By: _____
☐ Secretary
☐ Assistant Secretary

_____

By: _____
☐ Chairperson
☐ Vice Chairperson

WITNESS:

[CONTRACTOR]

_____

By: _____
Its: _____

_____

By: _____
Its: _____

Exhibit A: Scope of Services
Exhibit B: Landscape Maintenance Map
Exhibit C: Fee Summary
Exhibit D: Form of Work Authorization

Exhibit A: Scope of Services

[INSERT FROM GMS]

Exhibit B: Landscape Maintenance Map

[INSERT FROM GMS]

Exhibit C: Fee Summary

Exhibit D: Form of Work Authorization

WORK AUTHORIZATION NUMBER _____
FOR ADDITIONAL SERVICES

THIS WORK AUTHORIZATION ("Work Authorization"), dated _____, ____ 202__, authorizes certain work in accordance with that certain *Landscape and Irrigation Maintenance Agreement*, effective _____, 2024 (the "**Agreement**"), by and between:

LIVE OAK LAKE COMMUNITY DEVELOPMENT DISTRICT, a local unit of special-purpose government established pursuant to Chapter 190, *Florida Statutes*, located in Osceola County, Florida (the "**District**"), and

_____, a Florida _____, with an address of _____ ("**Contractor**").

SECTION 1. SCOPE OF SERVICES. in addition to the services described in the Agreement and any exhibits, amendments and addenda thereto, Contractor shall provide additional _____ services, as set forth in the attached **Exhibit A**, which is incorporated herein by reference, all in accordance with the terms of the Agreement (collectively, the "**Additional Services**"). To the extent that the terms of **Exhibit A** conflict with terms of this Work Authorization or the Agreement, the Work Authorization and the Agreement shall control.

SECTION 2. COMPENSATION. As compensation for the Additional Services, the District agrees to pay Contractor _____ Dollars ($_____). Contractor shall invoice the District for Additional Services upon completion of the same and the District shall pay Contractor in accordance with the terms of the Agreement.

SECTION 3. ACCEPTANCE. Acceptance of this Work Authorization authorizes Contractor to complete the Additional Services as outlined above and is indicated by the signature of the authorized representative of the District and Contractor. Contractor shall commence the aforesaid Additional Services upon the full execution of this Work Authorization and shall perform the same in accordance with the terms and conditions of the Agreement, which, except to the extent expressly altered or changed in this Work Authorization, remains in full force and effect.

IN WITNESS WHEREOF, the parties execute this agreement the day and year first written above.

ATTEST:

_____
By: _____
☐ Secretary
☐ Assistant Secretary

LIVE OAK LAKE COMMUNITY DEVELOPMENT DISTRICT

_____
By: _____
☐ Chairperson
☐ Vice Chairperson

[CONTRACTOR]

_____
By: _____
Its: _____

Exhibit A Proposal for Additional Services

Live Oak Lake Community Development District

Addendum #1
Live Oak Lake CDD RFP 2024
Landscape Maintenance Services

March 15, 2024

To: All Prospective Proposers:

The following changes, additions, clarifications, and deletions amend the Request for Proposals of the above captioned Project, and shall become an integral part of the Submittal. Please note the contents herein and affix the same to the documents you have on hand. Indicate on the Acknowledgement of Receipt of Documents and Proposal Signature Form that this Addendum has been received.

CLARIFICATIONS/QUESTIONS:

Q1: How many yards of mulch to be included in the contract?

A1: The contract should include 400 yds of mulch. 250 In May 150 in November.

Q2: Is the Landscape vendor responsible for "Wet Checks"?

A2: Yes this is clearly defined in Component D of the scope. Also please refer to the "Supplemental Irrigation Specification for Component D"

Q3: Are vendors allowed to attend the meeting on April 3rd, 2024.

A3: CDD meetings are open to the public and vendors are allowed to attend the meeting. The meeting will be held on April 3rd, 2024, at the Celebration public library. There is limited space in the meeting room and it is requested that if you intend to attend the meeting, please utilize the zoom link that will be posted on the CDD's website, www.liveoaklakecdd.org, when the agenda is released a week prior to the meeting. There is no guarantee that the board will want to meet with bidders, or listen to bid presentations at this time. The board will have sole discretion on how they wish to proceed with the meeting.

Q4: Please provide an overall palm count broken down by palm type.

A4: It is expected that any potential bidder will inspect the property, and gather any information related to palm trees on their own accord. The CDD will not be supplying this information to bidders. Please use the area map provided to review CDD areas.

Q5: Please provide an irrigation zone count.

A5: The East / West controller has 59 stations, the North / South controller has 64 stations

Q6: Please delineate areas sodded with St Augustine, Bahia and Zoysia turf

A6: It is expected that any potential bidder will inspect the property, and gather any information related to the turf on their own accord. In general, there is bahia sod along the pond banks, and St. Augustine everywhere else. However, bidders are expected to verify this information themselves and obtain sod coverage area on their own.

Q7: Please provide all mulch types used on the property and locations where each will be used.

A7: Chocolate Cypress Mulch is the preferred mulch for the property. This will be used in all CDD mulch beds including roundabout monuments, viburnum hedge lines, and other plant beds on CDD property.

Q8: On the form "SUPERVISORY PERSONNEL WHO WILL BE INVOLVED WITH THE WORK", does the field "% OF TIME TO BE DEDICATED TO THIS PROJECT" refer to their time spent on the project as a percentage of the total project period or as a percentage of their overall time spent working out of the year, including on unrelated projects?

A8: The account manager assigned to this project is expected to supervise the onsite crews as much as possible, and be available for meetings with district staff as described in the scope.

Q9: On Proposal Form Part III – Experience, is a full list of work performed for community development districts required? Should examples listed be restricted to a certain area, time period, or size of project performed?

A9: The experience list should include all CDD's that the contractor has serviced in the state of Florida that they wish to include to validate their services. References and other information to such is for the bidder to show board members their experience with similar projects. The bidder should answer this question and provide information at their own discretion.

Q10: On Proposal Form Part III – Experience, please provide specific requirements for projects "similar to this project" beyond the requirement that they also include irrigation maintenance

A10: Page 9, section 20 of the RFP packet that was provided explains the only mandatory requirements for contractors. When listing projects similar to this project we are looking for previous CDD's / HOA's that the contractor serviced, properties whose contract values are similar, or other large corporate / government projects. We understand that not every contractor will have experience with working for CDD's in the past, and this will not automatically disqualify you from

bidding or being considered. This is meant to be up to the bidders discretion to best display their past performance.

Q11: On Proposal Form Part IV – Pricing, a subheading on the field "TURF CARE" specifies "Bahia/St Augustine Fert". However, the specifications include additional requirements for turf care under Component "B" beyond fertilization including insect/disease control. Should these additional services be included in the pricing under "TURF CARE" or elsewhere?

A11: This pricing should be included in the "TURF CARE" section on the fee summary schedule.

Q12: On Proposal Form Part IV – Pricing, a subheading on the field "TREE/SHRUB CARE" specifies "Tree/Shrub Fert". However, the specifications include additional requirements for bed care under Component "C" beyond fertilization including insect/disease control. Should these additional services be included in the pricing under "TREE/SHRUB CARE" or elsewhere?

A12: This pricing should be included in the "TREE/SHRUB CARE" section.

Q13: Will irrigation repairs not necessitated by negligence on the part of the bidder be considered additional billable services? Will these repairs be subject to the hourly irrigation rate provided on Proposal Form Part IV?

A13: Yes, any irrigation repairs that are not a result of negligence will be billed separately then the standard contract. The contractor should alert the District Field Manager and Irrigation Consultant of any needed repairs and submit a proposal for the repair.

Please sign and return with your bid packet. Attach this form to your bids.

NAME OF FIRM:

Blade Runners Commercial Landscaping Orlando, LLC

SIGNATURE:

DATE: 3-22-24

Live Oak Lake Community Development District

Addendum #2
Live Oak Lake CDD RFP 2024
Landscape Maintenance Services

March 15, 2024

To: All Prospective Proposers:

The following changes, additions, clarifications, and deletions amend the Request for Proposals of the above captioned Project, and shall become an integral part of the Submittal. Please note the contents herein and affix the same to the documents you have on hand. Indicate on the Acknowledgement of Receipt of Documents and Proposal Signature Form that this Addendum has been received.

CLARIFICATIONS/QUESTIONS:

C1: Component D - Irrigation Maintenance - Scope of Services

C1: Please also review and include the specifications defined in the "Supplemental CDD Irrigation Spec Component D" when creating your bid. This has been provided with this addendum in a separate document.

Please sign and return with your bid packet. Attach this form to your bids.

NAME OF FIRM:
Blade Runner's Commercial Landscaping Orlando, LLC

SIGNATURE:

DATE: 3-22-24.

Component B - Supplement
Water Management/Consultant

You are working with a remote management irrigation system. The information below is for your assistance.

Program Changes

If you need the current program changed at your property, we ask that you;

- Call our office, 407.376.9734 or email the changes to support@imcirrigation.com
- Inform us what property and zone needs to be changed, controller location
    - Inform us of any other special needs watering; fertilization, new seed, or new sod.
    - It will only be changed by going through our office, if you change it manually on the controller without informing us of the change we won't know and our computer will override it.

Manual Watering

If you need specific zones turned on at any time between 8am-5pm M-F call our office, 816.492.5100. (Advance notice would be recommended, typically the day before)

- Inform us what zone needs to be turned on and for how long.
- We can turn on the stations remotely, this will help you not having to go back and forth to the control box.

PIN Codes

Our controllers have Pin Codes in them, you have to put in your PIN code in order to access the box. If a controller is locked by a pin code and you do not have one or yours is not working.

- Call our office 407.376.9734 or e-mail us at support@imcirrigation.com.
    - We can set you up with one or we can reset yours to help you gain access.

New Sod

If you are putting down new sod on the property, we ask that you give us at least 24 hours' notice

- Inform us the zone numbers in which the sod will be laid.
- Any specifications you have about the sod that we need to be aware of.
- We will then set up the program through our software and run it accordingly.

System Repairs

- When working on the property fixing the system, or notice something is broken. Please call our office or e-mail us with this information.
- If you need the system shut down while repairing something, please call and tell us. This helps to make sure nothing runs that could jeopardize your repair.

These efforts will help us better serve our client together. If you have any questions or concerns please feel free to contact us.

with new, spring-loaded, pop-up type, sprinklers. Submit the quote within two weeks of being awarded this contract.

5. The contractor shall check the entire irrigation system weekly ie: mow crew, weed crew or vendor project manager for items such as dry spots and missing or malfunctioning irrigation components. Check for leaking valves, water running across sidewalks, water standing in puddles, or any other condition which hampers the correct operation of the system or the public safety. The contractor shall carefully observe plant materials for signs of wilting, indicating a lack of water. Plants which die due to irrigation failure will be considered to have died due to the contractor's negligence and shall be replaced at the contractor's expense.
6. Plastic sprinkler nozzles with bad patterns shall be replaced with new nozzles of the same gallon rating and arc as part of the regular maintenance of the sprinkler system. Do not attempt to clean plastic nozzles by sticking knife blades or wire into the openings. The plastic will be scratched and the pattern will be ruined. Brass nozzles may be carefully cleaned if needed.

XII. Reports and Schedules - The contractor shall provide to the Owner the following reports and schedules.

A. The Contractor shall submit to the Owner a Monthly Schedule of Work based on the Schedule of Services. The Monthly Schedule of Work shall indicate the proposed date of services and any recommended changes to the Schedule of Services for approval by the Owner.

B. Weekly Progress Reports shall be provided which clearly show the specific maintenance activities performed for each property. The weekly report shall also be used to identify any problems that may occur or extra work that may be required. The report shall also include a chemical application log as specified in Exhibit C. A sample report is provided. This report shall be submitted by 9:00 a.m. Monday morning of the week following the week of service.

II. Irrigation - Contractor shall work with "IMC" Irrigation Management Consulting see Exhibit "B", Contractor shall notify Owner of any site changes. Contractor shall notify the Owner of any malfunction or damage to the system. The cost of each repair will be billed per item and number of hours by the Contractor. Should it be determined that damage is caused through negligence of the Contractor, the Contractor shall pay the cost for such repair. These costs shall be paid directly by the Contractor.

Supplemental Irrigation Maintenance Specification "Component D"

IRRIGATION

A. Water Application & Scheduling:

1. Hand water as needed to supplement natural rainfall and maintain plantings in a healthy, stress-free condition. It is the contractor's responsibility to work with the irrigation management company to make sure that plants receive adequate water regardless of weather conditions.
2. It is the responsibility of the contractor to conserve water and assure that all watering rules and regulations are followed. Any penalties, fines, or citations for watering ordinance violations shall be paid by the contractor.
3. Irrigation shall be made by the use of the permanent irrigation systems. Hand water as needed to supplement the permanent system. Failure of the irrigation system to provide full and proper coverage shall not relieve the landscape maintenance contractor of the responsibility to provide adequate irrigation. It is the contractor's responsibility to make sure that the irrigation system is maintained and operates properly.
4. The contractor is responsible for the complete operation and maintenance of the irrigation systems, except as noted below. The contractor shall examine the irrigation system for damage or malfunction weekly and shall report damage or malfunction to the owner's authorized representative in writing. If the contractor fails to report the broken or malfunctioning irrigation system components within two weeks of the breakage or malfunction, the contractor shall be responsible for all damages resulting from the broken irrigation system component.
5. When breakdowns or malfunctions exist, the contractor shall hand water, if necessary, to maintain all plant material in a healthy condition. If the irrigation repairs are major and will be billed as additional work (see items that qualify for additional work payments as outlined below), the labor costs for hand watering may also be submitted for payment as noted in the General Requirements section of these specifications. Do not wait for approval to begin hand watering if it is required to save the plantings.

B. Irrigation System Scheduled Maintenance:

1. Each valve zone shall be observed for signs of damage, dryness or wetness on a Monthly basis during the irrigation season. By mow crew, weed crew or Vendor project manager.
2. The Irrigation maintenance contractor shall maintain the irrigation system, including cleaning of filter screens yearly or more often as needed, and flushing pipes, as part of this contract.
3. Drip irrigation systems need periodic flushing to remove sediment. When flushing is necessary, it shall be performed as part of this contract. Drip systems

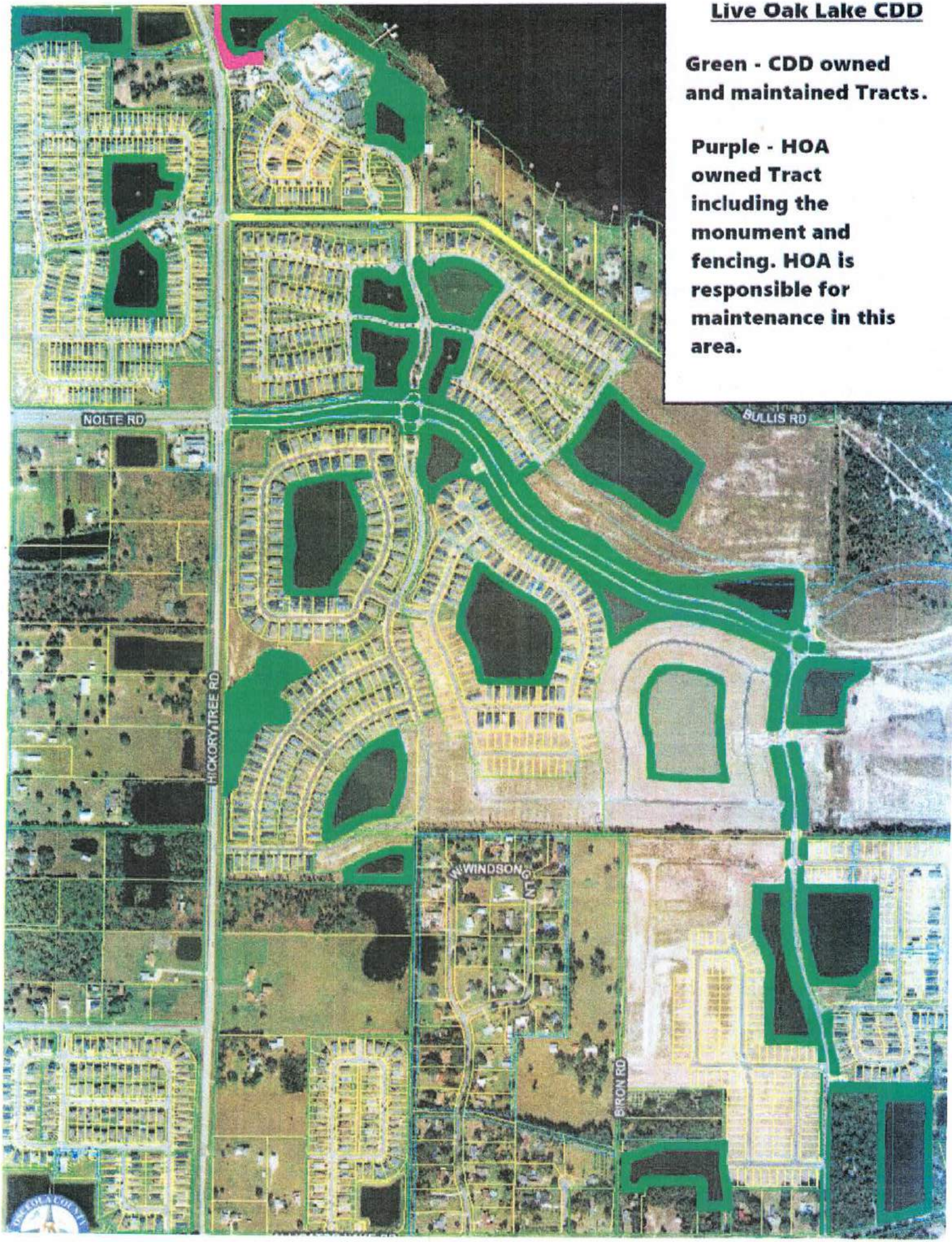
shall be flushed at least once a year. Open ends of drip lines and run for at least 15 minutes at full flow to flush. It may be necessary to install flush outlets in order to flush the drip system.

4. Run-off of water from irrigation systems into or onto streets, sidewalks, stairs, or gutters is not permitted. The contractor shall immediately shut down the irrigation system and make adjustments, repairs, or replacements as soon as possible to correct the source of the run-off.
5. Irrigation Pumps and Filters should be check for operating pressure along with cleaning any filters on a weekly basis. Reports of filter cleaning should be submitted in writing.

C. Irrigation System Repair:

The landscape maintenance contractor shall replace or repair, at the landscape maintenance contractor's expense, any irrigation components damaged, unless due to excluded damage. Repairs shall be made within two days of the day the damage occurred. If the damage was due to excluded damage, the irrigation repairs will be paid for as additional work. The contractor shall make notification of needed repairs within two days of the day the damage occurred as noted in the General Requirements section of these specifications. Regardless of the cause of damage, the contractor shall take immediate action to prevent further damage by shutting off the damaged part of the irrigation system and commencing with hand watering as needed. As soon as possible after receiving written authorization to proceed, the contractor shall make repairs. The following items are considered to be minor repairs: damaged or clogged sprinkler heads, sprinkler nozzles, adjustment of sprinkler patterns or arcs, adjustment of sprinkler position, valve boxes (ie; raise, lower, or straighten sprinkler head or valve box), replacement of clogged, broken, or missing barbed-style drip emitters, replacement or repositioning of drip distribution tubing

1. Any replacement of irrigation system components shall be made with materials of the same manufacturer and model as the original equipment. Substitutions of materials other than original equipment will be approved only when the original equipment has been discontinued and is no longer available for purchase at any location. The substituted equipment must be completely compatible with the original and must be approved in advance by the owner's authorized representative.
2. All repairs to the system shall be identical to the original installation, unless approved otherwise in advance by the owner's authorized representative. If a change to the installation will result in lower future maintenance costs, less frequent breakage, or an increase in public safety, request authorization to make the change from the owner's authorized representative.
3. For safety, never install sprinklers on risers above the ground level, even if the risers are flexible. Always use spring-operated, pop-up style, sprinkler heads. Sprinkler heads are available with pop-up heights up to 12 inches (30 cm) above ground level. If the existing sprinklers are mounted on above-ground risers, the replacements shall be pop-up type sprinklers. No exceptions, ever!
4. If any existing sprinklers at this site are installed on risers above the ground level, submit a quote for additional work to the owner's authorized representative covering the cost of removal and replacement of these sprinklers



Live Oak Lake CDD

Green - CDD owned and maintained Tracts.

Purple - HOA owned Tract including the monument and fencing. HOA is responsible for maintenance in this area.

SECTION b.

HELPING HAND LAWN CARE

"Lending a hand for all your lawn care needs "

Helping Hand Lawn Care
PO Box 1704
Sorrento, Fl 32776
(407) 221-0593

V. PROPOSAL FORMS

PROPOSAL FORM
FOR
LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES

TO BE SUBMITTED TO:

LIVE OAK LAKE
COMMUNITY DEVELOPMENT DISTRICT
c/o Governmental Management Services – Central Florida, LLC,
on or before March 25, 2024 at 11:00am (EST)

TO: Live Oak Lake Community Development District

FROM: Helping Hand Lawn Care, LLC
(Proposer)

In accordance with the Request for Proposals for Landscape and Irrigation Maintenance for Live Oak Lake Community Development District, the undersigned proposes to provide all services as described in the detailed Scope and/or Specifications for the District.

All proposals shall be in accordance with the Project Manual.

Proposal Form Contents:

Proposal Summary
Part I – General Information
Part II – Personnel and Equipment
Part III – Experience
Part IV – Pricing
Signature Page

PROPOSAL FORM
PROPOSAL SUMMARY SHEET

I, E. Norman Ripper REPRESENTING Helping Hand Lawn Care, LLC Company and/or Corporation ("Proposer"), agree to furnish the services required in the scope/specifications at the following prices:

I.	**Contract Proposal Amount:** *(Please provide an average of all five years of pricing)*	$ 329,716.28	
	Annual Total, Year 1:	$ 310,460.00	
	Annual Total, Year 2:	$ 310,460.00	
	Annual Total, Year 3:	$ 310,460.00	5% Increase
	Annual Total, Year 4:	$ 310,460.00	5% Increase
	Annual Total, Year 5:	$ 310,460.00	5% Increase

II. Proposer Information

NAME OF PROPOSER: Helping Hand Lawn Care, LLC

ADDRESS: 5960 West Jones Ave Zellwood Fl 32798

PHONE: 407-221-0593 FAX:

SIGNATURE:

PRINTED NAME: E. Norman Ripper

TITLE: President

DATE: 3/15/2024

PROPOSAL FORM
PART I – GENERAL INFORMATION

- *Proposer General Information:*

Proposer Name Helping Hand Lawn Care, LLC

Street Address 5960 West Jones Ave

P. O. Box (if any) _____

City Zellwood State Florida Zip Code 32798

Telephone 407-221-0593 Fax no. _____

1st Contact Name E. Norman Ripper Title President

2nd Contact Name Reginald Pinard Title V/P Operations

Parent Company Name (if any) _____

Street Address _____

P. O. Box (if any) _____

City _____ State _____ Zip Code _____

Telephone _____ Fax no. _____

1st Contact Name _____ Title _____

2nd Contact Name _____ Title _____

- *Company Standing:*

Proposer's Corporate Form: LLC
(e.g., individual, corporation, partnership, limited liability company, etc.)

In what State was the Proposer organized? Florida Date 09/11/2013

Is the Proposer in good standing with that State? Yes X No ___

If no, please explain _____

_____

Is the Proposer registered with the State of Florida, Division of Corporations and authorized to do business in Florida? Yes X No ___

If no, please explain _____

- *What are the Proposer's current insurance limits?*

General Liability	$ 5,000,000
Automobile Liability	$ 5,000,000
Workers Compensation	$ 5,000,000
Expiration Date	07/13/2024

- *Licensure* – Please list all applicable state and federal licenses, and state whether such licenses are presently in good standing:

Pest Control Operators License - In good standing

Master Arborist License - In good standing

Irrigation Certification - In good standing

MOT Certification - In good standing

Aquatics License - In good standing

Fertilization License - In good standing

PROPOSAL FORM
PART II – PERSONNEL AND EQUIPMENT

- *List the location of the Proposer's office, which would perform work for the District.*

Street Address 5960 West Jones Ave

P. O. Box (if any) _____

City Zellwood State Florida Zip Code 32798

Telephone 407-221-0593 Fax no. _____

1st Contact Name E. Norman Ripper Title President

2nd Contact Name Reginald Pinard Title V/P Operations

- *Proposed Staffing Levels - Landscape and irrigation maintenance staff will include the following:*

See Attached Supervisors, who will be onsite ___ days per week;
_____ Technical personnel, who will be onsite ___ days per _____; and
_____ Laborers, who will be onsite ___ days per week.

- *Officers and Supervisory Personnel – Please complete the pages that follow at the end of this Part regarding the Proposer's Officers and Supervisory Personnel, and attach resumes for any individuals listed.*

- *Technical Personnel – Does the Proposer currently employ any other technical personnel who have expertise in pesticide application, herbicide application, arboriculture, horticulture, or other relevant fields of expertise? Yes ___ No ___ If yes, please provide the following information for each person (attach additional sheets if necessary):*

Name: _____

Position / Certifications: _____

Duties / Responsibilities: _____

% of Time to Be Dedicated to This Project: _____%

Please describe the person's role in other projects on behalf of the Proposer:

Project Name/Location: _____

Contact: _____ Contact Phone: _____

Project Type/Description: _____

Duties / Responsibilities: _____

Dollar Amount of Contract: _____

Proposer's Scope of Services for Project: _____

_____

_____

_____

Dates Serviced: _____

- *Subcontractors – Does the Proposer intend to use any subcontractors in connection with the work? Yes ___ No x For each subcontractor, please provide the following information (attach additional sheets if necessary):*

Subcontractor Name _____

Street Address _____

P. O. Box (if any) _____

City _____ State _____ Zip Code _____

Telephone _____ Fax no. _____

1st Contact Name _____ Title _____

2nd Contact Name _____ Title _____

Proposed Duties / Responsibilities: _____

Please describe the subcontractor's role in other projects on behalf of the Proposer:

Project Name/Location: _____

Contact: _____ Contact Phone: _____

Project Type/Description: _____

Dollar Amount of Contract: _____

Proposer's Scope of Services for Project: _____

_____

_____

_____

Dates Serviced: _____

- *Security Measures - Please describe any background checks or other security measures that were taken with respect to the hiring and retention of the Proposer's personnel who will be involved with this project, and provide proof thereof to the extent permitted by law:*

  All of our personel go through a complete background check including fingerprinting because it is required on all of our contracts we have with GOAA.

- *Equipment – Please complete the pages that follow at the end of this Part regarding the Proposer's Equipment that will be used in connection with this project.*

OFFICERS

PROPOSER: Helping Hand Lawn Care, LLC

DATE: 03/12/2024

Provide the following information for key officers of the Proposer and parent company, if any.

NAME	POSITION OR TITLE	RESPONSIBILITIES	INDIVIDUAL'S RESIDENCE CITY, STATE
E. Norman Ripper	President	Vision	Clermont Florida
Reginald Pinard	Operations Manager	Day to day Management	Tavares, Florida
Maria Jimenez	HR Manager	Day to day people Management	Orlando, Florida
Joxuan Burgos	Enhancements Manager	Managing all Landscaping	Paisley, Florida
Bill Black	Fleet & Safety Manager	Safety Training & Equipment	Deltona, Florida
Kiara Rivera	Branch Manager	Orlando Branch	Paisley, FLorida
FOR PARENT COMPANY (if applicable)			

SUPERVISORY PERSONNEL
WHO WILL BE INVOLVED WITH THE WORK

PROPOSER: Helping Hand Lawn Care, LLC

DATE: 03/15/2024

INDIVIDUAL'S NAME	PRESENT TITLE	JOB RESPONSIBILITIES	OFFICE LOCATION	% OF TIME TO BE DEDICATED TO THIS PROJECT / # OF DAYS ON-SITE PER WEEK	YEARS OF EXPERIENCE IN PRESENT POSITION	TOTAL YEARS OF RELATED EXPERIENCE
Reginald Pinard	Operations Manager	Overall Management	Zellwood	Please see attached break down	10 years	16 years
Chamaine Lima	Maintenance Manager	Monitoring, training, inspecting and helping crew leaders	Zellwood	Please see attached break down	2 years	4 years
Jose Hilerio	Detail Crew Leader	Detail work	Zellwood	Please see attached break down	14 years	20 years
Emmanuel Ayala	Mow Crew Leader	running mow crew	Zellwood	Please see attached break down	3 years	3 years
Kenny Echeverry	Tree Crew Manager	running bucket truck for trimming operations	Zellwood	Please see attached break down	7 years	9 years
Brenden Shelkey	Lead Irrigation Tech	Irrigation reports and repairs	Zellwood	Please see attached break down	2 years	5 years

COMPANY OWNED MAJOR EQUIPMENT
TO BE USED IN CONNECTION WITH THE WORK

PROPOSER: Helping Hand Lawn Care, LLC

DATE: 03/15/2024

QUANTITY	DESCRIPTION*	# OF PROJECTS DEDICATED TO	STORAGE AND WORK SITE LOCATIONS
40	Blowers	16 mowing crews	Orlando/Zellwood
50	Weedeaters	16 mowing crews	Orlando/Zellwood
48	Edgers	16 mowing crews	Orlando/Zellwood
22	Hedge Trimmers	16 mowing crews	Orlando/Zellwood
39	60 inch zero turn mowers	16 mowing crews	Orlando/Zellwood
4	Autonomous mowers	16 mowing crews	Orlando/Zellwood
27	Vehicles in Fleet	16 mowing crews	Orlando/Zellwood
6	John Deere Gators	16 mowing crews	Orlando/Zellwood
1	John Deere Loader with attachments	16 mowing crews	Orlando/Zellwood
2	John Deere Tractors	16 mowing crews	Orlando/Zellwood
1	Z Spray	16 mowing crews	Orlando/Zellwood

PROPOSAL FORM
PART III – EXPERIENCE

- *Has the Proposer performed work for a community development district previously?*
  Yes ___ *No* x
  If yes, please provide the following information for each project (attach additional sheets if necessary): But we do work fo the I-Drive Improvement District.

  Project Name/Location: I-Drive Improvement District

  Contact: Luann Brooks Contact Phone: _____

  Project Type/Description: Full Service Landscape Maintenance for I-Drive medians and ROWS

  Dollar Amount of Contract: $130,000.00

  Scope of Services for Project: Mowing, edging, trimming, blowing, mulching, tree trimming, fertilization and Pest control.

  Dates Serviced: 03/01/2019 tp Present

- *List the Proposer's total annual dollar value of landscape and irrigation services work completed for each of the last three (3) years:*

  2023 = $5,300,000.00

  2022 = $4,700,000.00

  2021 = $4,300,000.00

- *Please provide the following information for each project that is similar to this project, currently undertaken, or undertaken in the past five years. The projects must include irrigation maintenance as well. Attach additional sheets if necessary.*

  Project Name/Location: Landside Terminal Landscape and Irrigation Maintenance

  Contact: Daisily Pagan Contact Phone: 407-797-6818

  Project Type/Description: Full Service Landscape maintenance for Terminals A & B at Orlando International Airport

  Dollar Amount of Contract: $1,600,000.00 per year

  How was the project similar to this project? This project is much bigger but it in includes complete control of all aspects of the landscaping.

  Your Company's Detailed Scope of Services for Project (i.e. fertilization, mowing, pest control, weed control, thatch removal, irrigation, etc.): _____

Full Service Landscape maintenance including mowing, trimming, edging, blowing, Irrigation, tree trimming, fertilization & pest control, palm trimming, mulching, pine straw, and litter.

List of equipment used on site: 3 60 inch ZTR Mowers, 1 tractor, 2 gators, 3 weedeaters, 3 edgers, 4 hedge trimmers, chainsaws, pole saws, bucket truck, 2 crew trucks, 1 manager truck, 1 irrigation truck, 1 fert/pest van, and one push mower for small areas.

List of subcontractors used: Blurock, LLC, Ground Affects Landscape Maintenance, LLC, and Colorburst LLC. These are all minority vendors required by contract.

Is this a current contract? Yes x ___ No ___

Duration of contract: Five Years

- *(Information regarding similar projects – continued)*

Project Name/Location: RedTail Community Association.

Contact: Alan Denaro Contact Phone: 978-360-4278 redtailhoapresident@gmail.com

Project Type/Description: Full Service Landscape maintenance

Dollar Amount of Contract: $300,000.00 annually

How was the project similar to this project? It is a very high detail property that has hundreds of residents.

Your Company's Detailed Scope of Services for Project (i.e. fertilization, mowing, pest control, weed control, thatch removal, irrigation, etc.): Mowing, edging, trimming, blowing, mulching, tree trimming, fertilization and Pest control.

List of equipment used on site: 2 ztr mowers, 3 weedeaters, 3 edgers, 3 blowers, 2 hedge trimmers, 1 crew truck, 1 irrigation truck, 1 fert/pest van.

List of subcontractors used: None

Is this a current contract? Yes X No ___

Duration of contract: 3 years

- *(Information regarding similar projects – continued)*

Project Name/Location: Tradeport Blvd Landscape Maintenance

Contact: Daisily Pagan Contact Phone: 407-797-6818

Project Type/Description: Full Service Landscape maintenance Tradeport Blvd GOAA

Dollar Amount of Contract: $720,000.00 annually

How was the project similar to this project? High profile roadway on a heavily travelled road.

Your Company's Detailed Scope of Services for Project (i.e. fertilization, mowing, pest control, weed control, thatch removal, irrigation, etc.): Mowing, edging, trimming, blowing, mulching, tree trimming, fertilization and Pest control.

List of equipment used on site: 3 ztr mowers, 3 weedeaters, 3 edgers, 3 blowers, 1 crew truck, 1 porter truck, 1 irrigation truck, 1 manager truck, 1 gator.

List of subcontractors used: Blurock, LLC

Is this a current contract? Yes X No ___

Duration of contract: Five Years

- *(Information regarding similar projects – continued)*

Project Name/Location: Altamonte Springs Landscape Maintenance

Contact: Andrew J. Capuano Contact Phone: 407-571-8883

Project Type/Description: Landscape Maintenance Citywide

Dollar Amount of Contract: $510,000.00 annually

How was the project similar to this project? High profile areas that must be maintained to the highest standards

Your Company's Detailed Scope of Services for Project (i.e. fertilization, mowing, pest control, weed control, thatch removal, irrigation, etc.):

Mowing, edging, trimming, blowing, mulching, tree trimming, fertilization and Pest control.

List of equipment used on site:

8 ztr mowers, 10 weedeaters, 10 edgers, 8 blowers, 3 crew trucks, a manager truck

List of subcontractors used: None

Is this a current contract? Yes X No ___

Duration of contract: 6 years

- *Has the Proposer, or any of its principals or supervisory personnel (e.g., owner, officer, or supervisor, etc.), been terminated from any landscape or irrigation installation or maintenance contract within the past 5 years? Yes _____ No X For each such incident, please provide the following information (attach additional sheets as needed):*

Project Name/Location: _____

Contact: _____ Contact Phone: _____

Project Type/Description: _____

Dollar Amount of Contract: _____

Scope of Services for Project: _____

_____

_____

_____

Dates Serviced: _____

Reason for Termination: _____

_____

_____

_____

- *Has the Proposer been cited by OSHA for any job site or company office/shop safety violations in the past five years? Yes ___ No x*

  If yes, please describe each violation, fine, and resolution Mowing, trimming, edging, blowing, fertilization & pest control, mulching and palm tree trimming.

  What is the Proposer's current worker compensation rating? .86

  Has the Proposer experienced any worker injuries resulting in a worker losing more than ten (10) working days as a result of the injury in the past five years? Yes ___ No X

  If yes, please describe each incident _____

  _____

- *Please state whether or not the Proposer or any of its affiliates are presently barred or suspended from proposing or contracting on any state, local, or federal contracts?*
  Yes ___ No X If yes, please provide:

  The names of the entities _____

  The state(s) where barred or suspended _____

  The period(s) of debarment or suspension _____

  Also, please explain the basis for any bar or suspension:

  _____

  _____

  _____

  _____

- *List any and all governmental enforcement actions (e.g., any action taken to impose fines or penalties, licensure issues, permit violations, consent orders, etc.) taken against the Proposer or its principals, or relating to the work of the Proposer or its principals, in the last five (5) years. Please describe the nature of the action, the Proposer's role in the action, and the status and/or resolution of the action.*

  None.

- *List any and all litigation to which the Proposer or its principals have been a party in the last five (5) years. Please describe the nature of the litigation, the Proposer's role in the litigation, and the status and/or resolution of the litigation.*

  None.

- *Has the Proposer or any of its affiliates (parents or subsidiaries), or any of the Proposer's officers or principal members, shareholders or investors filed for bankruptcy, either voluntary or involuntary, within the past 10 years? Yes (_) No (X) If yes, provide the following:*

  Identify the Case # and Tribunal:_____

  Describe the Nature of the Action:_____

  Describe the Proposer's Role in the Action and Describe the Status and/or Resolution:

- *Has the Proposer or any of its affiliates (parents or subsidiaries), or any of the Proposer's officers or principal members, shareholders or investors executed an assignment for the benefit of creditors within the past 10 years? Yes (_) No (X) If yes, please explain:*

_____

_____

_____

_____

- *Has the Proposer or any of its affiliates (parents or subsidiaries), or any of the Proposer's officers or principal members, shareholders or investors defaulted on a loan or other financial obligation (e.g., failing to pay subcontractors or materialmen) within the past 10 years? Yes (_) No (X) If yes, please explain:*

_____

_____

_____

_____

_____

IV. AFFIDAVIT REGARDING PROPOSAL

STATE OF Florida
COUNTY OF _____

Before me, the undersigned authority, appeared the affiant, E. Norman Ripper, and having taken an oath, affiant, based on personal knowledge, deposes and states:

1. I am over eighteen (18) years of age and competent to testify as to the matters contained herein. I serve in the capacity of President for Helping Hand Lawn Care, LLC ("Proposer"), and am authorized to make this Affidavit Regarding Proposal on behalf of Proposer.

2. I assisted with the preparation of, and have reviewed, the Proposer's proposal ("Proposal") provided in response to the Live Oak Lake Community Development District's ("District") request for proposals for landscape and irrigation maintenance services. All of the information provided therein is full and complete, and truthful and accurate. I understand that intentional inclusion of false, deceptive or fraudulent statements, or the intentional failure to include full and complete answers, may constitute fraud; and, that the District may consider such action on the part of the Proposer to constitute good cause for rejection of the proposal.

3. I do hereby certify that the Proposer has not, either directly or indirectly, participated in collusion or proposal rigging.

4. The Proposer agrees through submission of the Proposal to honor all pricing information for ninety (90) days from the opening of the proposals, and if awarded the contract on the basis of this Proposal to enter into and execute the contract in the form included in the Project Manual.

5. The Proposer acknowledges the receipt of the complete Project Manual as provided by the District and as described in the Project Manual's Table of Contents, as well as the receipt of the following Addenda:

Addendum No. 1 dated March 15th 2024

Addendum No. 2 dated March 15th 2024

Addendum No. _____ dated _____

Addendum No. _____ dated _____

6. By signing below, the Proposer acknowledges that (i) the Proposer has read, understood, and accepted the Project Manual; (ii) the Proposer has had an opportunity to consult with legal counsel regarding the Project Manual; (iii) the Proposer has agreed to the terms of the Project Manual; (iv) this is an informal bid, and no protest rights or other procurement rights will be afforded to the Proposer; and (v) the Proposer has waived any right to challenge any matter

relating to the Project Manual, including but not limited to any protest relating to the proposal notice, proposal instructions, the proposal forms, the contract form, the scope of work, the maintenance map, the specifications, the evaluation criteria, the evaluation process, or any other issues or items relating to the Project Manual.

7. The Proposer authorizes and requests any person, firm or corporation to furnish any pertinent information requested by the District, or its authorized agents, deemed necessary to verify the statements made in the Proposal, or regarding the ability, standing, integrity, quality of performance, efficiency, and general reputation of the Proposer.

Under penalties of perjury under the laws of the State of Florida, I declare that I have read the foregoing Affidavit Regarding Proposal and that the foregoing is true and correct.

Dated this 25 day of March, 2024.

Proposer: Helping Hand Lawn Care, LLC
By: E. Norman Ripper
Title: President

STATE OF Florida
COUNTY OF Orange

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization this 25 day of March, 2024, by Elder Ripper of _____, who is ☐ personally known to me or ☐ who has produced PLDL as identification, and ☐ did or ☐ did not take the oath.

Notary Public, State of Florida
Print Name: Melissa Mejia
Commission No.: HH316559
My Commission Expires: 9/26/2026

MELISSA MEJIA
Notary Public, State of Florida
Commission# HH 316559
My comm. expires Sept. 26, 2026

VI. AFFIDAVIT FOR INTEGRITY IN PUBLIC CONTRACTING AND PURCHASING, E-VERIFY, AND NON-COLLUSION

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

Name of Proposer: Helping Hand Lawn Care, LLC

I am authorized to make this affidavit on behalf of my firm and its owner, directors, and officers. I state that:

Chapter 287, Florida Statutes, on Integrity of Public Contracting and Purchasing

1. I have read and am familiar with Chapter 287, Florida Statutes, and specifically including the following Sections ("Public Integrity Laws"):
    a. Section 287.133, *Florida Statutes*, titled *Public entity crime; denial or revocation of the right to transact business with public entities*;
    b. Section 287.134, *Florida Statutes*, titled *Discrimination; denial or revocation of the right to transact business with public entities*;
    c. Section 287.135, *Florida Statutes*, titled *Prohibition against contracting with scrutinized companies*;
    d. Section 287.137, *Florida Statutes*, titled *Antitrust violations; denial or revocation of the right to transact business with public entities; denial of economic benefits*; and
    e. Section 287.138, *Florida Statutes*, titled *Contracting with entities of foreign countries of concern prohibited.*
2. I understand that the Public Integrity Laws, with limited exceptions, prohibit entities that meet certain criteria from bidding on or entering into or renewing a contract with governmental entities, including with the District ("Prohibited Criteria").
3. I understand that the Public Integrity Laws apply to the bidding documents applicable to the District's Request for Proposals for Landscape and Irrigation Maintenance Services Project ("Project") and the contract to be executed in connection with the Project.
4. Based on information and belief, the statement which I have marked below is true in relation to the Proposer submitting this sworn statement. (Indicate which statement applies.)

    x Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity, meets any of the Prohibited Criteria. Thus, the entity is not prohibited from bidding on or entering into or renewing a contract with the District.

    ____ The entity submitting this sworn statement, one of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity, meets one or more of the Prohibited Criteria.

If this statement is marked, the Proposer may provide additional information regarding the same in the space provided directly below (or by attaching a separate sheet and indicating this method in the space provided directly below). Such additional information may be related to the Proposer's alleged basis for entitlement to an exception from the prohibition on bidding or contracting, to the extent one is permissible under Florida law.

_____

_____

_____

5. If awarded the contract, the Proposer will immediately notify the District in writing if either the Proposer, any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or any affiliate of the entity, meets any of the Prohibited Criteria after award of the contract or during the term of the contract.

E-Verify

1. I understand that, pursuant to Section 448.095(2), Florida Statutes, we must comply with Florida's E- Verify law in order to enter into an agreement with a public employer.
2. Our firm is registered with and uses the United States Department of Homeland Security's E-Verify system to verify the work authorization status of all employees hired on or after January 1, 2021.
3. No public employer has terminated a contract with our firm under Section 448.095(2)(c), Florida Statutes, within the year immediately preceding the date of our proposal.
4. Our firm is currently in compliance and will remain in compliance, for the duration of the agreement, with all requirements of Section 448.095(2), Florida Statutes.
5. I understand that, if there is a good faith belief that our firm has knowingly violated Section 448.09(1), Florida Statutes, there is an obligation to terminate the agreement pursuant to Section 448.095(2)(c), Florida Statutes.
6. I understand that, if there is a good faith belief that one of our subcontractor(s) has knowingly violated the Section 448.09(1), Florida Statutes, but our firm has otherwise complied with its obligations thereunder, then our firm will be required to immediately terminate its contract with the subcontractor in order to continue providing services to a public employer.

Non-Collusion

1. The price(s) and amount(s) of in our proposal have been arrived at independently and without consultation, communication, or agreement with any other proposer, potential proposer, proposal, or potential proposal.
2. Neither the price(s) nor the amount(s) in our proposal, have been disclosed to any other firm or person who is a proposer or potential proposer, and they will not be disclosed before opening of all proposals.
3. No attempt has been made or will be made to induce any firm or persons to refrain from submitting a proposal, or to submit a price(s) higher that the prices in our proposal, or to submit any intentionally high or noncompetitive price(s) or other form of complementary proposal.
4. Our proposal is made in good faith and not pursuant to any agreement or discussion with, or

inducement from, any firm or person to submit a complementary or other noncompetitive proposal.

5. Our firm, its affiliates, subsidiaries, officers, director, and employees are not currently under investigation, by any governmental agency and have not in the last 3 years been convicted or found liable for any act prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with respect to any public contract, except as disclosed.

I state that I and the named firm understand and acknowledge that the above representations are material and important and will be relied on by the Live Oak Lake Community Development District for which our proposal is submitted. I understand and my firm understands that any misstatement in this affidavit is, and shall be treated as, fraudulent concealment from the District of the true facts relating to the submission of proposals for this work.

Signature of Authorized Signatory of Proposer

Sworn before me on 3/25, 2024

Notary Public Signature

MELISSA MEJIA
Notary Public, State of Florida
Commission# HH 316559
My comm. expires Sept. 26, 2026

Notary Stamp

PROPOSAL FORM
SIGNATURE PAGE

Under penalties of perjury under the laws of the State of Florida, I represent that I have authority to sign this Proposal Form (including Parts I through IV) on behalf of Helping Hand Lawn Care, LLC ("Proposer") and declare that I have read the foregoing Proposal Form (including Parts I through IV) and that all of the questions are fully and completely answered, and all of the information provided is true and correct.

Dated this 25 day of March, 2024.

Proposer: [signature]
By: E. Norman Ripper
Title: President

STATE OF Florida
COUNTY OF Orange

The foregoing instrument was sworn to (or affirmed) and subscribed before me by means of ☒ physical presence or ☐ online notarization this 25 day of March, 2024, by Elder Ripper of Helping Hand Lawn Care, who is ☐ personally known to me or ☐ who has produced _____ as identification, and ☐ did or ☐ did not take the oath.

[signature]
Notary Public, State of Florida
Print Name: Melissa Mejia
Commission No.: HH 316559
My Commission Expires: 9/26/2026

MELISSA MEJIA
Notary Public, State of Florida
Commission# HH 316559
My comm. expires Sept. 26, 2026

Live Oak Lake CDD Landscape Fee Summary

Contractor: Helping hand Lawn Care, LLC

Address: 5960 W. Jones Ave

Zellwood Fl 32798
Phone: 407-221-0593
Fax:
Contact: E. Norman Ripper
Email: Norm@hhlawncare.org

Property: Live Oak Lake CDD

Address: 219 E. Livingston St.

Orlando,
Florida, 32801
Phone: 407-750-3599

Contact: JWright@gmscfl.com
Email:

	JAN	FEB	MAR	APRIL	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
GENERAL SERVICES (Schedule A) - Mowing/Detailing	16,400	16,400	16,400	16,400	16,400	16,400	16,400	16,400	16,400	16,400	16,400	16,400	$196,800
TURF CARE (Schedule B) Bahia/St Augustine Fert	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	$12,000
TREE/SHRUB CARE (Schedule C) Tree/Shrub Fert	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	$12,000
BED DRESSING - Estimate mulch yds (Schedule E - B.) *Per Yard Pricing: $50.00*					12,500 *Mulch Yds*						7,500 *Mulch Yds*		$20,000
PALM TRIMMING (Schedule E - C.) *Per Palm Price: $75.00*		10,500				3,600		10,500				3,600	$28,200
ANNUAL CHANGES *- None at this time* (Schedule E - A.) *Per Annual Pricing: $2.50*													$0
IRRIGATION MAINT. (Schedule D)	3,455	3,455	3,455	3,455	3,455	3,455	3,455	3,455	3,455	3,455	3,455	3,455	$41,460
TOTAL FEE PER MONTH:	$21,855	$32,355	$21,855	$21,855	$34,355	$25,455	$21,855	$32,355	$21,855	$21,855	$29,355	$25,455	$310,460
Flat Fee Schedule	$25,872	$25,872	$25,872	$25,872	$25,872	$25,872	$25,872	$25,872	$25,872	$25,872	$25,872	$25,872	$310,460

Essential Services Mowing/Detailing/Irrigation/Fert and Pest	$262,260
Extra Services Annual Changes, Palm Pruning, Mulch	$48,200
TOTAL	$310,460.00

Initials_____ _____

Live Oak Lake Community Development District

Addendum #1
Live Oak Lake CDD RFP 2024
Landscape Maintenance Services

March 15, 2024

To: All Prospective Proposers:

The following changes, additions, clarifications, and deletions amend the Request for Proposals of the above captioned Project, and shall become an integral part of the Submittal. Please note the contents herein and affix the same to the documents you have on hand. Indicate on the Acknowledgement of Receipt of Documents and Proposal Signature Form that this Addendum has been received.

CLARIFICATIONS/QUESTIONS:

Q1: How many yards of mulch to be included in the contract?

A1: The contract should include 400 yds of mulch. 250 In May 150 in November.

Q2: Is the Landscape vendor responsible for "Wet Checks"?

A2: Yes this is clearly defined in Component D of the scope. Also please refer to the "Supplemental Irrigation Specification for Component D"

Q3: Are vendors allowed to attend the meeting on April 3rd, 2024.

A3: CDD meetings are open to the public and vendors are allowed to attend the meeting. The meeting will be held on April 3rd, 2024, at the Celebration public library. There is limited space in the meeting room and it is requested that if you intend to attend the meeting, please utilize the zoom link that will be posted on the CDD's website, www.liveoaklakecdd.org, when the agenda is released a week prior to the meeting. There is no guarantee that the board will want to meet with bidders, or listen to bid presentations at this time. The board will have sole discretion on how they wish to proceed with the meeting.

Q4: Please provide an overall palm count broken down by palm type.

A4: It is expected that any potential bidder will inspect the property, and gather any information related to palm trees on their own accord. The CDD will not be supplying this information to bidders. Please use the area map provided to review CDD areas.

Q5: Please provide an irrigation zone count.

A5: The East / West controller has 59 stations, the North / South controller has 64 stations

Q6: Please delineate areas sodded with St Augustine, Bahia and Zoysia turf

A6: It is expected that any potential bidder will inspect the property, and gather any information related to the turf on their own accord. In general, there is bahia sod along the pond banks, and St. Augustine everywhere else. However, bidders are expected to verify this information themselves and obtain sod coverage area on their own.

Q7: Please provide all mulch types used on the property and locations where each will be used.

A7: Chocolate Cypress Mulch is the preferred mulch for the property. This will be used in all CDD mulch beds including roundabout monuments, viburnum hedge lines, and other plant beds on CDD property.

Q8: On the form "SUPERVISORY PERSONNEL WHO WILL BE INVOLVED WITH THE WORK", does the field "% OF TIME TO BE DEDICATED TO THIS PROJECT" refer to their time spent on the project as a percentage of the total project period or as a percentage of their overall time spent working out of the year, including on unrelated projects?

A8: The account manager assigned to this project is expected to supervise the onsite crews as much as possible, and be available for meetings with district staff as described in the scope.

Q9: On Proposal Form Part III – Experience, is a full list of work performed for community development districts required? Should examples listed be restricted to a certain area, time period, or size of project performed?

A9: The experience list should include all CDD's that the contractor has serviced in the state of Florida that they wish to include to validate their services. References and other information to such is for the bidder to show board members their experience with similar projects. The bidder should answer this question and provide information at their own discretion.

Q10: On Proposal Form Part III – Experience, please provide specific requirements for projects "similar to this project" beyond the requirement that they also include irrigation maintenance

A10: Page 9, section 20 of the RFP packet that was provided explains the only mandatory requirements for contractors. When listing projects similar to this project we are looking for previous CDD's / HOA's that the contractor serviced, properties whose contract values are similar, or other large corporate / government projects. We understand that not every contractor will have experience with working for CDD's in the past, and this will not automatically disqualify you from

bidding or being considered. This is meant to be up to the bidders discretion to best display their past performance.

Q11: On Proposal Form Part IV – Pricing, a subheading on the field "TURF CARE" specifies "Bahia/St Augustine Fert". However, the specifications include additional requirements for turf care under Component "B" beyond fertilization including insect/disease control. Should these additional services be included in the pricing under "TURF CARE" or elsewhere?

A11: This pricing should be included in the "TURF CARE" section on the fee summary schedule.

Q12: On Proposal Form Part IV – Pricing, a subheading on the field "TREE/SHRUB CARE" specifies "Tree/Shrub Fert". However, the specifications include additional requirements for bed care under Component "C" beyond fertilization including insect/disease control. Should these additional services be included in the pricing under "TREE/SHRUB CARE" or elsewhere?

A12: This pricing should be included in the "TREE/SHRUB CARE" section.

Q13: Will irrigation repairs not necessitated by negligence on the part of the bidder be considered additional billable services? Will these repairs be subject to the hourly irrigation rate provided on Proposal Form Part IV?

A13: Yes, any irrigation repairs that are not a result of negligence will be billed separately then the standard contract. The contractor should alert the District Field Manager and Irrigation Consultant of any needed repairs and submit a proposal for the repair.

Please sign and return with your bid packet. Attach this form to your bids.

NAME OF FIRM: Helping Hand Lawn Care, LLC

SIGNATURE: [signature]

DATE: 3-21-2024

Live Oak Lake Community Development District

Addendum #2
Live Oak Lake CDD RFP 2024
Landscape Maintenance Services

March 15, 2024

To: All Prospective Proposers:

The following changes, additions, clarifications, and deletions amend the Request for Proposals of the above captioned Project, and shall become an integral part of the Submittal. Please note the contents herein and affix the same to the documents you have on hand. Indicate on the Acknowledgement of Receipt of Documents and Proposal Signature Form that this Addendum has been received.

CLARIFICATIONS/QUESTIONS:

C1: Component D - Irrigation Maintenance - Scope of Services

C1: Please also review and include the specifications defined in the "Supplemental CDD Irrigation Spec Component D" when creating your bid. This has been provided with this addendum in a separate document.

Please sign and return with your bid packet. Attach this form to your bids.

NAME OF FIRM: Helping Hand Lawn Care LLC

SIGNATURE: [signature]

DATE: 3.21.24

HELPING HAND LAWN CARE
"Lending a hand for all your lawn care needs "

Helping Hand Lawn Care
PO Box 1704
Sorrento, Fl 32776
(407) 221-0593

Proposed Staffing Levels

Landscape and irrigation maintenance staff will include the following:

	January	February	March	April	May	June	July	August	September	October	November	December
Plant Bed Detailing	Weekly	Weekly	Weekly	Weekly	Weekly	Weekly	Weekly	Weekly	Weekly	Weekly	Weekly	Weekly
Mowing (42X)	2X	2X	4X	4X	5X	4X	4X	5X	4X	4X	2X	2X
Mowing Pond Areas and Banks (32X)	2X	2X	2X	2X	4X	4X	4X	4X	2X	2X	2X	2X
Irrigation	4X (a Section each week)	4X (a Section each week)	4X (a Section each week)	4X (a Section each week)	4X (a Section each week)	4X (a Section each week)	4X (a Section each week)	4X (a Section each week)	4X (a Section each week)	4X (a Section each week)	4X (a Section each week)	4X (a Section each week)
Fertilization & Pest Control	1X	1X	1X	1X	1X	1X	1X	1X	1X	1X	1X	1X
Annuals	1X			1X			1X			1X		
Mulching			1X								1X	
Trim Palms						1X						1X
Trees	As needed	As needed	As needed	As needed	As needed	As needed	As needed	As needed	As needed	As needed	As needed	As needed

Based on the above schedule of service we will staff this site the following way:

1 Operations Manager - Who will handle all quotes and reporting. (will be onsite once a month for inspections).

1 Maintenance Manager – Who is responsible for Training and supporting the onsite supervisor/Crew Leader (Will be onsite weekly/Biweekly depending on time of year for inspections and training).

1 Mowing Crew Leader – Who is responsible for all mowing, trimming, edging, blowing, and litter removal from turf areas (Will be onsite 42 weeks a year averaging two days per mowing cycle).

4 Mowing Crew Members – Who will be handling the mowing, trimming, edging, blowing, and litter removal from turf areas. (Will be onsite 42 weeks a year averaging three days per mowing cycle).

1 Detail Crew Leader – Who will be responsible for trimming trees, weed control in bed areas, litter removal in bed areas, trimming shrubs, maintaining annual beds, and mulching. (Will be onsite every week all year. They will spend between 1 and 2 days on site every week handling the detail).

2 Detail Crew Members - Who will handle trimming trees, weed control in bed areas, litter removal in bed areas, trimming shrubs, maintaining annual beds, and mulching. (Will be onsite every week all year. They will spend between 1 and 2 days on site every week handling the detail).

2 Irrigation Techs – Who will handle all wet checks and repairs (Will be onsite 1 day a week 52 weeks a year for wet checks and as needed for any repairs).

1 Fertilization & Pest Control Tech – Who will be onsite handling fertilization & pest control treatment of the turf, trees, palms and plant material (Will be onsite once a month for 1 day unless follow up is needed).

3 Palm trimming Techs – To handle all palm tree pruning (Will be onsite for two days two times a year for a total of 4 days annually).

HELPING HAND LAWN CARE
"Lending a hand for all your lawn care needs"

Helping Hand Lawn Care
PO Box 1704
Sorrento, Fl 32776
(407) 221-0593

Current Contracts

City of Altamonte Springs

City of Maitland

City of Eustis

City of Clermont

City of Minneola

City of Mascotte

City of Tavares

City of Leesburg

Orange County

I-Drive Improvement District

RedTail Community Association

Stoneybrook Hills HOA

Retreat at Wekiva HOA

Sand Lake Condominiums

5 Contracts with Greater Orlando Aviation Authority covering over 2,000 acres

Orlando Executive airport

HELPING HAND LAWN CARE
"Lending a hand for all your lawn care needs "
Helping Hand Lawn Care
PO Box 1704
Sorrento, Fl 32776
(407) 221-0593

Approach to Services

We are a smaller company then most of the companies that handle CDD's and HOA's in Central Florida, but we have a lot of experience, and we really care about our properties and customers. We always show up on time every time and we communicate with our customers. We don't take on more work than we can handle, and we don't over work our employees. This is our basic approach that we take. We educate and train our employees and management constantly, wea re on the cutting edge of technology and we really love landscape maintenance. We believe this is all you need to know about our approach. Our references will speak for themselves. You could call anyone from any of our contract and we are fully confident that you will get a positive review from all of them.

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 08/07/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Closson Insurance Agency, LLC
1201 S. Orlando Avenue
Suite 200
Winter Park FL 32789

CONTACT NAME: Christine McCrary
PHONE (A/C, No, Ext): (407) 898-2211 FAX (A/C, No): (407) 898-1850
E-MAIL ADDRESS: CMcCrary@ClossonInsurance.com

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A :	Southern-Owners Insurance Co	10190
INSURER B :	AUTO OWNERS INSURANCE COMPANY	18988
INSURER C :	FFVA Mutual Insurance Co.	10385
INSURER D :	Upland Specialty Insurance	16988
INSURER E :	Landmark American Insurance Company	33138
INSURER F :		

INSURED
Helping Hand Lawn Care LLC
PO Box 1704
Sorrento FL 32776-1704

COVERAGES **CERTIFICATE NUMBER:** 7.11.23 Master **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [X] PRO-JECT [ ] LOC [ ] OTHER:	Y	Y	72276187	07/11/2023	07/11/2024	EACH OCCURRENCE	$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 300,000
							MED EXP (Any one person)	$ 10,000
							PERSONAL & ADV INJURY	$ 1,000,000
							GENERAL AGGREGATE	$ 2,000,000
							PRODUCTS - COMP/OP AGG	$ 2,000,000
								$
B	AUTOMOBILE LIABILITY [X] ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS [ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY	Y	Y	4927618700	07/11/2023	07/11/2024	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
							BODILY INJURY (Per person)	$
							BODILY INJURY (Per accident)	$
							PROPERTY DAMAGE (Per accident)	$
							FL PIP Basic	$ 10,000
A	[X] UMBRELLA LIAB [X] OCCUR [ ] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [X] RETENTION $ 10,000			4927618701	07/11/2023	07/11/2024	EACH OCCURRENCE	$ 4,000,000
							AGGREGATE	$ 4,000,000
								$
C	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N [Y] If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	Y	WC840-081578-2023A	07/11/2023	07/11/2024	[X] PER STATUTE [ ] OTH-ER	
							E.L. EACH ACCIDENT	$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000
D/E	Excess Auto Liability Excess Auto Liability			USXTL0396323 / LHA103499	07/11/2023	07/11/2024	Each Occurrence	$2,000,000
							Aggregate	$2,000,000
							$2MIL Excess of $2MIL	$2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

The Greater Orlando Aviation Authority, the City of Orlando and their members (including, without limitation, members of the Aviation Authority's Board and the City's Council and members of the citizens advisory committees of each), officers, agents and employees are hereby included as Additional Insureds. including products and completed operations on a primary and non-contributory basis as required by contract per attached policy forms. Blanket Additional Insured and Waiver of Subrogation applies to the Auto Liability per attached policy forms. A Blanket Waiver of Subrogation applies to the Workers Compensation as required by contract per attached policy form. The Umbrella policy is follow form to the underlying General Liability and Employers Liability only. The Upland Excess Liability policy is follow form to the underlying Auto Liability only. The Landmark policy is in Excess of the Upland Excess policy and is follow form to the underlying Auto Liability policy. General Liability Deductible/SIR = N/A. 30-Day Notice of Cancellation applies to General Liability,

CERTIFICATE HOLDER

Greater Orlando Aviation Authority - Purchasing CFID #409954
c/o Vertikal RMS, Inc.
1001 E 101st Terr Ste 235
Kansas City MO 64131

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.

The ACORD name and logo are registered marks of ACORD

HELPING HAND LAWN CARE
"Lending a hand for all your lawn care needs "

Helping Hand Lawn Care
PO Box 1704
Sorrento, Fl 32776
(407) 221-0593

Financial situation

Our current financial situation is very positive. We are locally owned and operated. We have adequate capital reserves and very good credit. We have never been through a bankruptcy or had any financial hardships. Our pricing is driven by our software systems and includes all costs and overhead. If you need any further information we would be happy to provide it in a confidential setting.

SECTION C.

Juniper

DESIGN | BUILD | MAINTAIN

Live Oak Lake Community Development District

St. Cloud, FL

TABLE OF CONTENTS

INTRODUCTION

- Company Service Overview
- Sample Reports/Schedules

PROPOSAL

- Juniper Advance Mapping

OUR SERVICES

- More Than Just Maintenance

QAULIFICATIONS

- Certifications & Licenses

PORTFOLIO

- Juniper Communities

LIVE OAK LAKE CDD BID DOCUMENTS

Submitted by

Susan Chapman King

Client Relations Manager

407-717-6557

Dear Board of Directors

Thank you for the opportunity to be a part of your landscape maintenance contract bidding process for Live Oak Lake CDD. At Juniper, we understand that each project is unique because no two clients are the same. We bring a straightforward, focused analysis to each property's individual needs. Our commitment to quality, dependability, and industry best practices drives us forward. This commitment empowers us to meet our clients' requirements and to serve their expanding needs as our relationship continues to grow.

Juniper has been servicing communities throughout Florida for over 20 years and our skilled teams are dedicated to your landscape initiatives. The Juniper Team has been providing landscape maintenance services to the Live Oak Lake CDD.
This experience has given us knowledge in developing our proposal to meet the needs of the community.

We look forward to the opportunity to continue working with you and to discuss the enclosed information. If you have any questions, please contact me at 407-717-6557.

Thank you,

Susan Chapman King,
Client Relations Manager
Susan.Chapman@juniperlandscaping.com
Junipercares.com

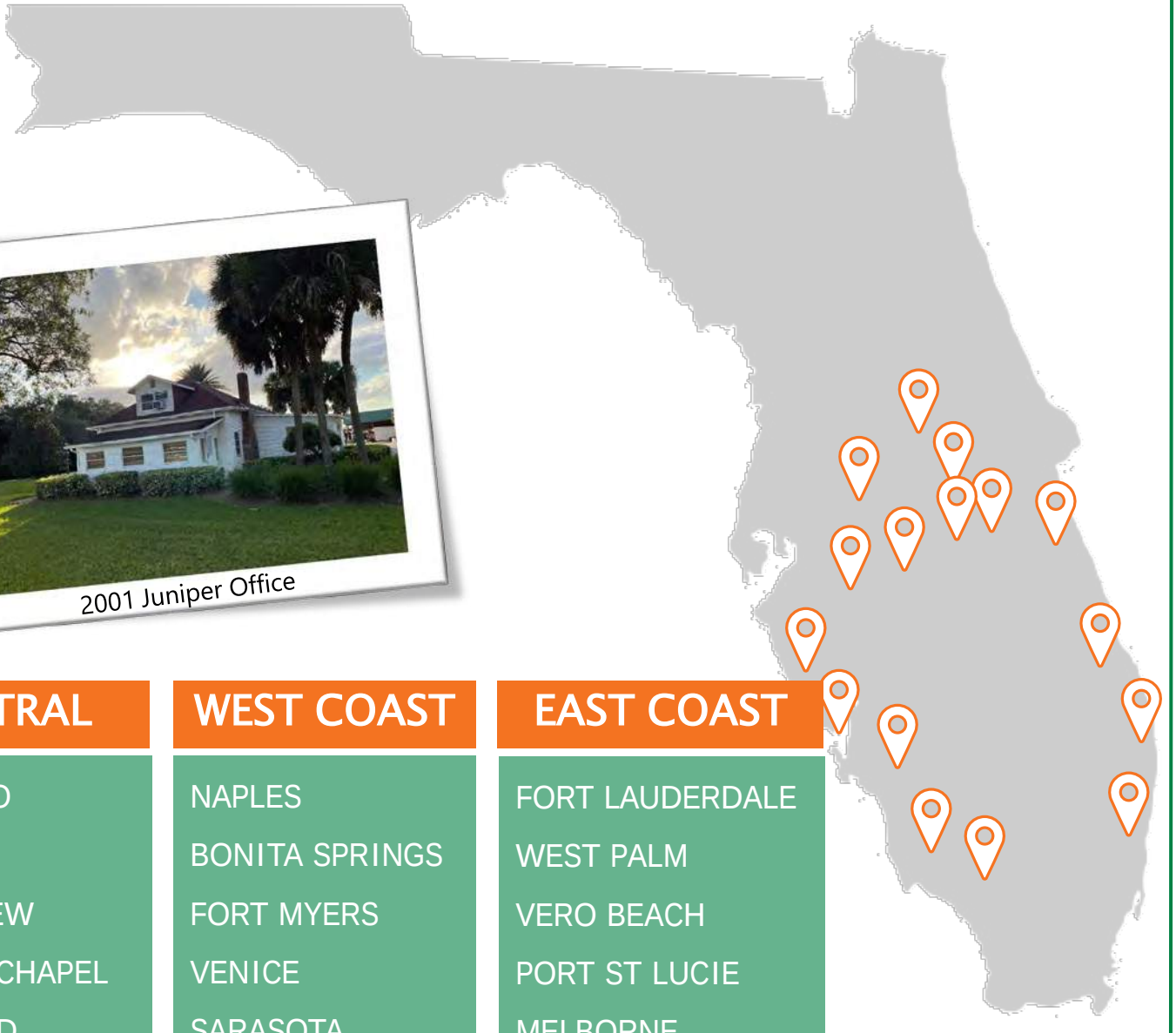
ROOTED IN FLORIDA

HOW IT ALL STARTED

Juniper was founded in 2001 on a small farmhouse in Fort Myers, Florida. This location now serves as our corporate headquarters, though we have had to add a few more buildings. Over 20 years ago we started with the commitment to provide the best value and an on-time project. This commitment has helped Juniper grow from a small custom landscape operation with just a few employees to multiple locations throughout Florida. A lot has changed over the last 20 years, and we pride ourselves on the technology, service, and quality we continue to provide.

Juniper was founded in Florida and all our leadership team lives in-state.

2001 Juniper Office



CENTRAL	WEST COAST	EAST COAST
ORLANDO	NAPLES	FORT LAUDERDALE
OCALA	BONITA SPRINGS	WEST PALM
BELLEVIEW	FORT MYERS	VERO BEACH
WESLEY CHAPEL	VENICE	PORT ST LUCIE
LAKELAND	SARASOTA	MELBORNE
LITHIA	BRADENTON	VIERA
	TAMPA	

COMPANY OVERVIEW

SERVICES & QUALIFICATIONS

DESIGN

BUILD

MAINTAIN

Resources & Qualifications

- 1,800+ Team Members
- Licensed Landscape Architects
- Certified Landscape Designers
- Certified Irrigation Designers
- Certified Pest Control Operators
- FNGLA Certified Horticultural Professionals
- FNGLA Certified Landscape Contractors
- ISA Certified Arborists
- In-house Agronomist
- State of Florida Irrigation License
- Certified Hunter IMMS Installer
- Certified Rain Bird IQ Installer

CLIENT TEAM
RESOURCES

DESIGN - SUPPORT TEAM

- IA Certified Irrigation Designers
- Landscape Designers
- Landscape Architects

BUILD - SUPPORT TEAM

- State Licensed Irrigation Designers
- Licensed Hunter & Rain Bird Installer
- Certified Landscape Contractors

MAINTAIN - SUPPORT TEAM

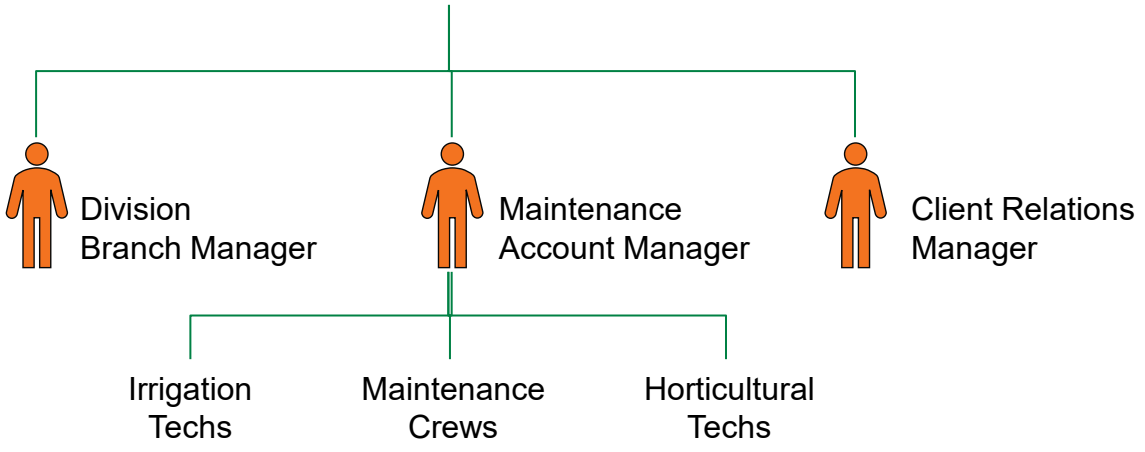
- Certified Horticultural Professional
- State Licensed Certified Pest Control Operator
- State Licensed Irrigation Contractor
- ISA Certified Arborists
- In-House Agronomist

OUR CORE VALUES

- A Sense of Urgency
- A Constant Communicator
- Mission Over Ego
- We Do What We Say
- Relentless
- Grow and Adapt

JUNIPER APPROACH

JUNIPER CLIENT TEAM



BRANCH MANAGER

Oversees the overall quality of the project, ensures contract items are completed timely and communication reports are being completed. Works with account manager on managing all tree pruning and enhancements.

ACCOUNT MANAGER

Works with association manager on updating of schedules and the quality control and verification of completion of work orders. Manages all service requests related to maintenance services and manages crews to meet scheduled services.

IRRIGATION TECHNICIAN

Performs inspections of irrigation systems to ensure optimum operation and coverage for plant material and turf areas. Concerns are promptly documented on a service form and turned into the property manager for authorization.

FERTILIZATION & PEST CONTROL TECHNICIAN

Performs regular inspections for shrub and lawn damaging insects such as mealybugs, aphids, spider mites, chinch bugs, sod webworms, and grubs.

JUNIPER APPROACH

TURF MANAGEMENT

Our account managers perform regular inspections for lawn damaging insects such as chinch bugs, sod webworms, and grubs. This, combined with our comprehensive irrigation and fertilization program, will keep turf areas thick and healthy.

SHRUB MANAGEMENT

Detailing includes trimming and pruning of all shrubbery, ornamental trees, and groundcover, removal of tree suckers, as well as the defining of bed lines and tree saucers. Our “weed first” approach ensures the spraying of pre and post emergent herbicides and pulling existing weeds is the project foreman’s priority.

FERTILIZATION & PEST CONTROL

Our training program equips technicians and foreman to apply fertilizer as well as identify and correct plant material problems. Our management team and technicians have specialized training and GI-BMP Certifications from the University of Florida Extension Office, enabling us to be more proactive.

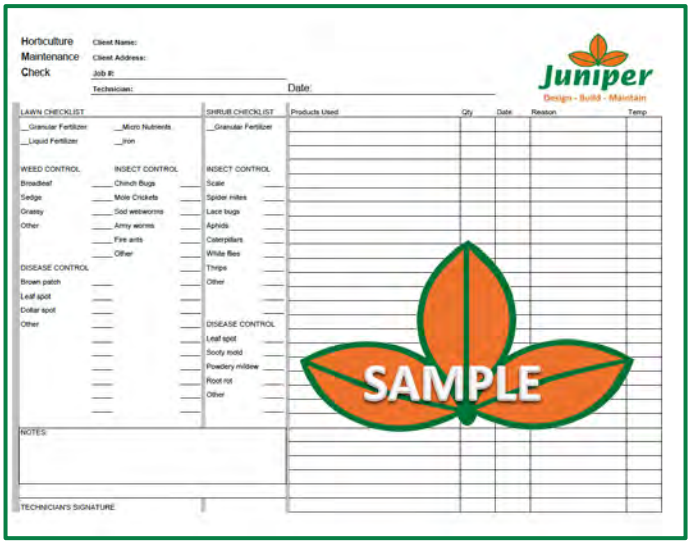
WATER MANAGEMENT

Juniper’s certified technicians perform monthly inspections of irrigation systems to ensure optimum operation and coverage for plant material and turf areas. Concerns are promptly documented on a service form and turned into the property manager for authorization.

SERVICE REPORTS & MAPS

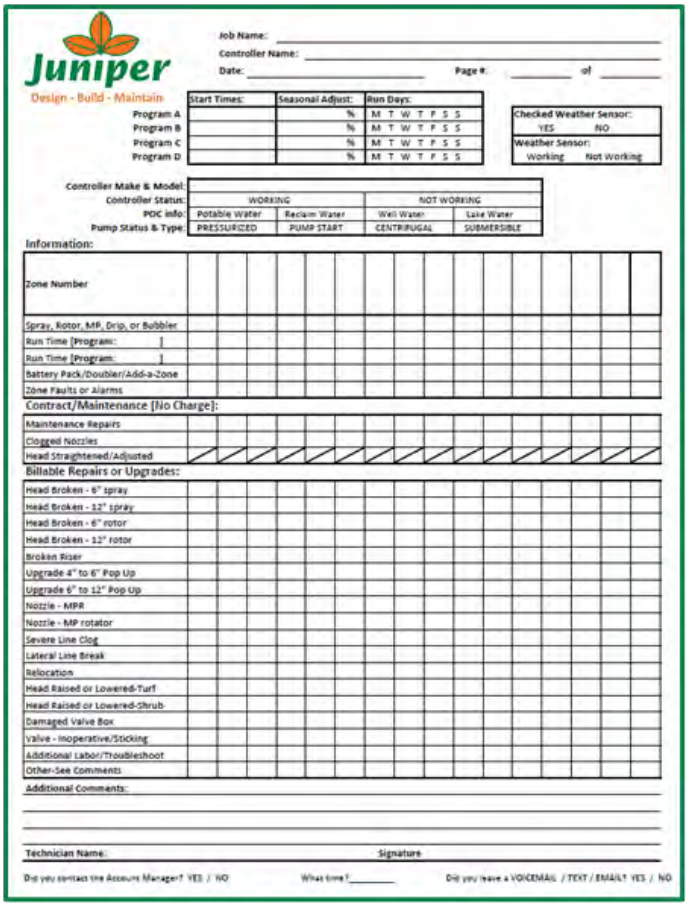
SAMPLES

Fertilization & Pest Reports

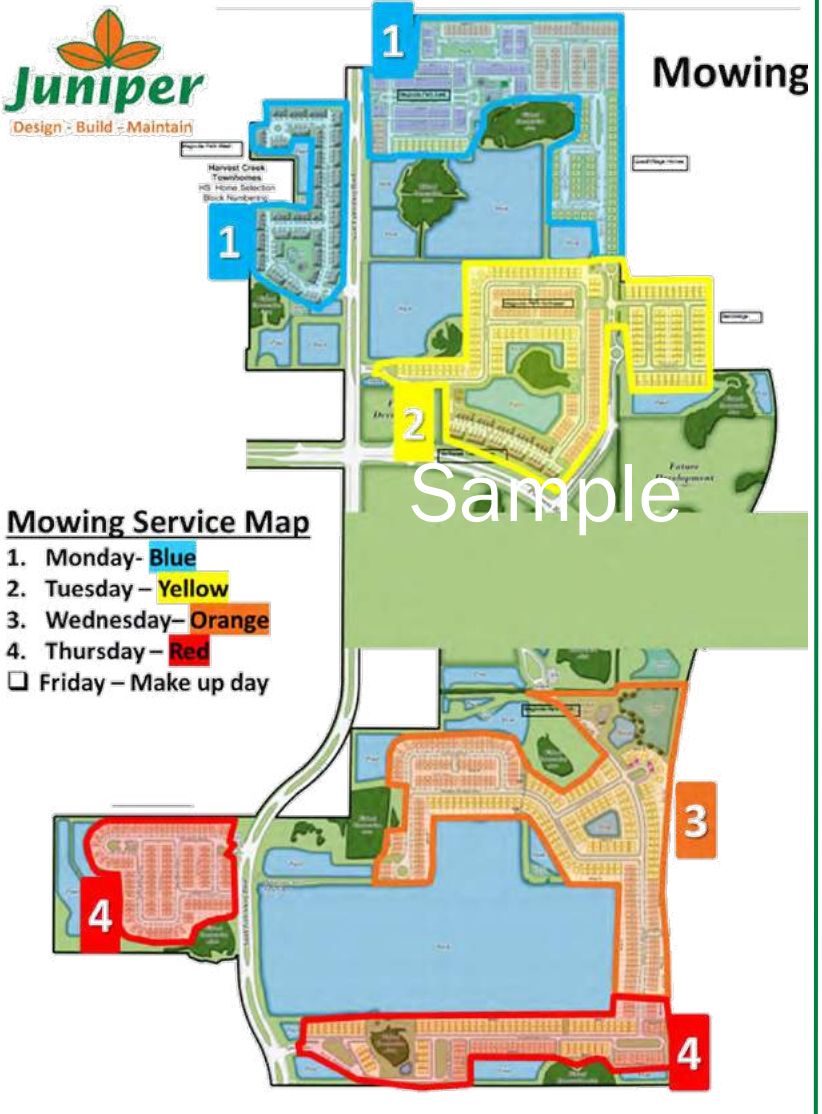


Regular service schedule maps are created for each community.

Irrigation Reports



Service Rotation Map



YOUR PROPOSAL

Juniper

DESIGN | BUILD | MAINTAIN

At Juniper, we understand that each project is unique because no two clients are the same. We bring a straightforward, focused analysis to each property's individual needs.

Our commitment to quality, dependability, and industry-best practices drives us forward. This commitment empowers us to meet our clients' requirements and to serve their expanding needs as our relationship continues to grow.

CUSTOMER SERVICE

ON-SITE MANAGEMENT

People make the difference. We understand that for many residents, speaking in person with a manager is preferable. For this reason, a manager always accompanies Juniper crews & is available on-site for communication & problem-solving.

24/7 EMERGENCY SERVICES

When the unforeseen happens, we will be there when you need us. Call our dedicated number for 24/7 support.

IN-HOUSE CUSTOMER CARE TEAM

We believe that providing great customer service is key providing the best in landscape services. To that end we create department dedicated to supporting residents, account managers & field teams.

To assist owners with maintenance and irrigation concerns, Juniper offers homeowners multiple options

Option 1:

Visit www.junipercares.com and click on "Community Service Request." Create a ticket by following the simple prompts.

Option 2:

Email customerservice@juniperlandscaping.com, noting the concern.

Option 3:

Call Customer Service at (239) 561-5980 to speak with a representative.

JUNIPER SYNC WORK ORDER SYSTEM

Utilize our online work order system to create & track work orders for your property. Managers & residents can easily create an account to use immediately.

Highlights

- Live Dashboard/ Ticket Summary
- Ticket Aging
- Custom Filters
- Detailed Reporting
- Community Maps
- Knowledge Base
- Give a Gold Star

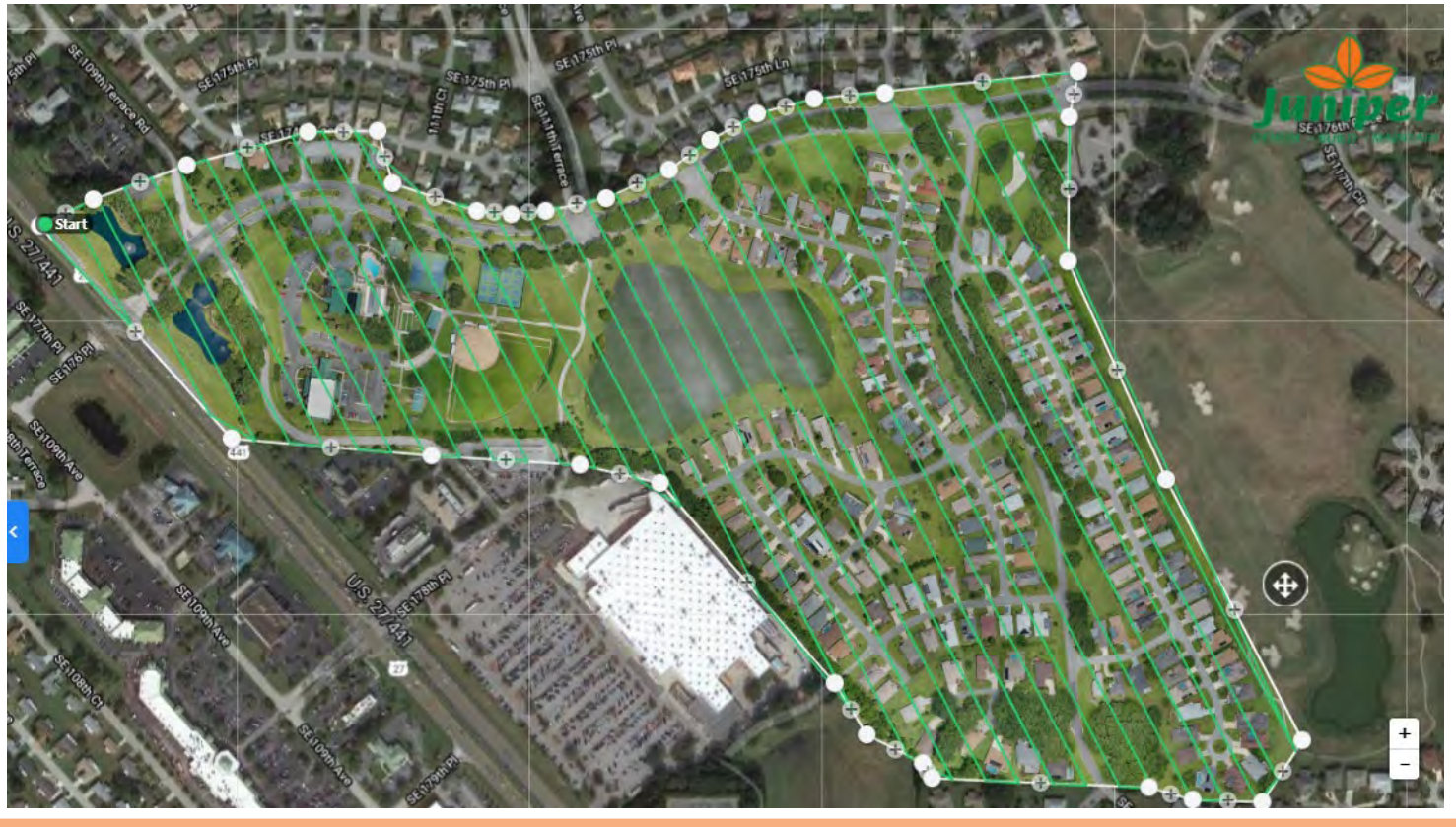
Juniper SYNC

JUNIPER MAPPING

TECHNOLOGY THAT MAKES A DIFFERENCE!

Juniper Mapping uses drone imaging software to create an Orthomosaic image from hundreds and sometimes thousands of high-resolution images. This gives us the ability to evaluate the property at a deeper level, which allows us to provide our clients the following

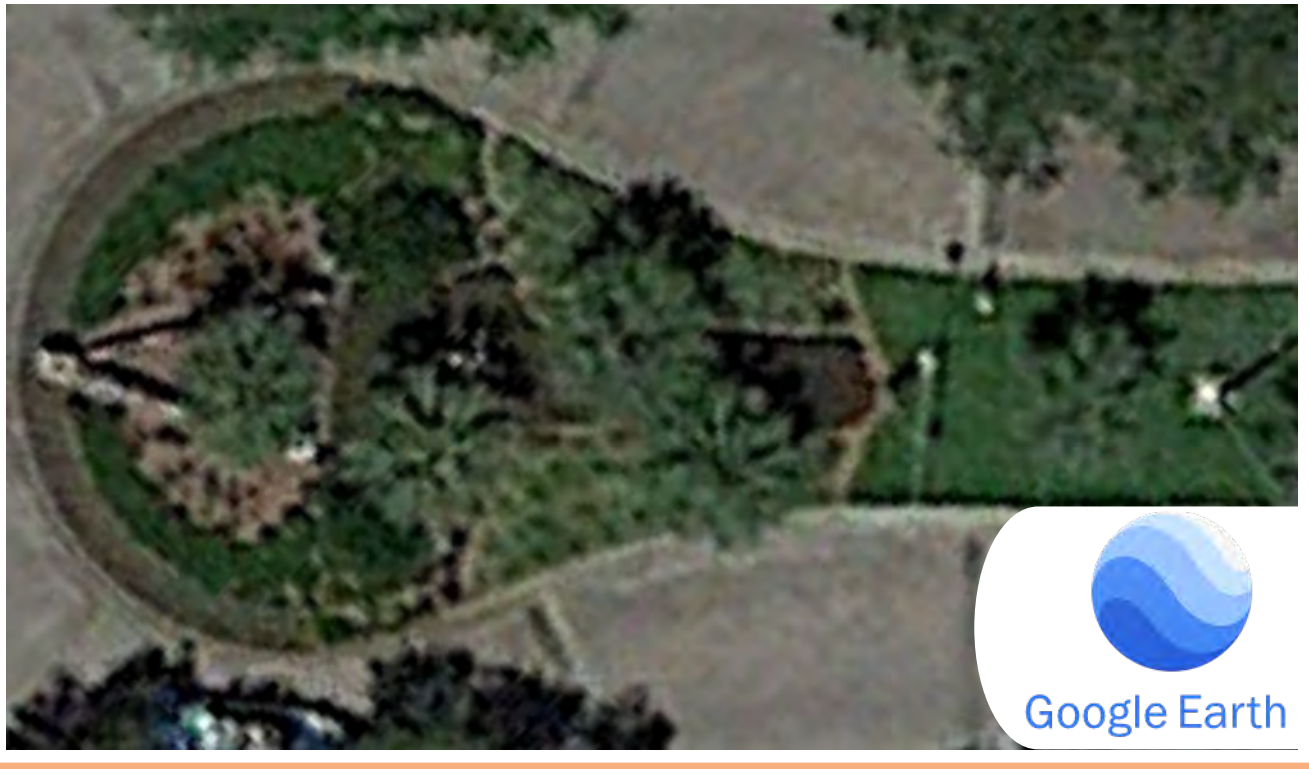
- Proactively identify potential issues
- Property specific reporting
  - Plant Health
  - Elevation
  - Annotation
  - Issues
- Documentation of improvement



JUNIPER MAPPING

IMAGE QUALITY COMPARISON

Juniper Mapping provides the community with high resolution photos that provide more detail than Google Earth.



JUNIPER MAPPING

TRACK IMPROVEMENTS SIDE-BY-SIDE

With Juniper Mapping, you can see the quality improvements to the community landscape side-by-side.

JUNIPER MAPPING

REPORTING

COMMUNITY ANNOTATION REPORT

Juniper Landscaping

Stonecrest - Summerfield Annotation Report

Created on August 24, 2021

Captured on August 13, 2021

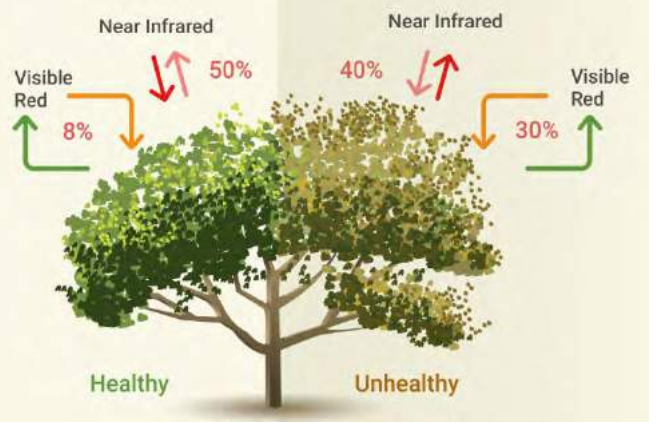
With the tools in Juniper Mapping, we can create community specific annotation reports. These reports provide documentation and improved accuracy on palm counts, valve locations, square footage on sod projects & much more

JUNIPER MAPPING

TOOLS

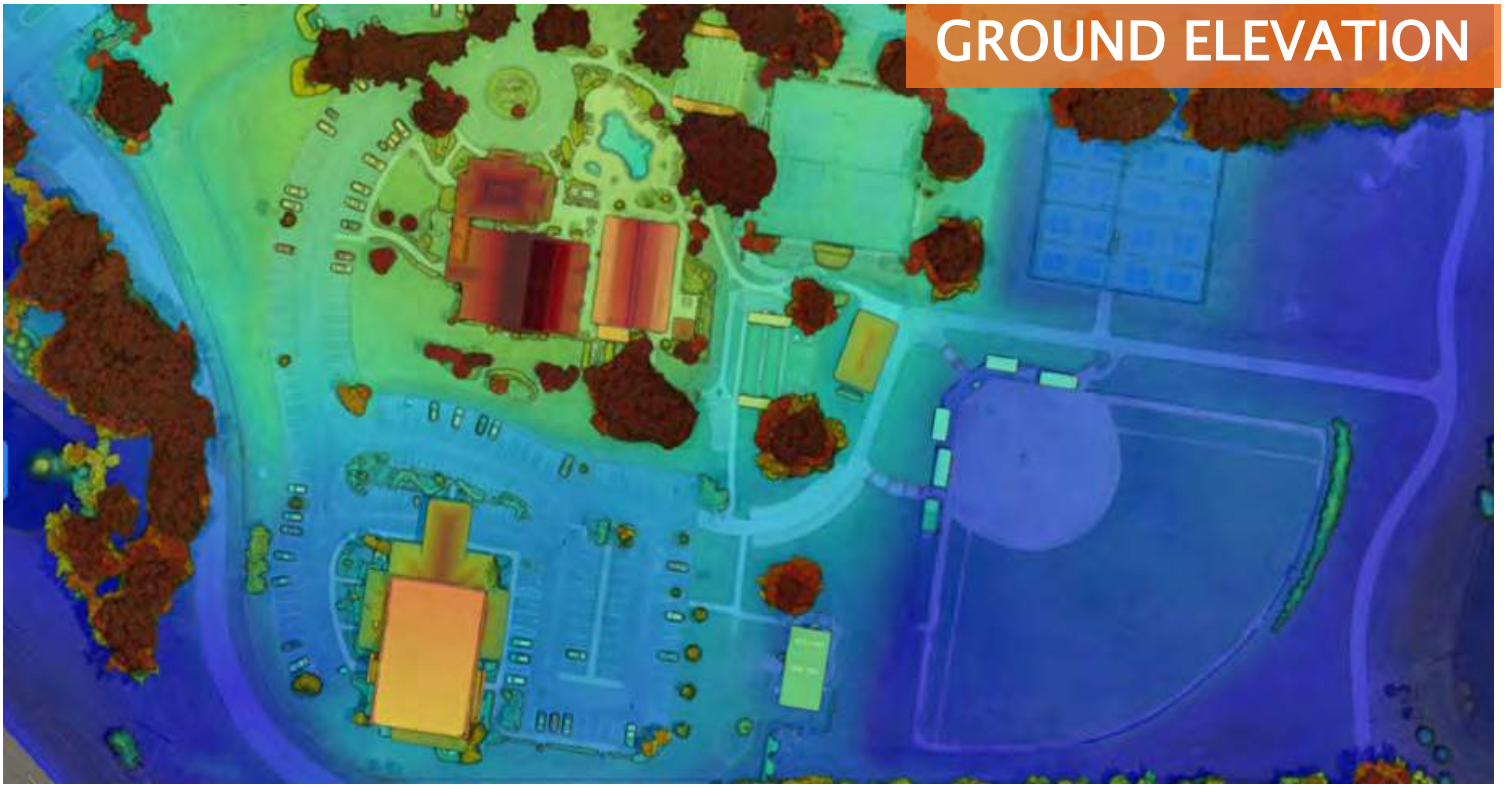
PLANT HEALTH ASSESSMENT

Healthy vegetation reflects more of certain types of light than unhealthy vegetation. Juniper Mapping creates a map that highlights differences within your area of interest.
This tool allows us to quickly identify areas of concern at start-up to begin treatments and track progress.

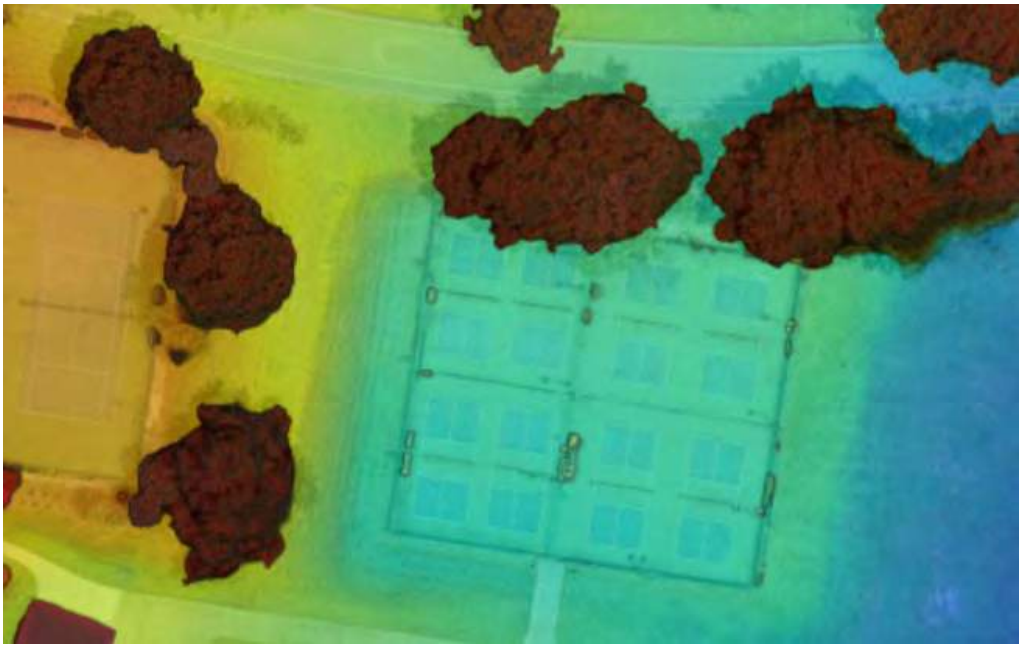


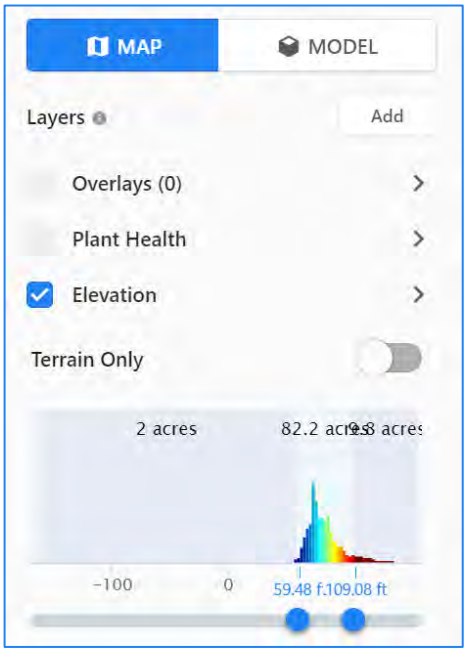
JUNIPER MAPPING

TOOLS



Juniper Mapping provides a complete elevation map, allowing us to make better decisions when it comes to the draining and movement of water.



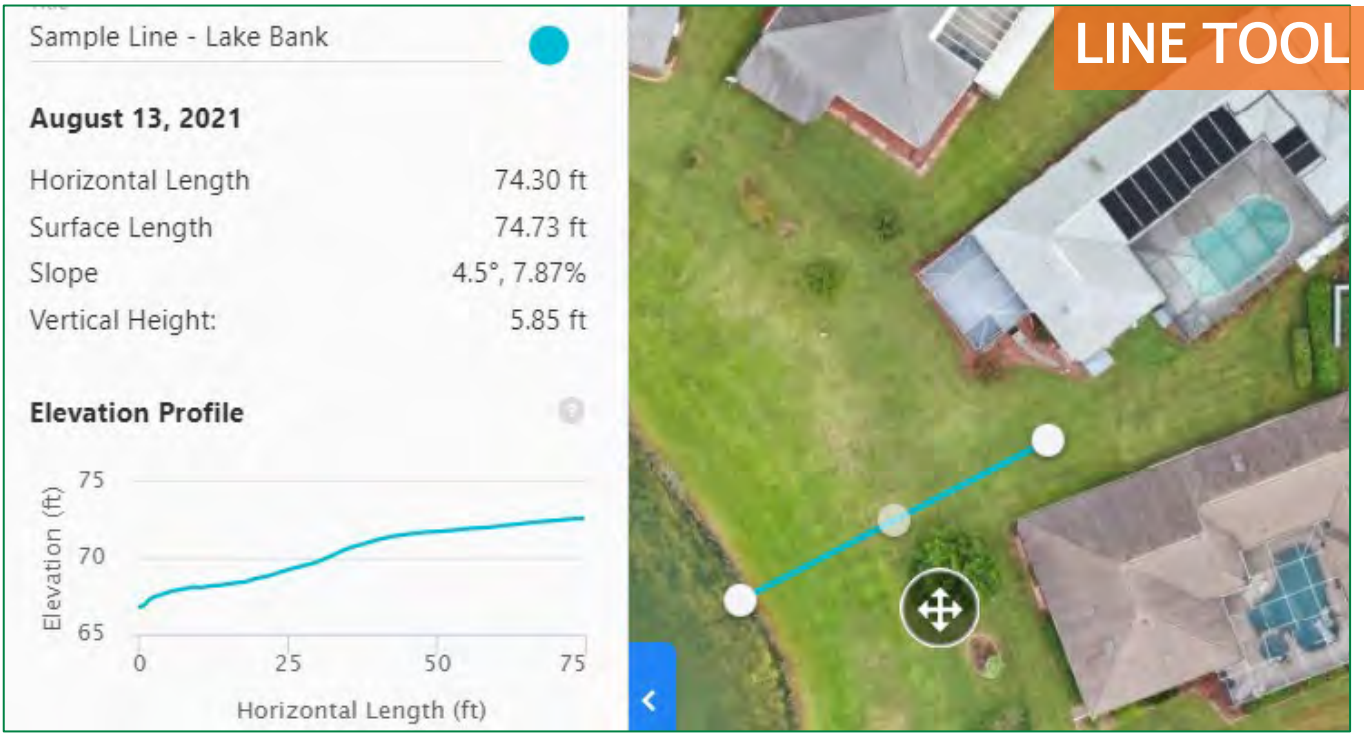


JUNIPER MAPPING

TOOLS

AREA TOOL

The Area & Line Tools provide the community with accurate information on demand. Line Tool provides the elevation profile of any area flown.

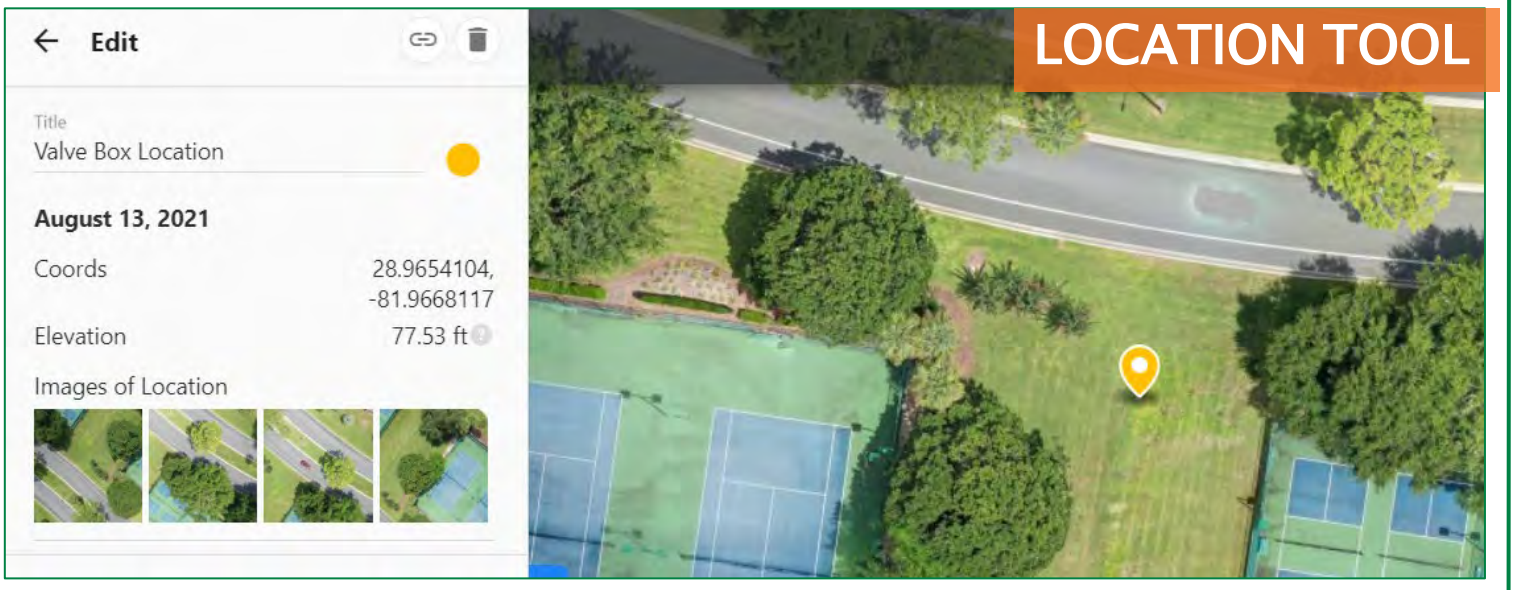


LINE TOOL

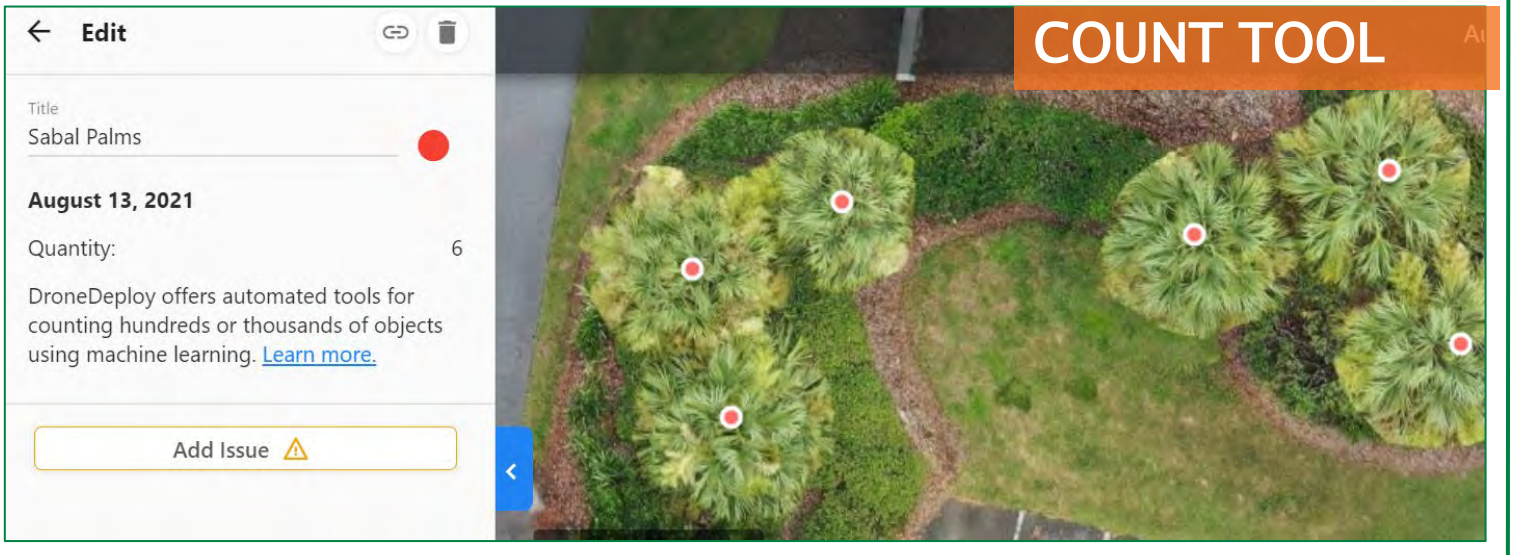
JUNIPER MAPPING

TOOLS

The Location Tool allows us to GPS locate/document anything in the community.
This is great for irrigation controllers, flush points, filters, valves, & shut offs.



The Count Tool makes creating an inventory of anything easy.



LANDSCAPE MAINTENANCE

JUNIPER HAS BEEN EXCEEDING INDUSTRY STANDARDS IN THE AREA OF QUALITY AND DEPENDABILITY IN FLORIDA SINCE 2001

Our landscape maintenance teams work closely with the irrigation and horticultural teams. This, combined with regular inspections from our dedicated account managers, helps ensure the job quality our clients have come to expect.

LANDSCAPE INSTALLATION

OUR DESIGN & INSTALLATION TEAMS MAKE AN AWARD-WINNING COMBINATION

Our teams work hard to deliver a quality project on time and on budget.

- Landscape Design Firm of the Year
- Merit Award Design Residential
- Best Landscape Design Custom Home
- Award Best Landscape Design

LANDSCAPE IRRIGATION

STATE LICENSED IRRIGATION CONTRACTOR

What is a certified irrigation specialty contractor's license?

An irrigation specialty contractor's license is a certified (state-wide) specialty license developed by the Construction Industry Licensing Board to permit contractors to install, maintain, repair, alter, extend, manage, monitor, audit, or, if not prohibited by law, design irrigation systems.

WATER MANAGEMENT

Our industry experts can help guide you on the most effective way to use your water resources.

- Central control management
- Converting beds to drip irrigation
- E/T weather-based controllers
- Soil moisture sensors
- Pressure regulated components
- High efficiency sprinklers

LANDSCAPE IRRIGATION

Juniper's certified technicians perform monthly inspections of irrigation systems to ensure optimum operation and coverage for plant material and turf areas. Concerns are promptly documented on a service form and turned in to the property manager for authorization.

MAINTENANCE

- Water Management
- Repairs
- Water Monitoring
- Reporting
- Wet Checks

INSTALLATION

- Infrastructure
- Pump Stations
- Central Control
- Residential
- Commercial

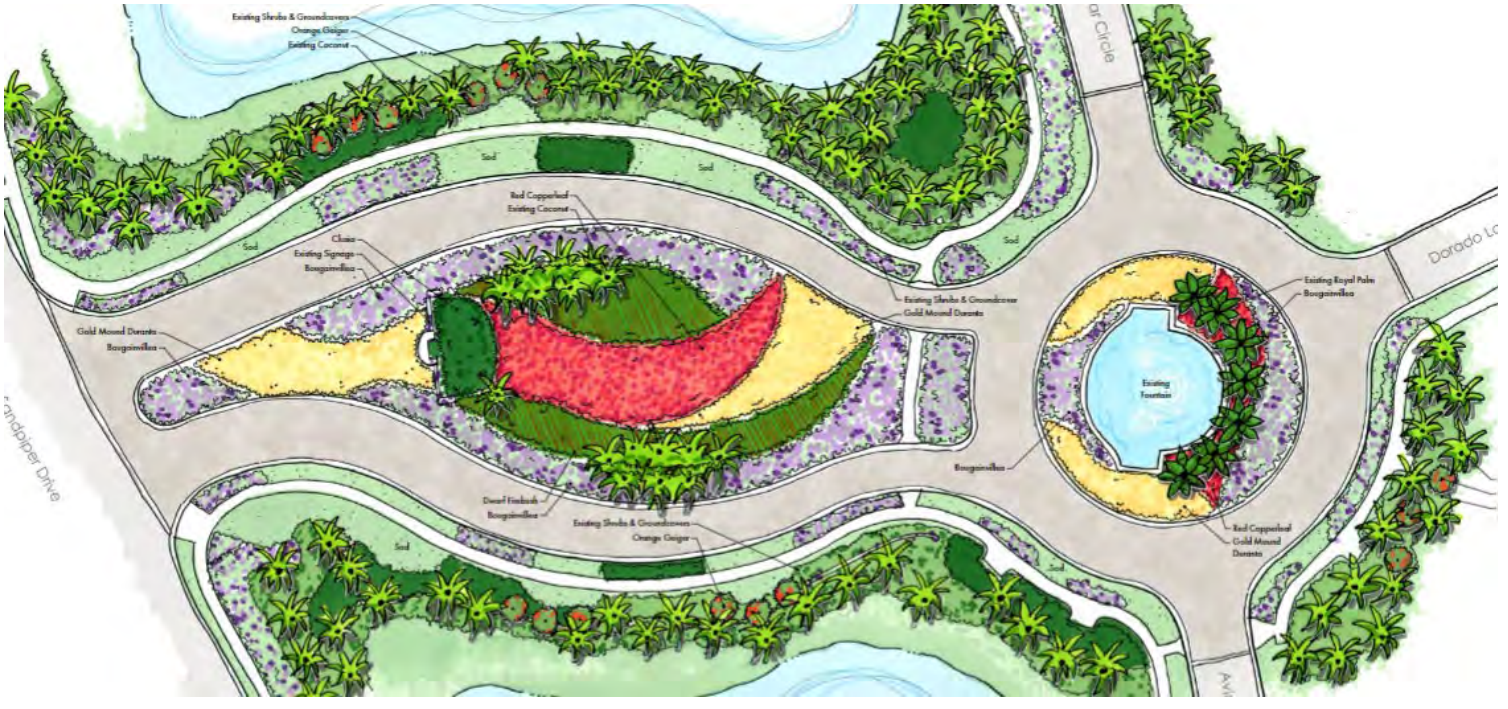
LANDSCAPE HORTICULTURE

Our training program equips technicians and foreman to apply fertilizer as well as identify and correct plant material problems. Our management team and technicians have specialized training and GI-BMP Certifications from the University of Florida Extension Office, enabling us to be more proactive.

LANDSCAPE ARCHITECTURE

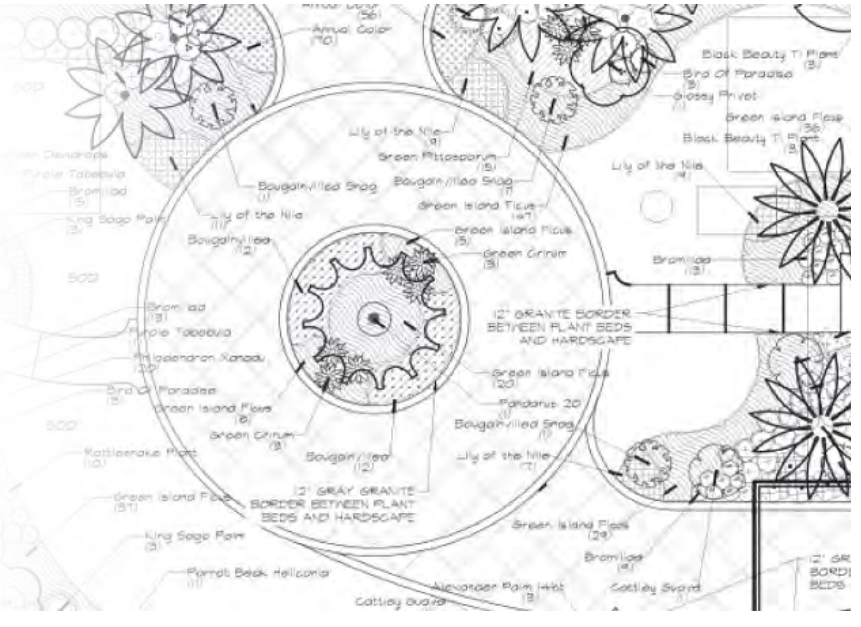
COMPLETE LANDSCAPE ARCHITECTURE & DESIGN SERVICES

Our design team can help boards with master plans for communities. Providing design hardscape features, 3D renderings of landscape plans, and complete landscape plans.



JUNIPER DESIGN TEAM

- ☐ Licensed Landscape Architects
- ☐ Certified Landscape Designers
- ☐ Certified Irrigation Designers
- ☐ ISA Certified Arborists
- ☐ In-house Agronomist
- ☐ State of Florida Irrigation License
- ☐ Certified Hunter IMMS Installer
- ☐ Certified Rain Bird IQ Installer



NURSERY & TREE FARM

We know it because we grow it!

With our over 200 acres of nursery & tree farms we can deliver custom, quality plant material to fit the individual needs of our clients. Additionally, our dedicated plant buyer travels throughout the state in search of the best plant material.

By keeping our finger on the pulse of the plant market, we can maximize value for each client.

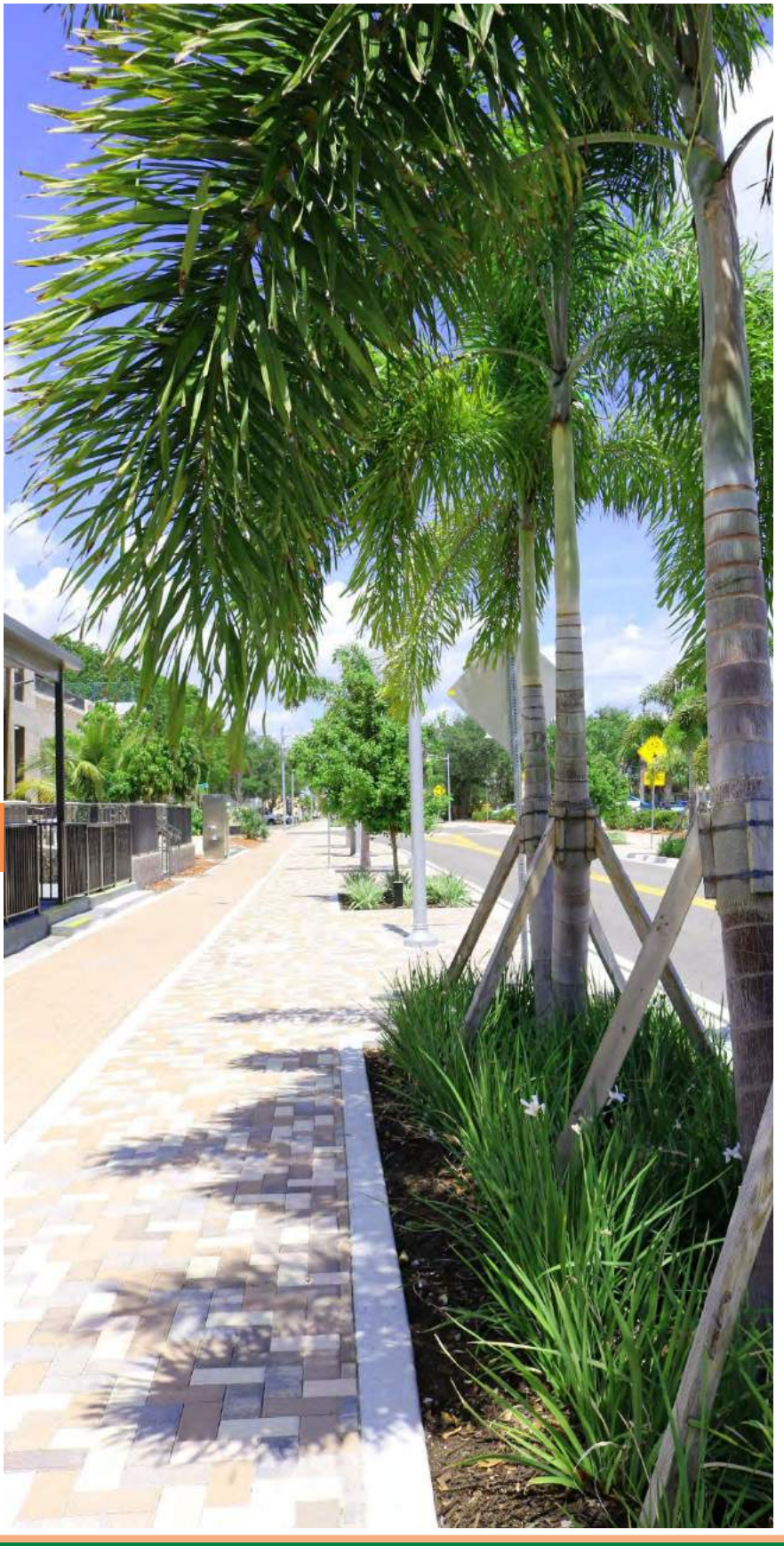
FNGLA®
FLORIDA NURSERY, GROWERS AND LANDSCAPE ASSOCIATION
Leading Florida's Green Industry

ARBORICULTURE

JUNIPER has multiple ISA certified Arborists that are available for everything you may need for your tree health care. Preventive maintenance helps keep trees in good health while reducing any insect, disease, or site problems.

WHY HIRE AN ARBORIST?

Arborists specialize in the care of individual trees. They are knowledgeable about the needs of trees and are trained and equipped to provide proper care. Hiring an arborist is a decision that should not be taken lightly. Proper tree care is an investment that can lead to substantial returns. Well cared-for trees are attractive and can add considerable value to your property.



STORM RESPONSE

RESOURCES WHEN YOU NEED THEM MOST!

In preparation for and after a storm, Juniper has additional team members that are critical resources during storm events. They provide not only added manpower but bring with them the trucks and heavy equipment needed to handle storm clean up.

COMPANY RESOURCES

- 1,800+ team members statewide
- 17 locations throughout Florida
- 10,000+ gallons of onsite fuel
- 300+ trucks in our fleet
- ISA Certified Arborists
- Landscape Designers & Architects
- Teams throughout Florida
- Extensive supply of heavy equipment

AWARD WINNING LANDSCAPES

EXCEEDING INDUSTRY STANDARDS!

PINNACLE AWARDS

- Best Landscape Design Custom Home
- Award Best Landscape Design
- Merit Award Design Residential
- Landscape Design Firm of the Year

SAND DOLLAR AWARDS

- Best Community Feature of the Year
- Best Landscape Design 30-50k
- Best Landscape Design under 30k
- Best Landscape Design over 50k

AURORA AWARDS

- Landscape Design/Pool Design
- Best Custom home for “La Castille”

SUMMIT AWARDS

- Best Contracting Landscape 5-8 million+
- Merit Award for Infrastructure & Landscape

SAFETY & TRAINING

We hold the safety of our clients & our team members in the highest regard. We have implemented a company wide safety program that is administered through our safety coordinator & local branch managers.

Initial Hire Program

- Safety rules
- New hire safety orientation
- Required & use of PPE

Safety Training Program

- Equipment certifications
- Weekly safety meetings
- Daily jobsite reviews
- Traffic control systems
- Best practices training
- Safety rewards/swag based on safety performance
- Online training tools

SCAN QR CODE TO WATCH VIDEO HIGHLIGHTS OF OUR IN-HOUSE TRAINING PROGRAM

CERTIFICATIONS & LICENSES

OUR QUALIFIED TEAM

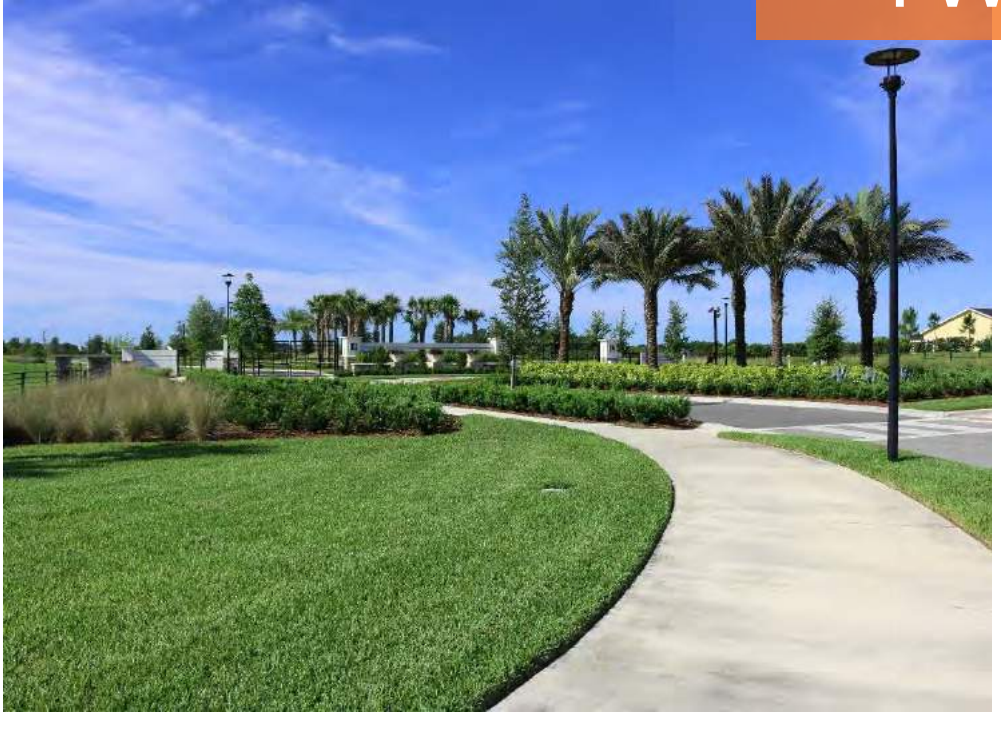
At Juniper, many of our team members hold valuable certifications and licenses. Their years of experience, along with additional training, enables them to provide our customers with answers they can trust.

CERTIFICATIONS & LICENSES

- Licensed Landscape Architects
- Certified Landscape Designers
- Certified Irrigation Designers
- Certified Pest Control Operators
- FNGLA Certified Horticultural Professional
- FNGLA Certified Landscape Contractor
- ISA Certified Arborist
- State of Florida Irrigation License
- Certified Hunter IMMS Installer
- Certified Rain Bird IQ Installer
- Best Management Practices (BMPs)

PORTFOLIO: ST. CLOUD

TWIN LAKES



PORTFOLIO: OCALA

WORLD EQUESTRIAN CENTER

DESIGN SAMPLES

COMPUTER RENDERINGS

INSURANCE

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Brown & Brown of FL, Inc. - Fort Myers
6611 Orion Drive #201
Fort Myers FL 33912

CONTACT NAME: Lorie Frost
PHONE (A/C, No, Ext): 239-278-0278 FAX (A/C, No): 239-278-5306
E-MAIL ADDRESS: lfrost@bbftmyers.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Hamilton Specialty Ins Co*	29424
INSURER B : FCCI Insurance Company*	10178
INSURER C : FCCI Commercial Insurance Co*	33472
INSURER D : FCCI Commercial Ins Co	33472
INSURER E : AGCS Marine Ins Company	
INSURER F :	

INSURED JUNIP-1
Juniper Landscaping of Florida, LLC
and each of its subsidiaries
5880 Staley Road
Ft. Myers FL 33905

COVERAGES **CERTIFICATE NUMBER:** 576705792 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
D	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY X PRO-JECT LOC OTHER:			GL0019848	7/11/2017	7/11/2018	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$1,000,000 $100,000 $5,000 $1,000,000 $2,000,000 $2,000,000 $
C	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY / SCHEDULED AUTOS X HIRED AUTOS ONLY / X NON-OWNED AUTOS ONLY			CA100015500	7/11/2017	7/11/2018	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$1,000,000 $ $ $1,000,000 $
C	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED X RETENTION $ NIL			UMB100015501	7/11/2017	7/11/2018	EACH OCCURRENCE AGGREGATE	$10,000,000 $10,000,000 $
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N N If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		76333	7/1/2017	7/1/2018	X PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $1,000,000 $1,000,000 $1,000,000
E A	Leased & Rented Equipment Pollution Liability			MZ193077814 AHSECC1129000	7/11/2017 12/21/2016	7/11/2018 12/21/2017	Lease/ Rented Pollution Liability Aggregate	200,000 1,000,000 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

It is agreed that the certificate holder, the contractor and the owner is included as additional insured as respects to general liability and auto liability. It is further agreed that such insurance as is afforded shall be primary and non-contributory with any other insurance in force for or which may be purchased by additional insured. Waiver of subrogation applies on the general liability, auto liability and workers compensation policies.

CERTIFICATE HOLDER

SAMPLE

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.

ACORD 25 (2016/03) **The ACORD name and logo are registered marks of ACORD**

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

▶ Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
Juniper Landscaping of Florida, LLC

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☑ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ P

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
5880 Staley Rd

Requester's name and address (optional)

6 City, state, and ZIP code
Fort Myers, FL 33905

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN,* later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number
☐☐☐ - ☐☐ - ☐☐☐☐

or

Employer identification number
2 6 - 4 2 4 2 6 4 1

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶ Benita L Copeland Date ▶ 1/28/20

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9.*

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, *later.*

PROJECT MANUAL

FOR

LANDSCAPE IRRIGATION MAINTENANCE SERVICES

LIVE OAK LAKE COMMUNITY DEVELOPMENT DISTRICT
Osceola County, Florida

Date of Issue: February 23rd, 2024 at 9:00 p.m.
Due Date: March 25th , 2024 at 11:00 a.m.

PROJECT MANUAL
TABLE OF CONTENTS

I. PUBLIC NOTICE

II. INSTRUCTIONS TO PROPOSERS

III. EVALUATION CRITERIA

IV. AFFIDAVIT REGARDING PROPOSAL

V. PROPOSAL FORMS
PROPOSAL SUMMARY SHEET
PART I – GENERAL INFORMATION
PART II – PERSONNEL AND EQUIPMENT
PART III – EXPERIENCE
PART IV - PRICING
SIGNATURE PAGE

VI. AFFIDAVIT FOR INTEGRITY IN PUBLIC CONTRACTING AND PURCHASING, E-VERIFY, AND NON-COLLUSION

VII. FORM OF LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES AGREEMENT

Exhibit A – Scope of Services
Exhibit B – Landscape Maintenance Map
Exhibit C – Fee Summary
Exhibit D – Form of Work Authorization

I. PUBLIC NOTICE

LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES
REQUEST FOR PROPOSALS
LIVE OAK LAKE COMMUNITY DEVELOPMENT DISTRICT
Osceola County, Florida

Notice is hereby given that the Live Oak Lake Community Development District ("**District**") will accept proposals from qualified firms ("**Proposers**") interested in providing landscape and irrigation maintenance services, all as more specifically set forth in the Project Manual. The Project Manual, including among other materials, contract documents, project scope and any technical specifications, will be available for public inspection and may be obtained by sending an email to jwright@gmscfl.com and csmith@gmscfl.com. In order to submit a proposal, each Proposer must (1) be authorized to do business in Florida and hold all required state and federal licenses in good standing; and (2) have at least five (5) years of experience with landscape maintenance projects. The District reserves the right in its sole discretion to make changes to the Project Manual up until the time of the proposal opening, and to provide notice of such changes only to those Proposers who have attended the pre-proposal meeting and registered.

Firms desiring to provide services for this project must submit a written proposal **AND** a PDF file on a flash-drive no later than March 25th, 2024 at 11:00 a.m. (EST) to Governmental Management Services – Central Florida, LLC, 219 East Livingston Street, Orlando, Florida 32801, Attention: Clayton Smith. Proposals shall be submitted in a sealed package, shall bear the name of the Proposer on the outside of the package and shall clearly identify the project. Proposals will be publicly opened at the time and date stipulated above; those received after the time and date stipulated above may be returned un-opened to the Proposer. Any proposal not completed as specified or missing the required proposal documents may be disqualified.

Any protest regarding the Project Manual, including but not limited to protests relating to the proposal notice, the proposal instructions, the proposal forms, the contract form, the scope of work, the maintenance map, the specifications, the evaluation criteria, the evaluation process, or any other issues or items relating to the Project Manual, must be filed in writing, within seventy-two (72) hours (excluding Saturdays, Sundays, and state holidays) after the day of the pre-proposal meeting. The formal protest setting forth with particularity the facts and law upon which the protest is based shall be filed within seven (7) calendar days after the initial notice of protest was filed. Failure to timely file a notice of protest or failure to timely file a formal written protest shall constitute a waiver of any right to object or protest with respect to aforesaid plans, specifications or contract documents. Additional information and requirements regarding protests are set forth in the Project Manual and the District's Rules of Procedure, which are available from the District Manager.

Rankings will be made based on the Evaluation Criteria contained within the Project Manual. Price will be one factor used in determining the proposal that is in the best interest of the District, but the District explicitly reserves the right to make such award to other than the lowest price proposal. The District has the right to reject any and all proposals and waive any technical errors, informalities or irregularities if it determines in its discretion it is in the best interest of the District

to do so. Any and all questions relative to this project shall be directed in writing by e-mail only to Clayton Smith at csmith@gmscfl.com and Jarett Wright at jwright@gmscfl.com.

All proposals will be publicly opened at a meeting of the District to be held at **11:00 a.m. (EST), March 25th , 2024**, at the offices of Governmental Management Services – Central Florida, LLC, 219 East Livingston Street, Orlando, Florida 32801. Proposals will be publicly opened at that time and place, with Proposer names and total pricing announced at that time, provided that Proposals may be maintained on a confidential basis to the extent permitted by Florida law. No decisions of the District's Board of Supervisors will be made at that time. A copy of the agenda for the meeting can be obtained from the District Office at 219 East Livingston Street, Orlando, Florida 32801 or by phone at 407-841-5524.

The meeting is open to the public and will be conducted in accordance with the provisions of Florida law. There may be occasions when one or more Board Supervisors or staff members will participate by telephone. At the above location will be present a speaker telephone so that any Board Supervisor or staff member can attend the meeting and be fully informed of the discussions taking place either in person or by telephone communication. The meeting may be continued in progress without additional notice to a time, date, and location stated on the record.

Any person requiring special accommodations to participate in this meeting is asked to advise the District Office at 407-841-5524, at least 48 hours before the meetings. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Office.

Live Oak Lake Community Development District
Tricia Adams, District Manager

II. INSTRUCTIONS TO PROPOSERS

LIVE OAK LAKE COMMUNITY DEVELOPMENT DISTRICT

Landscape □ Irrigation Maintenance Services
Osceola County, Florida

Instructions to Proposers

1. DUE DATE. Sealed proposals ("**Proposals**") must be received from interested parties ("**Proposer(s)**") no later than **March, 25th , 2024, at 11:00 a.m. (EST)**, at Governmental Management Services – Central Florida, LLC, 219 East Livingston Street, Orlando, Florida 32801, Attention: Clayton Smith □ Jarett Wright.

2. SUMMARY OF SCHEDULE. The District anticipates the following RFP schedule, though certain dates may be subject to change:

DATE/TIME	EVENT
February 23rd , 2024	RFP Notice is issued.
February 23rd , 2024 at □:00 a.m.	RFP package available for pick-up or download ("Proposal Pick-Up Time")
February 23rd , 2024 to March 25th , 2024	Site inspections available.
February 2□th , 2024 at 10:00 a.m.	Mandatory pre-proposal meeting.
March 13th , 2024 at 5:00 p.m.	Deadline for questions.
March 25th □, 2024 at 11:00 a.m.	Proposals submittal deadline.
March 25th , 2024 at 11:00 a.m.	Public meeting to open bids.
April 3rd , 2024 at 2:30 p.m.	Board Meeting to evaluation proposals received.

3. MANDATORY PRE-PROPOSAL MEETING. There will be a mandatory pre-proposal meeting beginning at **10:00 a.m. on February 2□th , 2024**, and located at **1408 Hamlin St, Unit E, St. Cloud, FL, 34771**. Proposers who do not attend the pre-proposal meeting may be disqualified, in the District's sole discretion.

4. SIGNATURE ON PROPOSAL□CORRECTIONS. Each Proposer must correctly execute all forms, affidavits, and acknowledgments for which signature and notary blocks are provided. If the proposal is made by an individual, that person's name and business address shall be shown. If made by a partnership, the name and business address of an authorized member of the firm or partnership shall be shown. If made by a corporation, the person signing the proposal shall show the name of the State under the laws of which the corporation was chartered. In addition, the proposal shall bear the seal of the corporation. Anyone signing the proposal as agent shall file with the proposal legal evidence of his/her authority to do so. All proposals must be completed in pen and ink or type written. No erasures are permitted. If a correction is necessary, draw a single line through the entered figure and enter the corrected figure above it. Corrections must be initialed by the person signing the proposal.

5. **RESERVED**

6. **FAMILIARITY WITH THE PROJECT.** The Proposer, by and through the submission of the Proposal, agrees that he shall be held responsible for having heretofore examined the project site, the location of all proposed work and for having satisfied himself from his own personal knowledge and experience or professional advice as to the character, conditions, and location of the site, the nature of the turf, shrubs, trees, palms, vegetation, weeds, sprinklers and irrigation systems, roads, sidewalks and paved paths, ground, surface and subsurface, and any other conditions surrounding and affecting the work, any obstruction, the nature of any existing construction, and all other physical characteristics of the job, in order that the Proposer may include in the prices which the Proposer proposes all costs pertaining to the work and thereby provide for the satisfactory landscape and irrigation maintenance thereof. The Proposer agrees to accept the site in an "as is" condition and hold its prices for the period set forth in this proposal package, regardless of any changes to the site that may occur from the time of Proposal submission and through the time of contract award and the start of any work under the contract. The Proposer, in preparing the Proposal, shall take into consideration that work by other contractors may be in progress at or near the site and that the Proposer shall not interfere with work done by such other contractors.

7. **FAMILIARITY WITH THE LAW.** By submitting a Proposal, the Proposer is assumed to be familiar with all federal, state, and local laws, ordinances, rules and regulations that in any manner affect the work as well as the District's operating rules and procedures. Ignorance on the part of the Proposer will in no way relieve it from responsibility to perform the work covered by the proposal in compliance with all such laws, ordinances and regulations.

8. **PROJECT MANUAL.** The "Project Manual" and any addenda thereto, will be available from the District's Manager by sending an email to jwright@gmscfl.com beginning **February 23rd , 2024 at :00 a.m.** Proposers shall obtain a Project Manual prior to the mandatory pre-proposal meeting**.**

. **QUALIFICATIONS OF PROPOSER.** The contract, if awarded, will only be awarded to a responsible Proposer who is qualified by experience to do the work specified herein at the sole and absolute discretion of the District. The Proposer shall submit with its Proposal satisfactory evidence of experience in similar work and show that it is fully prepared with the necessary organization, capital, and equipment to provide the required work to the satisfaction of the District.

10. **SUBMISSION OF ONLY ONE PROPOSAL.** Proposers shall be disqualified and their proposals rejected if the District has reason to believe that collusion may exist among the Proposers, if the Proposer has defaulted on any previous contract or is in arrears on any previous or existing contract, or for failure to demonstrate proper licensure and business organization.

11. **INTERPRETATIONS AND ADDENDA.** All questions about the meaning or intent of the Project Manual are to be directed in writing, via e-mail only, to Clayton Smith at csmith@gmscfl.com and Jarett Wright at jwright@gmscfl.com. Additionally, the District reserves the right in its sole discretion to make changes to the Project Manual up until the time of the Proposal opening. Interpretations or clarifications considered necessary in response to questions

or in otherwise in order to clarify the requirements of the Project Manual will be issued by Addenda to all parties. Questions received after **March 13th, 2024, at 5:00 p.m**. will not be answered. Answers to all questions will be provided to all Proposers by e-mail. Only questions answered by formal written Addenda will be binding. No interpretations will be given verbally. No inquiries will be accepted from subcontractors; the Proposer shall be responsible for all queries.

12. SUBMISSION OF PROPOSAL. Submit one (1) hard copy and one (1) digital PDF copy (flash drive required), along with other requested attachments, at the time and place indicated herein, which shall be enclosed in an opaque sealed envelope, marked with the project title and name and address of the Proposer and accompanied by the required documents. If the Proposal is sent through the mail or other delivery system, the sealed envelope shall be enclosed in a separate envelope with a notation "RESPONSE TO REQUEST FOR PROPOSALS (Live Oak Lake Community Development District – Landscape Irrigation Maintenance) ENCLOSED" on the face of it. All costs to prepare and submit a response shall be borne by the Proposer. All proposals will be publicly opened **March, 25th , 2024, at 11:00 a.m. (EST),** at the offices of Governmental Management Services – Central Florida, LLC, 219 East Livingston Street, Orlando, Florida 32801.

13. MODIFICATION AND WITHDRAWAL. Proposals may be modified or withdrawn by an appropriate document duly executed and delivered to the place where Proposals are to be submitted at any time prior to the time and date the proposals are due. No Proposal may be withdrawn after opening for a period of ninety (90) days.

14. PROPOSAL FORMS. All blanks on the Proposal forms must be completed in ink or typewritten. The Proposal shall contain an acknowledgment of receipt of all Addenda. In making its Proposal, each Proposer represents that it has read and understands the Project Manual and that the Proposal is made in accordance therewith, including verification of the contents of the Project Manual against the Table of Contents. Proposer shall provide in their Proposal a complete breakdown of both unit quantities and unit costs for each separate item associated with landscaping irrigation maintenance plan and technical specifications. The quantities and unit costs for landscaping materials shall be provided by the Proposer in accordance with the Project Manual. Failure to supply any requested information and submit fully completed forms may result in disqualification. The District reserves the right to request additional information if clarification is necessary.

15. PROPOSAL INFORMATION. All Proposals should include the following information, among other things described herein:

A. A completed and executed Proposal Form, with all of its parts and any attachments, as well as executed copies of the Affidavit Regarding Proposal, the Sworn Statement Regarding Public Entity Crimes, and the Sworn Statement Regarding Scrutinized Companies.

B. A listing of the position / title and corporate responsibilities of key management or supervisory personnel (forms attached). Include resumes for each person listed, and list years of experience in present position for each party listed and years of related experience.

C. Describe proposed staffing levels, including information on current operations, administrative, maintenance and management staffing of both a professional and technical nature, including resumes for staff at or above the project manager level.

D. Information related to other projects of similar size and scope for which Proposer has provided, or is currently providing, landscape and irrigation maintenance services over the past three years (forms attached), including the scope of services provided, the name of the project owner, and a contact name and phone number.

E. A list of the total annual dollar value of work completed for the last three (3) years.

F. A list of all other contracts related to the provision of services by the Proposer in which the company is presently engaged.

G. At least three references from projects of similar size and scope. The Proposer should include information relating to the work it conducted for each reference as well as a name, address and phone number of a contact person. The references may, but are not required to, overlap with the projects or current contracts as listed under items E. and F.

H. A narrative description of the Proposer's approach to providing the services as described in the scope of services provided herein (limited to five (5) pages).

I. Completed proposal pricing sheet. All responses must itemize the cost for each of the items described in the Project Manual and break out all costs, such as the number of mowings by month, dollar value by event, etc. Unit costs for mulch and annuals, including installation, should be provided but not included in the contract amount as these services shall be rendered at the discretion of the District's Board of Supervisors. If additional services are added during the term of the contract, compensation for such services shall be based on the unit prices provided.

J. A current Certificate of Insurance and proof of financial capability, as specified herein.

16. INSURANCE. All Proposers shall include as part of their proposal a current Certificate of Insurance demonstrating the company's ability to meet the insurance coverage requirements set forth in the attached contract form provided herein. In the event the Proposer is notified of award, it shall provide proof of the insurance coverage identifying the District, its officers, employees and agents as additional insureds, as stated in the contract form provided herein, within fifteen (15) calendar days after notification, or within such approved extended period as the District may grant. Failure to provide proof of insurance coverage shall constitute a default.

17. FINANCIALS. In evaluating and scoring the proposals, the District will consider the financial capability of each Proposer, and as such each Proposer should submit relevant

information regarding financial capability. In the event the Proposer is notified of award, the District may in its sole discretion require that the Proposer provide sufficient proof of financial capability, including, if requested, audited financial statements from the last three years.

18. BASIS OF AWARD/RIGHT TO REJECT. The District reserves the right to reject any and all proposals, in its sole and absolute discretion, make modifications to the work, and waive any informalities or irregularities in proposals as it is deemed in the best interests of the District.

1 . CONTRACT AWARD CHANGES. Within fifteen (15) days of receipt of the Notice of Award from the District or as otherwise extended by the District, the Proposer shall enter into and execute a contract in substantially the form included in the Project Manual. If a Proposer to whom a contract is awarded forfeits and fails to execute a contract agreement within the aforementioned timeframe, the contract award may be annulled at the District's option. If the award is annulled, the District may, at its sole discretion, award the contract to the next highest ranked Proposer for the contract work, re-advertise, perform the work by day/temporary labor, or through in-house operations. The successful Proposer ("**Contractor**") is expected to commence work on or about October 1, 2024, or on such other date as may be specified by the district in a written Notice to Proceed. The contract shall be for a specified term and, upon expiration or termination, Contractor, if requested by the District, agrees to perform the services on a month-to-month basis until either party has provided the other party written notice of its election to renew or terminate the contract. Any work performed prior to issuance of a Notice to Proceed shall be at the Proposer's or Contractor's risk unless specifically agreed in writing. This RFP does not guarantee that a contract will be awarded. The District reserves the exclusive right to reject any and all Proposals and to award by items, groups of items, or total proposal.

The District reserves the right to order changes in its scope of work and resulting contract. The successful proposer has the right to request an equitable price adjustment in cases where modifications to the contract under the authority of this clause result in increased costs to the Contractor. Price adjustments will be based on the prices proposed by the Contractor in response to this solicitation. Any contract resulting from this solicitation may be modified upon written and mutual consent of both parties.

20. MANDATORY AND PERMISSIVE REQUIREMENTS. Notwithstanding anything else within the Project Manual, the only mandatory requirements of this Project Manual are that each Proposer must (1) be authorized to do business in Florida, (2) hold all required state and federal licenses in good standing; and (3) have at least five (5) years of experience as a landscape and irrigation maintenance contractor; and (4) attend the Mandatory Pre-Proposal Meeting. All other requirements set forth in the Project Manual shall be deemed "permissive," in that a Proposer's failure to meet any requirement described in mandatory terms such as "shall," "will," "mandatory," or similar language does not automatically disqualify the Proposer's Proposal, but instead in the Board's discretion may result in the disqualification of a Proposal or alternatively may be taken into account in the evaluation and scoring of the Proposal.

21. INDEMNIFICATION. The successful Proposer shall fully indemnify, defend and hold harmless the District and its officers, agents, and employees from and against all claims,

damages, costs and losses arising, in whole or in part, from its negligence or breach of contract, as more fully set forth in the contract form, provided herein.

22. LIMITATION OF LIABILITY. Nothing herein shall be construed as or constitute a waiver of District's limitations on liability contained in section 768.28, *Florida Statutes*, or other statute or law.

23. EVALUATION OF PROPOSALS. The proposals shall be ranked based on the criteria presented in the Evaluation Criteria sheets contained within the Project Manual. Price will be one factor used in determining the proposal that is in the District's best interest, but the District explicitly reserves the right to make such award to other than the lowest priced proposal. The Board shall review and evaluate the Proposals in their individual discretion and make any final determination with respect to the award of a final contract that is in the best interests of the District. Proposals may be held by the District for a period not to exceed 90 days from the date of proposal opening for the purposes of reviewing the proposals and investigating the qualifications of the Proposers, prior to executing a contract agreement. During this time, all provisions of the submitted proposal must be in effect, including pricing. The District may visit the Proposer's facilities as part of the evaluation process. The District also reserves the right to seek clarification from prospective firms on any issue in a response, invite specific firms for site visits or oral presentations, or take any action it feels necessary to properly evaluate the submissions and construct a solution in the District's best interest. Failure to submit the requested information or required documentation may result in the lessening of the proposal score or the disqualification of the proposal response.

24. COLLUSION. Proposers shall be disqualified and their proposals rejected if the District has reason to believe that collusion may exist among the Proposers, the Proposer has defaulted on any previous contract or is in arrears on any previous or existing contract, or for failure to demonstrate proper licensure and business organization.

25. BLACK OUT PERIOD/CONE OF SILENCE. The black out period is defined as between the time the Request for Proposals is issued by the District and the time the Board awards the contract. During this black out period, and except as otherwise expressly authorized herein, any attempt to communicate either directly or indirectly with District staff or officials related to this solicitation for goods or services, in person, by mail, by facsimile, by telephone, by electronic mail, or by any other means of communication, will result in disqualification of their award and/or contract. This does not apply to pre-solicitation conferences, contract negotiations, or communications with staff not concerning this solicitation.

26. PRICING. Proposers shall submit their price information on the supplied forms with all blank spaces completed. Proposers shall also sign the required form. Each line item shall be clearly stated and cover all charges including incidental expenses, applicable taxes, insurance, overhead and profit. Proposers will not be allowed to make any substitutions in materials, quantities or frequencies during the proposal process. Proposers shall guarantee that their pricing to the District shall not increase throughout the term of the contract agreement executed.

27. REFERENCE TERMS. Any headings in this document are for the purposes of reference only and shall not limit or otherwise affect the meaning thereof. Any reference to gender

shall be construed to include all genders, firms, partnerships and corporations. References in the singular shall be construed to include the plural and references in the plural shall be construed to include the singular.

28. ADDITIONAL TERMS AND CONDITIONS. No additional terms and conditions included with the proposal response shall be evaluated or considered and any and all such additional terms and conditions shall have no force and effect and are inapplicable to this proposal. If submitted either purposefully through intent or design or inadvertently appearing separately in transmitting letters, specifications, literature, price lists or warranties, it is understood and agreed the general and special conditions in this solicitation are the only conditions applicable to this proposal and the Proposer's authorized signature affixed to the proposal attests to this.

2 PROTESTS. Any protest regarding the Project Manual, including but not limited to protests relating to the proposal notice, the proposal instructions, the proposal forms, the contract form, the scope of work, the map, the specifications, the evaluation criteria, the evaluation process established in the Project Manual, or any other issues or items relating to the Project Manual, must be filed in writing, within seventy-two (72) hours after the Proposal Pick-Up Time, and any protest relating to a decision regarding a contract award or rejection of proposal(s) must be filed within seventy-two (72) hours (excluding Saturdays, Sundays, and official holidays of the State of Florida) after issuance of a notice of such a decision. The formal protest setting forth with particularity the facts and law upon which the protest is based shall be filed within seven (7) calendar days after the initial notice of protest was filed. Failure to timely file a notice of protest or failure to timely file a formal written protest shall constitute a waiver of any right to object or protest with respect to aforesaid plans, specifications, contract documents, or decision. Additional information and requirements regarding protests are set forth in the District's Rules of Procedure, which are available from the District Manager. All protests must be filed to: District Manager, Clayton Smith at csmith@gmscfl.com and Jarett Wright at jwright@gmscfl.com.

30. PROTEST BOND. Any proposer who files a Notice of Protest protesting the Project Manual, a proposal rejection, or a proposal award shall post with the District at the time of filing, a protest bond payable to the District. The protest bond for protesting the Project Manual shall be in the amount of ten thousand dollars ($10,000.00). Notwithstanding the District's operating rules, the protest bond for protesting a proposal rejection or proposal award shall be in an amount equal to ten percent (10%) of the value of the solicitation, but in no case less than ten thousand dollars ($10,000.00). Bonds shall be by a U.S. postal service money order, certified, cashier's check or such other form of surety as the District's Staff may approve. All bonds shall be made payable to the District. Failure to post such bond within the requested time period shall result in the protest being dismissed by the District, with the proposer afforded no relief.

If the person or firm protesting the award prevails, the bond shall be returned to the protestor; however, if, after completion of a formal protest hearing in which the District prevails, the bond shall be applied to payment of the costs and attorney fees incurred by the District relative to the protest. The entire amount of the bond shall be forfeited if the District determines that a protest was filed for a frivolous or improper purpose, including, but not limited to, the purpose of harassing, causing unnecessary delay, or causing needless cost for the District or other parties. No

proposer shall be entitled to recover any costs of proposal preparation from the District, regardless of the outcome of any protest.

III. EVALUATION CRITERIA

LIVE OAK LAKE COMMUNITY DEVELOPMENT DISTRICT
REQUEST FOR PROPOSALS
LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES

EVALUATION CRITERIA

1. Personnel Equipment (20 Points Possible) (_____ Points Awarded)

This category addresses the following criteria: skill set and experience of key management and assigned personnel, including the project manager and other specifically trained individuals who will manage the property; present ability to manage this project; proposed staffing levels; capability of performing the work; geographic location; subcontractor listing; inventory of all equipment; etc. Skill set includes certification, technical training, and experience with similar projects. Please include resumes, certifications, etc., with proposal. Please also provide evidence of the proposer's ability to meet deadlines and be responsive to client needs.

2. E perience (20 Points Possible) (_____ Points Awarded)

This category addresses past current record and experience of the Proposer in similar projects; volume of work previously awarded to the firm; past performance in any other contracts; etc.

3. Understanding Scope of RFP (15 Points Possible) (_____ Points Awarded)

This category addresses the following issues: Does the proposal demonstrate an understanding of the District's needs for the services requested? Does it provide all information as requested by the District including pricing, scheduling, staffing, etc.? Does it demonstrate clearly the ability to perform these services? Were any suggestions for "best practices" included? Does the proposal as a whole appear to be feasible, in light of the scope of work? Did the contractor use the forms provided from the Project Manual in responding to the proposal?

4. Financial Capacity (5 Points Possible) (_____ Points Awarded)

This category addresses whether the Proposer has demonstrated that it has the financial resources and stability as a business entity necessary to implement and execute the work. Proposer should include proof of ability to provide insurance coverage as required by the District as well as audited financial statements, or similar information.

5. Price (25 Points Possible) (_____ Points Awarded)

A full twenty-five (25) points will be awarded to the Proposer submitting the lowest bid for Parts 1 – 4 (the Contract Amount). AN AVERAGE OF ALL FIVE YEARS PRICING IS TO BE CONSIDERED WHEN AWARDING POINTS FOR PRICING - THE INITIAL TERM AND THE FOUR ANNUAL RENEWALS. All other proposers will receive a percentage of this amount

based upon a formula which divides the low bid by the proposer's bid and is then multiplied by the number of points possible in this part of the Price evaluation.

EXAMPLE: Contractor "A" turns in a bid of $210,000 and is deemed to be low bid and will receive the full 25 points. Contractor "B" turns in a bid of $265,000. Bid "A" is divided by Bid "B" then multiplied by the number of points possible (25). (210,000/265,000) x 25 = 19.81, therefore, Contractor "B" will receive 19.81 of 25 possible points. Contractor "C" turns in a bid of $425,000. Bid "A" is divided by Bid "C" then multiplied by the number of points possible (25). (210,000/425,000) x 25 = 12.35, therefore, Contractor "C" will receive 12.35 of 25 points.

6. <u>Reasonableness of ALL Numbers</u> (15 Points Possible) (_____ Points Awarded)

Up to fifteen (15) points will be awarded as to the reasonableness of ALL numbers, quantities costs (including, but not limited to fertilizer quantities, mulch quantities based on Contractor's field measurements) provided, including Parts 1, 2, 3, 4, 5 and 6, as well as unit costs from the additional schedules.

<u>Proposer's Total Score</u> (100 Points Possible) (_____ Points Awarded)

<u>Additional Information Regarding Evaluation</u>

Once proposals are received, the District's Board of Supervisors will review each proposal and score each based on the evaluation criteria, information provided in response to reference checks, and any other information available to the District and permitted to be used under law. The District's award will be based on the proposal that is most advantageous to the District.

The District reserves the right to seek clarification from prospective firms on any issue in a response for the District, invite specific firms for site visits or oral presentations, or take any action it feels necessary to properly evaluate the submissions and construct a solution in the District's best interest. Failure to submit the requested information or required documentation may result in the lessening of the proposal score or the disqualification of the proposal response.

Do not attempt to contact any District Board member, staff member or any person other than the appointed staff for questions relating to this RFP. Anyone attempting to lobby District representatives will be disqualified.

It is anticipated that the District's Board of Supervisors will meet to evaluate the proposals on April 3, 2024, at 2:30 p.m., but the District reserves the right to reschedule any such meeting.

IV. AFFIDAVIT REGARDING PROPOSAL

STATE OF __Florida
COUNTY OF Orange_____

Before me, the undersigned authority, appeared the affiant, _Dennis Smth_, and having taken an oath, affiant, based on personal knowledge, deposes and states:

1. I am over eighteen (18) years of age and competent to testify as to the matters contained herein. I serve in the capacity of _Branch Manager_ for __Juniper Landscaping ("Proposer"), and am authorized to make this Affidavit Regarding Proposal on behalf of Proposer.

2. I assisted with the preparation of, and have reviewed, the Proposer's proposal ("Proposal") provided in response to the Live Oak Lake Community Development District's ("District") request for proposals for landscape and irrigation maintenance services. All of the information provided therein is full and complete, and truthful and accurate. I understand that intentional inclusion of false, deceptive or fraudulent statements, or the intentional failure to include full and complete answers, may constitute fraud; and, that the District may consider such action on the part of the Proposer to constitute good cause for rejection of the proposal.

3. I do hereby certify that the Proposer has not, either directly or indirectly, participated in collusion or proposal rigging.

4. The Proposer agrees through submission of the Proposal to honor all pricing information for ninety (90) days from the opening of the proposals, and if awarded the contract on the basis of this Proposal to enter into and execute the contract in the form included in the Project Manual.

5. The Proposer acknowledges the receipt of the complete Project Manual as provided by the District and as described in the Project Manual's Table of Contents, as well as the receipt of the following Addenda:

Addendum No._1_____dated _3/15/24_____

Addendum No._2_____dated _3/15/24_____

Addendum No._____dated _____

Addendum No._____dated _____

6. By signing below, the Proposer acknowledges that (i) the Proposer has read, understood, and accepted the Project Manual; (ii) the Proposer has had an opportunity to consult with legal counsel regarding the Project Manual; (iii) the Proposer has agreed to the terms of the Project Manual; (iv) this is an informal bid, and no protest rights or other procurement rights will be afforded to the Proposer; and (v) the Proposer has waived any right to challenge any matter

relating to the Project Manual, including but not limited to any protest relating to the proposal notice, proposal instructions, the proposal forms, the contract form, the scope of work, the maintenance map, the specifications, the evaluation criteria, the evaluation process, or any other issues or items relating to the Project Manual.

7. The Proposer authorizes and requests any person, firm or corporation to furnish any pertinent information requested by the District, or its authorized agents, deemed necessary to verify the statements made in the Proposal, or regarding the ability, standing, integrity, quality of performance, efficiency, and general reputation of the Proposer.

Under penalties of perjury under the laws of the State of Florida, I declare that I have read the foregoing Affidavit Regarding Proposal and that the foregoing is true and correct.

Dated this 22 day of March, 2024.

Proposer: Juniper Landscaping of Florida
By: Dennis Smith
Title: Branch Maanger

STATE OF Florida
COUNTY OF Orange

The foregoing instrument was acknowledged before me by means of ☐ physical presence or ☐ online notarization this 22 day of March, 2024, by Susan Chapman of Juniper Landscaping, who is ☐ personally known to me or ☐ who has produced _____ as identification, and ☐ did or ☐ did not take the oath.

Notary Public, State of Florida
Print Name: Carmen Guzman
Commission No.: 425818
My Commission Expires: November 25, 2024

CARMEN GUZMAN
MY COMMISSION # HH 425818
EXPIRES: November 25, 2027

V. PROPOSAL FORMS

PROPOSAL FORM
FOR
LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES

TO BE SUBMITTED TO:

LIVE OAK LAKE
COMMUNITY DEVELOPMENT DISTRICT
c/o Governmental Management Services – Central Florida, LLC,
on or before March 25, 2024 at 11:00am (EST)

TO: Live Oak Lake Community Development District

FROM: _Juniper Landscaping of Florida__
(Proposer)

In accordance with the Request for Proposals for Landscape and Irrigation Maintenance for Live Oak Lake Community Development District, the undersigned proposes to provide all services as described in the detailed Scope and/or Specifications for the District.

All proposals shall be in accordance with the Project Manual.

Proposal Form Contents:

Proposal Summary
Part I – General Information
Part II – Personnel and Equipment
Part III – Experience
Part IV – Pricing
Signature Page

PROPOSAL FORM
PROPOSAL SUMMARY SHEET

I, __Dennis Smith_ REPRESENTING __Juniper Landscaping of Florida__ Company and/or Corporation ("Proposer"), agree to furnish the services required in the scope/specifications at the following prices:

I. Contract Proposal Amount: **$___276,140.80__**
(Please provide an average of all five years of pricing)

Annual Total, Year 1: **$__260,062.00**

Annual Total, Year 2: **$__267,864.00_____**

Annual Total, Year 3: **$__275,8□□.00_____**

Annual Total, Year 4: **$__284,177.00_____**

Annual Total, Year 5: **$___2□2,702.00_____**

II. Proposer Information

NAME OF PROPOSER: __Juniper Landscaping of Florida___

ADDRESS:_285 Oak Ridge Road Orlando, Florida 32809
PHONE 270 847-7554 FAX: _NA_____

SIGNATURE:__Dennis Smith_____

PRINTED NAME: Dennis Smith
TITLE: __Branch Manager_____

DATE: __March 22, 2024_

PROPOSAL FORM
PART I – GENERAL INFORMATION

- *Proposer General Information:*

Proposer Name ____Juniper Landscaping of Florida____

Street Address 285 E. Oak Ridge Road _____

P. O. Box (if any) _____

City __Orlando State _Florida Zip Code 32809

Telephone 270 847-7554____ Fax no. _____

1st Contact Name Dennis Smith _ Title _Branch Manager

2nd Contact Name Jake Rubin ___ Title COO

Parent Company Name (if any) __Same as above_____

Street Address _____

P. O. Box (if any) _____

City _____ State _____ Zip Code _____

Telephone _____ Fax no. _____

1st Contact Name _____ Title _____

2nd Contact Name _____ Title _____

- *Company Standing:*

Proposer's Corporate Form: __Corporation_____
(e.g., individual, corporation, partnership, limited liability company, etc.)

In what State was the Proposer organized? __Florida___ Date 2/6/2009

Is the Proposer in good standing with that State? Yes _X__ No ___

If no, please explain _____

_____

_____

Is the Proposer registered with the State of Florida, Division of Corporations and authorized to do business in Florida? Yes _X__ No ___

If no, please explain _____

_____

_____

- *What are the Proposer's current insurance limits?*

General Liability	$__2,000,000_
Automobile Liability	$_2,000,000_
Workers Compensation	$_1,000,000_
Expiration Date	_7/1/2024

- *Licensure* – Please list all applicable state and federal licenses, and state whether such licenses are presently in good standing:

Florida State License 26-4242641

State of Florida Pest Control License JB311476

Best Management Practices (BMP Certified)

PROPOSAL FORM
PART II – PERSONNEL AND EQUIPMENT

- *List the location of the Proposer's office, which would perform work for the District.*

  Street Address 285 E. Oak Ridge Road
  P. O. Box (if any) _____

  City __Orlando_ State Florida Zip Code ____32809

  Telephone ___270 847-7554__Fax no. _NA_____

  1st Contact Name Dennis Smith_ Title __Branch Manager

  2nd Contact Name Jake Rubin___ Title _COO

- *Proposed Staffing Levels - Landscape and irrigation maintenance staff will include the following:*

  ____1_____ Supervisors, who will be onsite 2 days per week;
  _____2_____ Technical personnel, who will be onsite _1__ days per week; and
  __3-5_ Laborers, who will be onsite _2__ days per week. (Seasonally adjusted)

- *Officers and Supervisory Personnel – Please complete the pages that follow at the end of this Part regarding the Proposer's Officers and Supervisory Personnel, and attach resumes for any individuals listed.*

- *Technical Personnel – Does the Proposer currently employ any other technical personnel who have expertise in pesticide application, herbicide application, arboriculture, horticulture, or other relevant fields of expertise? Yes _x__ No ___ If yes, please provide the following information for each person (attach additional sheets if necessary):*

  Name:__Justin Watkins_____

  Position / Certifications:___Regional Agronomy Manager Pest Control Operator__

  Duties / Responsibilities:__Oversees Fertilization and Disease Pest Program___

  % of Time to Be Dedicated to This Project: ___20_____%

  Please describe the person's role in other projects on behalf of the Proposer:

  Project Name/Location:_____Twin Lakes HOA CDD_____

  _____

Contact:_____ Contact Phone: _____

Project Type/Description: _____

Duties / Responsibilities: _____

Dollar Amount of Contract: _____

Proposer's Scope of Services for Project: _____

_____

_____

_____

Dates Serviced: _____

- *Subcontractors – Does the Proposer intend to use any subcontractors in connection with the work? Yes ___ No _X__ For each subcontractor, please provide the following information (attach additional sheets if necessary):*

Subcontractor Name _____

Street Address _____

P. O. Box (if any) _____

City _____ State _____ Zip Code _____

Telephone _____Fax no. _____

1st Contact Name _____ Title _____

2nd Contact Name _____ Title _____

Proposed Duties / Responsibilities:_____

Please describe the subcontractor's role in other projects on behalf of the Proposer:

Project Name/Location:_____

Contact:_____ Contact Phone: _____

Project Type/Description: _____

Dollar Amount of Contract: _____

Proposer's Scope of Services for Project: _____

_____

_____

_____

Dates Serviced: _____

- *Security Measures - Please describe any background checks or other security measures that were taken with respect to the hiring and retention of the Proposer's personnel who will be involved with this project, and provide proof thereof to the extent permitted by law:* Background check on all Managers

  E-verify all employees

  _____

  _____

- *Equipment – Please complete the pages that follow at the end of this Part regarding the Proposer's Equipment that will be used in connection with this project.*

OFFICERS

PROPOSER:__Juniper Landscaping of Florida DATE:3/22/2024

Provide the following information for key officers of the Proposer and parent company, if any.

NAME	POSITION OR TITLE	RESPONSIBILITIES	INDIVIDUAL'S RESIDENCE CITY, STATE
Brandon Duke	CEO	Oversees all company operations	Ft. Myers, Florida
Dan deMont	CRO	Oversees company sales team	Ft. Myers, Florida
Jake Rubin	COO	Oversees operations	Tampa, Florida
Stacie Trace	CHRO	Oversees Human Resources	Ft. Myers, Florida
FOR PARENT COMPANY (if applicable)			
Not applicable			

SUPERVISORY PERSONNEL
WHO WILL BE INVOLVED WITH THE WORK

PROPOSER:_Juniper Landscaping of Florida_____ DATE: 3/22/24

INDIVIDUAL'S NAME	PRESENT TITLE	JOB RESPONSIBILITIES	OFFICE LOCATION	% OF TIME TO BE DEDICATED TO THIS PROJECT / # OF DAYS ON-SITE PER WEEK	YEARS OF EXPERIENCE IN PRESENT POSITION	TOTAL YEARS OF RELATED EXPERIENCE
Dennis Smith	BM	Oversees all branch operations	Twin Lakes	1 day	20 years	30 years
Troy Tomes	AM	Oversees operations at Twin Lakes CDD	Twin Lakes	5 days	15 years	40 years
Josh Wilson	FOM	Manage Production Efficiencies	Branch	1 day	3 years	10 years
Justin Watkins	Regional Agronomy Manager	Agronomics	Branch	1 day	3 years	10 years
Omar Garcia	Irrigation Manager	Irrigation Repair Maintenance	Branch	1 day	6 years	15 years

COMPANY OWNED MAJOR EQUIPMENT
TO BE USED IN CONNECTION WITH THE WORK

PROPOSER Juniper Landscaping of Florida

QUANTITY	DESCRIPTION*	# OF PROJECTS DEDICATED TO	STORAGE AND WORK SITE LOCATIONS
1	72” John Deere Rider	All equipment designated to Twin Lakes	Stored at Facility
1	52” Wright Stander	All equipment designated to Twin Lakes	Stored at Facility
1	36” John Deere Stander	All equipment designated to Twin Lakes	Stored at Facility
3	Stihl Weed Eaters	All equipment designated to Twin Lakes	Stored at Facility
3	Stihl Edgers	All equipment designated to Twin Lakes	Stored at Facility
3	Stihl Back Pack Blowers	All equipment designated to Twin Lakes	Stored at Facility
2	Stihl Hedge /Trimmers	All equipment designated to Twin Lakes	Stored at Facility
1	Back Pack Sprayer	All equipment designated to Twin Lakes	Stored at Facility
1	Ford F-250 Crew Cab	All equipment designated to Twin Lakes	Stored at Facility
1	16’open Landscape Utility Trailer	All equipment designated to Twin Lakes	Stored at Facility

PROPOSAL FORM
PART III – EXPERIENCE

- *Has the Proposer performed work for a community development district previously?*
  Yes _X__ No ___
  If yes, please provide the following information for each project (attach additional sheets if necessary):

  Project Name/Location: Live Oak Lake CDD

  Contact: Dennis Smith Contact Phone: 270 847-7554 Project Type/Description: ___

  Dollar Amount of Contract: $260,062

  Scope of Services for Project: Full service landscape maintenance contract

  Dates Serviced: On going

- *List the Proposer's total annual dollar value of landscape and irrigation services work completed for each of the last three (3) years:*

  2023 = $8,000,000

  2022 = $7,000,000 2021

  2021= $6,000,000

- *Please provide the following information for each project that is similar to this project, currently undertaken, or undertaken in the past five years. The projects must include irrigation maintenance as well. Attach additional sheets if necessary.*

  Project Name/Location: See attached reference list

  Contact:_____ Contact Phone: _____

  Project Type/Description: _____

  Dollar Amount of Contract: _____

  How was the project similar to this project? Yes

Your Company's Detailed Scope of Services for Project (i.e. fertilization, mowing, pest control, weed control, thatch removal, irrigation, etc.): _____

_____

_____

_____

_____

List of equipment used on site: _____Similar to the CDD_____

_____

_____

_____

List of subcontractors used: _____None_____

_____

_____

Is this a current contract? Yes _X__ No ___

Duration of contract: _____

- *(Information regarding similar projects – continued)*

Project Name/Location:_____See attached reference list_____

_____

Contact:_____ Contact Phone: _____

Project Type/Description: _____

Dollar Amount of Contract: _____

How was the project similar to this project? _____Yes_____

_____

_____

_____

Your Company's Detailed Scope of Services for Project (i.e. fertilization, mowing, pest control, weed control, thatch removal, irrigation, etc.): _____

_____

_____

_____

_____

List of equipment used on site: Similar to CDD

List of subcontractors used: None

Is this a current contract? Yes _X__ No ___

Duration of contract: _____

- *(Information regarding similar projects – continued)*

Project Name/Location:_____

Contact:_____ Contact Phone: _____

Project Type/Description: _____

Dollar Amount of Contract: _____

How was the project similar to this project? _____

Your Company's Detailed Scope of Services for Project (i.e. fertilization, mowing, pest control, weed control, thatch removal, irrigation, etc.): _____

List of equipment used on site: _____

List of subcontractors used: _____

Is this a current contract? Yes __X_ No ___

Duration of contract: _____

- *(Information regarding similar projects – continued)*

Project Name/Location:_____See attached reference list_____

Contact:_____ Contact Phone: _____

Project Type/Description: _____

Dollar Amount of Contract: _____

How was the project similar to this project? _____

_____

_____

_____

Your Company's Detailed Scope of Services for Project (i.e. fertilization, mowing, pest control, weed control, thatch removal, irrigation, etc.): _____

_____

_____

_____

_____

List of equipment used on site: _____Similar as CDD_____

_____

_____

_____

List of subcontractors used: _____None_____

_____

_____

Is this a current contract? Yes _X__ No ___

Duration of contract: _____

- *Has the Proposer, or any of its principals or supervisory personnel (e.g., owner, officer, or supervisor, etc.), been terminated from any landscape or irrigation installation or maintenance contract within the past 5 years? Yes ___x__ No _____ For each such incident, please provide the following information (attach additional sheets as needed):*

Please note that Juniper has a 86% retention rate; the average industry retention rate is 80-85%

Project Name/Location:_____

Contact:_____ Contact Phone: _____

Project Type/Description: _____

Dollar Amount of Contract: _____

Scope of Services for Project: _____

_____

_____

_____

Dates Serviced: _____

Reason for Termination: _____

_____

_____

_____

- *Has the Proposer been cited by OSHA for any job site or company office/shop safety violations in the past five years? Yes ___ No _X__*

  If yes, please describe each violation, fine, and resolution _____

  _____

  What is the Proposer's current worker compensation rating?

  _____1.1_____ Has the Proposer experienced any worker injuries resulting in a worker losing more than ten (10) working days as a result of the injury in the past five years? Yes ___ No _x__ _____

  If yes, please describe each incident _____

- *Please state whether or not the Proposer or any of its affiliates are presently barred or suspended from proposing or contracting on any state, local, or federal contracts?*
  Yes ___ No __X_ If yes, please provide:

  The names of the entities _____

  The state(s) where barred or suspended _____

  The period(s) of debarment or suspension _____

  Also, please explain the basis for any bar or suspension:

- *List any and all governmental enforcement actions (e.g., any action taken to impose fines or penalties, licensure issues, permit violations, consent orders, etc.) taken against the Proposer or its principals, or relating to the work of the Proposer or its principals, in the last five (5) years. Please describe the nature of the action, the Proposer's role in the action, and the status and/or resolution of the action.*

  None

- *List any and all litigation to which the Proposer or its principals have been a party in the last five (5) years. Please describe the nature of the litigation, the Proposer's role in the litigation, and the status and/or resolution of the litigation.*

  None

- *Has the Proposer or any of its affiliates (parents or subsidiaries), or any of the Proposer's officers or principal members, shareholders or investors filed for bankruptcy, either voluntary or involuntary, within the past 10 years? Yes (_) No (x_) If yes, provide the following:*

  Identify the Case #

  Describe the Nature of the Action:_____

  Describe the Proposer's Role in the Action and Describe the Status and/or Resolution:

- *Has the Proposer or any of its affiliates (parents or subsidiaries), or any of the Proposer's officers or principal members, shareholders or investors executed an assignment for the benefit of creditors within the past 10 years? Yes (_) No (x_) If yes, please explain:*

  _____

  _____

  _____

  _____

  _____

- *Has the Proposer or any of its affiliates (parents or subsidiaries), or any of the Proposer's officers or principal members, shareholders or investors defaulted on a loan or other financial obligation (e.g., failing to pay subcontractors or materialmen) within the past 10 years? Yes (_) No (x_) If yes, please explain:*

  _____

  _____

  _____

  _____

  _____

PROPOSAL FORM
PART IV - PRICING

NOTE: This pricing form is intended to cover pricing for the initial one-year term of the contract and any potential renewal terms. It is assumed that prices will remain the same through each of the four potential annual renewal terms unless Proposer provides otherwise in the pricing form.

Please complete the Pricing Form on the following page or, alternatively, in the Excel Pricing Form provided as part of the Project Manual package (collectively, the "Pricing Form"). The District reserves the right to reject any and all proposals, in its sole and absolute discretion, that make modifications to the Pricing Form, as it is deemed in the best interests of the District.

Live Oak Lake CDD Landscape Fee Summary

Contractor: Juniper Landscaping
Address: 285 E Oak Ridge Road
Orlando, Florida 32809
Phone: 270.847.7554
Fax:
Contact: Dennis W. Smith
Email: Dennis.smith@Juniperlandscaping.com

Property: Live Oak Lake CDD
Address: 219 E. Livingston St.
Orlando, Florida, 32801
Phone: 407-750-3599
Contact: JWright@gmscfl.com
Email:

	JAN	FEB	MAR	APRIL	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
GENERAL SERVICES (Schedule A) - Mowing/Detailing	10,132	10,132	10,132	11,821	13,510	16,887	16,887	16,887	13,510	11,821	10,132	10,132	$151,983
TURF CARE (Schedule B) Bahia/St Augustine Fert	6,177	773	6,177	773	6,177	773	773	773	773	6,177	773	773	$30,892
TREE/SHRUB CARE (Schedule C) Tree/Shrub Fert	273	273	4,364	1,604	273	2,760	1,604	1,604	2,760	273	273	4,364	$20,425
BED DRESSING - Estimate mulch yds (Schedule E - B.) *Per Yard Pricing: $53.00*					13,250 *250 /Yd*						7,950 *150 /Yd*		$21,200
PALM TRIMMING (Schedule E - C.) *Per Palm Price: Sylvestris Palms @ $51.00 Sabal Palms @ $30.00*						2,346 46		5,790 193				2,346 46	$10,482
ANNUAL CHANGES *- None at this time* **(Schedule E - A.)** *Per Annual Pricing:*													$0
IRRIGATION MAINT. (Schedule D)	2,090	2,090	2,090	2,090	2,090	2,090	2,090	2,090	2,090	2,090	2,090	2,090	$25,080
TOTAL FEE PER MONTH:	$18,672	$13,268	$22,763	$16,288	$35,300	$24,856	$21,354	$27,144	$19,133	$20,361	$21,218	$19,705	$260,062
Flat Fee Schedule	$21,672	$21,672	$21,672	$21,672	$21,672	$21,672	$21,672	$21,672	$21,672	$21,672	$21,672	$21,672	$260,062

Essential Services Mowing/Detailing/Irrigation/Fert and Pest	$228,380
Extra Services Annual Changes, Palm Pruning, Mulch	$31,682
TOTAL	$260,062.00

Initials_____ _____

PROPOSAL FORM
SIGNATURE PAGE

Under penalties of perjury under the laws of the State of Florida, I represent that I have authority to sign this Proposal Form (including Parts I through IV) on behalf of Juniper Landscaping of Florida ("Proposer") and declare that I have read the foregoing Proposal Form (including Parts I through IV) and that all of the questions are fully and completely answered, and all of the information provided is true and correct.

Dated this 22 day of March, 2024.

Proposer: Juniper Landscaping of Florida
By: Dennis Smith
Title: Branch Manager

STATE OF Florida
COUNTY OF Orange

The foregoing instrument was sworn to (or affirmed) and subscribed before me by means of ☐ physical presence or ☐ online notarization this 22 day of March, 2024, by Susan Chapman of _____, who is ☐ personally known to me or ☐ who has produced Juniper lancaping as identification, and ☐ did or ☐ did not take the oath.

Notary Public, State of Florida
Print Name: Carmen Guzman
Commission No.: 425818
My Commission Expires: November 25, 2027

CARMEN GUZMAN
MY COMMISSION # HH 425818
EXPIRES: November 25, 2027

VI. AFFIDAVIT FOR INTEGRITY IN PUBLIC CONTRACTING AND PURCHASING, E-VERIFY, AND NON-COLLUSION

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

Name of Proposer: Juniper Landscaping of Florida_____

I am authorized to make this affidavit on behalf of my firm and its owner, directors, and officers. I state that:

Chapter 287, Florida Statutes, on Integrity of Public Contracting and Purchasing

1. I have read and am familiar with Chapter 287, Florida Statutes, and specifically including the following Sections ("Public Integrity Laws"):
    a. Section 287.133, *Florida Statutes*, titled *Public entity crime; denial or revocation of the right to transact business with public entities*;
    b. Section 287.134, *Florida Statutes*, titled *Discrimination; denial or revocation of the right to transact business with public entities*;
    c. Section 287.135, *Florida Statutes*, titled *Prohibition against contracting with scrutinized companies*;
    d. Section 287.137, *Florida Statutes*, titled *Antitrust violations; denial or revocation of the right to transact business with public entities; denial of economic benefits*; and
    e. Section 287.138, *Florida Statutes*, titled *Contracting with entities of foreign countries of concern prohibited*.
2. I understand that the Public Integrity Laws, with limited exceptions, prohibit entities that meet certain criteria from bidding on or entering into or renewing a contract with governmental entities, including with the District ("Prohibited Criteria").
3. I understand that the Public Integrity Laws apply to the bidding documents applicable to the District's Request for Proposals for Landscape and Irrigation Maintenance Services Project ("Project") and the contract to be executed in connection with the Project.
4. Based on information and belief, the statement which I have marked below is true in relation to the Proposer submitting this sworn statement. (Indicate which statement applies.)

    __x__ Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity, meets any of the Prohibited Criteria. Thus, the entity is not prohibited from bidding on or entering into or renewing a contract with the District.

    ____ The entity submitting this sworn statement, one of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity, meets one or more of the Prohibited Criteria.

If this statement is marked, the Proposer may provide additional information regarding the same in the space provided directly below (or by attaching a separate sheet and indicating this method in the space provided directly below). Such additional information may be related to the Proposer's alleged basis for entitlement to an exception from the prohibition on bidding or contracting, to the extent one is permissible under Florida law.

_____

_____

_____

5. If awarded the contract, the Proposer will immediately notify the District in writing if either the Proposer, any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or any affiliate of the entity, meets any of the Prohibited Criteria after award of the contract or during the term of the contract.

E-Verify

1. I understand that, pursuant to Section 448.095(2), Florida Statutes, we must comply with Florida's E- Verify law in order to enter into an agreement with a public employer.
2. Our firm is registered with and uses the United States Department of Homeland Security's E-Verify system to verify the work authorization status of all employees hired on or after January 1, 2021.
3. No public employer has terminated a contract with our firm under Section 448.095(2)(c), Florida Statutes, within the year immediately preceding the date of our proposal.
4. Our firm is currently in compliance and will remain in compliance, for the duration of the agreement, with all requirements of Section 448.095(2), Florida Statutes.
5. I understand that, if there is a good faith belief that our firm has knowingly violated Section 448.09(1), Florida Statutes, there is an obligation to terminate the agreement pursuant to Section 448.095(2)(c), Florida Statutes.
6. I understand that, if there is a good faith belief that one of our subcontractor(s) has knowingly violated the Section 448.09(1), Florida Statutes, but our firm has otherwise complied with its obligations thereunder, then our firm will be required to immediately terminate its contract with the subcontractor in order to continue providing services to a public employer.

Non-Collusion

1. The price(s) and amount(s) of in our proposal have been arrived at independently and without consultation, communication, or agreement with any other proposer, potential proposer, proposal, or potential proposal.
2. Neither the price(s) nor the amount(s) in our proposal, have been disclosed to any other firm or person who is a proposer or potential proposer, and they will not be disclosed before opening of all proposals.
3. No attempt has been made or will be made to induce any firm or persons to refrain from submitting a proposal, or to submit a price(s) higher that the prices in our proposal, or to submit any intentionally high or noncompetitive price(s) or other form of complementary proposal.
4. Our proposal is made in good faith and not pursuant to any agreement or discussion with, or

inducement from, any firm or person to submit a complementary or other noncompetitive proposal.

5. Our firm, its affiliates, subsidiaries, officers, director, and employees are not currently under investigation, by any governmental agency and have not in the last 3 years been convicted or found liable for any act prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with respect to any public contract, except as disclosed.

I state that I and the named firm understand and acknowledge that the above representations are material and important and will be relied on by the Live Oak Lake Community Development District for which our proposal is submitted. I understand and my firm understands that any misstatement in this affidavit is, and shall be treated as, fraudulent concealment from the District of the true facts relating to the submission of proposals for this work.

Dennis Smith

Signature of Authorized Signatory of Proposer

Sworn before me on March 22, 2024
Juniper Landscaping

Notary Public Signature

Notary Stamp

CARMEN GUZMAN
MY COMMISSION # HH 425818
EXPIRES: November 25, 2027

Addendum #1
Live Oak Lake CDD RFP 2024
Landscape Maintenance Services

March 15, 2024

To: All Prospective Proposers:

The following changes, additions, clarifications, and deletions amend the Request for Proposals of the above captioned Project, and shall become an integral part of the Submittal. Please note the contents herein and affix the same to the documents you have on hand. Indicate on the Acknowledgement of Receipt of Documents and Proposal Signature Form that this Addendum has been received.

CLARIFICATIONS/QUESTIONS:

Q1: How many yards of mulch to be included in the contract?

A1: The contract should include 400 yds of mulch. 250 In May 150 in November.

Q2: Is the Landscape vendor responsible for "Wet Checks"?

A2: Yes this is clearly defined in Component D of the scope. Also please refer to the "Supplemental Irrigation Specification for Component D"

Q3: Are vendors allowed to attend the meeting on April 3rd, 2024.

A3: CDD meetings are open to the public and vendors are allowed to attend the meeting. The meeting will be held on April 3rd, 2024, at the Celebration public library. There is limited space in the meeting room and it is requested that if you intend to attend the meeting, please utilize the zoom link that will be posted on the CDD's website, www.liveoaklakecdd.org, when the agenda is released a week prior to the meeting. There is no guarantee that the board will want to meet with bidders, or listen to bid presentations at this time. The board will have sole discretion on how they wish to proceed with the meeting.

Q4: Please provide an overall palm count broken down by palm type.

A4: It is expected that any potential bidder will inspect the property, and gather any information related to palm trees on their own accord. The CDD will not be supplying this information to bidders. Please use the area map provided to review CDD areas.

Q5: Please provide an irrigation zone count.

A5: The East / West controller has 59 stations, the North / South controller has 64 stations

Q6: Please delineate areas sodded with St Augustine, Bahia and Zoysia turf

A6: It is expected that any potential bidder will inspect the property, and gather any information related to the turf on their own accord. In general, there is bahia sod along the pond banks, and St. Augustine everywhere else. However, bidders are expected to verify this information themselves and obtain sod coverage area on their own.

Q7: Please provide all mulch types used on the property and locations where each will be used.

A7: Chocolate Cypress Mulch is the preferred mulch for the property. This will be used in all CDD mulch beds including roundabout monuments, viburnum hedge lines, and other plant beds on CDD property.

Q8: On the form "SUPERVISORY PERSONNEL WHO WILL BE INVOLVED WITH THE WORK", does the field "% OF TIME TO BE DEDICATED TO THIS PROJECT" refer to their time spent on the project as a percentage of the total project period or as a percentage of their overall time spent working out of the year, including on unrelated projects?

A8: The account manager assigned to this project is expected to supervise the onsite crews as much as possible, and be available for meetings with district staff as described in the scope.

Q9: On Proposal Form Part III – Experience, is a full list of work performed for community development districts required? Should examples listed be restricted to a certain area, time period, or size of project performed?

A9: The experience list should include all CDD's that the contractor has serviced in the state of Florida that they wish to include to validate their services. References and other information to such is for the bidder to show board members their experience with similar projects. The bidder should answer this question and provide information at their own discretion.

Q10: On Proposal Form Part III – Experience, please provide specific requirements for projects "similar to this project" beyond the requirement that they also include irrigation maintenance

A10: Page 9, section 20 of the RFP packet that was provided explains the only mandatory requirements for contractors. When listing projects similar to this project we are looking for previous CDD's / HOA's that the contractor serviced, properties whose contract values are similar, or other large corporate / government projects. We understand that not every contractor will have experience with working for CDD's in the past, and this will not automatically disqualify you from

bidding or being considered. This is meant to be up to the bidders discretion to best display their past performance.

Q11: On Proposal Form Part IV – Pricing, a subheading on the field "TURF CARE" specifies "Bahia/St Augustine Fert". However, the specifications include additional requirements for turf care under Component "B" beyond fertilization including insect/disease control. Should these additional services be included in the pricing under "TURF CARE" or elsewhere?

A11: This pricing should be included in the "TURF CARE" section on the fee summary schedule.

Q12: On Proposal Form Part IV – Pricing, a subheading on the field "TREE/SHRUB CARE" specifies "Tree/Shrub Fert". However, the specifications include additional requirements for bed care under Component "C" beyond fertilization including insect/disease control. Should these additional services be included in the pricing under "TREE/SHRUB CARE" or elsewhere?

A12: This pricing should be included in the "TREE/SHRUB CARE" section.

Q13: Will irrigation repairs not necessitated by negligence on the part of the bidder be considered additional billable services? Will these repairs be subject to the hourly irrigation rate provided on Proposal Form Part IV?

A13: Yes, any irrigation repairs that are not a result of negligence will be billed separately then the standard contract. The contractor should alert the District Field Manager and Irrigation Consultant of any needed repairs and submit a proposal for the repair.

Please sign and return with your bid packet. Attach this form to your bids.

NAME OF FIRM:

Juniper Landscaping of Florida

SIGNATURE:

Dennis Smith

DATE: 3/22/24

Addendum #2
Live Oak Lake CDD RFP 2024
Landscape Maintenance Services

March 15, 2024

To: All Prospective Proposers:

The following changes, additions, clarifications, and deletions amend the Request for Proposals of the above captioned Project, and shall become an integral part of the Submittal. Please note the contents herein and affix the same to the documents you have on hand. Indicate on the Acknowledgement of Receipt of Documents and Proposal Signature Form that this Addendum has been received.

CLARIFICATIONS/QUESTIONS:

C1: Component D - Irrigation Maintenance - Scope of Services

C1: Please also review and include the specifications defined in the "Supplemental CDD Irrigation Spec Component D" when creating your bid. This has been provided with this addendum in a separate document.

Please sign and return with your bid packet. Attach this form to your bids.

NAME OF FIRM:

Juniper Landscaping of Florida

SIGNATURE:

Dennis Smith

DATE: 3/22/24

Supplemental Irrigation Maintenance Specification "Component D"

IRRIGATION

A. Water Application & Scheduling:

1. Hand water as needed to supplement natural rainfall and maintain plantings in a healthy, stress-free condition. It is the contractor's responsibility to work with the irrigation management company to make sure that plants receive adequate water regardless of weather conditions.
2. It is the responsibility of the contractor to conserve water and assure that all watering rules and regulations are followed. Any penalties, fines, or citations for watering ordinance violations shall be paid by the contractor.
3. Irrigation shall be made by the use of the permanent irrigation systems. Hand water as needed to supplement the permanent system. Failure of the irrigation system to provide full and proper coverage shall not relieve the landscape maintenance contractor of the responsibility to provide adequate irrigation. It is the contractor's responsibility to make sure that the irrigation system is maintained and operates properly.
4. The contractor is responsible for the complete operation and maintenance of the irrigation systems, except as noted below. The contractor shall examine the irrigation system for damage or malfunction weekly and shall report damage or malfunction to the owner's authorized representative in writing. If the contractor fails to report the broken or malfunctioning irrigation system components within two weeks of the breakage or malfunction, the contractor shall be responsible for all damages resulting from the broken irrigation system component.
5. When breakdowns or malfunctions exist, the contractor shall hand water, if necessary, to maintain all plant material in a healthy condition. If the irrigation repairs are major and will be billed as additional work (see items that qualify for additional work payments as outlined below), the labor costs for hand watering may also be submitted for payment as noted in the General Requirements section of these specifications. Do not wait for approval to begin hand watering if it is required to save the plantings.

B. Irrigation System Scheduled Maintenance:

1. Each valve zone shall be observed for signs of damage, dryness or wetness on a Monthly basis during the irrigation season. By mow crew, weed crew or Vendor project manager.
2. The Irrigation maintenance contractor shall maintain the irrigation system, including cleaning of filter screens yearly or more often as needed, and flushing pipes, as part of this contract.
3. Drip irrigation systems need periodic flushing to remove sediment. When flushing is necessary, it shall be performed as part of this contract. Drip systems

shall be flushed at least once a year. Open ends of drip lines and run for at least 15 minutes at full flow to flush. It may be necessary to install flush outlets in order to flush the drip system.

4. Run-off of water from irrigation systems into or onto streets, sidewalks, stairs, or gutters is not permitted. The contractor shall immediately shut down the irrigation system and make adjustments, repairs, or replacements as soon as possible to correct the source of the run-off.
5. Irrigation Pumps and Filters should be check for operating pressure along with cleaning any filters on a weekly basis. Reports of filter cleaning should be submitted in writing.

C. Irrigation System Repair:

The landscape maintenance contractor shall replace or repair, at the landscape maintenance contractor's expense, any irrigation components damaged, unless due to excluded damage. Repairs shall be made within two days of the day the damage occurred. If the damage was due to excluded damage, the irrigation repairs will be paid for as additional work. The contractor shall make notification of needed repairs within two days of the day the damage occurred as noted in the General Requirements section of these specifications. Regardless of the cause of damage, the contractor shall take immediate action to prevent further damage by shutting off the damaged part of the irrigation system and commencing with hand watering as needed. As soon as possible after receiving written authorization to proceed, the contractor shall make repairs. The following items are considered to be minor repairs: damaged or clogged sprinkler heads, sprinkler nozzles, adjustment of sprinkler patterns or arcs, adjustment of sprinkler position, valve boxes (ie; raise, lower, or straighten sprinkler head or valve box), replacement of clogged, broken, or missing barbed-style drip emitters, replacement or repositioning of drip distribution tubing

1. Any replacement of irrigation system components shall be made with materials of the same manufacturer and model as the original equipment. Substitutions of materials other than original equipment will be approved only when the original equipment has been discontinued and is no longer available for purchase at any location. The substituted equipment must be completely compatible with the original and must be approved in advance by the owner's authorized representative.
2. All repairs to the system shall be identical to the original installation, unless approved otherwise in advance by the owner's authorized representative. If a change to the installation will result in lower future maintenance costs, less frequent breakage, or an increase in public safety, request authorization to make the change from the owner's authorized representative.
3. For safety, never install sprinklers on risers above the ground level, even if the risers are flexible. Always use spring-operated, pop-up style, sprinkler heads. Sprinkler heads are available with pop-up heights up to 12 inches (30 cm) above ground level. If the existing sprinklers are mounted on above-ground risers, the replacements shall be pop-up type sprinklers. No exceptions, ever!
4. If any existing sprinklers at this site are installed on risers above the ground level, submit a quote for additional work to the owner's authorized representative covering the cost of removal and replacement of these sprinklers

with new, spring-loaded, pop-up type, sprinklers. Submit the quote within two weeks of being awarded this contract.

5. The contractor shall check the entire irrigation system weekly ie: mow crew, weed crew or vendor project manager for items such as dry spots and missing or malfunctioning irrigation components. Check for leaking valves, water running across sidewalks, water standing in puddles, or any other condition which hampers the correct operation of the system or the public safety. The contractor shall carefully observe plant materials for signs of wilting, indicating a lack of water. Plants which die due to irrigation failure will be considered to have died due to the contractor's negligence and shall be replaced at the contractor's expense.
6. Plastic sprinkler nozzles with bad patterns shall be replaced with new nozzles of the same gallon rating and arc as part of the regular maintenance of the sprinkler system. Do not attempt to clean plastic nozzles by sticking knife blades or wire into the openings. The plastic will be scratched and the pattern will be ruined. Brass nozzles may be carefully cleaned if needed.

XII. Reports and Schedules - The contractor shall provide to the Owner the following reports and schedules.

A. The Contractor shall submit to the Owner a Monthly Schedule of Work based on the Schedule of Services. The Monthly Schedule of Work shall indicate the proposed date of services and any recommended changes to the Schedule of Services for approval by the Owner.

B. Weekly Progress Reports shall be provided which clearly show the specific maintenance activities performed for each property. The weekly report shall also be used to identify any problems that may occur or extra work that may be required. The report shall also include a chemical application log as specified in Exhibit C. A sample report is provided. This report shall be submitted by 9:00 a.m. Monday morning of the week following the week of service.

II. Irrigation - Contractor shall work with “IMC” Irrigation Management Consulting see Exhibit “B”, Contractor shall notify Owner of any site changes. Contractor shall notify the Owner of any malfunction or damage to the system. The cost of each repair will be billed per item and number of hours by the Contractor. Should it be determined that damage is caused through negligence of the Contractor, the Contractor shall pay the cost for such repair. These costs shall be paid directly by the Contractor.

Component B - Supplement
Water Management/Consultant

You are working with a remote management irrigation system. The information below is for your assistance.

Program Changes

If you need the current program changed at your property, we ask that you;

- Call our office, 407.376.9734 or email the changes to support@imcirrigation.com
- Inform us what property and zone needs to be changed, controller location
    - Inform us of any other special needs watering; fertilization, new seed, or new sod.
    - It will only be changed by going through our office, if you change it manually on the controller without informing us of the change we won't know and our computer will override it.

Manual Watering

If you need specific zones turned on at any time between 8am-5pm M-F call our office, 816.492.5100. (Advance notice would be recommended, typically the day before)

- Inform us what zone needs to be turned on and for how long.
- We can turn on the stations remotely, this will help you not having to go back and forth to the control box.

PIN Codes

Our controllers have Pin Codes in them, you have to put in your PIN code in order to access the box. If a controller is locked by a pin code and you do not have one or yours is not working.

- Call our office 407.376.9734 or e-mail us at support@imcirrigation.com.
    - We can set you up with one or we can reset yours to help you gain access.

New Sod

If you are putting down new sod on the property, we ask that you give us at least 24 hours' notice

- Inform us the zone numbers in which the sod will be laid.
- Any specifications you have about the sod that we need to be aware of.
- We will then set up the program through our software and run it accordingly.

System Repairs

- When working on the property fixing the system, or notice something is broken. Please call our office or e-mail us with this information.
- If you need the system shut down while repairing something, please call and tell us. This helps to make sure nothing runs that could jeopardize your repair.

These efforts will help us better serve our client together. If you have any questions or concerns please feel free to contact us.

Live Oak Lake CDD

Juniper

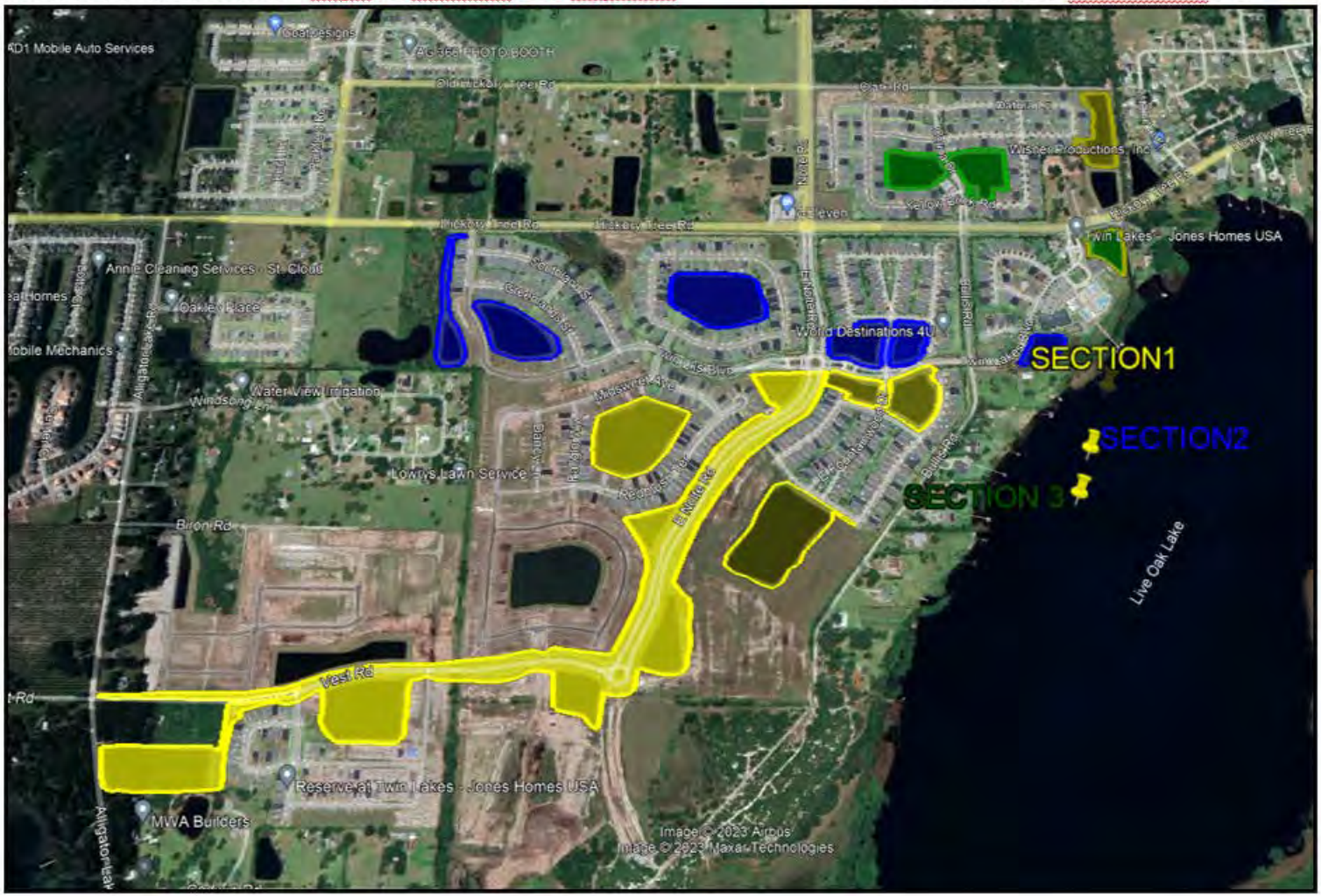
PROPERTY BOUNDARY MAP – Mapa del Perimetro de la Propiedad

Nolte Road St.Cloud FL

Live Oak Lake CDD

PROPERTY BOUNDARY MAP – Mapa del Perimetro de la Propiedad

Nolte Road St.Cloud FL



LIVE OAK CDD

Nolte Road St. Cloud FL

PROPERTY BOUNDARY MAP – Mapa del Perimetro de la Propiedad

CLIENT REFERENCES

Twin Lakes HOA: **Belinda Wilhelmson Management -Artemis**

(**belindaw@artemislifestyles.com** **352 455-0366**

4910 Twin Lakes Blvd. St. Cloud, Florida 34772

Value $750,000 + (3 years of service)

All Common Areas and homes full- service maintenance

Village Walk at Lake Nona: Eliott Aleman, Senior Property Manager

Eliott.aleman@grandmanor.com 786 213-5696

8524 Insular Lane Orlando, Florida 32827

Value $3,000,000 + (1 year of service)

Full maintenance service of over 1400 homes and common areas

StoneyBrook West HOA: **Terri Grance, LCAM**

tgrace@lelandmanagement.com

407 929-5273 1201 Black Lake Blvd. Winter Garden,

Florida 34787 Value $300,000 + (3 years service)

Full- service maintenance of common areas

Juniper Landscaping Holdings, LLC and Subsidiaries
(A Limited Liability Company)

Consolidated Balance Sheets
December 31, 2022 and 2021

	2022	2021
Assets		
Current assets:		
Cash	**$ 5,962,563**	$ 8,322,389
Accounts and other receivables, net	**22,546,107**	13,315,180
Contract assets	**1,185,084**	1,225,871
Costs and estimated earnings in excess of billings on contracts	**3,840,005**	2,623,916
Inventories	**1,661,366**	1,488,243
Prepaid expenses and other current assets	**1,236,701**	2,521,710
Total current assets	**36,431,826**	29,497,309
Property and equipment, net	**29,222,081**	29,567,363
Operating lease right of use asset, net	**7,561,067**	-
Finance lease right of use asset, net	**327,632**	-
Goodwill, net	**164,473,179**	167,766,065
Tradename, net	**14,041,699**	14,739,715
Note receivable	**646,095**	-
Deposits	**346,362**	139,293
Total assets	**$ 253,049,941**	$ 241,709,745
Liabilities and Members' Equity		
Current liabilities:		
Accounts payable and accrued liabilities	**$ 16,165,013**	$ 10,959,069
Current maturities of installment notes payable	**3,339,770**	2,228,570
Current maturities of long-term debt	**957,000**	957,000
Billings in excess of costs and estimated earnings on contracts	**1,140,006**	558,483
Current maturities of contingent consideration	**-**	549,077
Income taxes payable	**3,245**	97,377
Short-term operating lease liability	**844,755**	-
Short-term finance lease liability	**120,629**	-
Deferred revenues	**1,067,974**	1,144,847
Total current liabilities	**23,638,392**	16,494,423
Line of credit	**2,500,000**	5,000,000
Deferred income taxes	**-**	79,663
Contingent consideration, net of current maturities	**1,114,050**	50,641
Installment notes payable, net of current maturities	**7,236,905**	3,878,942
Long-term debt, less current maturities and unamortized deferred loan costs	**107,808,512**	92,115,700
Long-term operating lease liability	**6,812,669**	-
Long-term finance lease liability	**230,656**	-
Total liabilities	**149,341,184**	117,619,369
Commitments and contingencies (Notes 9, 10, 11, 12, 14 and 17)		
Members' equity	**103,708,757**	124,090,376
Total liabilities and members' equity	**$ 253,049,941**	$ 241,709,745

See notes to consolidated financial statements.

Juniper Landscaping Holdings, LLC and Subsidiaries
(A Limited Liability Company)

Consolidated Statements of Operations
For the year ended December 31, 2022 (Successor),
for the period from December 30, 2021 through December 31, 2021 (Successor),
and the period from January 1, 2021 through December 29, 2021 (Predecessor)

	Successor		Predecessor
	Year Ended December 31, 2022	Period from December 30, 2021 through December 31, 2021	Period from January 1, 2021 through December 29, 2021
Contract revenues □installation and construction	**$ 49,959,628**	$ 121,604	$ 46,909,109
Landscape maintenance contracts revenue	**116,167,932**	113,151	74,067,582
Total revenues	**166,127,560**	234,755	120,976,691
Cost of contract revenues	**37,167,331**	74,196	32,532,463
Cost of revenues □landscape maintenance contracts	**64,029,853**	62,945	43,681,254
Total cost of revenues	**101,197,184**	137,141	76,213,717
Gross profit	**64,930,376**	97,614	44,762,974
Operating expenses□			
Salaries and wages	**13,571,708**	91,899	10,392,597
Depreciation and amortization	**28,082,157**	149,861	8,636,522
General, administrative and other shop expenses	**37,000,150**	366,579	24,814,568
Total operating expenses	**78,654,015**	608,339	43,843,687
Operating (loss) income	**(13,723,639)**	(510,725)	919,287
Financial expense (income)□			
Interest expense	**9,468,672**	41,379	2,482,400
PPP loan forgiveness	**-**	-	(7,636,900)
Total financial expense	**9,468,672**	41,379	(5,154,500)
(Loss)/income before income tax benefit	**(23,192,311)**	(552,104)	6,073,787
Income tax benefit	**(63,794)**	-	(22,353)
Net (loss) income	**$ (23,128,517)**	$ (552,104)	$ 6,096,140

See notes to consolidated financial statements.

Juniper Landscaping Holdings, LLC and Subsidiaries
(A Limited Liability Company)

Consolidated Statements of Changes in Members' Equity
For the year ended December 31, 2022 (Successor),
for the period from December 30, 2021 through December 31, 2021 (Successor),
and the period from January 1, 2021 through December 31, 2021 (Predecessor)

Balance, December 30, 2021 (successor period)	$	-
Application of push down accounting		124,320,473
Capital contributions		322,007
Net loss		(552,104)
Balance, December 31, 2021 (successor period)	$	124,090,376
Equity based compensation		2,746,898
Net loss		(23,128,517)
Balance, December 31, 2022 (successor period)	**$**	**103,708,757**

Balance December 31, 2020 (predecessor period)	$	15,796,299
Net income		6,096,140
Capital contributions		3,706,604
Distributions		(2,535,000)
Balance, December 29, 2021 (predecessor period)	**$**	**23,064,043**

See notes to consolidated financial statements.

Juniper Landscaping Holdings, LLC and Subsidiaries
(A Limited Liability Company)

Consolidated Statements of Cash Flows
For the year ended December 31, 2022 (Successor),
for the period from December 30, 2021 through December 31, 2021 (Successor),
and the period from January 1, 2021 through December 29, 2021 (Predecessor)

	Successor		Predecessor
	Year ended December 31, 2022	Period from December 30, 2021 through December 31, 2021	Period from January 1, 2021 through December 29, 2021
Cash flows from operating activities:			
Net (loss) income	**$ (23,128,517)**	$ (552,104)	$ 6,096,140
Adjustments to reconcile net (loss) income to net cash provided by operating activities:			
Depreciation and amortization	**28,040,220**	149,861	8,636,522
Equity based compensation expense	**2,746,898**	-	-
Amortization of right of use asset operating leases	**1,277,287**	-	-
Amortization of right of use asset finance leases	**41,937**	-	-
Forgiveness of PPP Loan	**-**	-	(7,636,900)
Accrued payment-in-kind interest on subordinated notes payable	**-**	-	479,551
Amortization of deferred loan costs	**649,812**	-	80,997
Loss on disposal of property and equipment	**602,662**	-	(64,083)
Changes in the estimated fair value of contingent consideration	**764,332**	-	(189,524)
Measurment period adjustment	**2,309,046**	-	-
Deferred income taxes	**(79,663)**	-	(130,196)
Changes in operating assets and liabilities:			
(Increase) decrease in:			
Accounts and other receivables, and contract assets	**(8,318,742)**	(89,608)	(1,455,420)
Cost and estimated earnings in excess of billings on contracts	**(1,178,899)**	(8,553)	1,412,736
Inventories	**(156,947)**	(4,960)	(382,498)
Prepaid expenses	**1,285,009**	793,719	(468,417)
Deposits	**(207,069)**	-	-
Increase (decrease) in:			
Accounts payable and accrued liabilities	**5,177,730**	285,833	1,686,306
Billings in excess of costs and earnings on contracts	**581,523**	10,814	(305,611)
Deferred revenues	**(76,873)**	12,308	767,273
Operating lease liabilities	**(1,180,930)**	-	-
Finance lease liabilities	**75,295**	-	-
Other long-term liabilities	**-**	-	(977,266)
Income taxes payable	**(94,132)**	-	(13,521)
Net cash provided by operating activities	**9,129,979**	**597,310**	**7,536,089**
Cash flows from investing activities:			
Business acquisitions, net of cash acquired	**(18,159,136)**	-	(13,138,412)
Purchases of property and equipment	**(2,237,571)**	-	(4,775,169)
Acquisition of Juniper Landscaping Holdings, LLC net of cash acquired	**-**	(90,658,504)	-
Proceeds from disposals of property and equipment	**245,977**	-	197,335
Issuance of note receivable	**(663,917)**	-	-
Collection on note receivable	**17,822**	-	-
Net cash used in investing activities	**(20,796,825)**	(90,658,504)	(17,716,246)

(Continued)

Juniper Landscaping Holdings, LLC and Subsidiaries
(A Limited Liability Company)

Consolidated Statements of Cash Flows (Continued)
For the year ended December 31, 2022 (Successor),
for the period from December 30, 2021 through December 31, 2021 (Successor),
and the period from January 1, 2021 through December 29, 2021 (Predecessor)

	Successor		Predecessor
	Year ended December 31, 2022	Period from December 30, 2021 through December 31, 2021	Period from January 1, 2021 through December 29, 2021
Cash flows from financing activities:			
Member distributions	**$ -**	$ -	$ (2,535,000)
Contributions from members	**-**	322,007	3,706,604
Payment of contingent consideration	**(250,000)**	-	(207,258)
Proceeds from long-term debt	**16,000,000**	93,072,700	-
Payments on long-term debt	**(957,000)**	-	(1,345,727)
Payments of letters of credit	**(5,000,000)**	-	-
Proceeds from line of credit	**2,500,000**	5,000,000	-
Repayments of finance leases	**(93,579)**	-	-
Payments on installment notes payable	**(2,892,401)**	(11,124)	(559,822)
Net cash provided by (used in) financing activities	**9,307,020**	98,383,583	(941,203)
Net (decrease) increase in cash	**(2,359,826)**	8,322,389	(11,121,360)
Cash:			
Beginning of period	**8,322,389**	-	13,857,563
End of period	**$ 5,962,563**	$ 8,322,389	$ 2,736,203
Supplemental schedule of cash flow information:			
Cash paid for interest	**$ 8,488,208**	$ -	$ 1,322,441
Cash paid for income taxes	**$ -**	$ -	$ 121,365
Operating lease right of use assets (Adoption of ASU No.2016-02)	**$ 6,476,494**	$ -	$ -
Operating lease liabilities (Adoption of ASU No.2016-02)	**$ 6,476,494**	$ -	$ -
Finance lease right of use assets (Adoption of ASU No.2016-02)	**$ 172,515**	$ -	$ -
Finance lease liabilities (Adoption of ASU No.2016-02)	**$ 245,989**	$ -	$ -
Supplemental schedule of noncash investing and financing activities:			
Equity contributed by Juniper Group Acquisition, LLC under push down basis of accounting	**$ -**	$ 124,320,473	$ -
Equipment acquired under installment notes payable	**$ 7,361,564**	$ -	$ 3,400,404
Contingent consideration related to business acquisition	**$ -**	$ -	$ 789,241

See notes to consolidated financial statements.

SECTION d.

PRINCE & SONS INC.

LIVE OAK LAKE CDD MAINTENANCE PROPOSAL

QUALITY IS OUR CORNERSTONE

OVERVIEW

OUR STORY

With a family business backed by three generations, the Princes are no stranger to the construction industry. Since a young age, current Owner/President, Ian Prince, was surrounded by the trade, working alongside his father as the Prince family built their name in landscape and construction in Central Florida. Formerly known as Prince Land Services, Ian later renamed the company to Prince and Sons, Inc., to better capture the future family generations, namely Ian's sons, Stetson and Jagger.

As a family-oriented business, Prince and Sons is run on true southern hospitality and manners. We realize that creating loyal customers not only requires quality service but also thoughtful and intentional relationships. It's what sets us apart from being average, and we are grateful for our unwavering clients.

OUR TEAM

IAN PRINCE
Owner / President

Ian was Born in Winter Haven and has lived in Central Florida his whole life. He grew up working under his parents in the green industry and hopes to pass that down to his two boys one day. Starting out at such a young age, he has a lot of hands-on knowledge and that has helped him to grow his company to what it is today!

LUCAS DEAN MARTIN
Vice President of Landscape Maintenance

For 20 years Lucas has been in the green industry. After graduating with a Horticulture/ Plant Sciences degree from the University of Missouri he began in golf course maintenance before transitioning into commercial and community maintenance. Lucas' experience with contractors and developers makes him an asset in every aspect of the job.

JAMES SMITH
Landscape Maintenance Operations Manager

After retiring from a 22-year career in the Marine Corp, James has been in the green industry as an Account and Operations Manager for the last 15 years.
James and his 3 kids have called Central Florida home ever since relocating from Texas.

ANTHONY SANDRETTO
Fertilization & Pest Control Manager

Anthony has been in the landscape industry since moving to Central Florida in 2001 from Wisconsin. Anthony has many certifications like being
a Florida Certified Horticultural Professional, Florida Water Star Certified, and Certified Pest Control Operator, among others.

JERRY ROBERSON
Irrigation Manager

Since relocating from Georgia in 2001, Jerry and his wife of over 40 years have called Central Florida home. He has extensive irrigation education, certifications, and knowledge.
Some of his expertise and certifications are in 2-wire system maintenance and design, Water Star irrigation, pump installation, and much more.

ALLEN THOMAS
Irrigation Audit Manager

Allen has lived and worked in the irrigation industry his entire career. He started working
with his grandfather's irrigation company in his youth and has since become an expert in all aspects of irrigation. Allen is certified in and takes exceptional pride in his knowledge of 2-wire systems.

OUR CORE VALUES

Respect is not something we take lightly, and we make it a core value in how we treat both our clients and our employees. As a staff member, we never miss a chance to incentivize performance and show appreciation for hard work.

We are proud to have several employees who have been with the company for more than 20 years, as a result.

SAFETY

Managing safety in a fast-paced workplace environment should not be a one- person-job. But it can feel that way, especially if you're being asked to do more with less because of recent global events.

OUR SAFETY MANAGEMENT SOLUTION BRINGS TOGETHER:

- Incident, Near Miss and Hazard Reporting & Management
- Action Management & Analytics
- Inspections
- Meetings
- A full training program at "Prince and Sons University"

AREAS OF EXPERTISE

COMMERCIAL LAWN MAINTENANCE

We have been a leading commercial lawn maintenance company for 26 years and boast the ability to tackle every aspect of lawn care for a wide range of clients. Whether it's leading property management and homeowner associations, college campuses or golf courses, we understand the importance and value of a well-maintained, beautiful landscape.

BRICK PAVERS

We are one of Polk County's premier brick paver contractors. Over our 15 years of installing brick pavers, we've secured hundreds of satisfied customers. We understand outdoor living is fundamental aspect to living in Florida, which is why we offer a wide selection of tools to enhance your time outside, including pool decks, patios, fire pits, outdoor kitchens and more!

LIGHT CONSTRUCTION

Prince and Sons can provide and assist in your residential home building with clearing, backfilling, final grades and driveway cut-outs. We currently work with many of Central Florida's leading residential contractors, and also provide hauling and clearing for residential customers.

IRRIGATION & WATER MANAGEMENT

Commercial irrigation systems are sophisticated technology that requires special certifications to install and operate. The key is to choose irrigation installation and maintenance experts who have comprehensive knowledge and expertise. From older systems that are frequently in need of repairs and updates to the installation of the latest technology, you want a company that can handle it all.

COMMERCIAL TREE CARE

Proper care of your trees is an investment that will lead to substantial returns, such as reducing air conditioning costs, controlling erosion, and shielding your property from damaging winds. Our experts help protect your trees throughout their lifespan including damage due to storms and lightning.

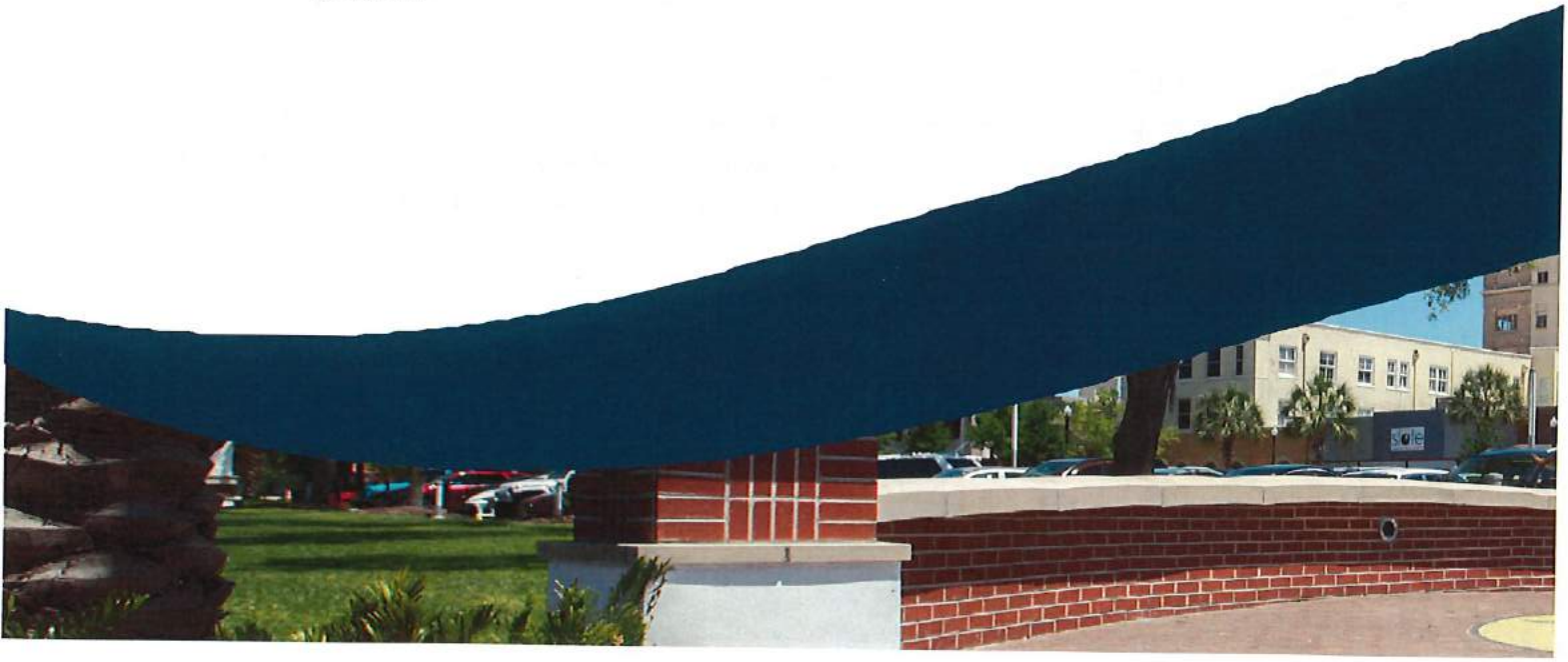
PROPERTY NEEDS

Maintaining a property is not just "mowing and blowing" at Prince and Sons. Our team integrates a full **BMP (Best Management Practices) Program** to make the property look its best. This program addresses the most important aspects of plant health.

THESE PLANT HEALTH PRACTICES INCLUDE:

1. **The Plant Enhancement Team** makes sure that all aspects of the environment are included to make recommendations to the client to get the right plant in the right place while still providing the aesthetics that the client prefers. The long- term value of a landscape depends on how well it performs for its objectives.
   Performance is often directly related to matching a site's characteristics and a client's desires with plant requirements. Therefore, the first step in selecting plants for a landscape is to conduct a site evaluation, which may consist of
   studying planting site characteristics such as the amount of sun or shade, soil type, pH, soil compaction, slope, and water drainage. These characteristics will most likely differ between areas on the same property.

2. **The Irrigation/ Water Management Team** knows that the most important thing to keeping plants healthy is providing proper irrigation practices. Using proper irrigation system design, installation, management, and maintenance practices provides a multitude of benefits. These benefits include saving money, using irrigation efficiently, a healthy and more drought and pest-resistant landscape, and protecting the state's water resources. By understanding the irrigation system, Prince and Sons can save the client money and help protect ground water supplies and water quality. Proper maintenance extends the life of an irrigation system and helps it to perform optimally. Maintenance begins with a visual observation of the system and the plants. Brown spots, unnaturally green grass, certain types of weeds, and soggy spots are indicators of problems.



3 **The Fertilization/ Pest Control Team** is one of the key management practices in establishing and maintaining healthy, actively growing turf grass. The desires and budget of the individual owner/ HOA often dictate the level of fertility management. Integrated Pest Management (IPM) is part of each property for Prince and Sons. This method will include reducing pest management expenses, conserving energy, and reducing the risk of exposure to people, animals, and the environment. Its main goal, however, is to reduce pesticide use by using a combination of tactics to control pests, including cultural, biological, genetic, and chemical controls.

4 **The Maintenance Team** will continuously serve your property with the same crew leaders and team to provide a clean, professional, and healthy appearance to the property that will improve the enjoyment of the residences and property values.
Mowing is an important maintenance operation. Mowing at the correct height increases turf density and root health and suppresses weeds. A dense turf impedes storm water runoff. A healthy root system ensures that water and nutrients are absorbed and not wasted. Fewer weeds mean less need for herbicides. Clean, well- kept, weed-free mulch beds and properly manicured landscape plants/ trees will be part of any maintenance plan. Seasonal color is always a nice touch.

REFERENCES

SITE Centers Corp.

Prince and Sons is a professional, consistent, and reliable landscape maintenance company. They always leave the jobs clean and complete. The health of our plants has consistently improved as P&S has properly maintained, fertilized and irrigated. What may separate them more than anything is their customer service. They are accommodating, respectful, and responsive to our needs.

We highly recommend Prince and Sons for all of your landscaping, irrigation, and maintenance needs.

Kerri A. Ryan, LEED GA *Director of Property Management SITE Centers Corp.*

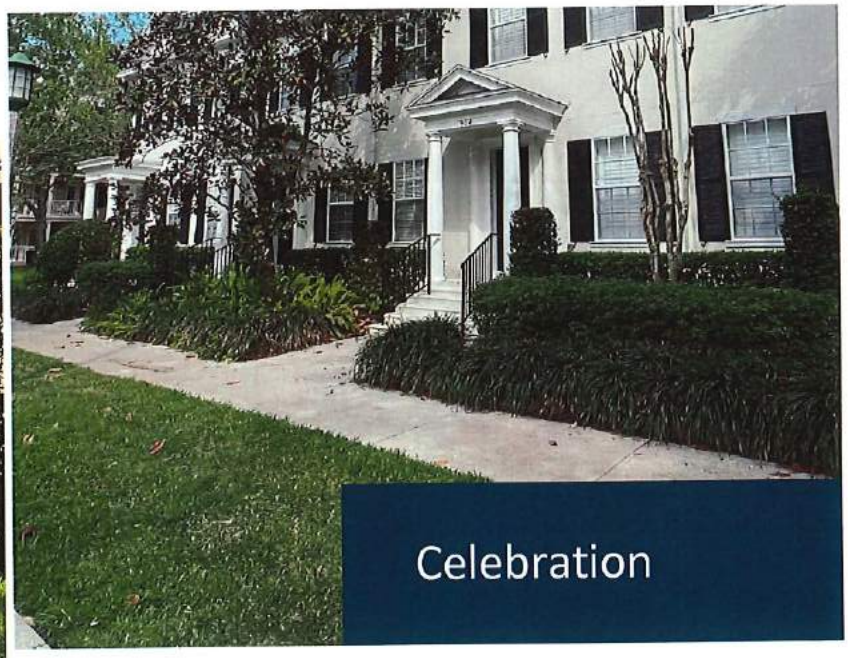
Valhalla Home Owner's Association

Prince & Sons is our go-to company when it comes to all landscaping needs. James Smith, account manager, along with his crews are a pleasure to work with, always responding in a timely and positive manner when we have a special request.
If something needs to be fixed or if we need a suggestion on how to make an area look better, James responds quickly while finding a way to work within our budget restraints.

James and his team are great at handling all our landscaping needs which include but is not limited to, working to improve a property's curb appeal, providing excellent customer service and supporting and sponsoring property events.

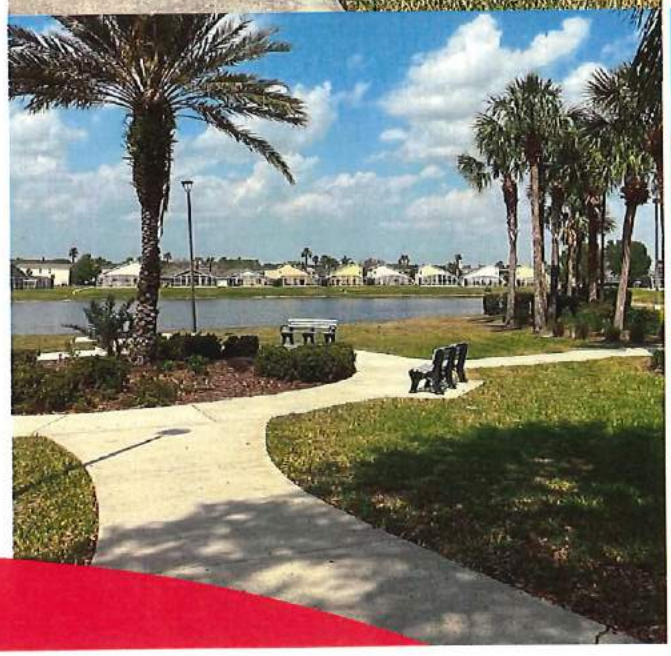
Please feel free to give me a call at (863) 412-1813 should you have any questions.

Kathy Arrington
Landscape Chairman
Vahalla HOA



Celebration

Riverstone



Hampton Lakes

PRINCE AND SONS, INC.

PROJECT MANUAL

FOR

LANDSCAPE & IRRIGATION MAINTENANCE SERVICES

LIVE OAK LAKE COMMUNITY DEVELOPMENT DISTRICT
Osceola County, Florida

Date of Issue: February 23rd, 2024 at 9:00 a.m.
Due Date: March 25th , 2024 at 11:00 a.m.

4876-9932-0876.5

PROJECT MANUAL
TABLE OF CONTENTS

I. PUBLIC NOTICE

II. INSTRUCTIONS TO PROPOSERS

III. EVALUATION CRITERIA

IV. AFFIDAVIT REGARDING PROPOSAL

V. PROPOSAL FORMS
PROPOSAL SUMMARY SHEET
PART I – GENERAL INFORMATION
PART II – PERSONNEL AND EQUIPMENT
PART III – EXPERIENCE
PART IV - PRICING
SIGNATURE PAGE

VI. AFFIDAVIT FOR INTEGRITY IN PUBLIC CONTRACTING AND PURCHASING, E-VERIFY, AND NON-COLLUSION

VII. FORM OF LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES AGREEMENT

Exhibit A – Scope of Services
Exhibit B – Landscape Maintenance Map
Exhibit C – Fee Summary
Exhibit D – Form of Work Authorization

I. PUBLIC NOTICE

LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES
REQUEST FOR PROPOSALS
LIVE OAK LAKE COMMUNITY DEVELOPMENT DISTRICT
Osceola County, Florida

Notice is hereby given that the Live Oak Lake Community Development District ("**District**") will accept proposals from qualified firms ("**Proposers**") interested in providing landscape and irrigation maintenance services, all as more specifically set forth in the Project Manual. The Project Manual, including among other materials, contract documents, project scope and any technical specifications, will be available for public inspection and may be obtained by sending an email to jwright@gmscfl.com and csmith@gmscfl.com. In order to submit a proposal, each Proposer must (1) be authorized to do business in Florida and hold all required state and federal licenses in good standing; and (2) have at least five (5) years of experience with landscape maintenance projects. The District reserves the right in its sole discretion to make changes to the Project Manual up until the time of the proposal opening, and to provide notice of such changes only to those Proposers who have attended the pre-proposal meeting and registered.

Firms desiring to provide services for this project must submit a written proposal **AND** a PDF file on a flash-drive no later than March 25th, 2024 at 11:00 a.m. (EST) to Governmental Management Services – Central Florida, LLC, 219 East Livingston Street, Orlando, Florida 32801, Attention: Clayton Smith. Proposals shall be submitted in a sealed package, shall bear the name of the Proposer on the outside of the package and shall clearly identify the project. Proposals will be publicly opened at the time and date stipulated above; those received after the time and date stipulated above may be returned un-opened to the Proposer. Any proposal not completed as specified or missing the required proposal documents may be disqualified.

Any protest regarding the Project Manual, including but not limited to protests relating to the proposal notice, the proposal instructions, the proposal forms, the contract form, the scope of work, the maintenance map, the specifications, the evaluation criteria, the evaluation process, or any other issues or items relating to the Project Manual, must be filed in writing, within seventy-two (72) hours (excluding Saturdays, Sundays, and state holidays) after the day of the pre-proposal meeting. The formal protest setting forth with particularity the facts and law upon which the protest is based shall be filed within seven (7) calendar days after the initial notice of protest was filed. Failure to timely file a notice of protest or failure to timely file a formal written protest shall constitute a waiver of any right to object or protest with respect to aforesaid plans, specifications or contract documents. Additional information and requirements regarding protests are set forth in the Project Manual and the District's Rules of Procedure, which are available from the District Manager.

Rankings will be made based on the Evaluation Criteria contained within the Project Manual. Price will be one factor used in determining the proposal that is in the best interest of the District, but the District explicitly reserves the right to make such award to other than the lowest price proposal. The District has the right to reject any and all proposals and waive any technical errors, informalities or irregularities if it determines in its discretion it is in the best interest of the District

to do so. Any and all questions relative to this project shall be directed in writing by e-mail only to Clayton Smith at csmith@gmscfl.com and Jarett Wright at jwright@gmscfl.com.

All proposals will be publicly opened at a meeting of the District to be held at **11:00 a.m. (EST), March 25th , 2024**, at the offices of Governmental Management Services – Central Florida, LLC, 219 East Livingston Street, Orlando, Florida 32801. Proposals will be publicly opened at that time and place, with Proposer names and total pricing announced at that time, provided that Proposals may be maintained on a confidential basis to the extent permitted by Florida law. No decisions of the District's Board of Supervisors will be made at that time. A copy of the agenda for the meeting can be obtained from the District Office at 219 East Livingston Street, Orlando, Florida 32801 or by phone at 407-841-5524.

The meeting is open to the public and will be conducted in accordance with the provisions of Florida law. There may be occasions when one or more Board Supervisors or staff members will participate by telephone. At the above location will be present a speaker telephone so that any Board Supervisor or staff member can attend the meeting and be fully informed of the discussions taking place either in person or by telephone communication. The meeting may be continued in progress without additional notice to a time, date, and location stated on the record.

Any person requiring special accommodations to participate in this meeting is asked to advise the District Office at 407-841-5524, at least 48 hours before the meetings. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Office.

Live Oak Lake Community Development District
Tricia Adams, District Manager

II. INSTRUCTIONS TO PROPOSERS

LIVE OAK LAKE COMMUNITY DEVELOPMENT DISTRICT

Landscape & Irrigation Maintenance Services
Osceola County, Florida

Instructions to Proposers

1. DUE DATE. Sealed proposals ("**Proposals**") must be received from interested parties ("**Proposer(s)**") no later than **March, 25th , 2024, at 11:00 a.m. (EST)**, at Governmental Management Services – Central Florida, LLC, 219 East Livingston Street, Orlando, Florida 32801, Attention: Clayton Smith & Jarett Wright.

2. SUMMARY OF SCHEDULE. The District anticipates the following RFP schedule, though certain dates may be subject to change:

DATE/TIME	EVENT
February 21st , 2024	RFP Notice is issued.
February 23rd , 2024 at 9:00 a.m.	RFP package available for download upon request. ("Proposal Pick-Up Time")
February 23rd , 2024 to March 25th , 2024	Site is available for inspections and bidder review.
February 29th , 2024 at 10:00 a.m.	Mandatory pre-proposal meeting.
March 13th , 2024 at 5:00 p.m.	Deadline for questions.
March 25th], 2024 at 11:00 a.m.	Proposals submittal deadline.
March 25th , 2024 at 11:00 a.m.	Public meeting to open bids.
April 3rd , 2024 at 2:30 p.m.	Board Meeting to evaluate proposals received.

3. MANDATORY PRE-PROPOSAL MEETING. There will be a mandatory pre-proposal meeting beginning at **10:00 a.m. on February 29th , 2024**, and located at **1408 Hamlin St, Unit E, St. Cloud, FL, 34771**. Proposers who do not attend the pre-proposal meeting may be disqualified, in the District's sole discretion.

4. SIGNATURE ON PROPOSAL; CORRECTIONS. Each Proposer must correctly execute all forms, affidavits, and acknowledgments for which signature and notary blocks are provided. If the proposal is made by an individual, that person's name and business address shall be shown. If made by a partnership, the name and business address of an authorized member of the firm or partnership shall be shown. If made by a corporation, the person signing the proposal shall show the name of the State under the laws of which the corporation was chartered. In addition, the proposal shall bear the seal of the corporation. Anyone signing the proposal as agent shall file with the proposal legal evidence of his/her authority to do so. All proposals must be completed in pen and ink or type written. No erasures are permitted. If a correction is necessary, draw a single line through the entered figure and enter the corrected figure above it. Corrections must be initialed by the person signing the proposal.

5. [RESERVED]

6. **FAMILIARITY WITH THE PROJECT.** The Proposer, by and through the submission of the Proposal, agrees that he shall be held responsible for having heretofore examined the project site, the location of all proposed work and for having satisfied himself from his own personal knowledge and experience or professional advice as to the character, conditions, and location of the site, the nature of the turf, shrubs, trees, palms, vegetation, weeds, sprinklers and irrigation systems, roads, sidewalks and paved paths, ground, surface and subsurface, and any other conditions surrounding and affecting the work, any obstruction, the nature of any existing construction, and all other physical characteristics of the job, in order that the Proposer may include in the prices which the Proposer proposes all costs pertaining to the work and thereby provide for the satisfactory landscape and irrigation maintenance thereof. The Proposer agrees to accept the site in an "as is" condition and hold its prices for the period set forth in this proposal package, regardless of any changes to the site that may occur from the time of Proposal submission and through the time of contract award and the start of any work under the contract. The Proposer, in preparing the Proposal, shall take into consideration that work by other contractors may be in progress at or near the site and that the Proposer shall not interfere with work done by such other contractors.

7. **FAMILIARITY WITH THE LAW.** By submitting a Proposal, the Proposer is assumed to be familiar with all federal, state, and local laws, ordinances, rules and regulations that in any manner affect the work as well as the District's operating rules and procedures. Ignorance on the part of the Proposer will in no way relieve it from responsibility to perform the work covered by the proposal in compliance with all such laws, ordinances and regulations.

8. **PROJECT MANUAL.** The "Project Manual" and any addenda thereto, will be available from the District's Manager by sending an email to jwright@gmscfl.com beginning **February 23rd , 2024 at 9:00 a.m.** Proposers shall obtain a Project Manual prior to the mandatory pre-proposal meeting.

9. **QUALIFICATIONS OF PROPOSER.** The contract, if awarded, will only be awarded to a responsible Proposer who is qualified by experience to do the work specified herein at the sole and absolute discretion of the District. The Proposer shall submit with its Proposal satisfactory evidence of experience in similar work and show that it is fully prepared with the necessary organization, capital, and equipment to provide the required work to the satisfaction of the District.

10. **SUBMISSION OF ONLY ONE PROPOSAL.** Proposers shall be disqualified and their proposals rejected if the District has reason to believe that collusion may exist among the Proposers, if the Proposer has defaulted on any previous contract or is in arrears on any previous or existing contract, or for failure to demonstrate proper licensure and business organization.

11. **INTERPRETATIONS AND ADDENDA.** All questions about the meaning or intent of the Project Manual are to be directed in writing, via e-mail only, to Clayton Smith at csmith@gmscfl.com and Jarett Wright at jwright@gmscfl.com. Additionally, the District reserves the right in its sole discretion to make changes to the Project Manual up until the time of the Proposal opening. Interpretations or clarifications considered necessary in response to questions

or in otherwise in order to clarify the requirements of the Project Manual will be issued by Addenda to all parties. Questions received after **March 13th, 2024, at 5:00 p.m.** will not be answered. Answers to all questions will be provided to all Proposers by e-mail. Only questions answered by formal written Addenda will be binding. No interpretations will be given verbally. No inquiries will be accepted from subcontractors; the Proposer shall be responsible for all queries.

12. SUBMISSION OF PROPOSAL. Submit one (1) hard copy and one (1) digital PDF copy (flash drive required), along with other requested attachments, at the time and place indicated herein, which shall be enclosed in an opaque sealed envelope, marked with the project title and name and address of the Proposer and accompanied by the required documents. If the Proposal is sent through the mail or other delivery system, the sealed envelope shall be enclosed in a separate envelope with a notation "RESPONSE TO REQUEST FOR PROPOSALS (Live Oak Lake Community Development District – Landscape & Irrigation Maintenance) ENCLOSED" on the face of it. All costs to prepare and submit a response shall be borne by the Proposer. All proposals will be publicly opened **March, 25th , 2024, at 11:00 a.m. (EST),** at the offices of Governmental Management Services – Central Florida, LLC, 219 East Livingston Street, Orlando, Florida 32801.

13. MODIFICATION AND WITHDRAWAL. Proposals may be modified or withdrawn by an appropriate document duly executed and delivered to the place where Proposals are to be submitted at any time prior to the time and date the proposals are due. No Proposal may be withdrawn after opening for a period of ninety (90) days.

14. PROPOSAL FORMS. All blanks on the Proposal forms must be completed in ink or typewritten. The Proposal shall contain an acknowledgment of receipt of all Addenda. In making its Proposal, each Proposer represents that it has read and understands the Project Manual and that the Proposal is made in accordance therewith, including verification of the contents of the Project Manual against the Table of Contents. Proposer shall provide in their Proposal a complete breakdown of both unit quantities and unit costs for each separate item associated with landscaping & irrigation maintenance plan and technical specifications. The quantities and unit costs for landscaping materials shall be provided by the Proposer in accordance with the Project Manual. Failure to supply any requested information and submit fully completed forms may result in disqualification. The District reserves the right to request additional information if clarification is necessary.

15. PROPOSAL INFORMATION. All Proposals should include the following information, among other things described herein:

A. A completed and executed Proposal Form, with all of its parts and any attachments, as well as executed copies of the Affidavit Regarding Proposal, the Sworn Statement Regarding Public Entity Crimes, and the Sworn Statement Regarding Scrutinized Companies.

B. A listing of the position / title and corporate responsibilities of key management or supervisory personnel (forms attached). Include resumes for each person listed, and list years of experience in present position for each party listed and years of related experience.

C. Describe proposed staffing levels, including information on current operations, administrative, maintenance and management staffing of both a professional and technical nature, including resumes for staff at or above the project manager level.

D. Information related to other projects of similar size and scope for which Proposer has provided, or is currently providing, landscape and irrigation maintenance services over the past three years (forms attached), including the scope of services provided, the name of the project owner, and a contact name and phone number.

E. A list of the total annual dollar value of work completed for the last three (3) years.

F. A list of all other contracts related to the provision of services by the Proposer in which the company is presently engaged.

G. At least three references from projects of similar size and scope. The Proposer should include information relating to the work it conducted for each reference as well as a name, address and phone number of a contact person. The references may, but are not required to, overlap with the projects or current contracts as listed under items E. and F.

H. A narrative description of the Proposer's approach to providing the services as described in the scope of services provided herein (limited to five (5) pages).

I. Completed proposal pricing sheet. All responses must itemize the cost for each of the items described in the Project Manual and break out all costs, such as the number of mowings by month, dollar value by event, etc. Unit costs for mulch and annuals, including installation, should be provided but not included in the contract amount as these services shall be rendered at the discretion of the District's Board of Supervisors. If additional services are added during the term of the contract, compensation for such services shall be based on the unit prices provided.

J. A current Certificate of Insurance and proof of financial capability, as specified herein.

16. INSURANCE. All Proposers shall include as part of their proposal a current Certificate of Insurance demonstrating the company's ability to meet the insurance coverage requirements set forth in the attached contract form provided herein. In the event the Proposer is notified of award, it shall provide proof of the insurance coverage identifying the District, its officers, employees and agents as additional insureds, as stated in the contract form provided herein, within fifteen (15) calendar days after notification, or within such approved extended period as the District may grant. Failure to provide proof of insurance coverage shall constitute a default.

17. FINANCIALS. In evaluating and scoring the proposals, the District will consider the financial capability of each Proposer, and as such each Proposer should submit relevant

information regarding financial capability. In the event the Proposer is notified of award, the District may in its sole discretion require that the Proposer provide sufficient proof of financial capability, including, if requested, audited financial statements from the last three years.

18. BASIS OF AWARD/RIGHT TO REJECT. The District reserves the right to reject any and all proposals, in its sole and absolute discretion, make modifications to the work, and waive any informalities or irregularities in proposals as it is deemed in the best interests of the District.

19. CONTRACT AWARD; CHANGES. Within fifteen (15) days of receipt of the Notice of Award from the District or as otherwise extended by the District, the Proposer shall enter into and execute a contract in substantially the form included in the Project Manual. If a Proposer to whom a contract is awarded forfeits and fails to execute a contract agreement within the aforementioned timeframe, the contract award may be annulled at the District's option. If the award is annulled, the District may, at its sole discretion, award the contract to the next highest ranked Proposer for the contract work, re-advertise, perform the work by day/temporary labor, or through in-house operations. The successful Proposer ("**Contractor**") is expected to commence work on or about October 1, 2024, or on such other date as may be specified by the district in a written Notice to Proceed. The contract shall be for a specified term and, upon expiration or termination, Contractor, if requested by the District, agrees to perform the services on a month-to-month basis until either party has provided the other party written notice of its election to renew or terminate the contract. Any work performed prior to issuance of a Notice to Proceed shall be at the Proposer's or Contractor's risk unless specifically agreed in writing. This RFP does not guarantee that a contract will be awarded. The District reserves the exclusive right to reject any and all Proposals and to award by items, groups of items, or total proposal.

The District reserves the right to order changes in its scope of work and resulting contract. The successful proposer has the right to request an equitable price adjustment in cases where modifications to the contract under the authority of this clause result in increased costs to the Contractor. Price adjustments will be based on the prices proposed by the Contractor in response to this solicitation. Any contract resulting from this solicitation may be modified upon written and mutual consent of both parties.

20. MANDATORY AND PERMISSIVE REQUIREMENTS. Notwithstanding anything else within the Project Manual, the only mandatory requirements of this Project Manual are that each Proposer must (1) be authorized to do business in Florida, (2) hold all required state and federal licenses in good standing; and (3) have at least five (5) years of experience as a landscape and irrigation maintenance contractor; and (4) attend the Mandatory Pre-Proposal Meeting. All other requirements set forth in the Project Manual shall be deemed "permissive," in that a Proposer's failure to meet any requirement described in mandatory terms such as "shall," "will," "mandatory," or similar language does not automatically disqualify the Proposer's Proposal, but instead in the Board's discretion may result in the disqualification of a Proposal or alternatively may be taken into account in the evaluation and scoring of the Proposal.

21. INDEMNIFICATION. The successful Proposer shall fully indemnify, defend and hold harmless the District and its officers, agents, and employees from and against all claims,

damages, costs and losses arising, in whole or in part, from its negligence or breach of contract, as more fully set forth in the contract form, provided herein.

22. **LIMITATION OF LIABILITY.** Nothing herein shall be construed as or constitute a waiver of District's limitations on liability contained in section 768.28, *Florida Statutes*, or other statute or law.

23. **EVALUATION OF PROPOSALS.** The proposals shall be ranked based on the criteria presented in the Evaluation Criteria sheets contained within the Project Manual. Price will be one factor used in determining the proposal that is in the District's best interest, but the District explicitly reserves the right to make such award to other than the lowest priced proposal. The Board shall review and evaluate the Proposals in their individual discretion and make any final determination with respect to the award of a final contract that is in the best interests of the District. Proposals may be held by the District for a period not to exceed 90 days from the date of proposal opening for the purposes of reviewing the proposals and investigating the qualifications of the Proposers, prior to executing a contract agreement. During this time, all provisions of the submitted proposal must be in effect, including pricing. The District may visit the Proposer's facilities as part of the evaluation process. The District also reserves the right to seek clarification from prospective firms on any issue in a response, invite specific firms for site visits or oral presentations, or take any action it feels necessary to properly evaluate the submissions and construct a solution in the District's best interest. Failure to submit the requested information or required documentation may result in the lessening of the proposal score or the disqualification of the proposal response.

24. **COLLUSION.** Proposers shall be disqualified and their proposals rejected if the District has reason to believe that collusion may exist among the Proposers, the Proposer has defaulted on any previous contract or is in arrears on any previous or existing contract, or for failure to demonstrate proper licensure and business organization.

25. **BLACK OUT PERIOD/CONE OF SILENCE.** The black out period is defined as between the time the Request for Proposals is issued by the District and the time the Board awards the contract. During this black out period, and except as otherwise expressly authorized herein, any attempt to communicate either directly or indirectly with District staff or officials related to this solicitation for goods or services, in person, by mail, by facsimile, by telephone, by electronic mail, or by any other means of communication, will result in disqualification of their award and/or contract. This does not apply to pre-solicitation conferences, contract negotiations, or communications with staff not concerning this solicitation.

26. **PRICING.** Proposers shall submit their price information on the supplied forms with all blank spaces completed. Proposers shall also sign the required form. Each line item shall be clearly stated and cover all charges including incidental expenses, applicable taxes, insurance, overhead and profit. Proposers will not be allowed to make any substitutions in materials, quantities or frequencies during the proposal process. Proposers shall guarantee that their pricing to the District shall not increase throughout the term of the contract agreement executed.

27. **REFERENCE TERMS.** Any headings in this document are for the purposes of reference only and shall not limit or otherwise affect the meaning thereof. Any reference to gender

shall be construed to include all genders, firms, partnerships and corporations. References in the singular shall be construed to include the plural and references in the plural shall be construed to include the singular.

28. ADDITIONAL TERMS AND CONDITIONS. No additional terms and conditions included with the proposal response shall be evaluated or considered and any and all such additional terms and conditions shall have no force and effect and are inapplicable to this proposal. If submitted either purposefully through intent or design or inadvertently appearing separately in transmitting letters, specifications, literature, price lists or warranties, it is understood and agreed the general and special conditions in this solicitation are the only conditions applicable to this proposal and the Proposer's authorized signature affixed to the proposal attests to this.

29. PROTESTS. Any protest regarding the Project Manual, including but not limited to protests relating to the proposal notice, the proposal instructions, the proposal forms, the contract form, the scope of work, the map, the specifications, the evaluation criteria, the evaluation process established in the Project Manual, or any other issues or items relating to the Project Manual, must be filed in writing, within seventy-two (72) hours after the Proposal Pick-Up Time, and any protest relating to a decision regarding a contract award or rejection of proposal(s) must be filed within seventy-two (72) hours (excluding Saturdays, Sundays, and official holidays of the State of Florida) after issuance of a notice of such a decision. The formal protest setting forth with particularity the facts and law upon which the protest is based shall be filed within seven (7) calendar days after the initial notice of protest was filed. Failure to timely file a notice of protest or failure to timely file a formal written protest shall constitute a waiver of any right to object or protest with respect to aforesaid plans, specifications, contract documents, or decision. Additional information and requirements regarding protests are set forth in the District's Rules of Procedure, which are available from the District Manager. All protests must be filed to: District Manager, Clayton Smith at csmith@gmscfl.com and Jarett Wright at jwright@gmscfl.com.

30. PROTEST BOND. Any proposer who files a Notice of Protest protesting the Project Manual, a proposal rejection, or a proposal award shall post with the District at the time of filing, a protest bond payable to the District. The protest bond for protesting the Project Manual shall be in the amount of ten thousand dollars ($10,000.00). Notwithstanding the District's operating rules, the protest bond for protesting a proposal rejection or proposal award shall be in an amount equal to ten percent (10%) of the value of the solicitation, but in no case less than ten thousand dollars ($10,000.00). Bonds shall be by a U.S. postal service money order, certified, cashier's check or such other form of surety as the District's Staff may approve. All bonds shall be made payable to the District. Failure to post such bond within the requested time period shall result in the protest being dismissed by the District, with the proposer afforded no relief.

If the person or firm protesting the award prevails, the bond shall be returned to the protestor; however, if, after completion of a formal protest hearing in which the District prevails, the bond shall be applied to payment of the costs and attorney fees incurred by the District relative to the protest. The entire amount of the bond shall be forfeited if the District determines that a protest was filed for a frivolous or improper purpose, including, but not limited to, the purpose of harassing, causing unnecessary delay, or causing needless cost for the District or other parties. No

proposer shall be entitled to recover any costs of proposal preparation from the District, regardless of the outcome of any protest.

III. EVALUATION CRITERIA

LIVE OAK LAKE COMMUNITY DEVELOPMENT DISTRICT
REQUEST FOR PROPOSALS
LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES

EVALUATION CRITERIA

1. Personnel & Equipment **(20 Points Possible) (_____ Points Awarded)**

This category addresses the following criteria: skill set and experience of key management and assigned personnel, including the project manager and other specifically trained individuals who will manage the property; present ability to manage this project; proposed staffing levels; capability of performing the work; geographic location; subcontractor listing; inventory of all equipment; etc. Skill set includes certification, technical training, and experience with similar projects. Please include resumes, certifications, etc., with proposal. Please also provide evidence of the proposer's ability to meet deadlines and be responsive to client needs.

2. Experience **(20 Points Possible) (_____ Points Awarded)**

This category addresses past & current record and experience of the Proposer in similar projects; volume of work previously awarded to the firm; past performance in any other contracts; etc.

3. Understanding Scope of RFP **(15 Points Possible) (_____ Points Awarded)**

This category addresses the following issues: Does the proposal demonstrate an understanding of the District's needs for the services requested? Does it provide all information as requested by the District including pricing, scheduling, staffing, etc.? Does it demonstrate clearly the ability to perform these services? Were any suggestions for "best practices" included? Does the proposal as a whole appear to be feasible, in light of the scope of work? Did the contractor use the forms provided from the Project Manual in responding to the proposal?

4. Financial Capacity **(5 Points Possible) (_____ Points Awarded)**

This category addresses whether the Proposer has demonstrated that it has the financial resources and stability as a business entity necessary to implement and execute the work. Proposer should include proof of ability to provide insurance coverage as required by the District as well as audited financial statements, or similar information.

5. Price **(25 Points Possible) (_____ Points Awarded)**

A full twenty-five (25) points will be awarded to the Proposer submitting the lowest bid for Parts 1 – 4 (the Contract Amount). AN AVERAGE OF ALL FIVE YEARS PRICING IS TO BE CONSIDERED WHEN AWARDING POINTS FOR PRICING - THE INITIAL TERM AND THE FOUR ANNUAL RENEWALS. All other proposers will receive a percentage of this amount

based upon a formula which divides the low bid by the proposer's bid and is then multiplied by the number of points possible in this part of the Price evaluation.

EXAMPLE: Contractor "A" turns in a bid of $210,000 and is deemed to be low bid and will receive the full 25 points. Contractor "B" turns in a bid of $265,000. Bid "A" is divided by Bid "B" then multiplied by the number of points possible (25). (210,000/265,000) x 25 = 19.81, therefore, Contractor "B" will receive 19.81 of 25 possible points. Contractor "C" turns in a bid of $425,000. Bid "A" is divided by Bid "C" then multiplied by the number of points possible (25). (210,000/425,000) x 25 = 12.35, therefore, Contractor "C" will receive 12.35 of 25 points.

6. **Reasonableness of ALL Numbers** **(15 Points Possible) (_____ Points Awarded)**

Up to fifteen (15) points will be awarded as to the reasonableness of ALL numbers, quantities & costs (including, but not limited to fertilizer quantities, mulch quantities based on Contractor's field measurements) provided, including Parts 1, 2, 3, 4, 5 and 6, as well as unit costs from the additional schedules.

Proposer's Total Score **(100 Points Possible) (_____ Points Awarded)**

Additional Information Regarding Evaluation

Once proposals are received, the District's Board of Supervisors will review each proposal and score each based on the evaluation criteria, information provided in response to reference checks, and any other information available to the District and permitted to be used under law. The District's award will be based on the proposal that is most advantageous to the District.

The District reserves the right to seek clarification from prospective firms on any issue in a response for the District, invite specific firms for site visits or oral presentations, or take any action it feels necessary to properly evaluate the submissions and construct a solution in the District's best interest. Failure to submit the requested information or required documentation may result in the lessening of the proposal score or the disqualification of the proposal response.

Do not attempt to contact any District Board member, staff member or any person other than the appointed staff for questions relating to this RFP. Anyone attempting to lobby District representatives will be disqualified.

It is anticipated that the District's Board of Supervisors will meet to evaluate the proposals on April 3, 2024, at 2:30 p.m., but the District reserves the right to reschedule any such meeting.

IV. AFFIDAVIT REGARDING PROPOSAL

STATE OF _____
COUNTY OF _____

Before me, the undersigned authority, appeared the affiant, _____, and having taken an oath, affiant, based on personal knowledge, deposes and states:

1. I am over eighteen (18) years of age and competent to testify as to the matters contained herein. I serve in the capacity of _____ for _____ ("Proposer"), and am authorized to make this Affidavit Regarding Proposal on behalf of Proposer.

2. I assisted with the preparation of, and have reviewed, the Proposer's proposal ("Proposal") provided in response to the Live Oak Lake Community Development District's ("District") request for proposals for landscape and irrigation maintenance services. All of the information provided therein is full and complete, and truthful and accurate. I understand that intentional inclusion of false, deceptive or fraudulent statements, or the intentional failure to include full and complete answers, may constitute fraud; and, that the District may consider such action on the part of the Proposer to constitute good cause for rejection of the proposal.

3. I do hereby certify that the Proposer has not, either directly or indirectly, participated in collusion or proposal rigging.

4. The Proposer agrees through submission of the Proposal to honor all pricing information for ninety (90) days from the opening of the proposals, and if awarded the contract on the basis of this Proposal to enter into and execute the contract in the form included in the Project Manual.

5. The Proposer acknowledges the receipt of the complete Project Manual as provided by the District and as described in the Project Manual's Table of Contents, as well as the receipt of the following Addenda:

Addendum No. 1 dated 3/15/24

Addendum No. 2 dated 3/15/24

Addendum No. _____ dated _____

Addendum No. _____ dated _____

6. By signing below, the Proposer acknowledges that (i) the Proposer has read, understood, and accepted the Project Manual; (ii) the Proposer has had an opportunity to consult with legal counsel regarding the Project Manual; (iii) the Proposer has agreed to the terms of the Project Manual; (iv) this is an informal bid, and no protest rights or other procurement rights will be afforded to the Proposer; and (v) the Proposer has waived any right to challenge any matter

relating to the Project Manual, including but not limited to any protest relating to the proposal notice, proposal instructions, the proposal forms, the contract form, the scope of work, the maintenance map, the specifications, the evaluation criteria, the evaluation process, or any other issues or items relating to the Project Manual.

7. The Proposer authorizes and requests any person, firm or corporation to furnish any pertinent information requested by the District, or its authorized agents, deemed necessary to verify the statements made in the Proposal, or regarding the ability, standing, integrity, quality of performance, efficiency, and general reputation of the Proposer.

Under penalties of perjury under the laws of the State of Florida, I declare that I have read the foregoing Affidavit Regarding Proposal and that the foregoing is true and correct.

Dated this 22nd day of March, 2024.

Proposer: Prince and Sons Inc
By: Lucas Martin
Title: VP

STATE OF FLORIDA
COUNTY OF POLK

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization this 22nd day of March, 2024, by Lucas Martin of Prince + Sons Inc., who is ☒ personally known to me or ☐ who has produced _____ as identification, and ☐ did or ☐ did not take the oath.

Amy Lavon Carter
Notary Public, State of Florida
Print Name: Amy Lavon Carter
Commission No.: HH 57319
My Commission Expires: October 26, 2024

AMY LAVON CARTER
Notary Public - State of Florida
Commission # HH 57319
My Comm. Expires Oct 26, 2024
Bonded through National Notary Assn.

V. PROPOSAL FORMS

PROPOSAL FORM
FOR
LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES

TO BE SUBMITTED TO:

LIVE OAK LAKE
COMMUNITY DEVELOPMENT DISTRICT
c/o Governmental Management Services – Central Florida, LLC,
on or before March 25, 2024 at 11:00am (EST)

TO: Live Oak Lake Community Development District

FROM: **PRINCE AND SONS, INC.**
(Proposer)

In accordance with the Request for Proposals for Landscape and Irrigation Maintenance for Live Oak Lake Community Development District, the undersigned proposes to provide all services as described in the detailed Scope and/or Specifications for the District.

All proposals shall be in accordance with the Project Manual.

Proposal Form Contents:

Proposal Summary
Part I – General Information
Part II – Personnel and Equipment
Part III – Experience
Part IV – Pricing
Signature Page

PROPOSAL FORM
PROPOSAL SUMMARY SHEET

I, LUCAS MARTIN REPRESENTING PRINCE AND SONS, INC. Company and/or Corporation ("Proposer"), agree to furnish the services required in the scope/specifications at the following prices:

I.	**Contract Proposal Amount:** *(Please provide an average of all five years of pricing)*	$ 289,605.60
	Annual Total, Year 1:	$ 272,988
	Annual Total, Year 2:	$ $281,172
	Annual Total, Year 3:	$ 289,200
	Annual Total, Year 4:	$ 297,876
	Annual Total, Year 5:	$ 306,792

II. Proposer Information

NAME OF PROPOSER: PRINCE AND SONS

ADDRESS: 14645 BOGGY CREEK RD. / ORLANDO, FL 32824

PHONE: (863) 422-5207 FAX:

SIGNATURE: Lucas Martin

PRINTED NAME: LUCAS MARTIN

TITLE: VICE PRESIDENT

DATE: 3/22/2024

PROPOSAL FORM
PART I – GENERAL INFORMATION

- *Proposer General Information:*

Proposer Name PRINCE AND SONS, INC.

Street Address 200 SOUTH F ST.

P. O. Box (if any) _____

City HAINES CITY State FL Zip Code 33844

Telephone (863) 422-5207 Fax no. _____

1st Contact Name LUCAS MARTIN Title VICE PRESIDENT

2nd Contact Name JAMES SMITH Title OPERATIONS MANAGER

Parent Company Name (if any) NA

Street Address _____

P. O. Box (if any) _____

City _____ State _____ Zip Code _____

Telephone _____ Fax no. _____

1st Contact Name _____ Title _____

2nd Contact Name _____ Title _____

- *Company Standing:*

Proposer's Corporate Form: _____
(e.g., individual, corporation, partnership, limited liability company, etc.)

In what State was the Proposer organized? FLORIDA Date 3/20/2024

Is the Proposer in good standing with that State? Yes X No ___

If no, please explain _____

_____

Is the Proposer registered with the State of Florida, Division of Corporations and authorized to do business in Florida? Yes X No ___

If no, please explain _____

- *What are the Proposer's current insurance limits?*

General Liability	$ 2,000,000/ $5,000,000 UMBRELLA
Automobile Liability	$ 1,000,000
Workers Compensation	$ 1,000,000
Expiration Date	GL & AUTO- 8/1/2024 WORKERS COMP- 8/1/2024

- *Licensure* – Please list all applicable state and federal licenses, and state whether such licenses are presently in good standing:

ALL IN GOOD STANDING: IRRIGATION, APPLICATOR, BMP

PROPOSAL FORM
PART II – PERSONNEL AND EQUIPMENT

- *List the location of the Proposer's office, which would perform work for the District.*

Street Address 14645 BOGGY CREEK RD

P. O. Box (if any) _____

City ORLANDO State FL Zip Code 32824

Telephone (863) 422-5207 Fax no. _____

1st Contact Name LUCAS MARTIN Title VICE PRESIDENT

2nd Contact Name JAMES SMITH Title OPERATIONS MANAGER

- *Proposed Staffing Levels - Landscape and irrigation maintenance staff will include the following:*

1 Supervisors, who will be onsite 3 days per week;
1 Technical personnel, who will be onsite 1 days per WEEK; and
6 Laborers, who will be onsite 3 days per week.

- *Officers and Supervisory Personnel – Please complete the pages that follow at the end of this Part regarding the Proposer's Officers and Supervisory Personnel, and attach resumes for any individuals listed.*

- *Technical Personnel – Does the Proposer currently employ any other technical personnel who have expertise in pesticide application, herbicide application, arboriculture, horticulture, or other relevant fields of expertise? Yes X No ___ If yes, please provide the following information for each person (attach additional sheets if necessary):*

Name: ANTHONY SANDRETTO

Position / Certifications: FERT/ PEST MANAGER- CPCO

Duties / Responsibilities: AGRONOMY/ CHEMICAL & FERTILIZATION APPLICATION SCHEDULING

% of Time to Be Dedicated to This Project: 10 %

Please describe the person's role in other projects on behalf of the Proposer:

Project Name/Location: WINTER GARDEN VILLAGE

Contact: Carol Nash Contact Phone: (689) 348-3614

Project Type/Description: Exclusive outdoor shopping district

Duties / Responsibilities: Full Service

Dollar Amount of Contract: $500,000/ Year

Proposer's Scope of Services for Project:

Full Service- Maintenance, Agronomy, Irrigation, Tree Work, Enhancements

Dates Serviced: 3 Years

- *Subcontractors – Does the Proposer intend to use any subcontractors in connection with the work? Yes ___ No X For each subcontractor, please provide the following information (attach additional sheets if necessary):*

Subcontractor Name _____

Street Address _____

P. O. Box (if any) _____

City _____ State _____ Zip Code _____

Telephone _____ Fax no. _____

1st Contact Name _____ Title _____

2nd Contact Name _____ Title _____

Proposed Duties / Responsibilities: _____

Please describe the subcontractor's role in other projects on behalf of the Proposer:

Project Name/Location: _____

Contact: _____ Contact Phone: _____

Project Type/Description: _____

Dollar Amount of Contract: _____

Proposer's Scope of Services for Project: _____

Dates Serviced: _____

- *Security Measures - Please describe any background checks or other security measures that were taken with respect to the hiring and retention of the Proposer's personnel who will be involved with this project, and provide proof thereof to the extent permitted by law:*

  Background Check, E-Verify, Driving Record

- *Equipment -- Please complete the pages that follow at the end of this Part regarding the Proposer's Equipment that will be used in connection with this project.*

OFFICERS

PROPOSER: PRINCE AND SONS

DATE: 3/21/2024

Provide the following information for key officers of the Proposer and parent company, if any.

NAME	POSITION OR TITLE	RESPONSIBILITIES	INDIVIDUAL'S RESIDENCE CITY, STATE
IAN PRINCE	OWNER/ PRESIDENT	FINANCING/ MANAGEMENT	WINTER HAVEN
LUCAS MARTIN	VICE PRESIDENT	LANDSCAPE MAINTENANCE DIVISION	LAKELAND
JAMES SMITH	OPERATIONS MANAGER	OPERATIONS	AUBURNDALE
FOR PARENT COMPANY (if applicable)			

SUPERVISORY PERSONNEL
WHO WILL BE INVOLVED WITH THE WORK

PROPOSER: PRINCE AND SONS

DATE: 3/21/24

INDIVIDUAL'S NAME	PRESENT TITLE	JOB RESPONSIBILITIES	OFFICE LOCATION	% OF TIME TO BE DEDICATED TO THIS PROJECT / # OF DAYS ON-SITE PER WEEK	YEARS OF EXPERIENCE IN PRESENT POSITION	TOTAL YEARS OF RELATED EXPERIENCE
Lucas Martin	Vice President	Landscape Maintenance Division	Haines City	1/2 day per week	3	20
James Smith	Operations Manager	Field Operations	Orlando	1/2 day per week	4	17
Santos Pantoja	Account Manager	Managing Crew on Site	Orlando	2 days per week	3	15
Anthony Sandretto	Fert & Pest Manager	Agronomy	Haines City	1 day per week	4	12
Brian Huseman	Irrigation Manager	Monthly Irrigation Inspection	Haines City	3 days per month	2	25

COMPANY OWNED MAJOR EQUIPMENT
TO BE USED IN CONNECTION WITH THE WORK

PROPOSER: PRINCE AND SONS

DATE: 3/21/24

QUANTITY	DESCRIPTION*	# OF PROJECTS DEDICATED TO	STORAGE AND WORK SITE LOCATIONS
	List Attached		

LAWN MAINTENANCE FLEET LIST

VEHICLE	YEAR	VIN NUMBER	MAKE
ISUZU	2016	JALC4J168G7004209	ISUZU
2017 F250 SUPER DUTY	2017	1FDBF2A60HEB86610	FORD
ISUZU	2018	JALC4J16217007307	ISUZU
2018 NISSAN	2018	1N6BD0CT5JN714825	FRONTIER
2015 SPRAY TRUCK	2015	JL6BNE1A6FK000314	MITS
2020 F-150	2020	1FTEW1CP9LFA68804	F150
HINO 155DC	2019	JHHPDM1H3KK009505	155DC
FUSO FE160 MITS	2019	4UZBWK114KGKK1567	FE160
2021 F250	2021	1FDBAF2A67MED61414	F250
2021 ISUZU	2021	54DC4J1D4MS203942	ISUZU
2021 ISUZU--SPRAY	2021	54DC4W1DXMS203778	ISUZU
2023 F150	2023	1FTFW1ED9PFC99604	F150
2021 ISUZU	2021	54DC4J1D0MS203985	ISUZU
2022 F-250	2022	1FDBF2A61NEC29010	F250
2021 ISUZU	2021	54DC4W1D4MS209799	ISUZU
2021 ISUZU	2021	54DC4W1D7MS209800	ISUZU
2022 ISUZU	2022	54DC4J1D5NS201800	ISUZU
2022 FORD MAVERICK	2022	3FTTW8E95NRA41782	FORD MAVERICK
2019 F-150	2019	1FTEW1EP9KKF25467	F150
2022 ISUZU	2022	54DC4J1D5NS200775	ISUZU
2022 F250	2022	1FT7W2BTNEE55787	F250
2022 ISUZU	2022	54DC4J1D7NS200776	ISUZU
2023 ISUZU	2023	54DC4J1D7PS202255	ISUZU
2022 ISUZU	2022	54DC4J1D0NS202269	ISUZU
2022 ISUZU	2022	54DC4J1D9NS201279	ISUZU
2023 ISUZU	2023	54DC4J1D1PS200999	ISUZU
2023 ISUZU	2023	54DC4J1D4PS203881	ISUZU
2022 FORD MAVERICK	2022	3FTTW8E33NRA84822	FORD MAVERICK
2022 FORD VAN	2022	1FTBR2X8XNKA54911	FORD VAN
2023 ISUZU	2023	JALC4W169P7012767	ISUZU
2023 ISUZU	2023	54DC4J1DXPS203660	ISUZU
2023 ISUZU	2023	54DC4J1D6PS201808	ISUZU
2023 FORD MAVERICK	2023	3FTTW8E33PRA17849	FORD MAVERICK
2023 FORD MAVERICK	2023	3FTTW8E38PRA17801	FORD MAVERICK
2023 FORD MAVERICK	2023	3FTTW8E38PRA17052	FORD MAVERICK
2023 CHEVROLET LCF4500	2023	54DCDW1D5PS210951	CHEVROLET 4500
2024 ISUZU	2024	54DC4J1D7RS202629	ISUZU
2024 ISUZU	2024	54DC4W1D4RS204562	ISUZU
2022 F-250	2023	1FDBF2B6XNEG36743	FORD
2022 F-150	2022	1FTEW1E51PFB66943	FORD
2024 ISUZU	2024	54DC4W1D7RS208203	ISUZU
2024 F-150	2024	1FTEX1EP1PKF70567	FORD

SPRAYER

60 GALLON SPRAYER	2023	412264343	SPRAYER
Z-AERATE AERATOR	2023	FS541V30	AERATOR
50 GAL ALUM SKID SPRAYER	2023	CSI-SS-280	SPRAYER
Z-SPRAY MAX HOPPER	2023	414130027	SPRAYER

TRACTORS

2021 6120M TRACTOR	2021	1L06120MVMG108365	6120M TRACTOR
JD CAB TRACTOR		1P06115DAA020907	6115D

TRAILERS

TRAILER #49	2021	1XNBUI627M1114242	7X16 UTILITY
TRAILER #51	2021	1XNBU1629M1120429	7X16 UTILITY
TRAILER #54	2021	1XNBU1620M1120240	7X16 UTILITY
TRAILER #58	2023	1XNBU1017P1137217	6X10 UTILITY TRLR
TRAILER #59	2023	1XNBU1013P1137151	6X10 UTILITY TRLR
TRAILER #60	2023	1XNBU1626P1136771	7X16 HD UTILITY TRLR
TRAILER #61	2023	7TKBE1621RN007991	7X16 ENCLOSED
TRAILER #62	2021	1XNBU1428M1114950	7X14 TA
TRAILER #63	2021	1XNBU1010M1124806	6X10 UTILITY TRLR
TRAILER #65	1980		
TRAILER #68	2022	1XNBU1221N1134106	7X12 TA UTILITY

GATORS

JD GATOR	2023	1M04X2SJPPM181148	GATOR
JD GATOR	2023	1M04X2SJKPM181149	GATOR
JD GATOR	2023	1M04X2SJTPM181147	GATOR
JD GATOR	2023	1M04X2SJEPM181176	GATOR
JD GATOR	2023	1M04X2SJCPM181339	GATOR
JD GATOR	2023	1M04X2SJJPM181220	GATOR
JD GATOR	2023	1M04X2SJCPM181230	GATOR
JD GATOR	2023	1M04X2SJTPM181231	GATOR
JD GATOR	2023	1M04X2SJHPM181239	GATOR
JD GATOR	2023	AM0825MBCPM060941	GATOR

MOWERS

SUPER S FX 850 60"	2019	20064083	FX850-60"
SUPER Z HD 72" BS	2019	20032938	VANGUARD 36H
SUPER Z HD 72" BS	2019	20033292	VANGUARD 36H
HUSTLER-SUPER S MOWER	2019	21032987	FX850-60"
HUSTLER-SUPER S MOWER	2019	21032988	FX850-60"
SUPER 104" HUSTLER	2021	21043682	HST939470
SUPER 104" HUSTLER	2021	21041184	HST939470
HUSTLER-SUPER S MOWER WITH QWIK CHUTE	2021	21070731	FX850/60"

HUSTLER-SUPER S MOWER WITH QWIK CHUTE	2021	21070732	FX850/60"
HUSTLER-SUPER S MOWER WITH QWIK CHUTE	2021	21084963	FX850V/52
SUPER S FX850/60" WITH QWIK CHUTE	2021	21100013	FX850/60"
SUPER S FX850V/52 WITH QWIK CHUTE	2021	21091848	FX850V/52
SUPER S FX850/60" WITH QWIK CHUTE	2021	21100014	FX850/60"
SUPER S 36 FS541V WITH QWIK CHUTE	2021	21071816	HST940205
SZHD VANGUARD 40 EFI	2022	22036090	HST942243
SUPER104 VANGUARD 40EFI	2022	22031748	HST942318
SUPER HD VAN 40EFI	2022	22036519	HST942243
SUPER104 VAN 40EFI	2022	22032446	HST942318
SUPER S FX850 /52	2022	22030049	HST940296
SUPER S FX850/52	2022	22030050	HST940296
SUPER S FT691 52"	2022	22044486	HST942292
SUPER S FT691 52"	2022	22042578	HST942292
SUPER S FX600V/36"	2022	22051740	HST940288
SUPER S FX850/60" WITH QWIK CHUTE	2022	22052522	HST940304
SUPER S FX850/60" WITH QWIK CHUTE	2022	22061601	HST940304
SUPER S FX850/60" WITH QWIK CHUTE	2022	22053348	HST940304
SUPER S FX850/60" WITH QWIK CHUTE	2022	22061295	HST940304
SUPER S FX850/60" WITH QWIK CHUTE	2022	22061296	HST940304
SUPER S FX850/60" WITH QWIK CHUTE	2022	22061604	HST940304
SUPER S FX850/60" WITH QWIK CHUTE	2022	22061600	HST940304
SUPER S FX850/60" WITH QWIK CHUTE	2022	22056448	HST940304
SUPER S FX600V/36" WITH QWIK CHUTE	2022	22065037	HST940288
SUPER S FX600V/36" WITH QWIK CHUTE	2022	22126019	HST940288
SUPER S FX600V/36" WITH QWIK CHUTE	2022	22126020	HST940288
SUPER S FX850V52" WITH QWIK CHUTE	2022	22075341	HST940296
SUPER S KAWFX850/52 WITH QWIK CHUTE	2023	23010015	HST943134
SUPER S KAWFX850/52 WITH QWIK CHUTE	2023	23013057	HST943134

HYPERDRIVE FX1000/72"	2023	23021620	HST943019
SUPER S KAW FX850/60"	2023	23022660	HST943167
SZ HD FX1000/72"	2023	23021621	HST943019
SUPER S KAW FX850/60"	2023	23015931	HST943167
SUPER S KAW FX850/60"	2023	23022661	HST943167
SUPER S KAW FX850/60"	2023	23022302	HST943167
SUPER S KAW FX850/60"	2023	23022662	HST943167
SUPER S KAW FX850/60"	2023	23015933	HST943167
JOHN DEERE ROTARY MOWER	2012	1TC8800XECT050212	
SUPER Z FX100/72"	2023	23025014	HST942888
SUPER S KAW/60"	2023	23035374	HST943167
SUPER S KAW/60"	2023	23035051	HST943167
SUPER S KAW/60"	2023	23031747	HST943167
SUPER S KAW FX850/60"	2023	23054341	HST943175
SZ HD FX1000/72"	2023	23090436	HST943019
SUPER S FX600V/36"	2023	23090007	HST940288
SUPER S KAW FX850/60"	2023	23091002	HST943167
SUPER S KAW FX850/60"	2023	23091003	HST943167
SUPER S KAW FX850/60"	2023	23091004	HST943167
SUPER S KAW FX850/60"	2023	23091006	HST943167
SUPER S KAW FX850/60"	2023	23091005	HST943167
SZ HD FX1000/72"	2024	23090434	HST943019
SZ HD FX1000/72"	2024	23090439	HST943019

PROPOSAL FORM
PART III – EXPERIENCE

- *Has the Proposer performed work for a community development district previously?*
  Yes _x_ *No* ___
  If yes, please provide the following information for each project (attach additional sheets if necessary):

  Project Name/Location: Astonia CDD

  Contact: Allen Bailey/ GMS Contact Phone: (407) 460-4424

  Project Type/Description: CDD

  Dollar Amount of Contract: $200,000/ Year

  Scope of Services for Project: Full Service CDD

  Dates Serviced: 3 Years

- *List the Proposer's total annual dollar value of landscape and irrigation services work completed for each of the last three (3) years:*

  2023 = $28,000,000

  2022 = $18,000,000

  2021 = $9,000,000

- *Please provide the following information for each project that is similar to this project, currently undertaken, or undertaken in the past five years. The projects must include irrigation maintenance as well. Attach additional sheets if necessary.*

  Project Name/Location: VillaMar CDD

  Contact: Marshall Tindall/ GMS Contact Phone: (407) 841-5524

  Project Type/Description: Full service CDD

  Dollar Amount of Contract: $150,000/ year

  How was the project similar to this project? Full service CDD with many residents

  Your Company's Detailed Scope of Services for Project (i.e. fertilization, mowing, pest control, weed control, thatch removal, irrigation, etc.): _____

Full maintenance, fertilization, enhancements, irrigation inspections/ repairs, tree services

List of equipment used on site: Mowers, hand held equipment, spreaders, irrigation equipment

List of subcontractors used: None

Is this a current contract? Yes X No ___

Duration of contract: 3 Years

- *(Information regarding similar projects – continued)*

Project Name/Location: Celebration Residential Owners Association

Contact: Brayan Senquis Contact Phone: (407) 223-6553

Project Type/Description: Full service on several communities, parks and sports fields

Dollar Amount of Contract: $400,000

How was the project similar to this project? High end community with demanding residents

Your Company's Detailed Scope of Services for Project (i.e. fertilization, mowing, pest control, weed control, thatch removal, irrigation, etc.):

Full maintenance, fertilization, enhancements, irrigation inspections/ repairs, tree services

List of equipment used on site: Various mower types, hand held equipment, spreaders, irrigation equipment, and specialty bermuda grass maintenance equipment

List of subcontractors used: None

Is this a current contract? Yes X No ___

Duration of contract: 1 Year

- *(Information regarding similar projects – continued)*

Project Name/Location: Lakes of Laurel Highlands

Contact: Chris Lee Contact Phone: (407) 572-3081

Project Type/Description: HOA Common Area Maintenance

Dollar Amount of Contract: $250,000/ year

How was the project similar to this project? High end community with demanding residents

Your Company's Detailed Scope of Services for Project (i.e. fertilization, mowing, pest control, weed control, thatch removal, irrigation, etc.):

Full maintenance, fertilization, enhancements, irrigation inspections/ repairs, tree services

List of equipment used on site: Various mower types, hand held equipment, spreaders, irrigation equipment

List of subcontractors used: None

Is this a current contract? Yes X No ___

Duration of contract: 5 Years

- *(Information regarding similar projects – continued)*

Project Name/Location: Towne Park 2 CDD

Contact: Allen Bailey/ GMS Contact Phone: (407) 460-4424

Project Type/Description: _____

Dollar Amount of Contract: $230,000/ year

How was the project similar to this project? Full service CDD

Your Company's Detailed Scope of Services for Project (i.e. fertilization, mowing, pest control, weed control, thatch removal, irrigation, etc.): _____

Full maintenance, fertilization, enhancements, irrigation inspections/ repairs, tree services

List of equipment used on site: Mowers, hand held equipment, spreaders, irrigation equipment

List of subcontractors used: None

Is this a current contract? Yes X No ___

Duration of contract: 3 Years

- *Has the Proposer, or any of its principals or supervisory personnel (e.g., owner, officer, or supervisor, etc.), been terminated from any landscape or irrigation installation or maintenance contract within the past 5 years? Yes X No _____ For each such incident, please provide the following information (attach additional sheets as needed):*

Project Name/Location: Townes of Leafside

Contact: Jessica Hardin Contact Phone: (813) 892-5779

Project Type/Description: Full service townhome association

Dollar Amount of Contract: $90,000

Scope of Services for Project: _____

Full maintenance, fertilization, enhancements, irrigation inspections/ repairs, tree services

Dates Serviced: 2023-2024

Reason for Termination: Transition from developer control to homeowner control.

They changed the scope and changed to a much cheaper company.

- *Has the Proposer been cited by OSHA for any job site or company office/shop safety violations in the past five years? Yes ___ No X*

If yes, please describe each violation, fine, and resolution _____

What is the Proposer's current worker compensation rating? Experience MOD rate of 0.78

Has the Proposer experienced any worker injuries resulting in a worker losing more than ten (10) working days as a result of the injury in the past five years? Yes X No ___

If yes, please describe each incident Fell off ladder and hurt back

- *Please state whether or not the Proposer or any of its affiliates are presently barred or suspended from proposing or contracting on any state, local, or federal contracts?*
  Yes ___ No X If yes, please provide:

The names of the entities _____

The state(s) where barred or suspended _____

The period(s) of debarment or suspension _____

Also, please explain the basis for any bar or suspension:

- *List any and all governmental enforcement actions (e.g., any action taken to impose fines or penalties, licensure issues, permit violations, consent orders, etc.) taken against the Proposer or its principals, or relating to the work of the Proposer or its principals, in the last five (5) years. Please describe the nature of the action, the Proposer's role in the action, and the status and/or resolution of the action.*

  None

- *List any and all litigation to which the Proposer or its principals have been a party in the last five (5) years. Please describe the nature of the litigation, the Proposer's role in the litigation, and the status and/or resolution of the litigation.*

  None

- *Has the Proposer or any of its affiliates (parents or subsidiaries), or any of the Proposer's officers or principal members, shareholders or investors filed for bankruptcy, either voluntary or involuntary, within the past 10 years? Yes (_) No (X) If yes, provide the following:*

  Identify the Case # and Tribunal:_____

  Describe the Nature of the Action:_____

  Describe the Proposer's Role in the Action and Describe the Status and/or Resolution:

- *Has the Proposer or any of its affiliates (parents or subsidiaries), or any of the Proposer's officers or principal members, shareholders or investors executed an assignment for the benefit of creditors within the past 10 years? Yes (_) No (X) If yes, please explain:*

_____

_____

_____

_____

- *Has the Proposer or any of its affiliates (parents or subsidiaries), or any of the Proposer's officers or principal members, shareholders or investors defaulted on a loan or other financial obligation (e.g., failing to pay subcontractors or materialmen) within the past 10 years? Yes (_) No (x) If yes, please explain:*

_____

_____

_____

_____

_____

PROPOSAL FORM
PART IV - PRICING

NOTE: This pricing form is intended to cover pricing for the initial one-year term of the contract and any potential renewal terms. It is assumed that prices will remain the same through each of the four potential annual renewal terms unless Proposer provides otherwise in the pricing form.

Please complete the Pricing Form on the following page or, alternatively, in the Excel Pricing Form provided as part of the Project Manual package (collectively, the "Pricing Form"). The District reserves the right to reject any and all proposals, in its sole and absolute discretion, that make modifications to the Pricing Form, as it is deemed in the best interests of the District.

Live Oak Lake CDD Landscape Fee Summary

Contractor: PRINCE AND SONS

Address: 14645 BOGGY CREEK RD

ORLANDO, FL 32824
Phone: (863) 422-5207
Fax:
Contact: LUCAS MARTIN
Email: LMARTIN@PRINCEANDSONSINC.COM

Property: Live Oak Lake CDD

Address: 219 E. Livingston St.

Orlando,
Florida, 32801
Phone: 407-750-3599

Contact: JWright@gmscfl.com
Email:

	JAN	FEB	MAR	APRIL	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
GENERAL SERVICES (Schedule A) - Mowing/Detailing	12,960	8,640	8,640	21,600	17,280	17,280	21,600	17,280	21,600	17,280	8,640	8,640	$181,440
TURF CARE (Schedule B) Bahia/St Augustine Fert		4,248		4,248		4,248		4,248		4,248		4,248	$25,488
TREE/SHRUB CARE (Schedule C) Tree/Shrub Fert			2,240			2,240			2,240			2,240	$8,960
BED DRESSING - Estimate mulch yds (Schedule E - B.) *Per Yard Pricing:*					13,750 *250 Mulch Yds*						8,250 *150 Mulch Yds*		$22,000
PALM TRIMMING (Schedule E - C.) *Per Palm Price: $45*						9,000						4,500	$13,500
ANNUAL CHANGES - *None at this time* (Schedule E - A.) *Per Annual Pricing:*													$0
IRRIGATION MAINT. (Schedule D)	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	$21,600
TOTAL FEE PER MONTH:	$14,760	$14,688	$12,680	$27,648	$32,830	$34,568	$23,400	$23,328	$25,640	$23,328	$18,690	$21,428	$272,988
Flat Fee Schedule	$22,749	$22,749	$22,749	$22,749	$22,749	$22,749	$22,749	$22,749	$22,749	$22,749	$22,749	$22,749	$272,988

Essential Services Mowing/Detailing/Irrigation/Fert and Pest	$237,488
Extra Services Annual Changes, Palm Pruning, Mulch	$35,500
TOTAL	$272,988.00

Initials_____ _____

PROPOSAL FORM
SIGNATURE PAGE

Under penalties of perjury under the laws of the State of Florida, I represent that I have authority to sign this Proposal Form (including Parts I through IV) on behalf of Prince and Sons ("Proposer") and declare that I have read the foregoing Proposal Form (including Parts I through IV) and that all of the questions are fully and completely answered, and all of the information provided is true and correct.

Dated this 22nd day of March, 2024.

Proposer: Prince and Sons
By: Lucas Martin
Title: VP

STATE OF Florida
COUNTY OF Polk

The foregoing instrument was sworn to (or affirmed) and subscribed before me by means of ☒ physical presence or ☐ online notarization this 22nd day of March, 2024, by Lucas Martin of Prince + Sons, Inc. who is ☒ personally known to me or ☐ who has produced _____ as identification, and ☐ did or ☐ did not take the oath.

Amy Lavin Carter
Notary Public, State of Florida
Print Name: Amy Lavin Carter
Commission No.: HH 57319
My Commission Expires: October 26, 2024

6. Bed Dressing - Fill in the quantity of Bed Dressing that is recommended to be installed (if quantity not already listed or Provided) then fill in the dollar amount to purchase and install that quantity in the month specified in the Scope of Work. Please include a per yard price. Twice per year in May and Nov.
7. Palm Trimming - Count and Fill in the quantity of each palm variety that will be pruned if not already listed, then fill in the dollar amount to trim each variety in the months indicated in the Scope of Work. Please insert your numbers in the row that corresponds to the specific variety of palm that is to be pruned that month.
8. Irrigation Maintenance - Fill in the dollar amount to perform each services as outlined in the Scope of work. Fill in zone count if known (not required)

VI. AFFIDAVIT FOR INTEGRITY IN PUBLIC CONTRACTING AND PURCHASING, E-VERIFY, AND NON-COLLUSION

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

Name of Proposer: Prince and Sons

I am authorized to make this affidavit on behalf of my firm and its owner, directors, and officers. I state that:

Chapter 287, Florida Statutes, on Integrity of Public Contracting and Purchasing

1. I have read and am familiar with Chapter 287, Florida Statutes, and specifically including the following Sections ("Public Integrity Laws"):
    a. Section 287.133, *Florida Statutes*, titled *Public entity crime; denial or revocation of the right to transact business with public entities*;
    b. Section 287.134, *Florida Statutes*, titled *Discrimination; denial or revocation of the right to transact business with public entities*;
    c. Section 287.135, *Florida Statutes*, titled *Prohibition against contracting with scrutinized companies*;
    d. Section 287.137, *Florida Statutes*, titled *Antitrust violations; denial or revocation of the right to transact business with public entities; denial of economic benefits*; and
    e. Section 287.138, *Florida Statutes*, titled *Contracting with entities of foreign countries of concern prohibited.*
2. I understand that the Public Integrity Laws, with limited exceptions, prohibit entities that meet certain criteria from bidding on or entering into or renewing a contract with governmental entities, including with the District ("Prohibited Criteria").
3. I understand that the Public Integrity Laws apply to the bidding documents applicable to the District's Request for Proposals for Landscape and Irrigation Maintenance Services Project ("Project") and the contract to be executed in connection with the Project.
4. Based on information and belief, the statement which I have marked below is true in relation to the Proposer submitting this sworn statement. (Indicate which statement applies.)

    X Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity, meets any of the Prohibited Criteria. Thus, the entity is not prohibited from bidding on or entering into or renewing a contract with the District.

    ____ The entity submitting this sworn statement, one of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity, meets one or more of the Prohibited Criteria.

If this statement is marked, the Proposer may provide additional information regarding the same in the space provided directly below (or by attaching a separate sheet and indicating this method in the space provided directly below). Such additional information may be related to the Proposer's alleged basis for entitlement to an exception from the prohibition on bidding or contracting, to the extent one is permissible under Florida law.

_____

_____

_____

5. If awarded the contract, the Proposer will immediately notify the District in writing if either the Proposer, any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or any affiliate of the entity, meets any of the Prohibited Criteria after award of the contract or during the term of the contract.

E-Verify

1. I understand that, pursuant to Section 448.095(2), Florida Statutes, we must comply with Florida's E- Verify law in order to enter into an agreement with a public employer.
2. Our firm is registered with and uses the United States Department of Homeland Security's E-Verify system to verify the work authorization status of all employees hired on or after January 1, 2021.
3. No public employer has terminated a contract with our firm under Section 448.095(2)(c), Florida Statutes, within the year immediately preceding the date of our proposal.
4. Our firm is currently in compliance and will remain in compliance, for the duration of the agreement, with all requirements of Section 448.095(2), Florida Statutes.
5. I understand that, if there is a good faith belief that our firm has knowingly violated Section 448.09(1), Florida Statutes, there is an obligation to terminate the agreement pursuant to Section 448.095(2)(c), Florida Statutes.
6. I understand that, if there is a good faith belief that one of our subcontractor(s) has knowingly violated the Section 448.09(1), Florida Statutes, but our firm has otherwise complied with its obligations thereunder, then our firm will be required to immediately terminate its contract with the subcontractor in order to continue providing services to a public employer.

Non-Collusion

1. The price(s) and amount(s) of in our proposal have been arrived at independently and without consultation, communication, or agreement with any other proposer, potential proposer, proposal, or potential proposal.
2. Neither the price(s) nor the amount(s) in our proposal, have been disclosed to any other firm or person who is a proposer or potential proposer, and they will not be disclosed before opening of all proposals.
3. No attempt has been made or will be made to induce any firm or persons to refrain from submitting a proposal, or to submit a price(s) higher that the prices in our proposal, or to submit any intentionally high or noncompetitive price(s) or other form of complementary proposal.
4. Our proposal is made in good faith and not pursuant to any agreement or discussion with, or

VII. FORM OF LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES AGREEMENT

LANDSCAPE AND IRRIGATION MAINTENANCE AGREEMENT

THIS AGREEMENT ("**Agreement**") is made and entered into this ___ day of _____ 2024, by and between:

LIVE OAK LAKE COMMUNITY DEVELOPMENT DISTRICT, a local unit of special-purpose government established pursuant to Chapter 190, *Florida Statutes*, located in Osceola County, Florida, whose mailing address is 219 East Livingston Street, Orlando, Florida 32801 (the "**District**"), and

_____, a Florida _____, with an address of _____ ("**Contractor**").

RECITALS

WHEREAS, the District was established for the purpose of planning, financing, constructing, operating and/or maintaining certain infrastructure, including landscaping and irrigation; and

WHEREAS, the District has a need to retain an independent contractor to provide landscape and irrigation maintenance services for certain lands within and around the District; and

WHEREAS, Contractor submitted a proposal and represents that it is qualified, willing and capable to serve as a landscape and irrigation maintenance contractor and provide such services to the District.

NOW, THEREFORE, in consideration of the mutual covenants contained in this Agreement, it is agreed that Contractor is hereby retained, authorized, and instructed by the District to perform in accordance with the following covenants and conditions, which both the District and Contractor have agreed upon:

1. INCORPORATION OF RECITALS. The recitals stated above are true and correct and by this reference are incorporated herein as a material part of this Agreement.

2. CONTRACTOR OBLIGATIONS.

A. *Scope of Services*. Contractor shall provide the services described in the Scope of Services attached hereto as **Exhibit A** ("**Work**"), for the areas identified in the Landscape Maintenance Map attached hereto as **Exhibit B** ("**Landscape Maintenance Area**"), both of which are incorporated herein by this reference. Contractor acknowledges and agrees that the Landscape Maintenance Area may be reasonably adjusted, in the sole discretion of the District, to accurately reflect areas of the Work actually being performed, which adjustments shall not result in change in the price for the Work as reflected in

inducement from, any firm or person to submit a complementary or other noncompetitive proposal.

5. Our firm, its affiliates, subsidiaries, officers, director, and employees are not currently under investigation, by any governmental agency and have not in the last 3 years been convicted or found liable for any act prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with respect to any public contract, except as disclosed.

I state that I and the named firm understand and acknowledge that the above representations are material and important and will be relied on by the Live Oak Lake Community Development District for which our proposal is submitted. I understand and my firm understands that any misstatement in this affidavit is, and shall be treated as, fraudulent concealment from the District of the true facts relating to the submission of proposals for this work.

Signature of Authorized Signatory of Proposer

Sworn before me on March 24, 2024

Notary Public Signature

Notary Stamp

AMY LAVON CARTER
Notary Public - State of Florida
Commission # HH 57319
My Comm. Expires Oct 26, 2024
Bonded through National Notary Assn.

Contractor's fee summary attached hereto as **Exhibit C** ("**Fee Summary**") and incorporated herein by this reference. Should any work and/or services be required which are not specified in this Agreement or any amendments, addenda, or change orders but which are nevertheless necessary for the proper provision of services to the District, such work or services shall be fully performed by Contractor as if described and delineated in this Agreement.

B. *Acceptance of Site.* By executing this Agreement, the Contractor agrees that the Contractor was able to inspect the site prior to the execution of this Agreement, and that the Contractor agrees to be responsible for the care, health, maintenance, and replacement, if necessary, of the existing landscaping, in its current condition, and on an "as is" basis. The Contractor shall be strictly liable for the decline or death of any plant material, regardless of whether such decline or death is due to the negligence of the Contractor or a former contractor, except that the Contractor shall not be responsible for fire, cold, storm or wind damage, incurable or uncontrollable diseases, or damage due to vandalism. Upon the occurrence of any such exceptions, Contractor shall immediately notify the District. Contractor shall replace, at Contractor's expense, all plant material that, in the opinion of the District, fails to maintain a healthy, vigorous condition as a result of the Contractor's failure to perform the Work specified herein. No changes to the compensation set forth in this Agreement shall be made based on any claim that the existing landscaping was not in good condition or that the site was unsuitable for such landscaping.

C. ***Manner of Contractor's Performance.*** The Contractor agrees, as an independent contractor, to undertake the Work as specified in this Agreement or any Work Authorization (defined herein) issued in connection with this Agreement. All Work shall be performed in a neat and professional manner reasonably acceptable to the District and shall be in accordance with all applicable industry standards, and as required by the Scope of Services. The performance of all Work and additional services by the Contractor under this Agreement and related to this Agreement shall conform to any written instructions issued by the District.

D. ***Discipline, Employment, Uniforms.*** Contractor shall maintain at all times strict discipline among its employees, subcontractors, agents and assigns and represents to the District that it has performed all necessary background checks of the same. Contractor shall not employ for work on the project any person unfit or without sufficient skills to perform the job for which such person is employed. All laborers and foremen of the Contractor shall perform all Work on the premises in a uniform to be designed by the Contractor. No shirtless attire, no torn or tattered attire or slang graphic T-shirts are permitted. No smoking in or around the buildings will be permitted. Rudeness or discourteous acts by Contractor employees will not be tolerated. No Contractor solicitation of any kind is permitted on property.

E. ***Rain Days.*** In the event that time is lost due to heavy rains ("**Rain Days**"), Contractor agrees to reschedule its employees and divide their time accordingly to complete all scheduled services during the same week as any Rain Days. Contractor shall provide services on Saturdays, if needed to make up Rain Days, with prior notification to and approval by the District Representative(s) (defined herein).

F. ***Protection of Property.*** Contractor shall use all due care to protect against any harm to persons or property while performing the Work. If Contractor's acts or omissions result in any damage to property within the District, including but not limited to damage to landscape lighting and irrigation system components, entry monuments, etc., the Contractor shall immediately notify the District and promptly repair all damage – and/or promptly replace damaged property – to the sole satisfaction of the District. If Contractor fails to do so, the District reserves the right to make such repairs and Contractor shall reimburse the costs of such repair or replacement.

G. ***District Representative; Reporting.*** The District shall designate in writing a person to act as the District Representative with respect to the Work to be performed under this Agreement. The District Representative shall have complete authority to transmit instructions, receive information, interpret and define the District's policies and decisions with respect to materials, equipment, elements, and systems pertinent to Contractor's services, including the Work.

i. The District hereby designates the District Manager or his or her designee, to act as the District Representative.

ii. The District shall have the right to change its designated Representative with written notice to Contractor.

iii. Contractor agrees to meet with the District's representative no less than bi-weekly to walk the property and discuss conditions, schedules, and items of concern regarding this Agreement and to provide a monthly written report summarizing, at minimum, the Work performed during the month, any issues and/or areas of concern and the schedule of Work to be performed for the upcoming month.

iv. Contractor agrees to attend the regularly scheduled meetings of the Board of Supervisors of the District, upon request.

H. ***Deficiencies.*** Contractor shall identify and promptly notify the District Representative of any deficient areas by written communication, including any explanations of proposed actions to remedy such deficiencies. Upon approval by the District Representative, the Contractor shall take such actions as are necessary to address the deficiencies within a reasonable time period specified by the District Representative, or if no time is specified by the District, within three (3) days and prior to submitting any invoices to the District. Contractor and the District recognize that time is of the essence with this Agreement and that the District will suffer financial loss if the deficiencies are not timely addressed. Should the Contractor fail to address any deficiencies within the time set forth by the District Representatives, the District shall have the rights to, among other remedies available at law or in equity, fine the Contractor one hundred dollars ($100.00) per day; to withhold some or all of the Contractor's compensation under this Agreement; and to contract with outside sources to perform necessary work with all charges for such services to be reimbursed by Contractor or deducted from the Contractor's compensation.

I. *Compliance with Laws*. The Contractor shall keep, observe, and perform all requirements of applicable local, state and federal laws, rules, regulations, ordinances, permits, licenses, or other requirements or approvals. Further, the Contractor shall notify the District in writing within five (5) days of the receipt of any notice, order, required to comply notice, or a report of a violation or an alleged violation, made by any local, state, or federal governmental body or agency or subdivision thereof with respect to the services being rendered under this Agreement or any act or omission of the Contractor or any of its agents, servants, employees, or material men, or appliances, or any other requirements applicable to provision of services. Additionally, the Contractor shall promptly comply with any requirement of such governmental entity after receipt of any such notice, order, request to comply notice, or report of a violation or an alleged violation.

J. *Safety*. Contractor shall provide for and oversee all safety orders, precautions, and programs necessary for the Work. Contractor shall maintain an adequate safety program to ensure the safety of employees and any other individuals working under this Agreement. Contractor shall comply with all OSHA standards. Contractor shall take precautions at all times to protect any persons and property in performing the Work, utilizing safety equipment including but not limited to bright vests and traffic cones.

K. *Environmental Activities*. The Contractor agrees to use best management practices, consistent with presently accepted industry standards, with respect to the storage, handling and use of chemicals (e.g., fertilizers, pesticides, etc.) and fuels. The Contractor shall keep all equipment clean (e.g., chemical sprayers) and properly dispose of waste. Further, the Contractor shall immediately notify the District of any chemical or fuel spills. The Contractor shall be responsible for any environmental cleanup, replacement of any turf or plants harmed from chemical burns, and correcting any other harm resulting from the Work to be performed by Contractor.

L. *Payment of Taxes; Procurement of Licenses and Permits.* Contractor shall pay all taxes required by law in connection with the Work, including sales, use, and similar taxes, and shall secure all licenses and permits necessary for proper completion of the Work, paying the fees therefore and ascertaining that the permits meet all requirements of applicable federal, state and local laws or requirements.

M. *Subcontractors.* Contractor shall not assign any portion of the Work to subcontractors without prior, written approval of the District. In the event any portions of the Work are assigned to subcontractors, Contractor shall be responsible for the satisfactory performance of such work by subcontractors. Nothing in this Agreement shall be construed to create a contractual relationship between any subcontractor and the District.

N. *Independent Contractor Status.* In all matters relating to this Agreement, Contractor shall be acting as an independent contractor. Neither Contractor nor employees of Contractor, if there are any, are employees of the District under the meaning or application of any Federal or State Unemployment or Insurance Laws or Old Age Laws or otherwise. Contractor agrees to assume all liabilities or obligations imposed by any one or more of such laws with respect to employees of Contractor, if any, in the performance of this Agreement. Contractor shall not have any authority to assume or create any obligation,

express or implied, on behalf of the District and Contractor shall have no authority to represent the District as an agent, employee, or in any other capacity, unless otherwise set forth in this Agreement.

3. **COMPENSATION; TERM.**

A. ***Term.*** The term of this Agreement shall be from October 1, 2024, to September 30, 2025 ("**Year 1**"), unless terminated earlier in accordance with the terms of this Agreement. Thereafter, this Agreement will automatically renew in additional, one (1) year terms, for up to four (4) additional annual renewals, unless terminated earlier in accordance with the terms of this Agreement.

B. ***Compensation.*** As compensation for the Work, the District agrees to pay Contractor an amount not-to-exceed _____ **Dollars ($_____)** per year for Year 1, all in accordance with the Fee Summary attached hereto as **Exhibit C**. Compensation for the Work in subsequent renewal years shall be in accordance with the with the Fee Summary attached hereto as **Exhibit C.**

C. ***Additional Work.*** Should the District desire that the Contractor provide additional work and/or services relating to the District's landscaping and/or irrigation systems (e.g., additional services or services for other areas not specified in this Agreement), such additional work and/or services shall be fully performed by the Contractor after prior approval of a required Work Authorization. The Contractor agrees that the District shall not be liable for the payment of any additional work and/or services unless the District first authorizes the Contractor to perform such additional work and/or services through an authorized and fully executed Work Authorization, a form of which is attached hereto as **Exhibit D**. The Contractor shall be compensated for such agreed additional work and/or services based upon a payment amount derived from the prices set forth in the Contractor's Fee Summary attached hereto as **Exhibit C**. If pricing for any such additional work or services is not specifically provided for in the exhibits hereto, Contractor agrees to negotiate in good faith on such pricing. Nothing herein shall be construed to require the District to use the Contractor for any such additional work and/or services, and the District reserves the right to retain a different contractor to perform any additional work and/or services.

D. ***Payments by the District.*** The Contractor shall maintain records conforming to usual accounting practices. Further, the Contractor agrees to render monthly invoices to the District, in writing, which shall be delivered or mailed to the District by the fifth (5th) day of the next succeeding month. Each monthly invoice shall contain, at a minimum, the District's name, the Contractor's name, the invoice date, an invoice number, an itemized listing of all costs billed on the invoice with a description of each sufficient for the District to approve each cost, the time frame within which the services were provided, and the address or bank information to which payment is to be remitted. Consistent with Florida's Prompt Payment Act, section 218.70, et seq., *Florida Statutes*, these monthly invoices are due and payable within forty-five (45) days of receipt by the District.

E. *Payments by Contractor.* Subject to the terms herein, Contractor will promptly pay in cash for all costs of labor, materials, services and equipment used in the performance of the Work, and upon the request of the District, Contractor will provide proof of such payment. Contractor agrees that it shall comply with Section 218.735(6), *Florida Statutes*, requiring payments to subcontractors, material men, suppliers or laborers be made within ten (10) days of receipt of payment from the District. The District may require, as a condition precedent to making any payment to Contractor, that all subcontractors, material men, suppliers or laborers be paid and require evidence, in the form of Lien Releases or partial Waivers of Lien, to be submitted to the District by those subcontractors, material men, suppliers or laborers, and further require that Contractor provide an affidavit relating to the payment of said indebtedness. Further, the District shall have the right to require, as a condition precedent to making any payment, evidence from Contractor, in a form satisfactory to the District, that any indebtedness of Contractor, as to services to the District, has been paid and that Contractor has met all of the obligations with regard to the withholding and payment of taxes, Social Security payments, Workmen's Compensation, Unemployment Compensation contributions, and similar payroll deductions from the wages of employees.

4. TERMINATION. The District agrees that the Contractor may terminate this Agreement for cause by providing sixty (60) days' written notice of termination to the District; provided, however, that the District shall be provided a reasonable opportunity to cure any failure under this Agreement. The Contractor agrees that, notwithstanding any other provision of this Agreement, and regardless of whether any of the procedural steps set forth in Section 2(H) of this Agreement are taken, the District may terminate this Agreement immediately for cause by providing written notice of termination to the Contractor. The District shall provide thirty (30) days' written notice of termination without cause. Any termination by the District shall not result in liability for consequential damages, lost profits, or any other damages or liability. However, upon any termination of this Agreement by the District, the Contractor shall be entitled to payment for all Work and/or services rendered up until the effective termination of this Agreement, subject to whatever claims or off-sets the District may have against the Contractor. On a default by Contractor, the District may elect not to terminate the Agreement, and instead to demand that Contractor cure any failure constituting default and make appropriate deduction or revision to the payment to become due to Contractor. Furthermore, the District reserves the right to pursue any and all available remedies under the law, including but not limited to equitable and legal remedies and withhold payment pending outcome of such dispute.

5. INSURANCE.

A. *Insurance Required.* Before commencing any Work, the Contractor shall furnish the District with a Certificate of Insurance evidencing compliance with the requirements of this section. No certificate shall be acceptable to the District unless it provides that any change or termination within the policy periods of the insurance coverage, as certified, shall not be effective within thirty (30) days of prior written notice to the District. Insurance coverage shall be primary and written on forms acceptable to the District. Additionally, insurance coverage shall be from a reputable insurance carrier, licensed to conduct business in the State of Florida, and such carrier shall have a Best's Insurance Reports rating of A-VII. The procuring of required policies of insurance shall

not be construed to limit Contractor's liability or to fulfill the indemnification provisions and requirements of this Agreement.

B. ***Types of Insurance Coverage Required.*** Contractor or any subcontractor performing the work described in this Agreement shall maintain throughout the term of this Agreement the following insurance:

i. Worker's Compensation Insurance in accordance with the laws of the State of Florida. In the event the Contractor has "leased" employees, the Contractor or the employee leasing company must provide evidence of a Minimum Premium Workers' Compensation policy, along with a Waiver of Subrogation in favor of the District. All documentation must be provided to the District at the address listed below. No contractor or sub-contractor operating under a worker's compensation exemption shall access or work on the site.

ii. Employer's Liability Coverage with limits of at least $1,000,000 (one million dollars) per accident or disease.

iii. Commercial General Liability Insurance covering Contractor's legal liability for bodily injuries, property damage, contractual, products and completed operations, and personal injury, with limits of not less than $2,000,000 per occurrence, and further, including, but not being limited to, Independent Contractors Coverage for bodily injury and property damage in connection with subcontractors' operation.

iv. Automobile Liability Insurance for bodily injuries in limits of not less than $2,000,000 combined single limit bodily injury and for property damage, providing coverage for any accident arising out of or resulting from the operation, maintenance, or use by Contractor of any owned, non-owned, or hired automobiles, trailers, or other equipment required to be licensed.

v. Umbrella Excess Liability Insurance to cover any liability in excess of the limits of coverage already required and with limits of at least $1,000,000 per occurrence and $1,000,000 on aggregate.

C. ***Additional Insured.*** All policies required by this Agreement, with the exception of Workers' Compensation, or unless specific approval is given by the District, are to be written on an occurrence basis, and shall name the District, and its supervisors, officers, staff, agents, employees, and representatives as additional insured (with the exception of Workers' Compensation insurance) as their interest may appear under this Agreement. Insurer(s), with the exception of Workers' Compensation on non-leased employees, shall agree to waive all rights of subrogation against the District and its supervisors, officers, staff, agents, employees, and representatives.

D. ***Sub-Contractors.*** Insurance requirements itemized in this Agreement and required of the Contractor shall be provided on behalf of all sub-contractors, if any and if approved, to cover their operations performed under this Agreement. The Contractor shall

be held responsible for any modifications, deviations, or omissions in these insurance requirements as they apply to sub-contractors.

E. ***Payment of Premiums.*** The Contractor shall be solely responsible for payment of all premiums for insurance contributing to the satisfaction of this Agreement and shall be solely responsible for the payment of all deductibles and retentions to which such policies are subject, whether or not the District is an insured under the policy.

F. ***Notice of Claims.*** Notices of accidents (occurrences) and notices of claims associated with work being performed under this Agreement shall be provided to the Contractor's insurance company and to the District as soon as practicable after notice to the insured.

G. ***Failure to Provide Insurance.*** The District shall retain the right to review, at any time, coverage, form, and amount of insurance. If the Contractor fails to have secured and maintained the required insurance, the District has the right (without any obligation to do so, however), to secure such required insurance in which event, the Contractor shall pay the cost for that required insurance to the District and shall furnish, upon demand, all information that may be required in connection with the District's obtaining the required insurance. If Contractor fails to pay such cost to the District, the District may deduct such amount from any payment due the Contractor.

6. INDEMNIFICATION.

A. The Contractor shall indemnify, defend, and hold harmless, the District, the District's Board of Supervisors, District staff and the District's agents, officers, employees, contractors, and representatives from and against any and all liability, actions, claims, demands, loss, damage, injury, or harm of any nature whatsoever, arising from the acts or omissions of Contractor, or the Contractor's officers, directors, agents, assigns, employees, subcontractors, or representatives.

B. Obligations under this section shall include the payment of all settlements, judgments, damages, liquidated damages, penalties, fines, forfeitures, back pay, awards, court costs, mediation costs, litigation expenses, attorney fees, paralegal fees (incurred in court, out of court, on appeal, or in bankruptcy proceedings), or other amounts of any kind.

C. The Contractor agrees that nothing in this Agreement shall serve as or be construed as a waiver of the District's or its staff, supervisors or consultant's limitations on liability contained in section 768.28, *Florida Statutes*, or other law. Any subcontractor retained by the Contractor shall acknowledge the same in writing, and it shall be Contractor's responsibility to secure such acknowledgments. Further, nothing herein shall be construed to limit or restrict the District's rights against the Contractor under applicable law.

D. In any and all claims against the District or any of its agents or employees by any employee of the Contractor, any subcontractor, anyone directly or indirectly employed by any of them, or anyone for whose acts any of them may be liable, the indemnification obligation under this Agreement shall not be limited in any way as to the amount or type of

damages, compensation or benefits payable by or for the Contractor or any subcontractor under Workmen's compensation acts, disability benefit acts, or other employee benefit acts.

E. It is understood and agreed that this Agreement is not a construction contract as that term is referenced in Section 725.06, *Florida Statutes*, and that said statutory provision does not govern, restrict or control this Agreement

7. MISCELLANEOUS PROVISIONS

A. ***Default and Protection Against Third-party Interference.*** A default by either party under this Agreement shall entitle the other to all remedies available at law or in equity, which may include, but not be limited to, the right of damages, injunctive relief, and/or specific performance. The District shall be solely responsible for enforcing its rights under this Agreement against any interfering third party. Nothing contained in this Agreement shall limit or impair the District's right to protect its rights from interference by a third party to this Agreement.

B. ***Custom and Usage.*** It is hereby agreed, any law, custom, or usage to the contrary notwithstanding, that the District shall have the right at all times to enforce the conditions and agreements contained in this Agreement in strict accordance with the terms of this Agreement, notwithstanding any conduct or custom on the part of the District in refraining from so doing or due to oversight; and further, that the failure of the District at any time or times to strictly enforce its rights under this Agreement shall not be construed as having created a custom in any way or manner contrary to the specific conditions and agreements of this Agreement, or as having in any way modified or waived the same.

C. ***Successors.*** This Agreement shall inure to the benefit of and be binding upon the heirs, executors, administrators, successors, and assigns of the parties to this Agreement, except as expressly limited in this Agreement.

D. ***Assignment.*** Neither the District nor Contractor may assign this Agreement without the prior written approval of the other, which approval shall not be unreasonably withheld. Any purported assignment without such written approval shall be void.

E. ***Headings for Convenience Only.*** The descriptive headings in this Agreement are for convenience only and shall neither control nor affect the meaning or construction of any of the provisions of this Agreement.

F. ***Attorneys' Fees.*** In the event that either the District or Contractor is required to enforce this Agreement by court proceedings or otherwise, then the prevailing party shall be entitled to recover all fees and costs incurred, including reasonable attorneys' fees, paralegal fees and costs for trial, alternative dispute resolution, or appellate proceedings.

G. ***Agreement.*** This instrument, together with its Exhibits, shall constitute the final and complete expression of this Agreement between the District and Contractor relating to the subject matter of this Agreement. All prior agreements regarding the matters provided herein are hereby superseded and replaced by this Agreement. The Exhibits

attached herein are incorporated to the extent that it clarifies certain terms of the Agreement, and to the extent there are any inconsistencies or conflict between this instrument and the Exhibits, this instrument shall control.

H. ***Amendments.*** Amendments to and waivers of the provisions contained in this Agreement may be made only by an instrument in writing which is executed by both the District and Contractor.

I. ***Authorization.*** The execution of this Agreement has been duly authorized by the appropriate body or official of the District and Contractor, both the District and Contractor have complied with all the requirements of law, and both the District and Contractor have full power and authority to comply with the terms and provisions of this instrument.

J. ***Notices.*** All notices, requests, consents and other communications under this Agreement ("**Notices**") shall be in writing and shall be delivered via hand delivery, mailed by United States certified mail, or by overnight delivery service, to the parties, as follows:

A.	**If to the District:**	Live Oak Lake Community Development District 219 East Livingston Street Orlando, Florida 32801 Attn: District Manager
	With a copy to:	Kutak Rock LLP 107 West College Avenue Tallahassee, Florida 32301 Attn: District Counsel
B.	**If to Contractor:**	_____ _____ _____ Attn: _____

Except as otherwise provided in this Agreement, any Notice shall be deemed received only upon actual delivery at the address set forth above. Notices delivered after 5:00 p.m. (at the place of delivery) or on a non-business day, shall be deemed received on the next business day. If any time for giving Notice contained in this Agreement would otherwise expire on a non-business day, the Notice period shall be extended to the next succeeding business day. Saturdays, Sundays, and legal holidays recognized by the United States government shall not be regarded as business days. Counsel for the District and counsel for Contractor may deliver Notice on behalf of the District and Contractor. Any party or other person to whom Notices are to be sent or copied may notify the other parties and addressees of any change in name or address to which Notices shall be sent by providing the same on five (5) days written notice to the parties and addressees set forth herein.

K. ***Third Party Beneficiaries.*** This Agreement is solely for the benefit of the District and Contractor and no right or cause of action shall accrue upon or by reason, to or for the benefit of any third party not a formal party to this Agreement. Nothing in this Agreement expressed or implied is intended or shall be construed to confer upon any person or corporation other than the District and Contractor any right, remedy, or claim under or by reason of this Agreement or any of the provisions or conditions of this Agreement; and all of the provisions, representations, covenants, and conditions contained in this Agreement shall inure to the sole benefit of and shall be binding upon the District and Contractor and their respective Representative, successors, and assigns.

L. ***Controlling Law; Venue.*** This Agreement and the provisions contained in this Agreement shall be construed, interpreted, and controlled according to the laws of the State of Florida. Parties consent to and agree that the exclusive venue for any litigation arising out of or related to this Agreement shall be in a court of appropriate jurisdiction in and for Osceola County, Florida.

M. ***Public Records.*** Contractor understands and agrees that all documents of any kind provided to the District in connection with this Agreement may be public records, and, accordingly, Contractor agrees to comply with all applicable provisions of Florida law in handling such records, including but not limited to section 119.0701, *Florida Statutes*. Contractor acknowledges that the designated public records custodian for the District is **Jill Burns ("Public Records Custodian")**. Among other requirements and to the extent applicable by law, Contractor shall 1) keep and maintain public records required by the District to perform the service; 2) upon request by the Public Records Custodian, provide the District with the requested public records or allow the records to be inspected or copied within a reasonable time period at a cost that does not exceed the cost provided in Chapter 119, *Florida Statutes*; 3) ensure that public records which are exempt or confidential, and exempt from public records disclosure requirements, are not disclosed except as authorized by law for the duration of the contract term and following the contract term if Contractor does not transfer the records to the Public Records Custodian of the District; and 4) upon completion of the contract, transfer to the District, at no cost, all public records in Contractor's possession or, alternatively, keep, maintain and meet all applicable requirements for retaining public records pursuant to Florida laws. When such public records are transferred by Contractor, Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the District in a format that is compatible with Microsoft Word or Adobe PDF formats.

IF CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, *FLORIDA STATUTES*, TO CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT JBURNS@GMSCFL.COM, (407) 841-5524, AND 219 EAST LIVINGSTON STREET, ORLANDO, FLORIDA 32801.

N. ***Severability.*** The invalidity or unenforceability of any one or more provisions of this Agreement shall not affect the validity or enforceability of the remaining portions of this Agreement, or any part of this Agreement not held to be invalid or unenforceable.

O. ***Arm's Length Transaction.*** This Agreement has been negotiated fully between the District and Contractor as an arm's length transaction. The District and Contractor participated fully in the preparation of this Agreement with the assistance of their respective counsel. In the case of a dispute concerning the interpretation of any provision of this Agreement, the parties are each deemed to have drafted, chosen, and selected the language, and any doubtful language will not be interpreted or construed against any party.

P. ***Counterparts.*** This Agreement may be executed in any number of counterparts, each of which when executed and delivered shall be an original; however, all such counterparts together shall constitute, but one and the same instrument.

Q. ***Scrutinized Companies Statement.*** Contractor certifies that it is not in violation of section 287.135, *Florida Statutes*, and is not prohibited from doing business with the District under Florida law, including but not limited to Scrutinized Companies with Activities in Sudan List or Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List. If Contractor is found to have submitted a false statement, has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or has been engaged in business operations in Cuba or Syria, or is now or in the future on the Scrutinized Companies that Boycott Israel List, or engaged in a boycott of Israel, the District may immediately terminate this Agreement.

R. ***E-Verify.*** The Contractor agrees that it shall bear the responsibility for verifying the employment status of all persons it employs or subcontracts in the performance of this Agreement and agrees to otherwise comply with all applicable federal and Florida law, including but not limited to the Immigration Reform and Control Act of 1986, as amended, and Section 448.095, Florida Statutes. By entering into this Agreement, the Contractor represents that no public employer has terminated a contract with the Contractor under Section 448.095(2)(c), *Florida Statutes*, within the year immediately preceding the date of this Agreement.

S. **STATEMENT REGARDING CHAPTER 287 REQUIREMENTS.** Contractor acknowledges that, in addition to all Laws and Regulations that apply to this Agreement, the following provisions of Florida law ("Public Integrity Laws") apply to this Agreement:

a. Section 287.133, *Florida Statutes*, titled *Public entity crime; denial or revocation of the right to transact business with public entities*;

b. Section 287.134, *Florida Statutes*, titled *Discrimination; denial or revocation of the right to transact business with public entities*;

c. Section 287.135, Florida Statutes, titled *Prohibition against contracting with scrutinized companies*;

d. Section 287.137, *Florida Statutes*, titled *Antitrust violations; denial or revocation of the right to transact business with public entities; denial of economic benefits*; and

e. Section 287.138, Florida Statutes, titled *Contracting with entities of foreign countries of concern prohibited.*

Contractor acknowledges that the Public Integrity Laws prohibit entities that meet certain criteria from bidding on or entering into or renewing a contract with governmental entities, including with the District ("**Prohibited Criteria**"). Contractor certifies that in entering into this Contract, neither it nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity, meets any of the Prohibited Criteria, and in the event such status changes, Contractor shall immediately notify the District.

T. ***Compliance with section 20.055, Florida Statutes.*** The Contractor agrees to comply with section 20.055(5), *Florida Statutes*, to cooperate with the inspector general in any investigation, audit, inspection, review, or hearing pursuant such section and to incorporate in all subcontracts the obligation to comply with section 20.055(5), *Florida Statutes.*

[*Remainder of this page intentionally left blank*]

IN WITNESS WHEREOF, the parties execute this agreement the day and year first written above.

ATTEST:

LIVE OAK LAKE COMMUNITY DEVELOPMENT DISTRICT

_____

By: _____
☐ Secretary
☐ Assistant Secretary

_____

By:_____
☐ Chairperson
☐ Vice Chairperson

WITNESS:

[CONTRACTOR]

_____

By: _____
Its: _____

_____

By:_____
Its: _____

Exhibit A: Scope of Services
Exhibit B: Landscape Maintenance Map
Exhibit C: Fee Summary
Exhibit D: Form of Work Authorization

Exhibit A: Scope of Services

LIVE OAK LAKE CDD

LANDSCAPE SCOPE OF WORK

The work for the landscape maintenance is to include the furnishing of all labor, materials, equipment, accessories, and services necessary or incidental to meet the requirements outlined in this scope below. The intention is to sustain all turf and plant materials in a healthy, vigorous growing condition, free from weeds, diseases, insects, and nutritional deficiencies as well as a completely operational irrigation system. All associated planted areas are to be kept in a continuous healthy, neat, clean and debris free condition for the entire life of the contract. The below scope is divided into "elements" to define the elements involved and required in the maintenance of the property.

General Services- Component "A"

Turf Maintenance

Turf maintenance is defined as all mowing, edging, trimming and cleanup of lawn areas. High traffic and high-profile areas such as the entrances and Amenity/clubhouse areas will be completely mowed, edged, trimmed and cleaned up prior to normal business hours of operation. In the event it becomes necessary to make a change in the mowing schedule for any reason, the CDD Management must be notified prior to adjustment of schedule. Mowing during inclement weather will not alleviate the contractor of responsibility for damage caused by the mowing of wet areas.

Mowing

Prior to mowing, remove and dispose of normal litter and debris from all landscape areas. Contractor will not run over litter with mowers.

St. Augustine, Bahia turf shall be mowed weekly during the growing season from April 1st through September 30th and bi-weekly during the winter season. It is understood that the contractor may be required to periodically add or delete mowing cycles based on weather or other factors with the consent of the CDD Management. Contractor should anticipate 42 mows annually for all common areas. Unirrigated pond areas and banks will be mowed 32 times annually as needed.

St. Augustine, zoysia and Bahia turf shall be cut with rotary mowers to maintain a uniform height. Bahia will be cut between 3.5" and 4.5". St Augustine will be cut between 4.5" and 5.5". Mowing heights will be set at 2"–3" for Zoysia turf. Mowing blades shall be kept sufficiently sharp and properly adjusted to provide a cleanly cut grass blade. Variation in the mowing pattern shall carried out when possible so as to not rut or cause paths.

Mowing of all ponds or wetland buffer areas shall be done with a 50" mower or larger discharging clippings away from the water. Any pond edges that cannot be reached with the full size mower will be string trimmed every other mow cycle at minimum or as needed to maintain an intended look as per the discretion of CDD management.

Visible clippings that may be left following mowing operations shall be removed from the site each visit. Discharging grass clippings into beds, tree rings or maintenance strips is prohibited and if it occurs they shall be removed prior to the end of each service day.

Contractor will take special care to prevent damage to plant material as a result of the mowing. Contractor is responsible for damages they cause while mowing.

Edging

Sidewalks, curbs, and concrete slabs, and other paved surfaces will be edged in conjunction with mowing operations each time. Beds, tree rings, and other landscape edges will be edged once during each detail rotation, every three weeks. Edging is defined as removal of unwanted turf and vegetation along the above borders by use of a mechanical edger. String trimmers are not to be used for edging and a proper edger will be used. Care will be taken to maintain bed edges as designed in either straight or curvilinear lines.

String Trimming

String Trimming shall be performed around road signs, guard posts, trees, shrubs, utility poles,and other obstacles where mowers cannot reach. Grass shall be trimmed to the same desired height as determined by the turf height specifications. String trimming shall be completed with each mowing cycle.

Maintaining grass-free areas by use of chemicals may be the preferred method in certain applications. Such use will only be done with prior approval of the CDD management.

Turf around the edge of all waterways shall be mowed or string trimmed to the natural water's edge during every other mowing cycle at minimum.

Blowing

When using mechanical blowers to clean curbs, sidewalks and other paved surfaces, care must be taken to prevent blowing grass clippings into beds, onto vehicles or onto other hardscape surfaces. In addition, care also must be taken to disrupt mulch from beds and any mulch blown out of beds must be placed back and raked smooth.

Damage Prevention/Repair

Special care shall be taken to protect building foundations, fencing, light poles, sign posts, monuments and other hardscape elements from mowing, edging or string trimming equipment damage. Contractor will agree to have repairs made by specialized contractors or reimburse the CDD or homeowners within 30 days for any damage to property caused by their crew members or equipment.

Detailing

Detailing of planted areas will be performed weekly in a sectional method, each section representing one-third of the entire property. Based on three sections, the contractor will completely detail the entire property once every three weeks at least. The exception will be the entrances, clubhouse areas and any other high profile or focal areas which should be tended to each week the crew is onsite. The detailing process will include trimming, pruning and shaping of all shrubbery, ornamental trees and groundcover, removal of tree suckers, structural pruning or cutbacks of select varieties of plant material and ornamental grasses as directed, as well as the defining of bed lines, tree saucers and the removal of all unwanted vegetation. A detail crew will be onsite at least one day per week 42-52 times per year as needed to accomplish the full amount of detail rotations.

Pruning

Prune trees, shrubs and groundcovers to encourage healthy growth and create a natural appearance. Prune to control the new plant growth, maintain the desired plant shape and remove dead, damaged, or diseased portions of the plant.

Use only hand pruners or loppers on trees and shrubs, particularly groundcover Juniper varieties. Hand shears or Topiary shears will be the preferred method of trimming most formal shrubs. Only use power shears on formal hedges where previous practice was to shear, or as directed by the CDD management.

Pruning of trees up to a height of 12 feet is included in the scope of the work. If pruning is required above the height of 12 feet, contractor shall propose an extra service to the CDD representative and acquire approval prior to performing the work. The branching height of trees shall be raised only for the following reasons:

Provide clearance for pedestrians, vehicles, mowers and buildings. Minimum 8ft of clearance is required along all walkways and parking areas. Maintain clearance from shrubs in bed areas. Improve visibility in parking lots and around entries.

Prune trees to remove weak branching patterns and provide corrective pruning for proper development. Cut back to branch collar without leaving stubs. Provide clean and flush cut with no tearing of the tree bark.

Prune to contain perimeter growth within intended bed areas. Established groundcover shall be maintained 4" to 6" away from adjacent hardscape and turf. Bevel or roll leading edges to avoid creating a harsh boxed look. Mature groundcover shall be maintained at a consistent, level height to provide a smooth and even appearance and separation from adjacent plant material.

Structural pruning will be required for several varieties of plants bi-annually, annually or semi- annually to maintain their scale and performance within the landscape. The methodology employed is to structurally prune one plant group throughout the entire property during the sectional detail rotation. All needed structural pruning will be done once per year at minimum. All Ornamental Grasses are to be haystack cut one time per year.

Crepe Myrtles are to be trimmed once per year in the winter months. Trimming should include removal of old blooms, sucker growth and any cross branching. Trimming should be done in such a way that cuts are no less than 12" away from previous year's cuts.

Pruning of all palms less than 15' in height will be included in the sectional rotation. Pruning consists of removal of all dead fronds, seedpods, and any loose boots.

Weed Control

Bed areas are to be left in a weed free condition after each detail service. While pre and post- emergent chemicals are acceptable means of control, weeds in bed areas larger than 3" shall be pulled by hand or string trimmed.

Hardscape cracks and expansion joints are to be sprayed in conjunction with the detail cycle to control weeds. Chemical practices shall not be a substitute for hand weeding where the latter is required.

Trash Removal

Removing trash from all landscape areas will be the responsibility of the contractor. The contractor will remove trash from all focal areas, including medians, around amenity areas, and monuments every visit. Other trash will be removed during normal detail rotations.

Policing

Contractor will police the grounds during each service visit to remove trash, debris and fallen tree litter as needed prior to mowing and edging. Contractor is not responsible for removal of excessive storm debris which would be performed with prior approval with supplemental proposal.

As needed contractor will dedicate supplemental personnel and specialized equipment to the removal of seasonal leaf drop from all landscape and hardscape areas during the months of November through April.

All litter shall be removed from the property and disposed of off-site.

Communication

Daily, the contractor will communicate with the CDD representative for any landscape issues requiring immediate attention.

Communication is of the utmost importance. Contractor will provide a weekly written report in a form approved by the CDD representative which highlights the main aspects of the previous week's maintenance activities. This can just be a checklist sent via email on Fridays or Mondays.

When requested by CDD management contractor will provide a Monthly Service Calendar for the upcoming period. **A copy of the preceding month's Irrigation Maintenance report and Lawn and Ornamental Fertilization report will be provided monthly.** A copy of these documents should be submitted to the CDD representative by the 5th of each month electronically, or in person. This is only necessary should management request, likely due to performance concerns, however the vendor should always have them should management request.

Contractor agrees to take part in regular weekly, bi-weekly or monthly inspections, as decided by CDD management, of the property to ensure their performance is satisfactory. *Contractor also agrees to complete any work that appears on punch lists resulting from inspections or reviews within three weeks of receiving them.* Contractor will have their Account Manager participate on its behalf and have their Lawn and Ornamental and Irrigation Managers or Technicians available for inspection meeting as needed or requested by CDD management.

Staffing

The Contractor shall have a well-experienced Foreman/Supervisor supervising all work onsite. This person should have knowledge of horticultural practices and be capable of properly supervising others. The Foreman/Supervisor should communicate regularly, daily when needed, with CDD management. Further, In order to maintain continuity, the same Foreman/Supervisor shall direct the scheduled maintenance operations throughout the year. Any anticipated changes in supervisory personnel shall be brought to the attention of the CDD representative prior to any such change. The intent is for maintenance personnel to familiarize themselves with the site.

The crew members should be properly trained to carry out their assigned task and should work in a safe professional manner. Each crew member should be in full uniform at all times.

Contractor is expected to staff the property with trained personnel experienced in commercial landscape maintenance. All personnel applying fertilizers, insecticides, herbicides, and fungicides must be certified by the state of FL. These individuals should be Best Management Practices Certified and hold a Limited Certification for Urban Landscape Commercial Fertilizer or a Certified Pest Control Operator or an employee with an ID card working under the supervision of a CPCO.

Contractor agrees to screen all crew members for criminal background. Also, contractor agrees to follow all INS guidelines for hiring and to maintain an I-9 and other required documents on each employee.

Holidays observed that do not require staffing include New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day, and any other day agreed to by CDD Management. Normal working hours are from 7:00 AM until 7:00 PM. No power equipment will be operated near homes before 9:00 AM. Efforts will be made such that ALL work performed around the Amenity Areas and pool area is to be completed prior to busy attendance hours. Saturdays will be made available for makeup work due to inclement weather from 8:00 AM until 5 PM.

Component "B" – Turf Care Program

ST. AUGUSTINE

Application Schedule – Minimum schedule, if more is needed it is up to the contractor to recommend.

Monthly Application schedule – St. Augustine

January: Winter fertilization, broadleaf weed control and disease control
March: Spring granular fertilization, broadleaf weed control, insect, and disease control
May: Late spring heavy, 100% slow-release Nitrogen fertilization with Arena and weed Control
October: Heavy fall granular fertilization and broadleaf weed/disease control

Application Requirements: Fertilization

Contractor will submit a schedule of materials to be used under this program along with application rates. Annual program will include a maximum of 4 lbs. of N/1000 square feet with a minimum of 50% slow release and a high Potassium blend in the fall fertilization to promote root development unless soil samples indicate the presence of sufficient Potassium. The winter liquid fertilization should contain a maximum of .5lbs of N/1000 square feet.

BAHIA – Where Applicable (Irrigated areas only)

Application Schedule - Minimum schedule, if more is needed it is up to the contractor to recommend.

Monthly Application Schedule - Bahia

March: Complete liquid fertilizer and broadleaf weed control to include blanket pre-emergent herbicide application.
June: Chelated Iron application and Mole Cricket control.
October: Complete liquid fertilizer and broadleaf weed control to include blanket pre-emergent.

Application Requirements: Fertilization

Contractor will submit a schedule of materials to be used under this program along with application rates. Annual program will include a minimum of 2 lbs. of N/1000 square feet with a minimum of 30% slow release and a high Potassium blend in the late summer fertilization to promote root development unless soil samples indicate the presence of sufficient potassium.

Zoysia

Application Schedule - Minimum schedule, if more is needed it is up to the contractor to recommend.

Monthly Application Schedule - Zoysia

January: IPM spot treatment for weeds as necessary and inspect/treat fungal activity. February: Pre-emergent herbicide/spot treatment for weeds and fungal activity.
March: Fertilization. Spot treat weeds and treat fungal and insect activity as necessary.
April: Liquid Fertilization with .5lb N, with Iron, post emergent weed control, insect/disease control as necessary.
May: Fertilization
June: Insect/weed/disease control as necessary. July: Insect/weed/disease control as necessary.
August: spot treat weeds as necessary, inspect/treat fungal activity.
September: Liquid Fertilization with emergent weed control, insect/disease control as necessary. October: Fertilization - Weed/insect/disease control as necessary.
November: Blanket Pre-emergent herbicide, w/Liquid Iron. Spot treat weeds and inspect/treat fungal activity.
December: Blanket potash - weeds as necessary, inspect/treat fungal activity.

Application Requirements: Fertilization

All fertilizers utilized under this program are to be custom blended with a balanced nutrient package. A complete minor and trace element package will be included with each application to ensure that all the requirements of grasses are met. If soil samples indicate a high pH, all fertilizers utilized will be Sulphur coated products.

Insect/Disease Control

The reduction of irrigation water during the winter season will dramatically reduce the potential for fungus/disease problems. Contractor will be responsible to manage settings of irrigation timers.

Supplemental insecticide applications will be provided in addition to the normal preventive programs needed to provide control.

Weed Control

Weed control will be limited to the broadleaf variety and sedge type grasses under this program.

Contractor shall alert management of outbreaks of Crabgrass, Bermuda, Alexander and Dove grasses. Failure to do so will make the contractor liable for resulting turf loss. Supplemental insecticide applications will be provided in addition to the normal preventive program as needed to provide control.

Warranty

If the grass covered under this turf care program dies due to insect infestation, disease or improper fertilizer application, the affected grass will be replaced at no charge. Contractor will not be held responsible for turf loss due to conditions beyond their control. This includes nematodes, diseases such as Take-All Root Rot and weeds such as Crabgrass which are untreatable with currently available chemicals, high traffic areas, drainage problems, or acts of God. In the event these conditions exist, the contractor is responsible to employ whatever cultural practices can be reasonably performed to extend the life of the affected material.

All fertilizers utilized under this program are to be custom blended with a balanced nutrient package. A complete minor and trace element package will be included with each application to ensure that all the requirements of grasses are met. If soil samples indicate a high pH, all fertilizers utilized will be Sulphur coated products.

All hardscape surfaces are to be blown off immediately following a fertilizer application to prevent staining. The irrigation system will be fully operational prior to any fertilizer application.

Soil testing will be carried out when needed at contractors' recommendation. Any changes to the fertilization schedule, products used, or techniques will be discussed with CDD management and agreed to by CDD management.

Component "C" – Tree/Shrub Care Program

Application Schedule – Trees and Shrubs

Monthly Application Schedule -

March/April: Insect/disease control/fertilization. May/June: Insect/disease control as needed.
July/August: Minor nutrient blend with insect/disease control.
October: Disease control as needed December. Insect/disease control/fertilization as needed.

Application Requirements: Fertilization

Contractor will submit a schedule of materials to be used under this program along with application rates. Fertilizers selected must be appropriate for the plant material to be fertilized such as an acid forming fertilizer for Azaleas which require a lower soil pH.

Contractor will submit a schedule of materials to be used under this program along with application rates. Annual program will include a minimum of 50% slow-release Nitrogen and a high Potassium blend in the fall fertilization to promote root development unless soil sample results indicate the presence of sufficient Potassium.

All fertilizers utilized under this program are to be custom blended with a balanced nutrient package. A complete minor and trace element package will be included with each application to ensure that all the requirements of plant material are met. If soil samples indicate a high pH, all fertilizers utilized will be Sulphur coated products.

This program covers all fertility requirements on all existing shrubs and palms, as well as all newly installed shrubs, trees, and palms up to 35'. All native trees or transplanted trees over 35' in overall height will require special consideration and are therefore excluded from this program.

There will be a deep root feeding on an as needed basis to establish newly planted trees. Fertilizer will be distributed evenly under the drip zone of each plant. Special care will be taken not to "clump" fertilizer neither at the base nor in the crown of plants.

The irrigation system will be fully operational prior to any fertilizer application.

Soil testing will be carried out when needed at contractors' recommendation. Any changes to the fertilization schedule, products used, or techniques will be discussed with CDD management and agreed to by CDD management.

Insect/Disease Control

Insect and disease control is intended to mean a thorough inspection of all plantings for the presence of insect or disease activity and the appropriate treatment applied. All insect and disease infestations require follow-up applications for control and are included in this program.

Contractor is responsible for the continuous monitoring for the presence of damaging insects or disease. Any problems noted between regularly scheduled visits will be treated as a service call and responded to within 48 hours. Service calls due to active infestations are included in this program.

This program covers all disease and Insect activity on all existing shrubs and palms, as well as all newly installed shrubs, trees, and palms up to 35'. All native trees or transplanted trees over 35' in overall height will require special consideration and are therefore excluded from this program.

Contractor will be required to apply all pesticides in accordance with labeled directions including the use of any Personal Protective Equipment.

Specialty Palms

Considering the investment in Specialty Palms such as Phoenix varieties (i.e. Dactylifera, Sylvester, Senegal Date etc.), contractor will include in their proposed Tree/Shrub program, a comprehensive quarterly fertilization and root/bud drench for potential disease and infestation.

When applicable, the contractor will monitor site tubes that have been installed to monitor ground water build up around the root ball of specimen palms to de-water them as necessary.

Warranty

If a plant or tree dies from insect or disease damage while under this Tree/Shrub Care Program, it will be replaced with one that is reasonably available by contractor if it is reasonably decided to be from negligence by the contractor determined by CDD management. Exclusions to this warranty would be Acts of God, along with pre- existing conditions, i.e. soil contamination or poor drainage, nematodes, borers, locusts and insects such as Asian Cycad Scale. Also excluded are diseases such as Verticillium and Fusarium Wilt, TPDD, Lethal Bronzing, Entomosporium Leaf Spot Fungus and Downey Mildew that are untreatable with currently available chemicals. In the event these conditions exist, the contractor is responsible to promptly report any detection to the CDD representative.

Component "D" – Irrigation Maintenance

Frequency of Service

Contractor will perform the following itemized services under "Specifications" on a monthly basis completing 25% of the inspection each week. The irrigation inspection will should be performed during the same week(s) each month. Repairs under $500 should be carried out each month with just verbal confirmation. Anything over $500 requires written approval.

Specifications

Activate each zone of the system.
Visually check for any damaged heads or heads needing repair.
Visually check all landscape areas irrigated with Netafim drip lines to ensure proper water flow and pressure.
Clean filters located at each zone valve monthly if applicable. Clean, straighten or adjust any heads not functioning properly.
Straighten, re-attach to bracing and touch up paint on riser heads as needed. Report any valve or valve box that may be damaged in any way.
Leave areas in which repairs or adjustments are made free of debris.
Adjust controller to the watering needs as dictated by weather conditions, seasonal requirements, and water management district restrictions including adjusting of rain sensors.
Contractor will provide a written report of the findings by zone. Qualifying Statements
Repairs
Repairs that become necessary and that are over and above the routine monthly inspections will be done on a time and material basis. Hourly irrigation repair rates will be defined in overall landscape maintenance contract.
Request for authorization must be submitted to the CDD representative for approval. A description of the problem, its location and estimated cost should be included. All repairs must be approved by the CDD representative prior to initiating any work. It is up to CDD management's discretion to allow contractor to proceed with repairs at an agreed threshold without prior approval.

Service Calls

Service Calls required between scheduled visits will be billed on a time and material basis at the rates extra pricing rates.

When not an emergency, request for authorization must be submitted in written form to the CDD representative for approval. A description of the problem, its location and estimated cost should be included. All repairs must be approved by the CDD representative prior to initiating any work.

Contractor will pay special attention during irrigation (IMC) maintenance inspections to ensure that sprinkler heads are positioned so that water does not spray directly onto buildings, windows, or parking areas.

Contractor will be held responsible for any accident that arises from the over spray of water on hard surfaces if it is determined that the contractor was negligent in performing monthly irrigation maintenance.

Damage resulting from contractor's crews working on the property (i.e., mower and edger cuts) will be repaired at no charge to the CDD within 24 hours of being detected.

Contractor shall not be held responsible for any system failure caused by lightning, construction work, pre-existing conditions, freeze or other acts of God.

Contractor shall not be held responsible for damage to the landscape caused by mandatory water restrictions placed on the property by the governing water management district.

Contractor will visually inspect irrigation system weekly while performing routine maintenance.
Contractor will provide a 24 hour "Emergency" number for irrigation repairs.
Contractor shall take all required readings from meters or at pump stations as required and work with the CDD representative to file all quarterly and/or semi-annual reports to the Water Management District.

Component "E" – Additional Services

To be priced separately but as part of the landscape contract. These services are subject to bids at management's discretion at any point.

Note: Additional services work is to be considered as a supplement of the overall Landscape Maintenance contract. All Special Services work is to be performed by supplemental crews. CDD management can bid out these services at their discretion and work is to be completed according to this scope, or as CDD Management agrees. In addition, contractor should and is expected to recommend when they believe these services should be carried out in their bid documents. Additionally, all "Additional Services" will be billed in the month they are performed as a separate line item on that month's invoice. Additional services costs will not be spread out across the full annual contract.

E. 1 - Bedding Plants – Annuals (If Applicable)

The nature and purpose of "Flower Beds" is to draw attention to the display. The highest level of attention should be placed on their on-going care.

Schedule

The most appropriate seasonal annuals will be used. A standard yearly rotation includes but is not limited to: All flower beds on the property will be changed out four (4) times per year during the months of January, April, July, and October. Changes to the amounts of annuals, rotations timing, or date of installation can be made at CDD management discretion.

Contractor recognizes that flower beds are intended to highlight and beautify high profile areas and should be selected for color, profusion, and display.

All newly planted beds will have a minimum of 50% of the plants in bloom at the time of installation and they shall be 4 ½" individual pots.

Contractor will obtain prior approval of plant selection from the CDD representative 2 weeks before installation.

Installation

Plants are to be installed utilizing a triangular spacing of 9" O.C. between plants.

Annually, prior to the Spring change out, existing soil will be removed to a depth of 6" in all annual beds and replaced with clean growing medium composed of 60% peat and 40% fine aged Pine Bark.

All beds will be cleaned, and hand or machine cultivated to a depth of 6" prior to the installation of new plants.

Create a 2" trench where the edge of the bed is adjacent to turf or hardscape.

A granular time-release fertilizer and a granular systemic fungicide will be incorporated into the bedding soil at the time of installation.

All beds should be covered with 1" layer of Pine bark Fines after planting.

Follow-up applications of fertilizer, fungicide and insecticide are provided as needed.

Annuals that require replacement due to over-irrigation or under-irrigation will be replaced immediately by contractor without charge to the CDD.

Maintenance

Flower beds unique to the property will be reviewed daily or at each service visit for the following:

Removal of all litter and debris.
Beds are to remain weed – free at all times.
All declining blooms are to be removed immediately.
Inspect for the presence of insect or disease activity and treat immediately.

Seed heads are to be removed from plants as soon as they appear. "Pinching" of certain varieties weekly is to be a part of the on-going maintenance as well. Frequent "pinching" will result in healthier, more compact plants.

Prolific bloomers such as Salvia require that 10% to 20% of healthy blooms are to be removed weekly.
Pre-emergent herbicides are not to be used in annual beds.
Contractor guarantees the survivability and performance of all annual plantings for a period of 90 days. Any plant that fails to perform during this period will be immediately replaced at the contractor's expense.

Warranty
Any bedding plant that dies due to insect damage or disease will be replaced under warranty.
Exclusions to this warranty would be freeze, theft, or vandalism.

E.2 - Bed Dressing

Application of designated mulching to community bed spaces.

Schedule

Mulching will be carried out twice per year. Once in the spring, once in the fall. The most desirable months are May and Early November. Mulch will be priced "per yard". Application will be completed within a two-week time period.

Installation

Prior to application, areas will be prepared by removing all foreign debris and establishing a defined, uniform edge to all bed and tree rings as well as a 1" to 2" deep trench along all hardscape surfaces to include equipment pads, in order to hold the mulch in place. Bed dressing should be installed in weed free beds that have been properly edged and prepared.

Bed Dressing should be installed to maintain a 2" thickness in all bed areas, including tree rings in lawn areas and maintenance strips unless otherwise directed by the CDD representative. Some areas will require more mulch than others. Focal areas are to be prioritized. If at any point the application does not allow enough yards to maintain 2-inch depth across beds, then an additional proposal will be created by the contractor for the additional needed yards.

E.3 - Palm Trimming Schedule

Specimen Date Palms such as Phoenix varieties (i.e. Dactylifera, Sylvester, Senegal Date,etc.) in excess of 12' will be trimmed up to two times per year in June and/or December as needed. All vegetation will be removed from their trunk and nut and loose or excessive boots will be removed and/or cross cut during this process. Contractor will monitor for disease and recommend treatment if necessary.

All palms less than 15' will be trimmed as needed by the detail crew during the regular detail rotation as outlined in General Services.

Washingtonia palms in excess of 15' will be trimmed up to two times per year in the months of February and August as needed.

All palms other than Washingtonia, in excess 15' will be trimmed up to once per year in the month of August.

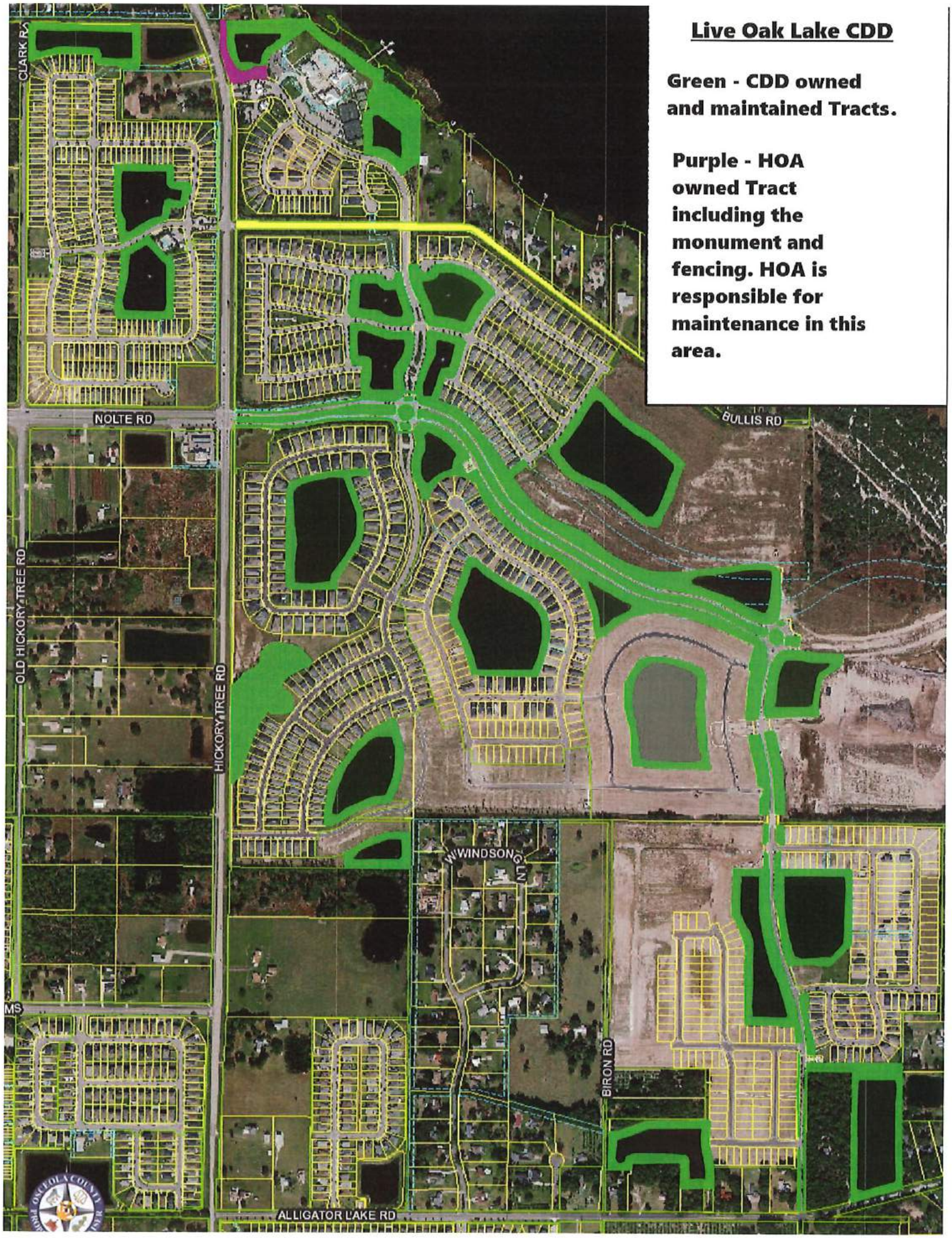
Trimming shall include removal of all dead fronds, loose boots and seed stalks.

Trim palms so that the lowest remaining fronds are left at a ten and two o'clock profile or nine and three o'clock at the discretion of management. "Hurricane" cuts are only to be done at the direction of the CDD representative.

When trimming, cut the frond close to the trunk without leaving "stubs".

It is imperative that the contractor use clean and sanitized tools, sanitizing their tools thoroughly from tree to tree.

Exhibit B: Landscape Maintenance Map



Live Oak Lake CDD

Green - CDD owned and maintained Tracts.

Purple - HOA owned Tract including the monument and fencing. HOA is responsible for maintenance in this area.

Exhibit C: Fee Summary

Live Oak Lake CDD Landscape Fee Summary

Contractor:

Address:

Phone:
Fax:
Contact:
Email:

Property: LIVE OAK LAKE CDD

Address: 219 E. Livingston St.
Orlando,
Florida,
32801
Phone: 407-201-1514

Contact: Jarett Wright
Email: jwright@gmscfl.com

	JAN	FEB	MAR	APRIL	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
ESSENTIAL SERVICES A-D (Compnent A) - Mowing/Detailing													$0
TURF CARE (Component B) Bahia/St Augustine/Zoysia													$0
TREE/SHRUB CARE (Component C) Tree/Shrub Fert													$0
IRRIGATION MAINT. (Component D)													$0
ANNUAL CHANGES - *None at this time* (Component E.1) *Per Annual Pricing:*	*Count:*			*Count:*			*Count:*			*Count:*			$0
BED DRESSING - Estimate mulch yds (Component E.2) *Per Yard Pricing:*					*Mulch Yds*						*Mulch Yds*		$0
PALM TRIMMING (Component E.3) *Per Palm Price:* *Palm counts:*													$0
TOTAL FEE PER MONTH:	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0
Flat Fee Schedule	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0	$0

Essential Services Mowing/Detailing/Irrigation/Fert and Pest	$0
Extra Services Annual Changes, Palm Pruning, Mulch	$0
TOTAL	$0.00

Initials_____ _____

Live Oak Lake CDD Landscape Fee Summary

Contractor: PRINCE AND SONS
Address: 14645 BOGGY CREEK RD
ORLANDO, FL 32824
Phone: (863) 422-5207
Fax:
Contact: LUCAS MARTIN
Email: LMARTIN@PRINCEANDSONSINC.COM

Property: Live Oak Lake CDD
Address: 219 E. Livingston St.
Orlando,
Florida, 32801
Phone: 407-750-3599
Contact: JWright@gmscfl.com
Email:

	JAN	FEB	MAR	APRIL	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
GENERAL SERVICES (Schedule A) - Mowing/Detailing	12,960	8,640	8,640	21,600	17,280	17,280	21,600	17,280	21,600	17,280	8,640	8,640	$181,440
TURF CARE (Schedule B) Bahia/St Augustine Fert		4,248		4,248		4,248		4,248		4,248		4,248	$25,488
TREE/SHRUB CARE (Schedule C) Tree/Shrub Fert			2,240			2,240			2,240			2,240	$8,960
BED DRESSING - Estimate mulch yds (Schedule E - B.) *Per Yard Pricing:*					13,750 *250 Mulch Yds*						8,250 *150 Mulch Yds*		$22,000
PALM TRIMMING (Schedule E - C.) *Per Palm Price: $45*						9,000						4,500	$13,500
ANNUAL CHANGES *- None at this time* (Schedule E - A.) *Per Annual Pricing:*													$0
IRRIGATION MAINT. (Schedule D)	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	$21,600
TOTAL FEE PER MONTH:	$14,760	$14,688	$12,680	$27,648	$32,830	$34,568	$23,400	$23,328	$25,640	$23,328	$18,690	$21,428	$272,988
Flat Fee Schedule	$22,749	$22,749	$22,749	$22,749	$22,749	$22,749	$22,749	$22,749	$22,749	$22,749	$22,749	$22,745	$272,988

Essential Services Mowing/Detailing/Irrigation/Fert and Pest	$237,488

Extra Services Annual Changes, Palm Pruning, Mulch	$35,500

TOTAL	$272,988.00

Initials_____ _____

Exhibit D: Form of Work Authorization

WORK AUTHORIZATION NUMBER _____
FOR ADDITIONAL SERVICES

THIS WORK AUTHORIZATION ("Work Authorization"), dated _____, ____ 202__, authorizes certain work in accordance with that certain *Landscape and Irrigation Maintenance Agreement*, effective _____, 2024 (the "**Agreement**"), by and between:

LIVE OAK LAKE COMMUNITY DEVELOPMENT DISTRICT, a local unit of special-purpose government established pursuant to Chapter 190, *Florida Statutes*, located in Osceola County, Florida (the "**District**"), and

_____, a Florida _____, with an address of _____ ("**Contractor**").

SECTION 1. SCOPE OF SERVICES. in addition to the services described in the Agreement and any exhibits, amendments and addenda thereto, Contractor shall provide additional _____ services, as set forth in the attached **Exhibit A**, which is incorporated herein by reference, all in accordance with the terms of the Agreement (collectively, the "**Additional Services**"). To the extent that the terms of **Exhibit A** conflict with terms of this Work Authorization or the Agreement, the Work Authorization and the Agreement shall control.

SECTION 2. COMPENSATION. As compensation for the Additional Services, the District agrees to pay Contractor _____ Dollars ($_____). Contractor shall invoice the District for Additional Services upon completion of the same and the District shall pay Contractor in accordance with the terms of the Agreement.

SECTION 3. ACCEPTANCE. Acceptance of this Work Authorization authorizes Contractor to complete the Additional Services as outlined above and is indicated by the signature of the authorized representative of the District and Contractor. Contractor shall commence the aforesaid Additional Services upon the full execution of this Work Authorization and shall perform the same in accordance with the terms and conditions of the Agreement, which, except to the extent expressly altered or changed in this Work Authorization, remains in full force and effect.

IN WITNESS WHEREOF, the parties execute this agreement the day and year first written above.

ATTEST:

_____
By: _____
☐ Secretary
☐ Assistant Secretary

LIVE OAK LAKE COMMUNITY DEVELOPMENT DISTRICT

_____
By: _____
☐ Chairperson
☐ Vice Chairperson

[CONTRACTOR]

_____
By: _____
Its: _____

Exhibit A Proposal for Additional Services

Live Oak Lake Community Development District

Addendum #1
Live Oak Lake CDD RFP 2024
Landscape Maintenance Services

March 15, 2024

To: All Prospective Proposers:

The following changes, additions, clarifications, and deletions amend the Request for Proposals of the above captioned Project, and shall become an integral part of the Submittal. Please note the contents herein and affix the same to the documents you have on hand. Indicate on the Acknowledgement of Receipt of Documents and Proposal Signature Form that this Addendum has been received.

CLARIFICATIONS/QUESTIONS:

Q1: How many yards of mulch to be included in the contract?

A1: The contract should include 400 yds of mulch. 250 In May 150 in November.

Q2: Is the Landscape vendor responsible for "Wet Checks"?

A2: Yes this is clearly defined in Component D of the scope. Also please refer to the "Supplemental Irrigation Specification for Component D"

Q3: Are vendors allowed to attend the meeting on April 3rd, 2024.

A3: CDD meetings are open to the public and vendors are allowed to attend the meeting. The meeting will be held on April 3rd, 2024, at the Celebration public library. There is limited space in the meeting room and it is requested that if you intend to attend the meeting, please utilize the zoom link that will be posted on the CDD's website, www.liveoaklakecdd.org, when the agenda is released a week prior to the meeting. There is no guarantee that the board will want to meet with bidders, or listen to bid presentations at this time. The board will have sole discretion on how they wish to proceed with the meeting.

Q4: Please provide an overall palm count broken down by palm type.

A4: It is expected that any potential bidder will inspect the property, and gather any information related to palm trees on their own accord. The CDD will not be supplying this information to bidders. Please use the area map provided to review CDD areas.

Q5: Please provide an irrigation zone count.

A5: The East / West controller has 59 stations, the North / South controller has 64 stations

Q6: Please delineate areas sodded with St Augustine, Bahia and Zoysia turf

A6: It is expected that any potential bidder will inspect the property, and gather any information related to the turf on their own accord. In general, there is bahia sod along the pond banks, and St. Augustine everywhere else. However, bidders are expected to verify this information themselves and obtain sod coverage area on their own.

Q7: Please provide all mulch types used on the property and locations where each will be used.

A7: Chocolate Cypress Mulch is the preferred mulch for the property. This will be used in all CDD mulch beds including roundabout monuments, viburnum hedge lines, and other plant beds on CDD property.

Q8: On the form "SUPERVISORY PERSONNEL WHO WILL BE INVOLVED WITH THE WORK", does the field "% OF TIME TO BE DEDICATED TO THIS PROJECT" refer to their time spent on the project as a percentage of the total project period or as a percentage of their overall time spent working out of the year, including on unrelated projects?

A8: The account manager assigned to this project is expected to supervise the onsite crews as much as possible, and be available for meetings with district staff as described in the scope.

Q9: On Proposal Form Part III – Experience, is a full list of work performed for community development districts required? Should examples listed be restricted to a certain area, time period, or size of project performed?

A9: The experience list should include all CDD's that the contractor has serviced in the state of Florida that they wish to include to validate their services. References and other information to such is for the bidder to show board members their experience with similar projects. The bidder should answer this question and provide information at their own discretion.

Q10: On Proposal Form Part III – Experience, please provide specific requirements for projects "similar to this project" beyond the requirement that they also include irrigation maintenance

A10: Page 9, section 20 of the RFP packet that was provided explains the only mandatory requirements for contractors. When listing projects similar to this project we are looking for previous CDD's / HOA's that the contractor serviced, properties whose contract values are similar, or other large corporate / government projects. We understand that not every contractor will have experience with working for CDD's in the past, and this will not automatically disqualify you from

bidding or being considered. This is meant to be up to the bidders discretion to best display their past performance.

Q11: On Proposal Form Part IV – Pricing, a subheading on the field "TURF CARE" specifies "Bahia/St Augustine Fert". However, the specifications include additional requirements for turf care under Component "B" beyond fertilization including insect/disease control. Should these additional services be included in the pricing under "TURF CARE" or elsewhere?

A11: This pricing should be included in the "TURF CARE" section on the fee summary schedule.

Q12: On Proposal Form Part IV – Pricing, a subheading on the field "TREE/SHRUB CARE" specifies "Tree/Shrub Fert". However, the specifications include additional requirements for bed care under Component "C" beyond fertilization including insect/disease control. Should these additional services be included in the pricing under "TREE/SHRUB CARE" or elsewhere?

A12: This pricing should be included in the "TREE/SHRUB CARE" section.

Q13: Will irrigation repairs not necessitated by negligence on the part of the bidder be considered additional billable services? Will these repairs be subject to the hourly irrigation rate provided on Proposal Form Part IV?

A13: Yes, any irrigation repairs that are not a result of negligence will be billed separately then the standard contract. The contractor should alert the District Field Manager and Irrigation Consultant of any needed repairs and submit a proposal for the repair.

Please sign and return with your bid packet. Attach this form to your bids.

NAME OF FIRM:

PRINCE AND SONS

SIGNATURE:

Lucas Martin

DATE: 3/21/24

Live Oak Lake Community Development District

Addendum #2
Live Oak Lake CDD RFP 2024
Landscape Maintenance Services

March 15, 2024

To: All Prospective Proposers:

The following changes, additions, clarifications, and deletions amend the Request for Proposals of the above captioned Project, and shall become an integral part of the Submittal. Please note the contents herein and affix the same to the documents you have on hand. Indicate on the Acknowledgement of Receipt of Documents and Proposal Signature Form that this Addendum has been received.

CLARIFICATIONS/QUESTIONS:

C1: Component D - Irrigation Maintenance - Scope of Services

C1: Please also review and include the specifications defined in the "Supplemental CDD Irrigation Spec Component D" when creating your bid. This has been provided with this addendum in a separate document.

Please sign and return with your bid packet. Attach this form to your bids.

NAME OF FIRM:

PRINCE AND SONS

SIGNATURE:

Lucas Martin

DATE: 3/21/24

SECTION e.

ROTOLO CONSULTANTS, INC.

WWW. ROTOLOCONSULTANTS.COM

RCI

LANDSCAPE • MAINTENANCE • CONSTRUCTION

ROOTED IN TRADITION · GROWING THE FUTURE

Proposal Prepared For:
Live Oak Lake Community Development District

TABLE OF CONTENTS

Letter from our President.....Pg 3
Key Management.....Pg 4
Executive Team Bios.....Pg 5
Management Bios.....Pg 6
Resumes.....Pg 7-9
Organizational Chart.....Pg 10
Approach to Hiring.....Pg 11
Staffing Procedure.....Pg 12
Mission and Core Values.....Pg 13
Company Overview & Experience.....Pg 14
Annual Dollar Value of Work.....Pg 15
Scope of Services.....Pg 16
Statistics.....Pg 17
Locations.....Pg 18
Safety Program.....Pg 19
Chemical Safety.....Pg 20
Quality Control.....Pg 21
References.....Pg 22
Schedule of Services.....Pg 23
Financial Stability.....Pg 24

Attachments:

- Proposal Forms

LETTER FROM OUR PRESIDENT

March 25, 2024

Live Oak Lake Community Development District
Governmental Management Services-- Central Florida, LLC
219 East Livingston Street
Orlando, Florida 32801

Re: RFP Live Oak Lake Community Development District -- Landscape & Irrigation Maintenance

To Whom It May Concern:

Rotolo Consultants, Inc. (RCI) is pleased to submit the following proposal for Live Oak Lake Community Development District. RCI fully understands the extent and scope of the work required under the RFP and is ready to enter into a contract. We will provide the necessary staff, equipment, and management to execute the work consistent with the RFP.

The person authorized to contractually obligate RCI is:

Michael Rotolo, President & COO
Phone: 985.643.2427
Fax: 985.643.2691
Email: mrotolo@rotoloconsultants.com

The point of contact for contractual clarifications will be:

Ryan Rotolo, Maintenance Estimating
Phone: 985.445.9344
Email: rjrotolo@rotoloconsultants.com

The team at Rotolo Consultants, Inc. looks forward to a partnership with Live Oak Lake Community Development District. We are confident in our team's ability to create a lasting impact on the properties entrusted to us.

Sincerely,

Michael Rotolo
President & COO
Rotolo Consultants, Inc.

KEY PERSONNEL
EXECUTIVE & MANAGEMENT

MICHAEL ROTOLO
President and COO
18 years experience

BRIAN ROTOLO
CFO
15 years experience

BRANDT MARTIN
COO of Maintenance
13 years experience

JEREMY CARTER
RVP of Maintenance
20 years experience

EZEKIEL DAVIS
Regional Manager
19 years experience

WILLIE SIMS
Area Manager
16 years experience

EDDY FERNANDEZ
Corporate Safety Officer
23 years experience

STEVEN PUGH
Corporate Irrigation Manager
30 years experience

RUSSELL HARRIS
Corporate Horticulturist
32 years experience

KEY MANAGEMENT BIOS

MICHAEL ROTOLO - President & COO

Michael has been with RCI since 2005 and serves as RCI's President & COO. Michael is responsible for the day-to-day oversight of the company with a focus on companywide operations. Prior to joining the team at RCI, Michael worked as a wireline engineer for Schlumnerger in Vietnam, Myanmar, and Malaysia. Michael is a 2004 graduate of the Georgia Institute of Technology where he earned a degree in Mechanical Engineering.

BRIAN ROTOLO - Chief Financial Officer

As Chief Financial Officer, Brian Rotolo oversees Accounting, Human Resources, Risk Management, and Legal Affairs while serving on the Board of Directors. Prior to joining the executive leadership team at RCI in 2011, Brian worked as a field engineer for a French oil and gas service firm in Houston, Texas. Brian is a 2006 graduate of Georgia Tech in Mechanical Engineering and went on to earn his Masters of Business Administration from Rice University in 2010.

BRANDT MARTIN - COO of Maintenance

As COO of Maintenance, Brandt Martin oversees all aspects of multiple maintenance divisions throughout a five state area with specific focus on customer relations, contracting, acquisition/integration, resource allocation and field operations. Brandt first joined the team at RCI in 2010. He is a 1995 graduate of Old Dominion University where we earned a degree in Finance. Brandt is also a retired military veteran.

JEREMY CARTER - RVP of Maintenance

Jeremy Carter serves as a Regional Vice President of Maintenance for RCI. Jeremy is a graduate of Auburn University, where he earned a degree in Horticulture and a master's degree in Accounting. He is a licensed Ornamental and Turf Pesticide Applicator for the state of Alabama (OTPS). Jeremy has 20+ years experience in the landscaping industry and has served in various positions such as tech services manager, account manager, branch manager, regional manager, and division manager.

EZEKIEL DAVIS - Regional Manager

Ezekiel has been employed with RCI for 10 years, and has overseen some of the company's highest profile clients during that time. He has 20 years of experience in both management and the landscape industry.

WILLIE SIMS - Area Manager

Willie Sims serves as an Area Manager for the Orlando market. He has 18 years of landscaping experience with over 12 years spent in management positions, as well as a decade worth of experience in horticultural education. Willie possesses the knowledge, leadership experience, and management skills to maintain service quality. Additionally, Willie is certified with the Louisiana Landscape & Nursery Association.

JEREMY CARTER, REGIONAL VICE PRESIDENT

jcarter@rotoloconsultants.com

Skills and Abilities

Twenty years of experience in the landscaping industry, eighteen years of management experience, ability to manage several markets at once.

Professional Experience

Regional Vice President of Maintenance- Rotolo Consultants, Inc. 2024-Current
Alex City, Birmingham, Jackson, Memphis, Nashville, Orlando
Responsibilities include: overseeing the management of the maintenance department, capital expenditures, and financial management.

Division Manager- Rotolo Consultants, Inc. 2021-Current
Alex City, Birmingham, Montgomery, Nashville, and Tuscaloosa
Responsibilities include: maintaining profitability within the Alabama market, customer retention and relationships, training and support for management team, assisting with sales and estimating, project safety, etc.

Regional Director of Maintenance- Landscape Associates 2009-2021
Bessemer, AL
Responsibilities included: overseeing branches in Auburn, Birmingham, Columbus, Montgomery, and Tuscaloosa, leading management teams, obtaining new contracts, logistics, maintaining licenses, develop annual operating budgets, develop sales goals for each market, and oversee hiring of new personnel.

Sales Representative- Regal Chemical Company 2008-2009
Alpharetta, GA
Responsibilities included: developing sales strategies, sales of fertilizer and turf grass chemicals for Alabama market, maintain expense reports and truck inventory, and client communications.

Account Manager- Landscape Associates 2005-2009
Bessemer, AL
Responsibilities included: quality control, meeting enhancement sales goals, being the point of contact for property managers, handling a portfolio of clients, and training supervisors and crewmen.

Education

Master of Science: Accounting 2015
University of Alabama
Birmingham, AL

Bachelor of Science: Horticulture 2003
Auburn University
Auburn, AL

EZEKIEL DAVIS, REGIONAL MANAGER

edavis@rotoloconsultants.com

Skills and Abilities

Nineteen years of experience in the landscaping industry, seventeen years of management experience, ability to manage several markets at once.

Professional Experience

Regional Manager- Rotolo Consultants, Inc. 2013-Current

Responsibilities include: overseeing all maintenance operations in respective market, create schedules for area managers to execute with their crews, establish and maintain working relationships with clients, provide training for area managers and project managers within market, oversee all equipment and vehicles in inventory, schedule vehicle and equipment maintenance as needed.

Supervisor- Davis Landscaping 2003-2005

Responsibilities: oversaw services on projects all properties, assigned tasks to crew members, provided transportation for crews to sites being serviced

Education

Associate of Arts Degree 2002

Pearl River Community College

Birmingham, AL

WILLIE SIMS, AREA MANAGER

wsims@rotoloconsultants.com

Skills:

18 years of experience in the landscaping industry, with 12 years of experience in management positions.

Experience:

Area Manager - Rotolo Consultants, Inc. **2022- Present**

- Manage landscape optimizations to improve efficiency
- Execute daily service plans in the field
- Schedule and workload crews to optimize routing density workspace
- Organize and plan equipment packages
- Ensure work performed meets company service quality standards
- Proactively communicate property issues and upcoming services
- Conduct weekly safety meetings with crews
- Coordinate equipment repairs
- Work with regional managers to meet or exceed property GM budgets

Operations Manager - Garden Doctors **2019-2022**

- Managed all aspects of landscape installations and lawn maintenance enhancements
- Confirm staffing, schedule, payroll, and quality of work delivered in timely manner
- Coordinate materials, tools, equipment and staffed personnel

Horticulture Instructor - Baton Rouge Community College **Since 2013**

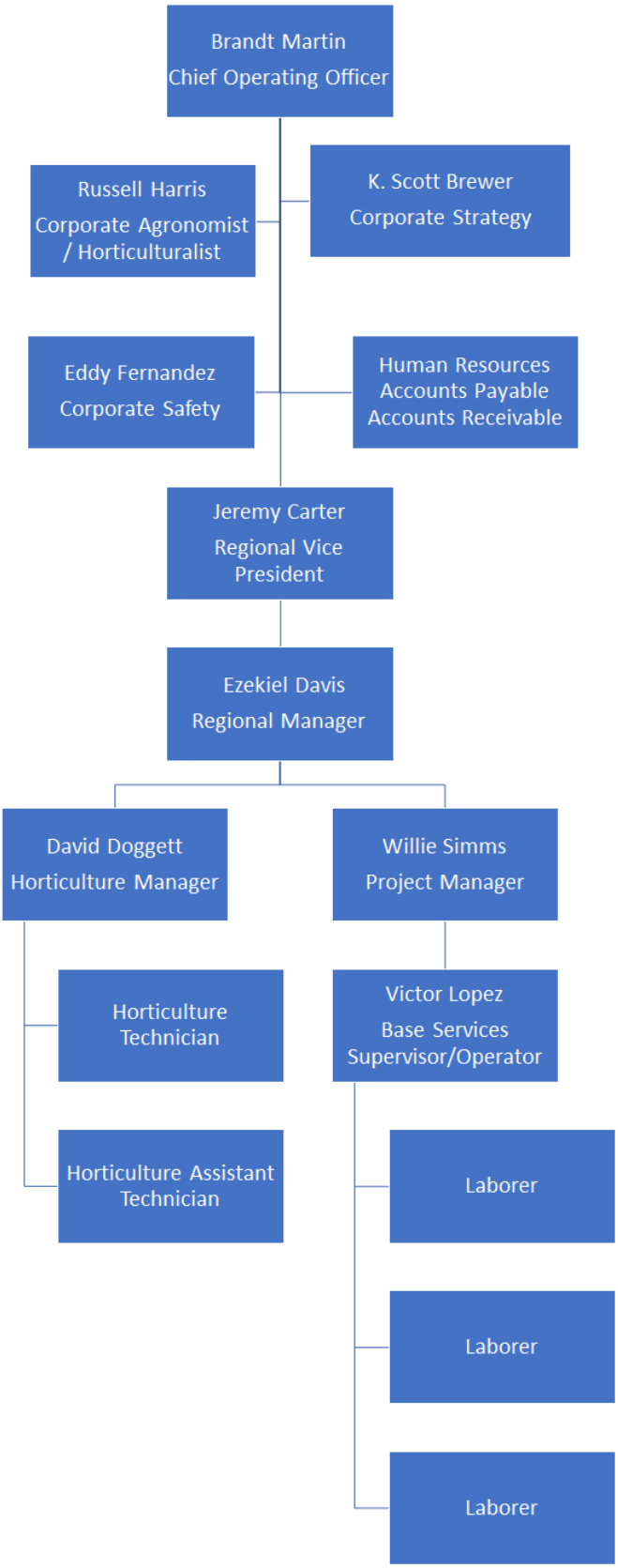
- Taught license examinations including: Private Applicator, Landscape Horticulture Contractor, Arborist, Ornamental and Turf, Right of Way Industrial Pest Control, Rodent Control, Mosquito Control Applicator, Community Public Health, and Louisiana Nurseryman Certification

Education:

Associate in Horticulture Technology **2006-2008**

Hinds Community College - Raymond, MS

ORGANIZATIONAL CHART
PROPOSED STAFFING LEVELS



RCI anticipates utilizing one (1) crew of three (3) laborers and one (1) supervisor/operator for base maintenance services and additional enhancements upon request. Additionally, RCI will utilize one (1) crew of two (2) horticulture technicians and one (1) horticulture manager to perform all chemical applications.

RCI STAFFING
APPROACH TO HIRING

Rotolo Consultants, Inc. (RCI) is a first-tier contractor that provides opportunities for professionals to learn, grow, and thrive. RCI is committed to building a team of dedicated professionals ready to impact the commercial landscape industry through dynamic and consistent training, continuing education, and vibrant company culture.

Our staffing practices focus heavily on community engagement to employ the residents of the neighborhoods in which we operate. Our recruiting process includes participation in locally hosted career and college fairs. We consistently place digital advertisements for open positions to platforms like Indeed and social media in addition to local web-based media outlets. RCI has experience hosting independent career fairs to promote employment in the community. In addition to traditional fairs, RCI has created an initiative promote career options with local church congregations and community missions. RCI employs a dedicated recruiting team whose mission is partnership with local colleges and universities to create pipelines for career placement with industry-relevant graduates. Our company is also proud to have established a partnership with the Veteran Affairs employment specialists serving the southeast. Our mission is to employ our nation's veterans after they complete their service. We also participate in the H2B Visa program, with approximately one-third of our employees identifying as Visa workers.

RCI values and prioritizes a diverse and inclusive team as well. Currently, 72% of our workforce is female/Hispanic/African American/Asian/or Native American.

Our expansive footprint proves RCI's ability to recruit, hire, train and retain the necessary number of qualified employees to successfully complete the scope of services set out by the LOLCDD.

STAFFING APPROACH

We create a specific and unique staffing chart for each project, complete with professional resumes and histories of our industry leaders. RCI has developed one of the largest teams of industry professionals in the green industry in the U.S. through diligent recruiting efforts and industry leading employee retention. Following are some specifics relative to RCI staffing procedures relevant to these projects:

1. **Initial Drug Screen** - RCI performs an initial drug screening, and also random drug testing throughout employment.

2. **Motor Vehicle Record Check** - Performed not only to confirm authorized drivers of company vehicles, but also provides information pertinent to the suitability of employment.

3. **E-Verify** - Our team is fully compliant with the E-Verify program.

WORKMAX

RCI currently utilizes Workmax, a state-of-the-art application, using geolocation for clock-in/clock-out times. Crews have the capability to use Workmax on their smartphone without an internet connection. Supervisors are not only able to check their crew in and out at a site but also change the cost code at each site throughout the day. Managers are able to utilize the ability to run reports on many aspects of the crew's day, such as job hours, work hours, and cost code hours. The standardization of equipping each supervisor with a smartphone creates the capability to use other applications to track crew work time and productivity.

COMPANY MISSION STATEMENT

RCI is committed to providing quality products and services by incorporating creativity, professionalism, integrity and continuous improvement. In the on-going spirit of partnership, we strive to provide a rewarding atmosphere for our team in order to produce outstanding results for our clients.

COMPANY CORE VALUES

Our core values are the key to our success and the reason our clients come back to us again and again, often asking for our senior team members and superintendents by name since 1978.

Integrity

We conduct our business with honesty, reliability and consistency in order to produce positive results for both our clients and our team members.

Creativity

We seek innovative solutions for clients via imaginative and unique approaches delivered impeccably by our team of industry professionals.

Passion

We are passionate about what we do, and this passion fuels our team to be the best at what we do each and every day for each and every client.

ANNUAL DOLLAR VALUE OF WORK

Year	Total Annual Dollar Value of Work
2023	$120,001,620
2022	$101,516,449
2021	$86,003,862

COMPANY OVERVIEW & EXPERIENCE

Rotolo Consultants, Inc. (RCI) is a 45-year-old company that has grown from a local plant nursery to one of the top 20 largest commercial landscape companies in the United States and Canada. RCI employs over 1,200 people across the Southeast and provides a range of services, including hardscape and aquatic construction, landscape installation, and turn-key landscape maintenance. RCI currently operates out of 18 cities across six states and has over 1,000 maintenance clients.

RCI has strong relationships with Isuzu, John Deere, and Stihl, which allows the company to purchase equipment at government-level pricing and secure equipment on short notice. RCI also owns over $12 million in equipment, which allows the company to deploy any level of equipment and vehicles required to begin operations immediately. RCI has a bonding capacity of $20MM single job/$60MM aggregate bonding capacity and will be able to secure any bid or performance bonds required.

RCI has the ability and proven track record to quickly staff large-scale operations, including the type of operation that would be required to begin work on your project. RCI always maintains a “bench strength” of management and supervisors to absorb the company's average 10-15% year-over-year growth.

All staff on RCI projects are trained on all equipment they will be utilizing as part of the company's ongoing internal training system. RCI has multiple purchasing agents who will identify and secure all necessary stock, supplies, and inventory prior to the start of a project.

RCI builds the staff and equipment necessary for a quality project into all of its proposals. The company has a retention rate of over 95% on existing landscape maintenance clientele. This is not an accident, but rather the result of proper management and staffing, with checks and controls in place to ensure that every team member is held responsible for their area of work. Most of RCI's management staff have moved up through the ranks of the company, which ensures that clients have a tried and tested team. The average tenure among RCI's senior staff is over 10 years.

RCI also has a fleet of over 300 trucks and numerous pieces of large equipment. We are also an R&D partner with John Deere and Rain Bird, and are a strategic account holder for both companies. RCI remains on the cutting edge of what is happening within the green industry and is ready to offer its clients superior service.

In summary, RCI is a large, well-established company with a proven track record of success. We have the staff, equipment, and expertise to quickly and efficiently staff and execute large-scale projects.

RCI SCOPE OF SERVICES

LANDSCAPE MANAGEMENT

- Turf Maintenance
- Ornamental & Tree Maintenance
- Irrigation System Maintenance
- Chemicals/Horticultural Services
- ROW Maintenance
- Athletic Fields Management
- Landscape Assessments
- Mulch
- Annuals

CONSTRUCTION

- Hardscape
- Aquatics
- Design + Build
- Landscape & Irrigation
- Lighting
- Erosion Control
- Athletic Fields & Complexes
- Fencing
- Retaining Walls
- Hydro-Seed
- Drainage
- Signage

DESIGN + BUILD

- Land Planning & Landscape Architecture
- GIS Mapping & Presentations
- Grounds & Irrigation Assessments
- Landscape Master Planning
- Permit Documents
- Aquatic Facility Design
- RV Park Design
- Signage & Hardscape Design
- Landscape, Irrigation & LED Lighting Design

DISASTER RELIEF

- Property Assessments
- Demolition
- Pressure Washing & Decontamination
- Mold Remediation
- Roof Repairs
- Tree & Debris Removal
- Landscape/Aquatic/Hardscape Renovation & Emergency Repairs
- Temporary Housing
- Labor & Equipment Assists

RCI STATISTICS

45+ years in business.

Recognized as one of the top 20 largest commercial landscape companies in the United States.

Currently operational in 20 cities in the southeast U.S.

1,200+ employees

1,000+ landscape maintenance clients

100+ current construction clients

300+ fleet

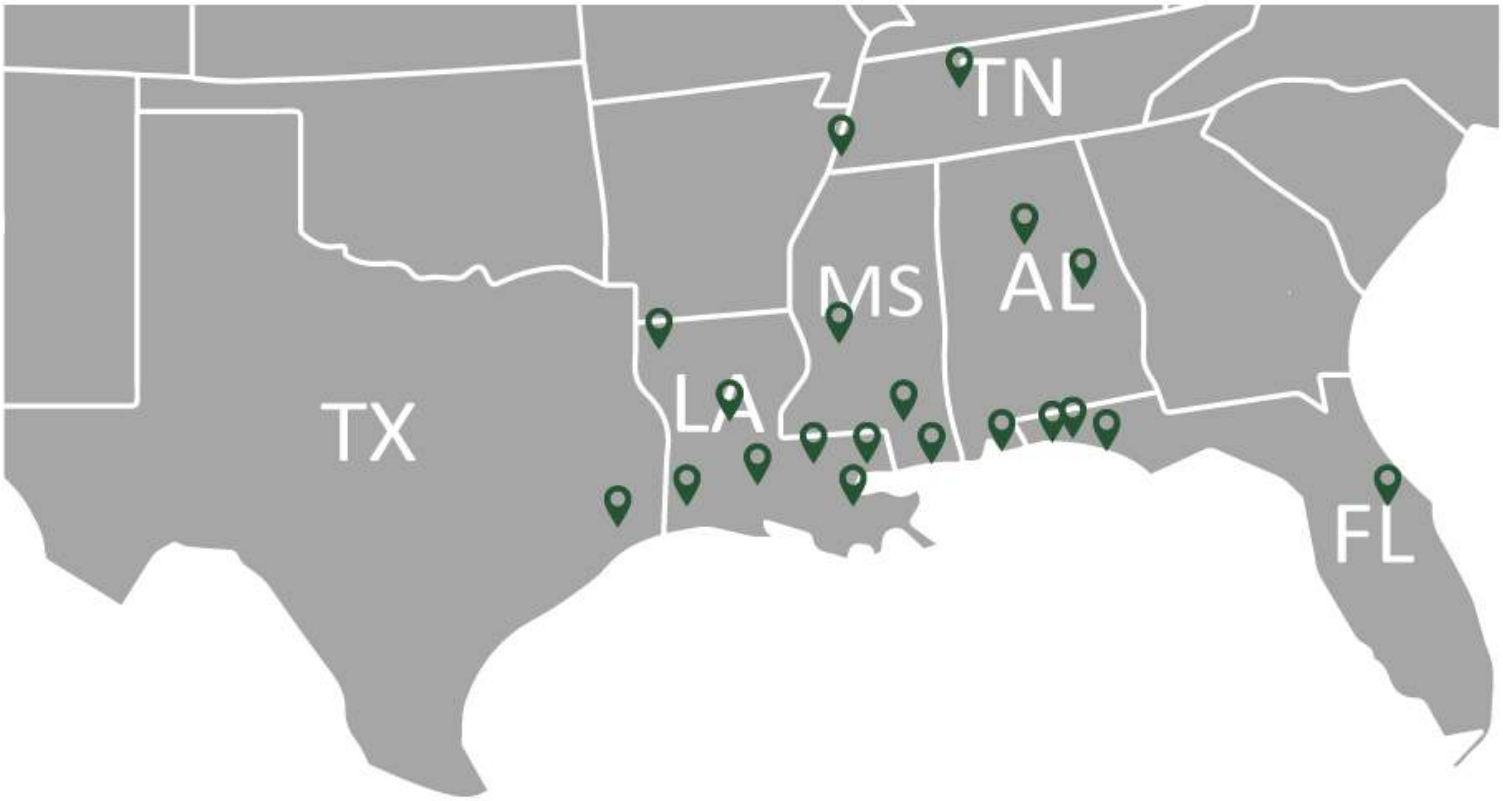
Over $15 million in owned equipment

Retention rate of over 95% on existing maintenance clients

RCI LOCATIONS

RCI is currently operational out of 20 cities within 6 states in the southeast.

Alexander City - Alexandria - Baton Rouge - Biloxi - Birmingham - Destin - Foley
Hattiesburg - Houston - Jackson - Lake Charles - Lafayette - Memphis - Nashville
New Orleans - Orlando - Panama City Beach - Santa Rosa Beach - Shreveport - Slidell



Your Local Office:

RCI **ORLANDO OFFICE**

1733 Benbow Ct
Apopka, FL 32703
(689) 999-4782

RCI SAFETY
SAFETY PROGRAM

The key to mitigating damages, claims, or injuries on any project is an appropriate safety and training program. We are proud of our industry-leading safety record, at the heart of our success in this area is a tool utilized on all of our projects that we term our Job Hazard Analysis. This is a report completed prior to the commencement of any services on a project. Our company safety manager, PM, and key staff will complete a thorough inspection of the areas to be serviced and the equipment and vehicles to be utilized. Our Job Hazard Analysis report identifies any safety issues from the basics of proper equipment operation to the details of specific areas that will be worked in and any unique safety issues they may represent. While the analysis is completed on the front end of a project, it is a working tool utilized in our weekly safety meetings and is adjusted and added to as the knowledge of the property and operations increases.

Our weekly safety meetings are designed to discuss and promote safe work conditions for the upcoming weeks' work schedule. This is an added tool to keep the lines of communication open about any existing safety issues.

All of our staff is trained on equipment prior to any operation. We utilize factory training guides, visits by manufacturer's representatives, and our own experience in completing the requisite training. Each employee's personnel file is kept up to date with all internal training that has been completed and in no instance is an employee tasked with using a piece of equipment prior to completing the necessary training in safe operation. To further promote safety, RCI has daily equipment, vehicle, and trailer inspection program in place. Our supervisors are responsible for inspecting all the equipment being used for the day prior to the start of work. After inspection, they must complete equipment and vehicle inspection forms that are turned into the project manager.

Our PM and supervisors are responsible for the weekly safety meetings. Various topics are covered and quite often utilize our Job Hazard Analysis. The employees are provided written copies of the meeting's subject matter.

RCI SAFETY
CHEMICAL SAFETY & APPLICATION POLICY

RCI believes chemical safety to be of the utmost importance. All spray team members undergo initial chemical handling and safety classes when hired. RCI uses a combination of classroom and experiential learning followed by an apprenticeship during which the Spray Tech Trainee accompanies an experienced spray tech for a period of one year. RCI uses the 'National Pesticide Applicator Certification Core Manual' in the classroom and sends spray techs to educational seminars provided by cooperative extension services and state agricultural departments/bureaus.

Additionally, we offer continuing education classes with opportunities of advancement within the department. Participating employees are issued certificates for continuing education and advancements in their employment files. At present, over half of our staff are state licensed commercial applicators. RCI'S end goal is to have every spray tech become a state licensed commercial pesticide applicator at the Spray Tech 1 level (Supervisor).

RCI PESTICIDE APPLICATION POLICY

RCI follows the principles of Integrated Pest Management (IPM) which employ the use of all suitable pest control methods to keep pest populations below the economic injury level. Methods include cultural practices; the use of biological, physical, and genetic control agents; and the selective use of pesticides to limit environmental impacts. RCI follows all state and federal pesticide laws and abides by the clientele's directives. Spray techs are required to wear the personal protective equipment (PPE) recommended by the product label and must apply all pesticides in accordance with the label. RCI provides clientele with a written record of all pesticides applied, the rate at which they were applied, the location they were applied, the total amount applied, and the reason they were applied. All records are maintained for on-demand inspection by federal and state regulating agencies as well as clientele.

FERTILIZER AND PESTICIDE APPLICATIONS

Excess fertilizers, herbicides, and insecticides are major sources of nonpoint source pollution. RCI follows sustainable landscape best management practices to reduce the impact of fertilizers and pesticides on the environment. Fertilizer applications are performed by RCI spray techs and specially trained maintenance personnel by hand or calibrated equipment to ensure fertilizers are applied at desired application rates. Whenever possible fertilizers are applied based on soil test results to ensure that only essential fertilizer applications are made and to prevent overapplication. RCI tailors fertilizer applications to meet landscape needs by utilizing any of the following: organic and conventional fertilizers, sulfur or polymer-coated controlled-release granular fertilizers, water-soluble and chelated fertilizers. When plants are suspected of having nutritional deficiencies, pictures of the plants are first sent to the RCI corporate horticulturist for verification. The corporate horticulturist will then determine the appropriate course of action, which may include fertility records reviews, investigative site visits, soil sampling and analysis, tissue sampling and analysis, review of test results, and the application of fertilizers and/or soil amendments.

QUALITY CONTROL PROCEDURE

RCI's commitment to quality has earned us a coveted reputation for creating award-winning landscapes for a diverse clientele. Our quality control procedure allows our top-tier staff of division managers, regional managers, area managers, crew leaders, and crew members to work with exceptional quality being the focus in everything they do.

RCI utilizes a multi-step quality control procedure, ensuring every area of a project is thoroughly reviewed. Area managers will be on-site regularly with their staff, and the regional manager will be on site monthly to monitor crew performance. This procedure ensures the proper inspections are being made consistently. Two separate quality inspections are in place, with the first being a weekly inspection. The property's area manager will complete RCI's weekly quality inspection form which will contain a specifically curated list of service details reminding crew leaders to consider quality in every service performed. Once completed, these lists are then provided to the supervisor and filed weekly. After the initial review, a regional manager will review them once again on the 30th of each month. Along with these weekly quality inspections, the property supervisor will walk the property regularly to ensure weekly work is up to the RCI standard.

In addition to the weekly inspections, monthly inspection forms containing a more extensive overview of the property are completed. These monthly inspections provide more detail regarding specific property areas and identify areas that may need more focus. Area managers will complete RCI's quality site evaluation (QSE) each month. This monthly quality inspection will include a client review for project quality, issues/problems, and enhancement opportunities for the site. RCI's quality inspection forms are in place to guarantee employees are constantly reminded to keep their work quality at the forefront. These inspections are available to the property manager at their request. RCI provides complete transparency regarding procedures utilized in managing your property to provide first-rate care.

Along with weekly and monthly quality inspections, RCI will also complete a job hazard analysis (JHA) before beginning work. This analysis aids the team on the ground in identifying potential hazards. RCI management will make constant updates of this analysis as conditions can change.

REFERENCES

Camp Creek
Inlet Beach, FL
2023 - Current
Contact: John Miller, 850-381-0537
johnmiller@rcamflorida.com

Latitude Margaritaville
Miramar Beach, FL
2023 - Current
Contact: Hannah Bowyer, 850-499-0332
hannah.bowyer@fsresidential.com

Seaside
Seaside, FL
2021 - Current
Contact: Angel Selvey, 850-231-1551
angel@seasidetowncouncil.com

SCHEDULE OF SERVICES

ROOTED IN TRADITION

RCI
LANDSCAPE • MAINTENANCE • CONSTRUCTION

GROWING THE FUTURE

SCHEDULE OF SERVICES
2024
Live Oak Lake CDD
Nolte Rd.
St. Cloud, FL 34772

TURF MOWING													
MONTH	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	
CALENDAR WEEKS	4	4	5	4	5	4	4	5	4	4	5	4	52
SERVICES	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
Mowing and String Trimming (ST. AUGUSTINE)	2	2	3	4	5	4	4	5	4	2	3	2	40
Soft Edging - Beds & Tree Rings (ST. AUGUSTINE)	1	1	1	2	2	2	2	2	2	1	1	1	18
Hard Edging (ST. AUGUSTINE)	2	2	3	4	5	4	4	5	4	2	3	2	40
Blowing & Clean-Up (ST. AUGUSTINE)	2	2	3	4	5	4	4	5	4	2	3	2	40
Mowing and String Trimming (BAHIA)	2	2	3	2	4	3	3	4	2	2	3	2	32
Hard Edging (BAHIA)	2	2	3	4	5	4	4	5	4	2	3	2	40
Blowing & Clean-Up (BAHIA)	2	2	3	4	5	4	4	5	4	2	3	2	40
String Trimming to Water Line	1	1	2	1	2	1	1	2	1	1	2	1	16
DETAIL SERVICES													
MONTH	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	
CALENDAR WEEKS	5	4	4	4	5	4	5	4	4	5	4	4	52
SERVICES	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
Hand Weeding	1	1	1	2	2	2	2	2	2	1	1	1	18
Shaping of Shrubs As Needed	1	1	1	1	1	1	1	1	1	1	1	1	12
Bed Pre-emergent Herbicide			1		1		1			1		1	5
Bed Fertilization			1									1	2
Insect Control on Beds As Needed	1	1	1	1	1	1	1	1	1	1	1	1	12
Fungus Control on Beds As Needed	1	1	1	1	1	1	1	1	1	1	1	1	12
Turf Pre-emergent Herbicide (ST. AUGUSTINE)	1		1		1					1			4
Turf Fertilization (ST. AUGUSTINE)	1		1		1					1			4
Turf Post-emergent Herbicide (ST. AUGUSTINE)	1									1			2
Mole Cricket Control on Turf As Needed	1	1	1	1	1	1	1	1	1	1	1	1	12
Chinch Bug Control on Turf As Needed	1	1	1	1	1	1	1	1	1	1	1	1	12
Fungus Control on Turf As Needed	1	1	1	1	1	1	1	1	1	1	1	1	12
Fire Ant Bait Application				1						1			2
Ant Control As Needed	1	1	1	1	1	1	1	1	1	1	1	1	12
Crack and Crevice Weed Control	1	1	1	1	1	1	1	1	1	1	1	1	12
Irrigation Monitoring		1	1	1	1	1	1	1	1	1	1		10
ADDITIONAL SERVICES - Not In Base Contract													
MONTH	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	
CALENDAR WEEKS	4	4	5	4	4	4	5	4	5	4	5	4	52
SERVICES	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Total
Palm Pruning (WASHINGTONIA)		1						1					2
Palm Pruning (NON-WASHINGTONIA)								1					1
Mulch					1						1		2

Please see below for our financial stability letter.

LaPorte
CPAs & BUSINESS ADVISORS

LaPorte, APAC
111 Veterans Blvd. | Suite 600
Metairie, LA 70005
504.835.5522 | Fax 504.835.5535
LaPorte.com

July 19, 2023

To Whom it May Concern:

This letter serves as a response to the demonstration of the financial stability of Rotolo Consultants, Inc. (RCI) in connection with any qualification submissions. LaPorte CPAs & Business Advisors (LaPorte) performed an audit of RCI Acquisition Sub, LLC's consolidated financial statements as of and for the year ended December 31, 2022.

As of December 31, 2022, and as presented in the audited consolidated balance sheet, total assets equaled $77,838,434 and working capital equaled $3,509,755 (calculated as current assets less current liabilities). Certain financial ratios as of December 31, 2022 for Rotolo Consultants, Inc. were as follows:

Current Ratio 1.18
(calculated as current assets divided by current liabilities)
Backlog to Working Capital 14.3
(calculated as backlog divided by working capital)

If you have any further questions, please do not hesitate to contact me at (504) 838-4854.

Sincerely,

Tracy Tufts

Tracy Tufts, CPA, CCIFP
Director, Audit and Assurance Services

Ron DeSantis, Governor

Melanie S. Griffin, Secretary

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CONSTRUCTION INDUSTRY LICENSING BOARD

THE BUILDING CONTRACTOR HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

ROTOLO, MICHAEL JOSEPH

ROTOLO CONSULTANTS, INC.
38001 BROWNSVILLAGE RD
SLIDELL LA 70460

LICENSE NUMBER: CBC1262789

EXPIRATION DATE: AUGUST 31, 2024

Always verify licenses online at MyFloridaLicense.com

Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.

STATE OF FLORIDA
Department of Agriculture and Consumer Services
BUREAU OF LICENSING AND ENFORCEMENT

Date	File No.	Expires
December 21, 2023	**LF346760**	**December 21, 2027**

THE **LTD COMMERCIAL FERTILIZER APPLICATOR HOLDER** NAMED BELOW HAS REGISTERED UNDER THE PROVISIONS OF CHAPTER 482 FOR THE PERIOD EXPIRING: **December 21, 2027**

MARK ANTHONY WALLS
3824 QUAIL ST
PANAMA CITY BEACH , FL 32408-7474

WILTON SIMPSON, COMMISSIONER

cut here

STATE OF FLORIDA
Department of Agriculture and Consumer Services
BUREAU OF LICENSING AND ENFORCEMENT

MARK ANTHONY WALLS
LTD COMMERCIAL FERTILIZER APPLICATOR HOLDER

LF346760

HAS PAID THE FEE REQUIRED BY CHAPTER 482 FOR THE PERIOD EXPIRING **December 21, 2027**

WILTON SIMPSON
COMMISSIONER

Signature

Wallet Card
Wallet Card - Fold Here

BUREAU OF LICENSING & ENFORCEMENT
3125 CONNER BLVD, BLDG. 8
TALLAHASSEE, FLORIDA 32399-1650

Ron DeSantis, Governor

Melanie S. Griffin, Secretary

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CONSTRUCTION INDUSTRY LICENSING BOARD

THE IRRIGATION SPECIALTY CONTRACTOR HEREIN IS CERTIFIED UNDER THE PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

FRAZIER, MICHAEL LESLIE JR

ROTOLO CONSULTANTS, INC.
38001 BROWNSVILLAGE RD
SLIDELL LA 70460

LICENSE NUMBER: SCC131152320

EXPIRATION DATE: AUGUST 31, 2024

Always verify licenses online at MyFloridaLicense.com

Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.

Ron DeSantis, Governor

Melanie S. Griffin, Secretary

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

BOARD OF LANDSCAPE ARCHITECTURE

THE LANDSCAPE ARCHITECT HEREIN HAS REGISTERED UNDER THE PROVISIONS OF CHAPTER 481, FLORIDA STATUTES

PETERS, MICHAEL GENE

38001 BROWNSVILLAGE RD
SLIDELL LA 70460

LICENSE NUMBER: LA6667481

EXPIRATION DATE: NOVEMBER 30, 2025

Always verify licenses online at MyFloridaLicense.com

ISSUED: 11/02/2023

Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

2601 BLAIR STONE ROAD
TALLAHASSEE FL 32399-0783

Congratulations! With this license you become one of the nearly one million Floridians licensed by the Department of Business and Professional Regulation. Our professionals and businesses range from architects to yacht brokers, from boxers to barbeque restaurants, and they keep Florida's economy strong.

Every day we work to improve the way we do business in order to serve you better. For information about our services, please log onto www.myfloridalicense.com. There you can find more information about our divisions and the regulations that impact you, subscribe to department newsletters and learn more about the Department's initiatives.

Our mission at the Department is: License Efficiently, Regulate Fairly. We constantly strive to serve you better so that you can serve your customers. Thank you for doing business in Florida, and congratulations on your new license!

STATE OF FLORIDA DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

LA6667481 ISSUED: 11/02/2023
REGISTERED LANDSCAPE ARCHITECT
PETERS, MICHAEL GENE

Signature
LICENSED UNDER CHAPTER 481, FLORIDA STATUTES
EXPIRATION DATE: NOVEMBER 30, 2025

Ron DeSantis, Governor Melanie S. Griffin, Secretary

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
BOARD OF LANDSCAPE ARCHITECTURE

LICENSE NUMBER: LA6667481 **EXPIRATION DATE: NOVEMBER 30, 2025**

THE LANDSCAPE ARCHITECT HEREIN HAS REGISTERED UNDER THE PROVISIONS OF CHAPTER 481, FLORIDA STATUTES

PETERS, MICHAEL GENE
38001 BROWNSVILLAGE RD
SLIDELL LA 70460

ISSUED: 11/02/2023

Always verify licenses online at MyFloridaLicense.com
Do not alter this document in any form.
This is your license. It is unlawful for anyone other than the licensee to use this document.

STATE OF FLORIDA
Department of Agriculture and Consumer Services
BUREAU OF LICENSING AND ENFORCEMENT

Date	File No.	Expires
September 6, 2023	JE319134	June 30, 2024

THE ID CARD HOLDER NAMED BELOW HAS REGISTERED UNDER THE PROVISIONS OF CHAPTER 482 FOR THE PERIOD EXPIRING: June 30, 2024

AT

ROTOLO CONSULTANTS
PANAMA CITY BEACH, FL 32413

Regular

DAVID DOGGETT
ROTOLO CONSULTANTS
38001 BROWNSVILLAGE RD
SLIDELL, LA 70460

WILTON SIMPSON, COMMISSIONER

STATE OF FLORIDA
Department of Agriculture and Consumer Services
BUREAU OF LICENSING AND ENFORCEMENT

DAVID DOGGETT
ROTOLO CONSULTANTS
ID CARD HOLDER

JE319134

HAS PAID THE FEE REQUIRED BY CHAPTER 482 FOR THE PERIOD EXPIRING June 30, 2024

WILTON SIMPSON
COMMISSIONER

Signature
ATTACH PHOTO ON REVERSE

Wallet Card - Fold Here

BUREAU OF LICENSING & ENFORCEMENT
3125 CONNER BLVD, BLDG. 8
TALLAHASSEE, FLORIDA 32399-1650

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 6/27/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Cadence Insurance
4041 Essen Lane, Suite 400
Baton Rouge LA 70809

CONTACT NAME: Cheryl Ann Boudreaux
PHONE (A/C, No, Ext): 225-336-3245 FAX (A/C, No): 225-336-4536
E-MAIL ADDRESS: cheryl.boudreaux@cadenceinsurance.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Gray Insurance Company	36307
INSURER B : Great American E&S Ins. Co.	37532
INSURER C : Starstone Specialty Insurance Company	44776
INSURER D :	
INSURER E :	
INSURER F :	

INSURED ROTOCON-01
Rotolo Consultants, Inc.
38001 Brownsville Road
Slidell LA 70460

COVERAGES **CERTIFICATE NUMBER:** 146347471 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X **COMMERCIAL GENERAL LIABILITY**			XSGL100091	7/1/2023	7/1/2024	EACH OCCURRENCE	$ 1,000,000
	[ ] CLAIMS-MADE [X] OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
	X CG 00 01 04 13						MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 3,000,000
	[ ] POLICY [X] PRO-JECT [ ] LOC						PRODUCTS - COMP/OP AGG	$ 3,000,000
	OTHER:							$
A	**AUTOMOBILE LIABILITY**			XSAL100101	7/1/2023	7/1/2024	COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	X ANY AUTO						BODILY INJURY (Per person)	$
	[ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	X HIRED AUTOS ONLY X NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
A C	[ ] **UMBRELLA LIAB** X OCCUR			GXS100273 70892O231ALI	7/1/2023 7/1/2023	7/1/2024 7/1/2024	EACH OCCURRENCE	$ 5,000,000
	X **EXCESS LIAB** [ ] CLAIMS-MADE						AGGREGATE	$ 5,000,000
	[ ] DED [ ] RETENTION $							$
A	**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY** Y / N			GWC100307FL	7/1/2023	7/1/2024	X PER STATUTE [ ] OTH-ER	FLORIDA
	ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [N] **(Mandatory in NH)**	N / A					E.L. EACH ACCIDENT	$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000
B	Cont&Site Pollution/Professional			PCME56604803	7/1/2023	7/1/2024	2,000,000 Per Occ	2,000,000 Agg

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Subject to policy terms, conditions and exclusions; the certificate holder shall be considered an Additional Insured on a Primary and Non-Contributory basis in respects to General Liability (Additional Insured Form Includes Completed Operations), Automobile Liability and Excess policies when required by written contract or agreement with a Waiver of Subrogation granted in their favor in respects to General Liability, Automobile Liability, Worker's Compensation, and Excess policies when required by written contract, but only to the extent of the Named Insured's obligation to indemnify, defend and/or hold harmless the certificate holder when required by written contract.

Auto Physical Damage is included on the auto policy referenced above with a $5,000 physical damage deductible.

See Attached...

CERTIFICATE HOLDER

MASTER CERTIFICATE

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.

AGENCY CUSTOMER ID: ROTOCON-01

LOC #: _____

ADDITIONAL REMARKS SCHEDULE

AGENCY		NAMED INSURED
Cadence Insurance		Rotolo Consultants, Inc. 38001 Brownsvillage Road Slidell LA 70460
POLICY NUMBER		
CARRIER	NAIC CODE	EFFECTIVE DATE:

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 **FORM TITLE:** CERTIFICATE OF LIABILITY INSURANCE

Blanket Alternate Employer is included on the Worker's Compensation policy when required by written contract or agreement.

Excess Policies are follow form in respects to General Liability, Auto Liability and Workers Compensation.

© 2008 ACORD CORPORATION. All rights reserved.

The ACORD name and logo are registered marks of ACORD

IV. AFFIDAVIT REGARDING PROPOSAL

STATE OF Louisiana
COUNTY OF St. Tammany Parish

Before me, the undersigned authority, appeared the affiant, Brian Rotolo, and having taken an oath, affiant, based on personal knowledge, deposes and states:

1. I am over eighteen (18) years of age and competent to testify as to the matters contained herein. I serve in the capacity of CFO for Rotolo Consultants, Inc. ("Proposer"), and am authorized to make this Affidavit Regarding Proposal on behalf of Proposer.

2. I assisted with the preparation of, and have reviewed, the Proposer's proposal ("Proposal") provided in response to the Live Oak Lake Community Development District's ("District") request for proposals for landscape and irrigation maintenance services. All of the information provided therein is full and complete, and truthful and accurate. I understand that intentional inclusion of false, deceptive or fraudulent statements, or the intentional failure to include full and complete answers, may constitute fraud; and, that the District may consider such action on the part of the Proposer to constitute good cause for rejection of the proposal.

3. I do hereby certify that the Proposer has not, either directly or indirectly, participated in collusion or proposal rigging.

4. The Proposer agrees through submission of the Proposal to honor all pricing information for ninety (90) days from the opening of the proposals, and if awarded the contract on the basis of this Proposal to enter into and execute the contract in the form included in the Project Manual.

5. The Proposer acknowledges the receipt of the complete Project Manual as provided by the District and as described in the Project Manual's Table of Contents, as well as the receipt of the following Addenda:

Addendum No. 1 dated 3/15/2024

Addendum No. 2 dated 3/15/2024

Addendum No. _____ dated _____

Addendum No. _____ dated _____

6. By signing below, the Proposer acknowledges that (i) the Proposer has read, understood, and accepted the Project Manual; (ii) the Proposer has had an opportunity to consult with legal counsel regarding the Project Manual; (iii) the Proposer has agreed to the terms of the Project Manual; (iv) this is an informal bid, and no protest rights or other procurement rights will be afforded to the Proposer; and (v) the Proposer has waived any right to challenge any matter

relating to the Project Manual, including but not limited to any protest relating to the proposal notice, proposal instructions, the proposal forms, the contract form, the scope of work, the maintenance map, the specifications, the evaluation criteria, the evaluation process, or any other issues or items relating to the Project Manual.

7. The Proposer authorizes and requests any person, firm or corporation to furnish any pertinent information requested by the District, or its authorized agents, deemed necessary to verify the statements made in the Proposal, or regarding the ability, standing, integrity, quality of performance, efficiency, and general reputation of the Proposer.

Under penalties of perjury under the laws of the State of Florida, I declare that I have read the foregoing Affidavit Regarding Proposal and that the foregoing is true and correct.

Dated this 20th day of March, 2024.

Proposer: Rotolo Consultants, Inc.
By: Brian Rotolo
Title: CFO

STATE OF LA
COUNTY OF St Tammany

The foregoing instrument was acknowledged before me by means of ☑ physical presence or ☐ online notarization this 20th day of March, 2024, by Brian Rotolo of Rotolo Consultants, who is ☑ personally known to me or ☐ who has produced _____ as identification, and ☑ did or ☐ did not take the oath.

Julie C. Flanagan
Notary Public, State of ~~Florida~~ LA
Print Name: Julie C. Flanagan #12204
Commission No.: LA Civil Law Notary Public
My Commission Expires: St. Tammany Parish, LA
My commission is for life

V. PROPOSAL FORMS

PROPOSAL FORM
FOR
LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES

TO BE SUBMITTED TO:

LIVE OAK LAKE
COMMUNITY DEVELOPMENT DISTRICT
c/o Governmental Management Services – Central Florida, LLC,
on or before March 25, 2024 at 11:00am (EST)

TO: Live Oak Lake Community Development District

FROM: Rotolo Consultants, Inc.
(Proposer)

In accordance with the Request for Proposals for Landscape and Irrigation Maintenance for Live Oak Lake Community Development District, the undersigned proposes to provide all services as described in the detailed Scope and/or Specifications for the District.

All proposals shall be in accordance with the Project Manual.

Proposal Form Contents:

Proposal Summary
Part I – General Information
Part II – Personnel and Equipment
Part III – Experience
Part IV – Pricing
Signature Page

PROPOSAL FORM
PROPOSAL SUMMARY SHEET

I, Brian Rotolo REPRESENTING Rotolo Consultants, Inc.
Company and/or Corporation ("Proposer"), agree to furnish the services required in the scope/specifications at the following prices:

I.	**Contract Proposal Amount:** *(Please provide an average of all five years of pricing)*	$ 221,279.75
	Annual Total, Year 1:	$ 216,025.66
	Annual Total, Year 2:	$ 216,025.66
	Annual Total, Year 3:	$ 220,346.18
	Annual Total, Year 4:	$ 224,753.10
	Annual Total, Year 5:	$ 229,248.16

II. Proposer Information

NAME OF PROPOSER: Rotolo Consultants, Inc.

ADDRESS: 38001 Brownsvillage Rd., Slidell, LA

PHONE: (985) 643 - 2427 FAX: (985) 6443 - 2691

SIGNATURE:

PRINTED NAME: Brian Rotolo

TITLE: CFO

DATE: 3/20/2024

PROPOSAL FORM
PART I – GENERAL INFORMATION

- *Proposer General Information:*

Proposer Name Rotolo Consultants, Inc.

Street Address 38001 Brownsvillage Rd.

P. O. Box (if any) N/A

City Slidell State LA Zip Code 70460

Telephone (985) 643 - 2427 Fax no. (985) 643 - 2691

1st Contact Name Brian Rotolo Title CFO

2nd Contact Name Michael Rotolo Title President

Parent Company Name (if any) N/A

Street Address N/A

P. O. Box (if any) N/A

City N/A State N/A Zip Code N/A

Telephone N/A Fax no. N/A

1st Contact Name N/A Title N/A

2nd Contact Name N/A Title N/A

- *Company Standing:*

Proposer's Corporate Form: Corporation
(e.g., individual, corporation, partnership, limited liability company, etc.)

In what State was the Proposer organized? Louisiana Date 12/12/1994

Is the Proposer in good standing with that State? Yes X No ___

If no, please explain N/A

Is the Proposer registered with the State of Florida, Division of Corporations and authorized to do business in Florida? Yes X No ___

If no, please explain N/A

- *What are the Proposer's current insurance limits?*

General Liability	$ 1,000,000
Automobile Liability	$ 1,000,000
Workers Compensation	$ 1,000,000
Expiration Date	7/1/2024

- *Licensure* – Please list all applicable state and federal licenses, and state whether such licenses are presently in good standing:

FL Contractor's License

FL Pesticide Applicator's License

FL Fertilizer Applicator's License

FL Irrigation Controller License

FL Landscape Architect License

PROPOSAL FORM
PART II – PERSONNEL AND EQUIPMENT

- *List the location of the Proposer's office, which would perform work for the District.*

  Street Address 1733 Benbow Ct., Suite 1

  P. O. Box (if any) N/A

  City Apopka State FL Zip Code 32703

  Telephone (689) 999 - 4782 Fax no. N/A

  1st Contact Name Ezekiel Davis Title Regional Manager

  2nd Contact Name Willie Sims Title Area Manager

- *Proposed Staffing Levels - Landscape and irrigation maintenance staff will include the following:*

  1 Supervisors, who will be onsite 3 days per week;
  2 Technical personnel, who will be onsite 1 days per month; and
  3 Laborers, who will be onsite 3 days per week.

- *Officers and Supervisory Personnel – Please complete the pages that follow at the end of this Part regarding the Proposer's Officers and Supervisory Personnel, and attach resumes for any individuals listed.*

- *Technical Personnel – Does the Proposer currently employ any other technical personnel who have expertise in pesticide application, herbicide application, arboriculture, horticulture, or other relevant fields of expertise? Yes ___ No ___ If yes, please provide the following information for each person (attach additional sheets if necessary):*

  Name: David Doggett

  Position / Certifications: Horticulture Manager/FL Pesticide Applicator's License

  Duties / Responsibilities: Overseeing Horticultural Chemical Application

  % of Time to Be Dedicated to This Project: 25 %

  Please describe the person's role in other projects on behalf of the Proposer:

  Project Name/Location: Central FL Tourism Oversight District - Section 26 WD North Phase II

  Contact: Jessie Burns Contact Phone: 321 - 395 - 1590

  Project Type/Description: Bed maintenance and mowing along interstate

Duties / Responsibilities: Horticultural chemical application to beds and turf

Dollar Amount of Contract: $460,712.61

Proposer's Scope of Services for Project: Mowing, detailing, bed maintenance, irrigation, horticultural application, mulch replacement

Dates Serviced: 2024 - Ongoing

- *Subcontractors – Does the Proposer intend to use any subcontractors in connection with the work? Yes* X *No* ___ *For each subcontractor, please provide the following information (attach additional sheets if necessary):*

Subcontractor Name Enviro Tree Service

Street Address 3202 Phils Ln

P. O. Box (if any) N/A

City Apopka State FL Zip Code 32712

Telephone (407) 574 - 6140 Fax no. N/A

1st Contact Name Kyle Thornton Title Account Manager

2nd Contact Name N/A Title N/A

Proposed Duties / Responsibilities: Palm Pruning

Please describe the subcontractor's role in other projects on behalf of the Proposer:

Project Name/Location: Central FL Tourism Oversight District - Section 26 WD North Phase II

Contact: Jessie Burns Contact Phone: 321 - 395 - 1590

Project Type/Description: Bed maintenance and mowing along interstate

Dollar Amount of Contract: $460,712.61

Proposer's Scope of Services for Project: Mowing, detailing, bed maintenance, irrigation, horticultural application, mulch replacement

Dates Serviced: 2024 - Ongoing

- *Security Measures - Please describe any background checks or other security measures that were taken with respect to the hiring and retention of the Proposer's personnel who will be involved with this project, and provide proof thereof to the extent permitted by law:* Background checks performed on all employees, E-Verify and drug testing both required for condition of employment

- *Equipment – Please complete the pages that follow at the end of this Part regarding the Proposer's Equipment that will be used in connection with this project.*

OFFICERS

PROPOSER: Rotolo Consultants, Inc. DATE: 3/21/2024

Provide the following information for key officers of the Proposer and parent company, if any.

NAME	POSITION OR TITLE	RESPONSIBILITIES	INDIVIDUAL'S RESIDENCE CITY, STATE
Keith Rotolo	COB/Owner	General Oversight	Mandeville, LA
Michael Rotolo	President/COO	General Oversight	Covington, LA
Brian Rotolo	CFO	Financial Oversight	Mandeville, LA
Brandt Martin	COO of Maintenance	General Oversight of Maintenance	Ocean Spring, MS
FOR PARENT COMPANY (if applicable)			
N/A	N/A	N/A	N/A

SUPERVISORY PERSONNEL
WHO WILL BE INVOLVED WITH THE WORK

PROPOSER: Rotolo Consultants, Inc. DATE: 3/21/2024

INDIVIDUAL'S NAME	PRESENT TITLE	JOB RESPONSIBILITIES	OFFICE LOCATION	% OF TIME TO BE DEDICATED TO THIS PROJECT / # OF DAYS ON-SITE PER WEEK	YEARS OF EXPERIENCE IN PRESENT POSITION	TOTAL YEARS OF RELATED EXPERIENCE
Ezekiel Davis	Regional Manager	Onsite Representative/ Point of Contact	Orlando, FL	25%/1 day per month	10	20
Willie Simms	Project Manager	Operational Oversight	Orlando, FL	25%/1	2	20
Victor Lopez	Supervisor	Quality Control/Customer Satisfaction	Orlando, FL	25%/3	1	5

COMPANY OWNED MAJOR EQUIPMENT
TO BE USED IN CONNECTION WITH THE WORK

PROPOSER: Rotolo Consultants, Inc. DATE: 3/21/2024

QUANTITY	DESCRIPTION*	# OF PROJECTS DEDICATED TO	STORAGE AND WORK SITE LOCATIONS
1	60" John Deere Zero Turn Mower	4	1733 Benbow Ct, Apopka, FL
1	72" John Deere Zero Turn Mower	4	1733 Benbow Ct, Apopka, FL
2	Stihl String Trimmer	4	1733 Benbow Ct, Apopka, FL
2	Stihl Edger	4	1733 Benbow Ct, Apopka, FL
2	Stihl Backpack Blower	4	1733 Benbow Ct, Apopka, FL
1	Ford F-250 Truck	4	1733 Benbow Ct, Apopka, FL
1	Izuzu Box Truck	4	1733 Benbow Ct, Apopka, FL
2	Z-Sprayer	4	1733 Benbow Ct, Apopka, FL

PROPOSAL FORM
PART III – EXPERIENCE

- *Has the Proposer performed work for a community development district previously?*
  Yes X *No* ___
  If yes, please provide the following information for each project (attach additional sheets if necessary):

  Project Name/Location: Panama City Beach

  Contact: Wyatt Rothwell Contact Phone: 850 - 233 - 5100

  Project Type/Description: Municipal common areas

  Dollar Amount of Contract: $232,339

  Scope of Services for Project: Mowing, detailing, bed maintenance, horticultural chemical applications, irrigation maintenance, mulch replacement, palm pruning

  Dates Serviced: 2020 - Current

- *List the Proposer's total annual dollar value of landscape and irrigation services work completed for each of the last three (3) years:*

  2023 = $120,001,620

  2022 = $101,516,449

  2021 = $86,003,862

- *Please provide the following information for each project that is similar to this project, currently undertaken, or undertaken in the past five years. The projects must include irrigation maintenance as well. Attach additional sheets if necessary.*

  Project Name/Location: Camp Creek

  Contact: John Miller Contact Phone: 850 - 381 - 0537

  Project Type/Description: Common areas in residential community

  Dollar Amount of Contract: $65,557

  How was the project similar to this project? Contract consisted of common areas in a Florida residential community requiring split scopes for ponds and other turf areas as well as irrigation

  Your Company's Detailed Scope of Services for Project (i.e. fertilization, mowing, pest control, weed control, thatch removal, irrigation, etc.): Mowing, detailing, bed maintenance,

irrigation, mulch replacement, fertilization, weed control, insect control

List of equipment used on site: Zero-turn mowers, stick edgers, backpack blowers, spraying packs, small equipment

List of subcontractors used: Swift Pine Straw

Is this a current contract? Yes X No ___

Duration of contract: 2023 - Ongoing

- *(Information regarding similar projects – continued)*

Project Name/Location: Latitude Margaritaville

Contact: Hannah Bowyer Contact Phone: 850 - 499 - 0322

Project Type/Description: Common areas in residential community

Dollar Amount of Contract: $2,026,904

How was the project similar to this project? Contract consisted of common areas in a Florida residential community including irrigation maintenance

Your Company's Detailed Scope of Services for Project (i.e. fertilization, mowing, pest control, weed control, thatch removal, irrigation, etc.): Mowing, detailing, bed maintenance, multi trunk pruning, irrrigation, mulch replacement, fertilization, weed control

List of equipment used on site: Zero-turn mowers, stick edgers, backpack blowers, spraying packs, small equipment

List of subcontractors used: Swift Pine Straw, Florida Select

Is this a current contract? Yes X No ___

Duration of contract: 2023 - Ongoing

- *(Information regarding similar projects – continued)*

Project Name/Location: Seaside

Contact: Angel Selvey Contact Phone: 850 - 231 - 1551

Project Type/Description: Common areas in residential community

Dollar Amount of Contract: $226,107

How was the project similar to this project? Contract consisted of common areas in a Florida residential community

Your Company's Detailed Scope of Services for Project (i.e. fertilization, mowing, pest control, weed control, thatch removal, irrigation, etc.): Mowing, detailing, bed maintenance, irrigation, mulch replacement, fertilization, weed control

List of equipment used on site: Zero-turn mowers, stick edgers, backpack blowers, spraying packs, small equipment

List of subcontractors used: N/A

Is this a current contract? Yes X No ___

Duration of contract: 2021 - Ongoing

- *(Information regarding similar projects – continued)*

Project Name/Location: Village of Baytowne Wharf

Contact: Alan Meyers Contact Phone: 850 - 259 - 3741

Project Type/Description: Common areas in residential community

Dollar Amount of Contract: $146,237

How was the project similar to this project? Contract consisted of common areas in a Florida residential community

Your Company's Detailed Scope of Services for Project (i.e. fertilization, mowing, pest control, weed control, thatch removal, irrigation, etc.): Mowing, detailing, bed maintenance, irrigation maintenance, horticultural chemical application, mulch replacement

List of equipment used on site: Zero-turn mowers, stick edgers, backpack blowers, spraying packs, small equipment

List of subcontractors used: N/A

Is this a current contract? Yes X No ___

Duration of contract: 2022 - Ongoing

- *Has the Proposer, or any of its principals or supervisory personnel (e.g., owner, officer, or supervisor, etc.), been terminated from any landscape or irrigation installation or maintenance contract within the past 5 years? Yes _____ No X For each such incident, please provide the following information (attach additional sheets as needed):*

Project Name/Location: N/A

Contact: N/A Contact Phone: N/A

Project Type/Description: N/A

Dollar Amount of Contract: N/A

Scope of Services for Project: N/A

Dates Serviced: N/A

Reason for Termination: N/A

- *Has the Proposer been cited by OSHA for any job site or company office/shop safety violations in the past five years? Yes ___ No X*

  If yes, please describe each violation, fine, and resolution N/A

  What is the Proposer's current worker compensation rating? 0.84

  Has the Proposer experienced any worker injuries resulting in a worker losing more than ten (10) working days as a result of the injury in the past five years? Yes X No ___

  If yes, please describe each incident Incidents outlined in OSHA compliance forms attached to end of proposal.

- *Please state whether or not the Proposer or any of its affiliates are presently barred or suspended from proposing or contracting on any state, local, or federal contracts?*
  Yes ___ No X If yes, please provide:

  The names of the entities N/A

  The state(s) where barred or suspended N/A

  The period(s) of debarment or suspension N/A

  Also, please explain the basis for any bar or suspension:
  N/A

- *List any and all governmental enforcement actions (e.g., any action taken to impose fines or penalties, licensure issues, permit violations, consent orders, etc.) taken against the Proposer or its principals, or relating to the work of the Proposer or its principals, in the last five (5) years. Please describe the nature of the action, the Proposer's role in the action, and the status and/or resolution of the action.*

  N/A

- *List any and all litigation to which the Proposer or its principals have been a party in the last five (5) years. Please describe the nature of the litigation, the Proposer's role in the litigation, and the status and/or resolution of the litigation.*

  N/A

- *Has the Proposer or any of its affiliates (parents or subsidiaries), or any of the Proposer's officers or principal members, shareholders or investors filed for bankruptcy, either voluntary or involuntary, within the past 10 years? Yes (_) No (X) If yes, provide the following:*

  Identify the Case # and Tribunal: N/A

  Describe the Nature of the Action: N/A

  Describe the Proposer's Role in the Action and Describe the Status and/or Resolution:

  N/A

- *Has the Proposer or any of its affiliates (parents or subsidiaries), or any of the Proposer's officers or principal members, shareholders or investors executed an assignment for the benefit of creditors within the past 10 years? Yes (_) No (X) If yes, please explain:*

  N/A

- *Has the Proposer or any of its affiliates (parents or subsidiaries), or any of the Proposer's officers or principal members, shareholders or investors defaulted on a loan or other financial obligation (e.g., failing to pay subcontractors or materialmen) within the past 10 years? Yes (_) No (X) If yes, please explain:*

  N/A

PROPOSAL FORM
PART IV - PRICING

NOTE: This pricing form is intended to cover pricing for the initial one-year term of the contract and any potential renewal terms. It is assumed that prices will remain the same through each of the four potential annual renewal terms unless Proposer provides otherwise in the pricing form.

Please complete the Pricing Form on the following page or, alternatively, in the Excel Pricing Form provided as part of the Project Manual package (collectively, the "Pricing Form"). The District reserves the right to reject any and all proposals, in its sole and absolute discretion, that make modifications to the Pricing Form, as it is deemed in the best interests of the District.

Live Oak Lake CDD Landscape Fee Summary

Contractor: Rotolo Consultants, Inc.

Address: 38001 Brownsvillage Rd.
Slidell,
Louisiana,
70460
Phone: 985-643-2427
Fax: 985-643-2691
Contact: Ryan Rotolo
Email: maintenance@rotoloconsultants.com

Property: Live Oak Lake CDD

Address: 219 E. Livingston St.
Orlando,
Florida,
32801
Phone: 407-750-3599

Contact: JWright@gmscfl.com
Email:

	JAN	FEB	MAR	APRIL	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
GENERAL SERVICES (Schedule A) - Mowing/Detailing	7,623	7,623	11,434	15,245	19,057	15,245	15,245	19,057	15,245	7,623	11,434	7,623	$152,453
TURF CARE (Schedule B) Bahia/St Augustine Fert	7,870		14,877		8,869					7,291			$38,907
TREE/SHRUB CARE (Schedule C) Tree/Shrub Fert			1,560	981	1,504	925	1,423	844		1,288		1,197	$9,720
BED DRESSING - Estimate mulch yds (Schedule E - B.) *Per Yard Pricing: $47.30 / Cu Yd*					6,847 *Mulch Yds: 145*						6,847 *Mulch Yds: 145*		$13,695
PALM TRIMMING (Schedule E - C.) *Per Palm Price: $57.14*			9,086 *Palm Count: 159*					9,086 *Palm Count: 159*					$18,171
ANNUAL CHANGES *- None at this time* **(Schedule E - A.)** *Per Annual Pricing: N/A*													$0
IRRIGATION MAINT. (Schedule D)		1,495	1,495	1,495	1,495	1,495	1,495	1,495	1,495	1,495	1,495		$14,946
TOTAL FEE PER MONTH:	$15,493	$9,117	$38,452	$17,721	$37,771	$17,664	$18,162	$30,480	$16,740	$17,696	$19,776	$8,820	$247,892
Flat Fee Schedule	$20,658	$20,658	$20,658	$20,658	$20,658	$20,658	$20,658	$20,658	$20,658	$20,658	$20,658	$20,658	$247,892

Essential Services Mowing/Detailing/Irrigation/Fert and P	$216,026
Extra Services Annual Changes, Palm Pruning, Mulc	$31,866
TOTAL	$247,891.91

Initials_____ _____

PROPOSAL FORM
SIGNATURE PAGE

Under penalties of perjury under the laws of the State of Florida, I represent that I have authority to sign this Proposal Form (including Parts I through IV) on behalf of Rotolo Consultants, Inc. ("Proposer") and declare that I have read the foregoing Proposal Form (including Parts I through IV) and that all of the questions are fully and completely answered, and all of the information provided is true and correct.

Dated this 21st day of March, 2024.

Proposer: Rotolo Consultants, Inc.
By: Brian Rotolo
Title: CFO

STATE OF LA
COUNTY OF St Tammany

The foregoing instrument was sworn to (or affirmed) and subscribed before me by means of ☐ physical presence or ☐ online notarization this 21st day of March, 2024, by Brian Rotolo of Rotolo Consultants Inc who is ☑ personally known to me or ☐ who has produced _____ as identification, and ☑ did or ☐ did not take the oath.

Julie C Flanagan
Notary Public, State of ~~Florida~~ LA
Print Name:
Commission No.: Julie C. Flanagan #12204
My Commission Expires: LA Civil Law Notary Public
St. Tammany Parish, LA
My commission is for life

VI. AFFIDAVIT FOR INTEGRITY IN PUBLIC CONTRACTING AND PURCHASING, E-VERIFY, AND NON-COLLUSION

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

Name of Proposer: Rotolo Consultants, Inc.

I am authorized to make this affidavit on behalf of my firm and its owner, directors, and officers. I state that:

Chapter 287, Florida Statutes, on Integrity of Public Contracting and Purchasing

1. I have read and am familiar with Chapter 287, Florida Statutes, and specifically including the following Sections ("Public Integrity Laws"):
    a. Section 287.133, *Florida Statutes*, titled *Public entity crime; denial or revocation of the right to transact business with public entities*;
    b. Section 287.134, *Florida Statutes*, titled *Discrimination; denial or revocation of the right to transact business with public entities*;
    c. Section 287.135, *Florida Statutes*, titled *Prohibition against contracting with scrutinized companies*;
    d. Section 287.137, *Florida Statutes*, titled *Antitrust violations; denial or revocation of the right to transact business with public entities; denial of economic benefits*; and
    e. Section 287.138, *Florida Statutes*, titled *Contracting with entities of foreign countries of concern prohibited*.
2. I understand that the Public Integrity Laws, with limited exceptions, prohibit entities that meet certain criteria from bidding on or entering into or renewing a contract with governmental entities, including with the District ("Prohibited Criteria").
3. I understand that the Public Integrity Laws apply to the bidding documents applicable to the District's Request for Proposals for Landscape and Irrigation Maintenance Services Project ("Project") and the contract to be executed in connection with the Project.
4. Based on information and belief, the statement which I have marked below is true in relation to the Proposer submitting this sworn statement. (Indicate which statement applies.)

    _X_ Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity, meets any of the Prohibited Criteria. Thus, the entity is not prohibited from bidding on or entering into or renewing a contract with the District.

    ____ The entity submitting this sworn statement, one of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity, meets one or more of the Prohibited Criteria.

If this statement is marked, the Proposer may provide additional information regarding the same in the space provided directly below (or by attaching a separate sheet and indicating this method in the space provided directly below). Such additional information may be related to the Proposer's alleged basis for entitlement to an exception from the prohibition on bidding or contracting, to the extent one is permissible under Florida law.

_____

_____

_____

5. If awarded the contract, the Proposer will immediately notify the District in writing if either the Proposer, any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or any affiliate of the entity, meets any of the Prohibited Criteria after award of the contract or during the term of the contract.

E-Verify

1. I understand that, pursuant to Section 448.095(2), Florida Statutes, we must comply with Florida's E- Verify law in order to enter into an agreement with a public employer.
2. Our firm is registered with and uses the United States Department of Homeland Security's E-Verify system to verify the work authorization status of all employees hired on or after January 1, 2021.
3. No public employer has terminated a contract with our firm under Section 448.095(2)(c), Florida Statutes, within the year immediately preceding the date of our proposal.
4. Our firm is currently in compliance and will remain in compliance, for the duration of the agreement, with all requirements of Section 448.095(2), Florida Statutes.
5. I understand that, if there is a good faith belief that our firm has knowingly violated Section 448.09(1), Florida Statutes, there is an obligation to terminate the agreement pursuant to Section 448.095(2)(c), Florida Statutes.
6. I understand that, if there is a good faith belief that one of our subcontractor(s) has knowingly violated the Section 448.09(1), Florida Statutes, but our firm has otherwise complied with its obligations thereunder, then our firm will be required to immediately terminate its contract with the subcontractor in order to continue providing services to a public employer.

Non-Collusion

1. The price(s) and amount(s) of in our proposal have been arrived at independently and without consultation, communication, or agreement with any other proposer, potential proposer, proposal, or potential proposal.
2. Neither the price(s) nor the amount(s) in our proposal, have been disclosed to any other firm or person who is a proposer or potential proposer, and they will not be disclosed before opening of all proposals.
3. No attempt has been made or will be made to induce any firm or persons to refrain from submitting a proposal, or to submit a price(s) higher that the prices in our proposal, or to submit any intentionally high or noncompetitive price(s) or other form of complementary proposal.
4. Our proposal is made in good faith and not pursuant to any agreement or discussion with, or

inducement from, any firm or person to submit a complementary or other noncompetitive proposal.

5. Our firm, its affiliates, subsidiaries, officers, director, and employees are not currently under investigation, by any governmental agency and have not in the last 3 years been convicted or found liable for any act prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with respect to any public contract, except as disclosed.

I state that I and the named firm understand and acknowledge that the above representations are material and important and will be relied on by the Live Oak Lake Community Development District for which our proposal is submitted. I understand and my firm understands that any misstatement in this affidavit is, and shall be treated as, fraudulent concealment from the District of the true facts relating to the submission of proposals for this work.

Brian Rotolo, CFO

Signature of Authorized Signatory of Proposer

Sworn before me on Mar 21, 2024

Julie C. Flanagan #12204
LA Civil Law Notary Public
St. Tammany Parish, LA
My commission is for life

Notary Public Signature

Notary Stamp

Addendum #1
Live Oak Lake CDD RFP 2024
Landscape Maintenance Services

March 15, 2024

To: All Prospective Proposers:

The following changes, additions, clarifications, and deletions amend the Request for Proposals of the above captioned Project, and shall become an integral part of the Submittal. Please note the contents herein and affix the same to the documents you have on hand. Indicate on the Acknowledgement of Receipt of Documents and Proposal Signature Form that this Addendum has been received.

CLARIFICATIONS/QUESTIONS:

Q1: How many yards of mulch to be included in the contract?

A1: The contract should include 400 yds of mulch. 250 In May 150 in November.

Q2: Is the Landscape vendor responsible for "Wet Checks"?

A2: Yes this is clearly defined in Component D of the scope. Also please refer to the "Supplemental Irrigation Specification for Component D"

Q3: Are vendors allowed to attend the meeting on April 3rd, 2024.

A3: CDD meetings are open to the public and vendors are allowed to attend the meeting. The meeting will be held on April 3rd, 2024, at the Celebration public library. There is limited space in the meeting room and it is requested that if you intend to attend the meeting, please utilize the zoom link that will be posted on the CDD's website, www.liveoaklakecdd.org, when the agenda is released a week prior to the meeting. There is no guarantee that the board will want to meet with bidders, or listen to bid presentations at this time. The board will have sole discretion on how they wish to proceed with the meeting.

Q4: Please provide an overall palm count broken down by palm type.

A4: It is expected that any potential bidder will inspect the property, and gather any information related to palm trees on their own accord. The CDD will not be supplying this information to bidders. Please use the area map provided to review CDD areas.

Q5: Please provide an irrigation zone count.

A5: The East / West controller has 59 stations, the North / South controller has 64 stations

Q6: Please delineate areas sodded with St Augustine, Bahia and Zoysia turf

A6: It is expected that any potential bidder will inspect the property, and gather any information related to the turf on their own accord. In general, there is bahia sod along the pond banks, and St. Augustine everywhere else. However, bidders are expected to verify this information themselves and obtain sod coverage area on their own.

Q7: Please provide all mulch types used on the property and locations where each will be used.

A7: Chocolate Cypress Mulch is the preferred mulch for the property. This will be used in all CDD mulch beds including roundabout monuments, viburnum hedge lines, and other plant beds on CDD property.

Q8: On the form "SUPERVISORY PERSONNEL WHO WILL BE INVOLVED WITH THE WORK", does the field "% OF TIME TO BE DEDICATED TO THIS PROJECT" refer to their time spent on the project as a percentage of the total project period or as a percentage of their overall time spent working out of the year, including on unrelated projects?

A8: The account manager assigned to this project is expected to supervise the onsite crews as much as possible, and be available for meetings with district staff as described in the scope.

Q9: On Proposal Form Part III – Experience, is a full list of work performed for community development districts required? Should examples listed be restricted to a certain area, time period, or size of project performed?

A9: The experience list should include all CDD's that the contractor has serviced in the state of Florida that they wish to include to validate their services. References and other information to such is for the bidder to show board members their experience with similar projects. The bidder should answer this question and provide information at their own discretion.

Q10: On Proposal Form Part III – Experience, please provide specific requirements for projects "similar to this project" beyond the requirement that they also include irrigation maintenance

A10: Page 9, section 20 of the RFP packet that was provided explains the only mandatory requirements for contractors. When listing projects similar to this project we are looking for previous CDD's / HOA's that the contractor serviced, properties whose contract values are similar, or other large corporate / government projects. We understand that not every contractor will have experience with working for CDD's in the past, and this will not automatically disqualify you from

bidding or being considered. This is meant to be up to the bidders discretion to best display their past performance.

Q11: On Proposal Form Part IV – Pricing, a subheading on the field "TURF CARE" specifies "Bahia/St Augustine Fert". However, the specifications include additional requirements for turf care under Component "B" beyond fertilization including insect/disease control. Should these additional services be included in the pricing under "TURF CARE" or elsewhere?

A11: This pricing should be included in the "TURF CARE" section on the fee summary schedule.

Q12: On Proposal Form Part IV – Pricing, a subheading on the field "TREE/SHRUB CARE" specifies "Tree/Shrub Fert". However, the specifications include additional requirements for bed care under Component "C" beyond fertilization including insect/disease control. Should these additional services be included in the pricing under "TREE/SHRUB CARE" or elsewhere?

A12: This pricing should be included in the "TREE/SHRUB CARE" section.

Q13: Will irrigation repairs not necessitated by negligence on the part of the bidder be considered additional billable services? Will these repairs be subject to the hourly irrigation rate provided on Proposal Form Part IV?

A13: Yes, any irrigation repairs that are not a result of negligence will be billed separately then the standard contract. The contractor should alert the District Field Manager and Irrigation Consultant of any needed repairs and submit a proposal for the repair.

Please sign and return with your bid packet. Attach this form to your bids.

NAME OF FIRM:

Rotolo Consultants, Inc.

SIGNATURE:

Brian Rotolo, CFO

DATE: 3/22/2024

Addendum #2
Live Oak Lake CDD RFP 2024
Landscape Maintenance Services

March 15, 2024

To: All Prospective Proposers:

The following changes, additions, clarifications, and deletions amend the Request for Proposals of the above captioned Project, and shall become an integral part of the Submittal. Please note the contents herein and affix the same to the documents you have on hand. Indicate on the Acknowledgement of Receipt of Documents and Proposal Signature Form that this Addendum has been received.

CLARIFICATIONS/QUESTIONS:

C1: Component D - Irrigation Maintenance - Scope of Services

C1: Please also review and include the specifications defined in the "Supplemental CDD Irrigation Spec Component D" when creating your bid. This has been provided with this addendum in a separate document.

Please sign and return with your bid packet. Attach this form to your bids.

NAME OF FIRM:

Rotolo Consultants, Inc.

SIGNATURE:

Brian Rotolo, CFO

DATE: 3/22/2024

OSHA's Form 300A (Rev. 01/2004)

Summary of Work-Related Injuries and Illnesses

Year 2019

U.S. Department of Labor
Occupational Safety and Health Administration

Form approved OMB no. 1218-0176

All establishments covered by Part 1904 must complete this Summary page, even if no injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the log. If you had no cases write "0."

Employees former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR 1904.35, in OSHA's Recordkeeping rule, for further details on the access provisions for these forms.

Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
0	4	8	1
(G)	(H)	(I)	(J)

Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
435	483
(K)	(L)

Injury and Illness Types

Total number of…
(M)

(1) Injury	13	(4) Poisoning	0
(2) Skin Disorder	0	(5) Hearing Loss	0
(3) Respiratory Condition	0	(6) All Other Illnesses	0

Post this Summary page from February 1 to April 30 of the year following the year covered by the form

Public reporting burden for this collection of information is estimated to average 58 minutes per response, including time to review the instruction, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistics, Room N-3644, 200 Constitution Ave, NW, Washington, DC 20210. Do not send the completed forms to this office.

Establishment information

Your establishment name Rotolo Consultants, Inc. (RCI)

Street 38001 Brownsvillage Rd

City Slidell State LA Zip

Industry description (e.g., Manufacture of motor truck trailers)
Lawn Maintenance and construction

Standard Industrial Classification (SIC), if known (e.g., SIC 3715)

OR North American Industrial Classification (NAICS), if known (e.g., 336212)
5 6 1 7 3

Employment information

Annual average number of employees 621

Total hours worked by all employees last year 1288652

Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Angelina Halstead
Company executive

HR Director
Title

985-643-2427
Phone

1/30/2020
Date

OSHA's Form 300A (Rev. 01/2004)

Summary of Work-Related Injuries and Illnesses

Year 2020

U.S. Department of Labor
Occupational Safety and Health Administration

Form approved OMB no. 1218-0176

All establishments covered by Part 1904 must complete this Summary page, even if no injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the log. If you had no cases write "0."

Employees former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR 1904.35, in OSHA's Recordkeeping rule, for further details on the access provisions for these forms.

Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
0	1	2	0
(G)	(H)	(I)	(J)

Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
68	106
(K)	(L)

Injury and Illness Types

Total number of… (M)

(1) Injury	3	(4) Poisoning	0
(2) Skin Disorder	0	(5) Hearing Loss	0
(3) Respiratory Condition	0	(6) All Other Illnesses	0

Post this Summary page from February 1 to April 30 of the year following the year covered by the form

Public reporting burden for this collection of information is estimated to average 58 minutes per response, including time to review the instruction, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistics, Room N-3644, 200 Constitution Ave, NW, Washington, DC 20210. Do not send the completed forms to this office.

Establishment information

Your establishment name Rotolo Consultants, Inc. (RCI)

Street 38001 Brownsvillage Rd

City Slidell State LA Zip

Industry description (e.g., Manufacture of motor truck trailers)
Lawn Maintenance and construction

Standard Industrial Classification (SIC), if known (e.g., SIC 3715)

OR North American Industrial Classification (NAICS), if known (e.g., 336212)
5 6 1 7 3

Employment information

Annual average number of employees 621

Total hours worked by all employees last year 1,123,521

Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Angelina Halstead
Company executive

HR Director
Title

985-643-2427
Phone

1/30/2021
Date

OSHA's Form 300A (Rev. 04/2004)

Summary of Work-Related Injuries and Illnesses

Note: You can type input into this form and save it.
Because the forms in this recordkeeping package are "fillable/writable" PDF documents, you can type into the input form fields and then save your inputs using the free Adobe PDF Reader.

Year 2021

U.S. Department of Labor
Occupational Safety and Health Administration

Form approved OMB no. 1218-0176

All establishments covered by Part 1904 must complete this Summary page, even if no work-related injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete and accurate before completing this summary.

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the Log. If you had no cases, write "0."

Employees, former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR Part 1904.35, in OSHA's recordkeeping rule, for further details on the access provisions for these forms.

Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
0	1	2	0
(G)	(H)	(I)	(J)

Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
79	230
(K)	(L)

Injury and Illness Types

Total number of . . . (M)

(1) Injuries	3	(4) Poisonings	0
(2) Skin disorders	0	(5) Hearing loss	0
(3) Respiratory conditions	0	(6) All other illnesses	0

Post this Summary page from February 1 to April 30 of the year following the year covered by the form.

Public reporting burden for this collection of information is estimated to average 58 minutes per response, including time to review the instructions, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any other aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistical Analysis, Room N-3644, 200 Constitution Avenue, NW, Washington, DC 20210. Do not send the completed forms to this office.

Establishment information

Your establishment name: Rotolo Consultants Incorporated

Street: 38001 Browns Village Road

City: Slidell,Memphis,Foley,Biloxi,PCB,Destin State: La,TN,AL,MS,FL Zip: 70460

Industry description (*e.g., Manufacture of motor truck trailers*)

Lawn Maintenance & Construction

North American Industrial Classification (NAICS), if known (e.g., 336212)

5 6 1 7 3

Employment information *(If you don't have these figures, see the Worksheet on the next page to estimate.)*

Annual average number of employees: 779

Total hours worked by all employees last year: 1,474,592.00

Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Eddy Fernandez — Company executive

Safety Director — Title

Phone: (985)643-2427 Date: 1-20-2022

Reset

OSHA's Form 300A (Rev. 01/2004)

Summary of Work-Related Injuries and Illnesses

Year 2022

U.S. Department of Labor
Occupational Safety and Health Administration

Form approved OMB no. 1218-0176

All establishments covered by Part 1904 must complete this Summary page, even if no injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the log. If you had no cases write "0."

Employees former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR 1904.35, in OSHA's Recordkeeping rule, for further details on the access provisions for these forms.

Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
0	1	1	0
(G)	(H)	(I)	(J)

Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
180	35
(K)	(L)

Injury and Illness Types

Total number of… (M)

(1) Injury	2	(4) Poisoning	0
(2) Skin Disorder	0	(5) Hearing Loss	0
(3) Respiratory Condition	0	(6) All Other Illnesses	0

Post this Summary page from February 1 to April 30 of the year following the year covered by the form

Public reporting burden for this collection of information is estimated to average 58 minutes per response, including time to review the instruction, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistics, Room N-3644, 200 Constitution Ave, NW, Washington, DC 20210. Do not send the completed forms to this office.

Establishment information

Your establishment name Rotolo Consultants, Inc. (RCI)

Street 38001 Brownsvillage Rd

City Slidell,Memphis,Florida,Mississppi,Alabama,Texas State LA,TN,MS,AL,TX Zip 70460

Industry description (e.g., Manufacture of motor truck trailers)
Lawn Maintenance and construction

Standard Industrial Classification (SIC), if known (e.g., SIC 3715)

OR North American Industrial Classification (NAICS), if known (e.g., 336212)
5 6 1 7 3

Employment information

Annual average number of employees 942

Total hours worked by all employees last year 1715053

Sign here

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Eddy Fernandez
Company executive

Safety Director
Title

985-643-2427
Phone

1/25/2023
Date

OSHA's Form 300A (Rev. 01/2004)

Summary of Work-Related Injuries and Illnesses

Year 2023

U.S. Department of Labor
Occupational Safety and Health Administration

Form approved OMB no. 1218-0176

All establishments covered by Part 1904 must complete this Summary page, even if no injuries or illnesses occurred during the year. Remember to review the Log to verify that the entries are complete

Using the Log, count the individual entries you made for each category. Then write the totals below, making sure you've added the entries from every page of the log. If you had no cases write "0."

Employees former employees, and their representatives have the right to review the OSHA Form 300 in its entirety. They also have limited access to the OSHA Form 301 or its equivalent. See 29 CFR 1904.35, in OSHA's Recordkeeping rule, for further details on the access provisions for these forms.

Number of Cases

Total number of deaths	Total number of cases with days away from work	Total number of cases with job transfer or restriction	Total number of other recordable cases
0	1	0	0
(G)	(H)	(I)	(J)

Number of Days

Total number of days away from work	Total number of days of job transfer or restriction
180	0
(K)	(L)

Injury and Illness Types

Total number of… (M)

(1) Injury	1	(4) Poisoning	0
(2) Skin Disorder	0	(5) Hearing Loss	0
(3) Respiratory Condition	0	(6) All Other Illnesses	0

Post this Summary page from February 1 to April 30 of the year following the year covered by the form

Public reporting burden for this collection of information is estimated to average 58 minutes per response, including time to review the instruction, search and gather the data needed, and complete and review the collection of information. Persons are not required to respond to the collection of information unless it displays a currently valid OMB control number. If you have any comments about these estimates or any aspects of this data collection, contact: US Department of Labor, OSHA Office of Statistics, Room N-3644, 200 Constitution Ave, NW, Washington, DC 20210. Do not send the completed forms to this office.

Establishment information

Your establishment name Rotolo Consultants, Inc. (RCI)

Street 38001 Brownsvillage Rd

City Slidell,Memphis,Florida,Mississppi,Alabama,Texas State LA,TN,MS,AL,TX Zip 70460

Industry description (e.g., Manufacture of motor truck trailers)
Lawn Maintenance and construction

Standard Industrial Classification (SIC), if known (e.g., SIC 3715)

OR North American Industrial Classification (NAICS), if known (e.g., 336212)
5 6 1 7 3

Employment information

Annual average number of employees 1033

Total hours worked by all employees last year 1,994,891

Sign here Eddy Fernandez

Knowingly falsifying this document may result in a fine.

I certify that I have examined this document and that to the best of my knowledge the entries are true, accurate, and complete.

Eddy Fernandez
Company executive

Safety Director
Title

985-643-2427
Phone

1/25/2024
Date

SECTION f

Uniting partners through exceptional landscape services

UNITED Land Services

Live Oak Lake Community Development District

UNITED Land Services

Live Oak Lake

Community Development District

Proposal

For

Landscape & Irrigation Maintenance

3/22/24

Pricing Valid for 90 Days Upon Receipt

3/18/2024

Live Oak Lake Community Development District

c/o Government Management Services.

RE: Landscape Maintenance & Irrigation Proposal

Dear Jarett Wright

Thank you for considering United Land Services as your landscape maintenance service provider. We sincerely appreciate every opportunity presented to build a lasting relationship with our clients. Our proposal has been uniquely crafted to address your community's specific needs and expectations. We call this your *Community Road Map*™ because it was designed to illustrate the steps to take your community from its current state to one your residents will be proud of for years to come.

Included in your *Community Road Map*™ you will find the following sections:

- **Company History:** Information about our company's experience, capabilities and core values.
- **Development Strategy:** Our transition plan includes the actions we will take in the first 30/60/90 days of service to improve both your specific areas of concern and items we have noted during our inspection that will provide an immediate impact to the appearance of the property.
- **Scope of Services Summary:** This section outlines our scope of services, derived from industry established Best Management Practices and our years of experience in the field.
- **Agreement & Investment:** Our service agreement and pricing for the services we'll provide to your property.

If you have any questions after reviewing our proposal, please do not hesitate to contact me at any time. I am always available to provide solutions and discuss any aspect of property's needs directly.

Sincerely,

Luke Blackson
Business Development Manager
United Land Services
lblackson@unitedlandservices.com

Company History, Experience & Services

Table of Contents

- **Company History, Experience, and Services**
- **Development Strategy**
- **Reporting**
- **Certifications**
- **Financial Capacity**
- **Leadership Resumes**
- **Equipment**
- **Book of Work**
- **Scope of Services Summary**
- **Approach to Scope of Services**
- **Bid Forms**
- **Price Proposal**
- **Signed Addendums**

Company History

Field Support Office

12276 San Jose Blvd
Jacksonville, FL 32223
(904) 829-9255

Total Number of Employees

1400+

Additional Areas Served

- Alabama
  - Montgomery
- Florida
  - Central Florida
  - Ocala
  - Ft. Peirce
  - Fernandina Beach
  - Tampa
  - Bradenton
  - Jacksonville,
  - Ft. Lauderdale
  - Panama City
  - West Palm
- North Carolina
  - Greensboro
  - Charlotte
  - Raleigh
- Georgia
  - Savannah
  - Atlanta

Our History

How It All Started

The Company was founded by Bob Blandford in 2001 as United Landscapes, a name that has come to be synonymous with best-in-class landscape design, installation and maintenance services across the Jacksonville and St. Johns County area. Today, the Company has over 1400 employees working daily with hundreds of commercial customers throughout Florida. Each location is capable of independently managing and enhancing a variety of complex landscape projects.

Services Offered & Approach

At United Land Services, we meet the highly specific needs of our clients by offering a comprehensive selection of services — from the design to the installation to the ongoing maintenance. Our landscape service divisions are equipped to handle a wide variety of properties, including masterplan communities, condominiums, golf clubs, office complexes, retail establishments and resorts. We perform these services with your distinct needs at the forefront of everything we do. We are local owners and operators committed to delivering excellent service at the highest levels of quality and craftsmanship.

United Land Services takes a proactive approach when it comes to the landscape. We become trusted partners for all your landscape needs while providing quality landscapes in line with University of Florida Best Management Practices.

UNITED Land Services

Products & Services

We Are Your All-Inclusive Service Provider

Landscape Maintenance

Our crews will arrive on schedule, work on your property conscientiously and respectfully, and always leave your landscape looking beautiful and tidy.

Outdoor Lighting

Landscape lighting can increase your property's safety, make it easier to navigate, and allow clients, residents, and guests to enjoy it late into the evening.

Commercial Installation

We provide large scale Commercial Landscape and Irrigation Installation at the highest level. From initial design through value engineering and buildout.

Sod Installation

United takes your lawns from withering to wonderful. We offer expert sod-laying and seeding services as well as over-seeding to thicken up your turf.

Landscape Design

The design and planning phase is critical to a successful project. Our design team offers complete landscape architecture services that ensure a seamless process and a beautiful final product.

Irrigation Systems

Enjoy lush lawns, healthy trees and gardens for the entire growing season, without having to lift a finger.

Hardscapes

Our crews will arrive on schedule, work on your property conscientiously and respectfully, and always leave your landscape looking beautiful and tidy.

Driveways & Entranceways

Welcome clients, customers, residents and guests to your property with a well-kept and attractive entrance.

UNITED Land Services

Irrigation Experts

Your Team of Certified & Licensed Specialists

Installation, Maintenance & Repairs

- **Installation -** At United Land Services, our irrigation experts are certified and licensed to install the most sophisticated, water wise irrigation systems. Our team has had over 25 years of installing systems across the Southeast.

- **Maintenance -** Monthly irrigation inspections and adjustments keep your system performing effectively and efficiently. United Land Services conducts routine wet checks with monthly reports to ensure proper coverage is being maintained to protect your investment.

- **Improvements -** Whether you have an old or new irrigation system, you can trust United Land Services to conduct a full audit and clearly communicate any deficiencies found to be repaired. Our team is ready to serve you.

Agronomics Program

Certified Pest Control Operators

Fertilization, Pest Control & Agronomy Management

- **Fertilization -** We understand the importance of curb appeal. We also understand that investing in the correct agronomics plan is an investment in your community. United Land Services takes pride in operating the fertilization and pest control throughout the Southeast

- **Pest Control -** United Land Services has developed a reputation for creating and maintaining thriving landscape environments for the Southeast's most demanding clients.

- **Agronomy Management -** We have a catered approach to all of our property's because not one size fits all. Our certified pest control specialists will customize an integrated plan to keep your community flourishing.

Hurricane Preparedness

Plan of Action

United Land Services is able and ready to handle any and all necessary storm cleanup related work. We address the cleanup & remediation process in a three phase approach to get customers back online quickly.

Phase I

- Phase 1 to begin immediately following the storm once safe and legal for our team to do so. Our main goal is to create as safe an environment as possible.
- Clear main entrances of any obstructions inhibiting traffic.
- Clear secondary roadways of any obstructions inhibiting traffic.
- Clear parking areas located at common areas and common area structures.
- Clear sidewalks, walking paths and thorough- fares in common areas

Phase 2

- Assessment of total clean-up needed and associated total costs of Phases 1-3.
- Removal of any debris generated and stock- piled from Phase 1 upon approval.
- Clearing and removal of debris from common
- Area parks, dog parks and playgrounds upon approval.

Phase 3

- Clear and remove debris from turf and landscape areas.
- Post storm tree work to remove “hangers”,

Prioritizing Safety

Minimizing Risks

With safety as our top priority, United Land Services continually updates its trainings, communications, and assessments to ensure that team members are prepared to perform their jobs with minimal risk to themselves or others.

Our dedicated safety officers conduct regular inspections to ensure employees maintain professional behavior and remain alert to all potential hazards.

- Strict Compliance to OSHA Regulations
- Dedicated Safety Officers
- Weekly Safety Meetings
- Annual Safety Rodeo with Industry Safety Experts
- Personal Protection Equipment Requirements
- Ongoing MVR Tracking and Reporting
- Post Accident Drug Testing

Vehicle Safety

Minimizing Risks

ONBOARDING SAFETY TRAINING

Safety starts the moment a team member is hired with a comprehensive training on proper vehicle, equipment and operational training.. Our goal is to ensure the crew and public are safe from leaving the branch, parking the vehicle to driving through a community. United Land equips our fleet and crews with the proper attire, markers and equipment to redirect traffic in safe manner so a job can be completed safely.

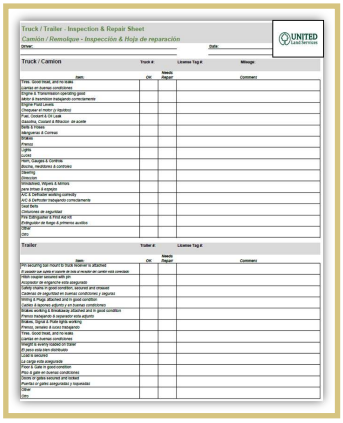
SOFTWARE MONITORING SYSTEMS:

Along with visual inspection, there are software system United Land has established to ensure the safety of our team and the public.

- Our ongoing MVR tracking and reporting application to review driver eligibility using a point system.
- Our GPS Monitoring Program allows our safety and fleet team to monitor speed and

DAILY VEHICLE INSPECTION:

A daily vehicle inspection is completed each morning to identify items that could pose risk to our employees and the general public . This inspection is then completed again upon return to the branch to ensure each vehicle and trailer are safe while on the road.



Truck / Trailer - Inspection & Repair Sheet

Camión / Remolque - Inspección & Hoja de reparación

Driver: Date:

Truck / Camion — Truck #: — License Tag #: — Mileage:

Item	OK	Needs Repair	Comment
Tires, Good tread, and no holes			
Lamps on (sunny conditions)			
Engine & Transmission operating good			
Motor & transmision trabajando correctamente			
Original Paint (shine)			
Fuel, Gasoline & Diesel (sufficient)			
Fuel, Gasoline & Oil (safe)			
Gasolina, Coolant & filtracion de aceite			
Side & Hoses			
Mangueras & Correas			
Fluids			
Frenos			
Lights			
Luces			
Horn, Gauges & Controls			
Bocina, Aceleraos & controles			
Mirrors			
Direccion			
Windshield, Wipers & Vehicle			
Lane Infrasc & expacio			
Air Brakes (operating correctly			
A/C & Calefaccion trabajando correctamente			
Seat Belts			
Cinturones de seguridad			
First Safeguard & First Aid Kit			
Protegeder de fuego & primeros auxilios			
Jack			
Gato			

Trailer — Trailer #: — License Tag #:

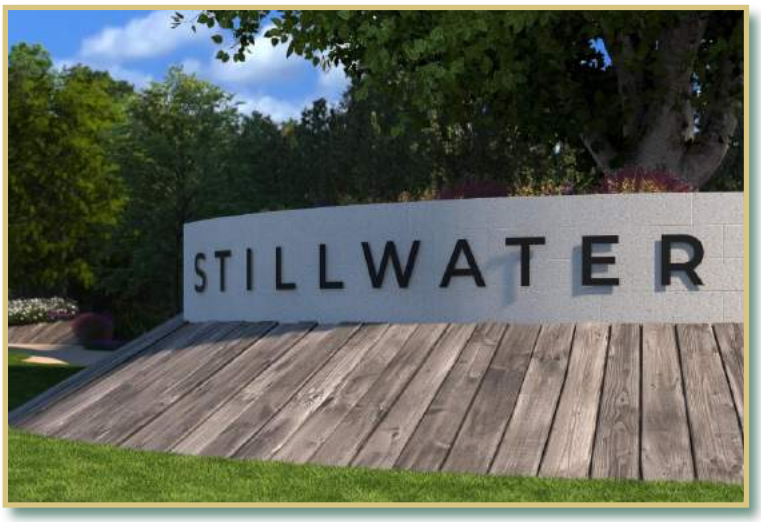
Item	OK	Needs Repair	Comment
PPI (scraping bolt mount to truck bracket) is attached			
Si causa que sale el suelo de sea el resalte en cando esta conectad			
Tires, Good tread, and no holes			
Acopiador de engancha esta asegurado			
Safety chains in good condition, secured and unused			
Cadenas de seguridad en buenas condiciones y seguras			
Wiring & Plugs attached and in good condition			
Cables & Enchufes en buenas condiciones y conectados			
Brake wiring & Breakaway attached and in good condition			
Frenos trabajando & separador esta adjunto			
Brakes, Signal & Hold lights working			
Frenos, Señales & luces trabajando			
Tires, Good tread, and no holes			
Llantas en buenas condiciones			
Weight is evenly loaded on trailer			
El peso esta bien distribuido			
Load is secured			
Carga esta asegurada			
Floor & Gate in good condition			
Piso & gate en buenas condiciones			
Gate is gates secured and latched			
Puertas or gates asegurados y topeadas			
Seal			
Sello			

UNITED Land Services

Exclusive Partnership

UNITED Land Services

Exclusive Partnership



United Land Services References

Property: Country Club at Champions Gate

Name: Stephanie Taylor

Email: Stephanie.taylor@fsresidential.com

Address: 8977 Dove Valley Way Four Corners, Fl 33896

Service: Maintenance free community consisting of 995 homes servicing the landscape maintenance, irrigation and Agronomics.

Property: Bridgewater at Viera HOA

Name: Chris Parkhurst

Email: cparkhurst@lelandmanagement.com

Address: Great Belt Circle Melbourne, Fl 32940

Service: Landscape maintenance and irrigation for all common areas

Property: Town of Kindred

Name: Paul Almonte

Contact : palmonte@artemislifestyles.com

Address: 1508 Park Side Ave Kissimmee, FL 32738

Service: Landscape Maintenance, Irrigation and agronomics for all common areas

Name: Swan and Dolphin Resort at Walt Disney

Name: Eric Oprion—COO

Email: eopron@tishman.com

Service: Landscape maintenance and irrigation for all common areas

Property: Heathrow Master

Name: Deanna Simms—Asst. Division Manager

Email: dsimms@sentrymgt.com

Value: 550,000

Address: 995 Heathrow Blvd Heathrow, Florida 32746

Service: Landscape maintenance and irrigation for all common areas and roadways.

Property: Harmony West CDD and HOA

Name: Shelley Kaercher

Email: shelleykaercher@forestar.com

Address: 6756 Alder Rd, St Cloud, FL 34773

Service: Landscape maintenance, irrigation and agronomics irrigation for the CDD and HOA Clubhouse.

Property: Celebration CDD

Name: Angel Montagna

Email: Angel.Montagna@inframark.com

Address: 313 Campus Street Celebration, Fl 34747

Service: Landscape maintenance and irrigation for common area

Development Strategy

Phased Development Strategy

Best Management Practices

This is a custom designed plan using Florida Best Management Practices to exceed your desired look for this property. We have outlined the initial tasks that our Landscape Maintenance teams will perform as we begin our partnership regarding this property.

We have broken the tasks down into distinct phases to cover the first 90 days of this transition. This will provide an easy way to monitor and measure our progress as we formulate our joint strategy for the best results.

Premier Landscape Platform

A Reputation of Excellence

Full-Suite of Services

Experienced Management Team

Relationship-Oriented Service

Phased Development Strategy

Plan of Action

Phase I (Days 1-30)

- Meet with Property Manager and Board Committee Members to review our Three Phase Plan and Scope of Work.
- Complete an Irrigation Evaluation of system and report deficiencies and needed corrective actions.
- Establish consistent schedule for mowing, detailing and agronomics and implement accordingly.
- Perform first turf fertilizer application if possible (Blackout Period).
- Identify any areas of concern and concentrate efforts for immediate improvement. (Entrance features, weeding beds, sidewalk edging)
- Spot treat weeds in turf areas where needed.
- Formulate options for turf areas needing restoration.
- Implement weed control program in planting beds.
- Fertilize weak shrubs throughout the property.
- Start insect and disease program on all plant material.
- Evaluate the health of ailing plant material and propose improvement plan.
- Discuss any site-specific enhancement ideas.
- Perform monthly walk with Property Manager and Community Members.

Phased Development Strategy

Plan of Action

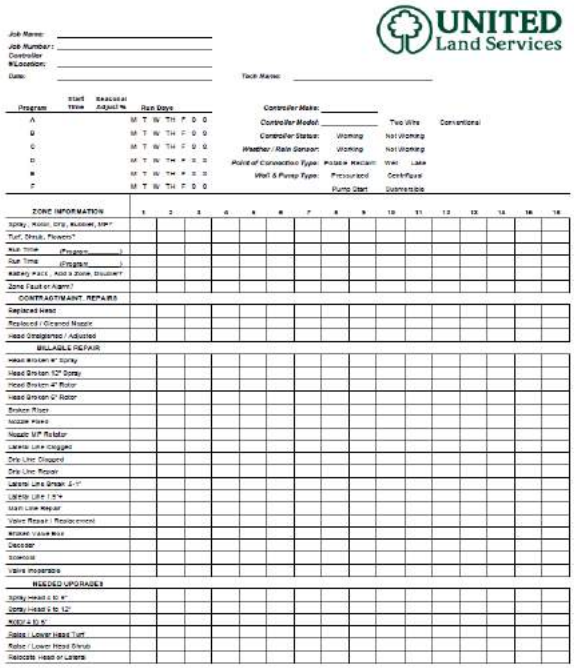
Phase 2 & 3 (Days 31-90)

- Examine Phase 1 results and modify "Plan of Action" if necessary.
- Carry on with Irrigation Inspections and Improvements.
- Carry on with Scheduled Maintenance plan i.e., mowing, blowing, and edging.
- Evaluate need for second turf fertilization dependent on condition and time of year (Blackout period).
- Carry on with weed control applications in both turf and plant beds.
- Evaluate insect and disease program and make necessary adjustments.
- Implement approved site-specific enhancements.
- Perform monthly walk through with Property Manager and continue to identify areas of opportunity or concern.

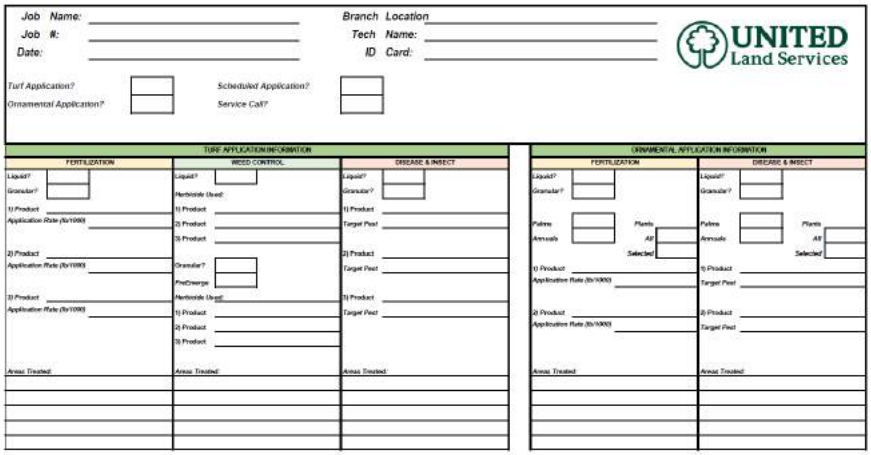
Reporting

Closing the Communication Gap

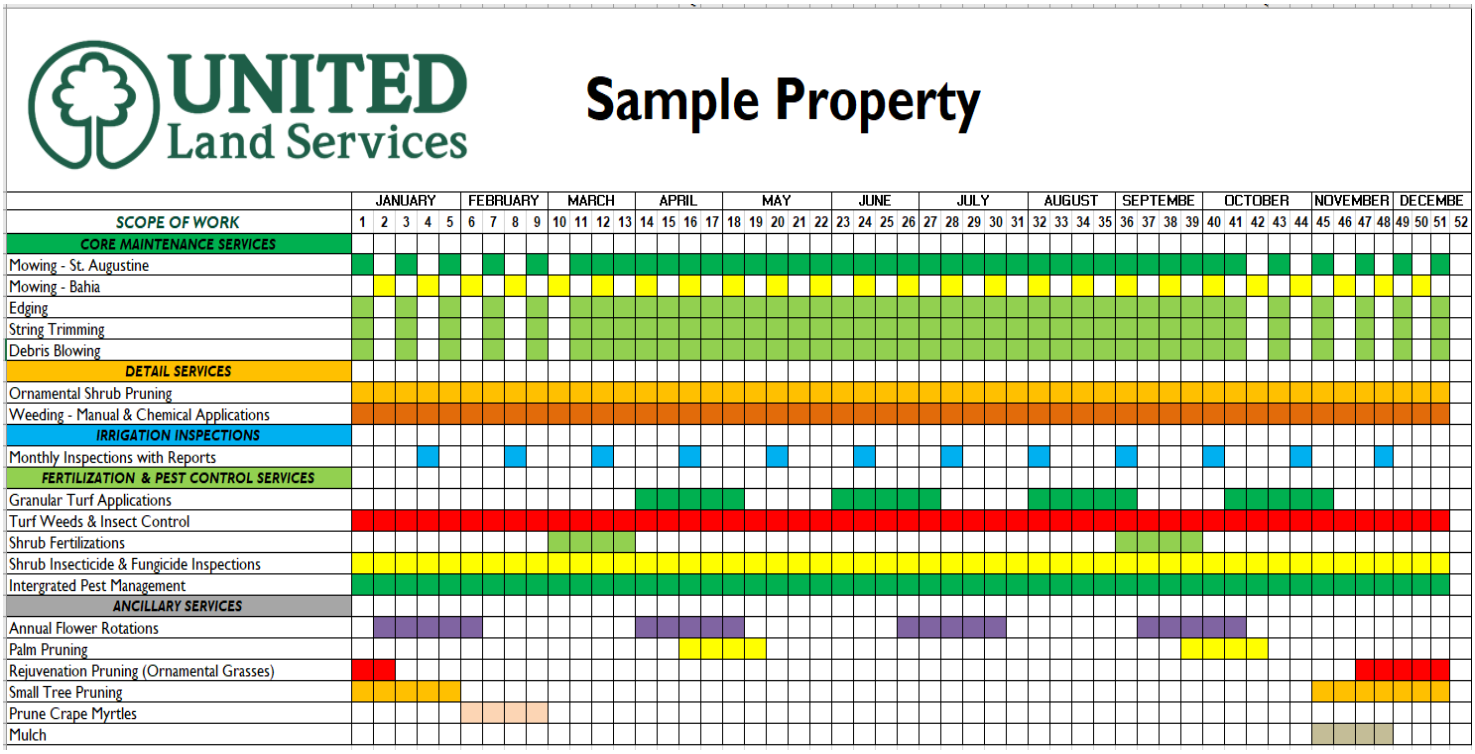
Alignment, Execution & Building Partnerships



Agronomics and Irrigation Inspection Reports



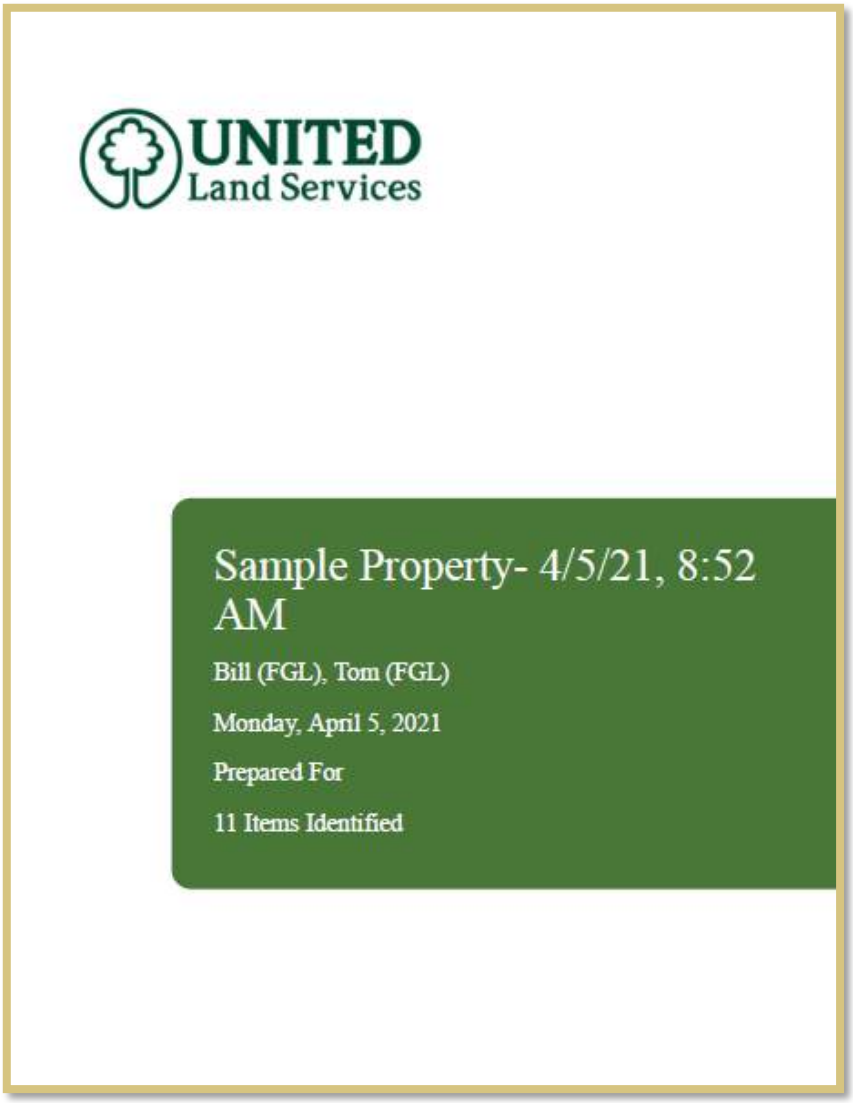
Yearly Service Calendar Guideline



Closing the Communication Gap

Alignment, Execution & Building Partnerships

Communication is key to any strong partnership. In an effort to stay connected internally with our team and externally with our partners, our team utilizes Site Audit Pro. The program allows us to send visual communication though pictures along with a detailed explanation of the issue. Site Audit Pro is key in ensuring everyone is on the same page in helping to form the best possible solution.



UNITED Land Services

Closing the Communication Gap

Alignment, Execution & Building Partnerships

SAMPLE

Issue 1
Selectively remove tall stalks on White BOP in a sectional manor.
Removals tagged with orange tape

Issue 2
Remove Mags on Cody Chase

Issue 3
Declining Washingtonian on Cody Chase

Issue 4
Remove staking kit

SAMPLE

Issue 5
Queen Palm on 46A dead from Ganoderma

Issue 6
Possible irrigation issue on Podocarpus along 46A units

Issue 7
Replace declining Pittisporum with turf

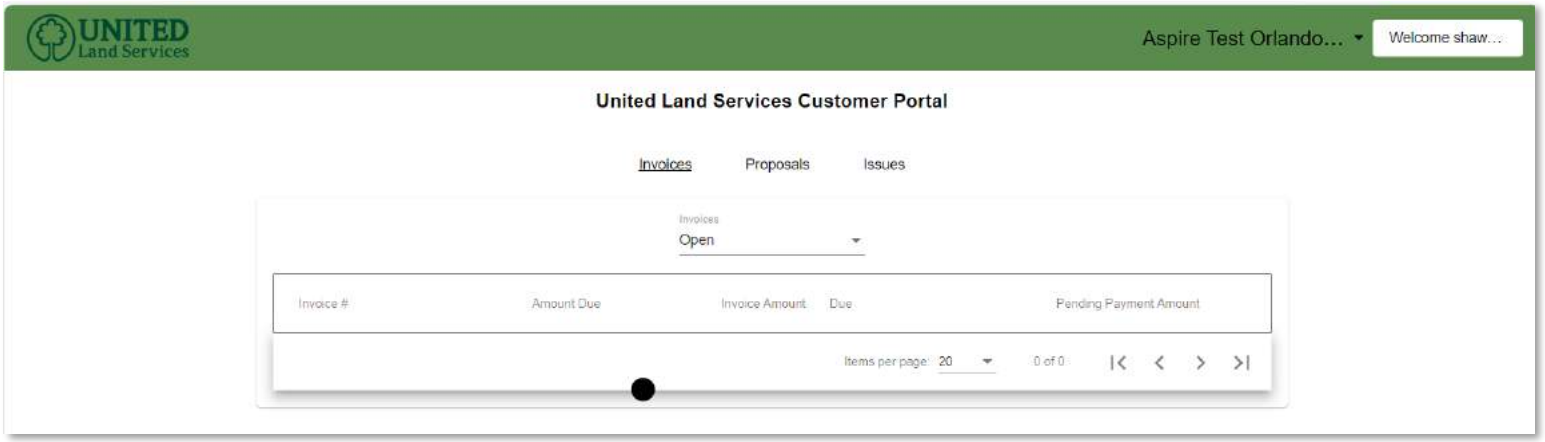
Issue 8
Proposal for method to attach Jasmine to columns / pergola

Work Order Software

Accountability, Communication and Productivity

United Land Services Work Order System Powered by:

United Land Services is dedicated to ensuring our valued partners receive the highest level of communication for a success long term partnership. Our work order system gives the client all the tools needed to stay informed on their property. The Aspire work order system is a user friendly software system that compliments our strong level of communication while providing accountability for our dedicated team.



FEATURES:

- View Invoices
- Pay Invoices
- View Proposals
- View Past Work Orders
- Review Updates on Work Orders
- View Landscape Experts Notes
- Sign Proposals
- Create Issues
- Submit Work Orders

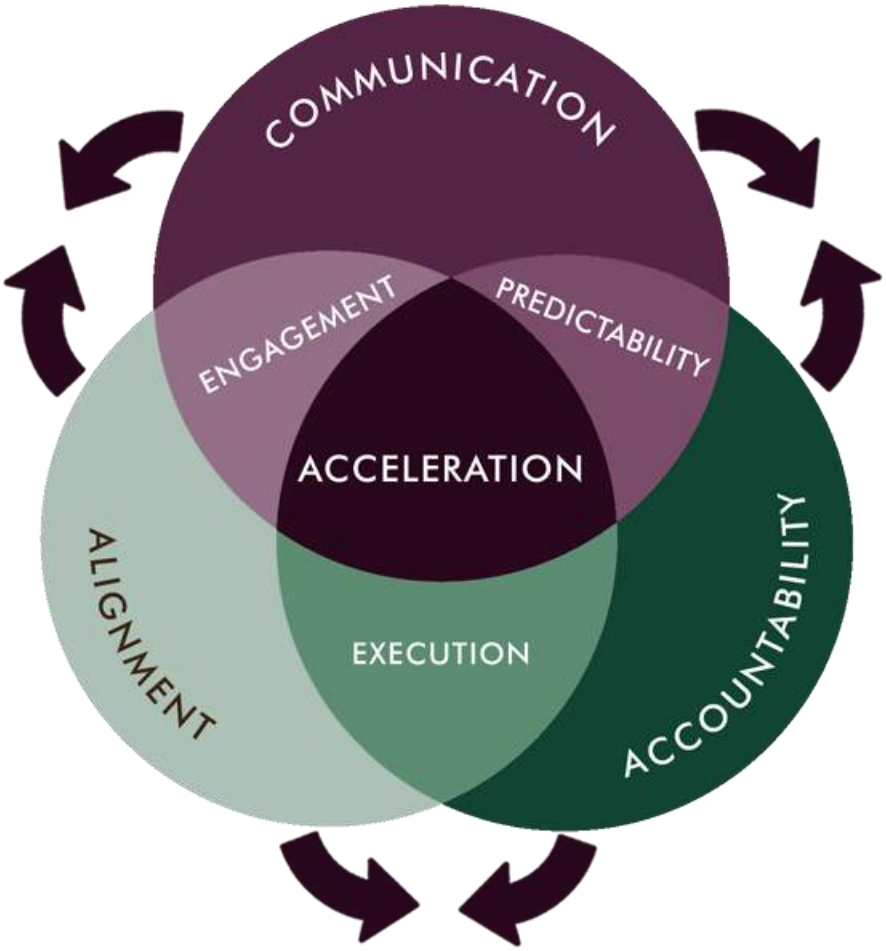
Closing the Communication Gap

Alignment, Execution & Building Partnerships

Constant, open communication between the board members, landscape committee (if applicable) and your ULS team will help to ensure expectations are set and goals are met. We plan to accomplish this through:

- Clear understanding of milestones to improve the landscape quality.
- Constant communication with HOA Management, Board Members and Committees.
- Weekly progress updates throughout the initial transition.
- Property inspections with Management and Board Members at predetermined intervals. (Sample report on pages below).

Our goal is to tailor this communication plan to meet your needs and the needs of the community.

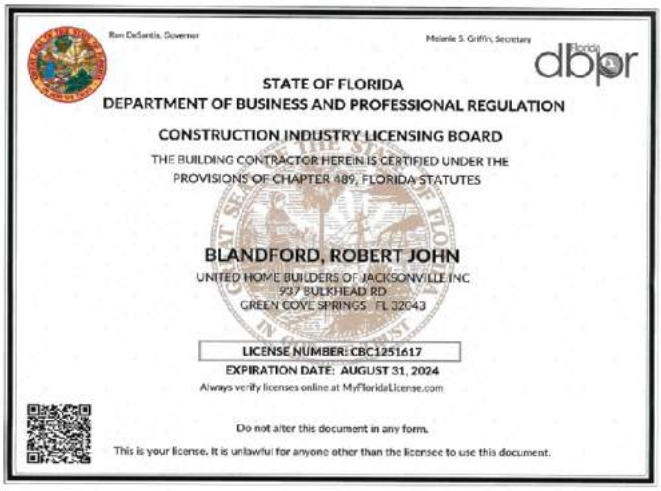


Certifications

UNITED Land Services

Certification

Your Agronomics and Irrigation Specialists



Ron DeSantis, Governor

Melanie S. Griffin, Secretary

dbpr

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CONSTRUCTION INDUSTRY LICENSING BOARD

THE BUILDING CONTRACTOR HEREIN IS CERTIFIED UNDER THE PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

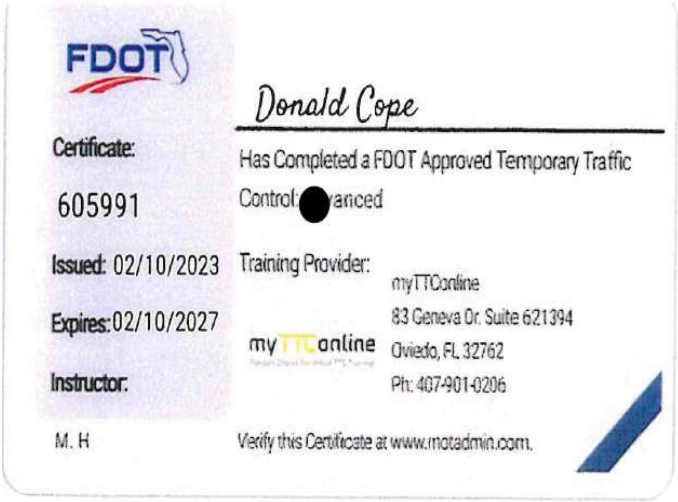
BLANDFORD, ROBERT JOHN
UNITED HOME BUILDERS OF JACKSONVILLE INC
937 BULKHEAD RD
GREEN COVE SPRINGS FL 32043

LICENSE NUMBER: CBC1251617
EXPIRATION DATE: AUGUST 31, 2024

Always verify licenses online at MyFloridaLicense.com

Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.



FDOT

Donald Cope

Certificate: 605991

Issued: 02/10/2023

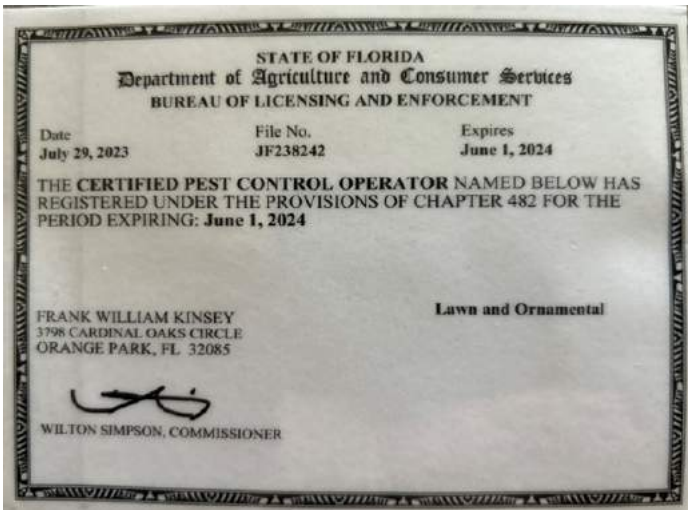
Expires: 02/10/2027

Instructor: M. H

Has Completed a FDOT Approved Temporary Traffic Control [redacted]anced

Training Provider: myTTOonline
83 Geneva Dr. Suite 621394
Oviedo, FL 32762
Ph: 407-901-0206

Verify this Certificate at www.motadmin.com.



STATE OF FLORIDA
Department of Agriculture and Consumer Services
BUREAU OF LICENSING AND ENFORCEMENT

Date	File No.	Expires
July 29, 2023	JF238242	June 1, 2024

THE **CERTIFIED PEST CONTROL OPERATOR** NAMED BELOW HAS REGISTERED UNDER THE PROVISIONS OF CHAPTER 482 FOR THE PERIOD EXPIRING: **June 1, 2024**

FRANK WILLIAM KINSEY
3798 CARDINAL OAKS CIRCLE
ORANGE PARK, FL 32085

Lawn and Ornamental

WILTON SIMPSON, COMMISSIONER

CERTIFIED ARBORIST ISA

The International Society of Arboriculture

Hereby Announces That

David J Rivera

Has Earned the Credential

ISA Certified Arborist ®

By successfully meeting ISA Certified Arborist certification requirements through demonstrated attainment of relevant competencies as supported by the ISA Credentialing Council

Cathy Pelham
CEO & Executive Director

9 June 2015	30 June 2025	FL-6545A
Issue Date	Expiration Date	Certification Number

ANAB

ISA

IRRIGATION SPRINKLER

St. Johns County
Authorized Contractor

License No: BL-4240
BLANDFORD, ROBERT J
FLORIDA ULS OPERATING LLC DBA UNITED LANDSCAPES
DOB: 7/31/1975
Issued: 9/8/2021
Expires: 9/30/2023

**** License valid through expiration date, unless sooner disqualified ****

CERTIFICATE OF COMPETENCY

BROWARD COUNTY FLORIDA

CECIL E. GESTER

Irrigation Specialty Contractor

UNITED LAND SERVICES

CC# 23-ISC-23109-R EXPIRES 2024-08-3

UNITED Land Services

Certification

Your Agronomics and Irrigation Specialists

FNGLA®
CERTIFIED PROFESSIONAL
CONTRACTOR

The Florida Nursery, Growers & Landscape Association
Confers on

Sandra Benton C00236

The Title of
FNGLA Certified Landscape Contractor (FCLC)

Expiration Date: 12/31/2024
Certified Since: 11/02/2002

Eric Smith, FNGLA President

Merry Mott, FNGLA Certification Director

HORTICULTURE PROFESSIONAL
FNGLA
We Know What Grows
FNGLA CERTIFIED

The Florida Nursery, Growers & Landscape Association
confers on

Keely Haverland

The Title of

FNGLA Certified Horticulture Professional (FCHP)

Date: 11/21/2019

Merry Mott, FNGLA
Director of Industry Certifications

UNITED Land Services

Certification

Your Agronomics and Irrigation Specialists

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

▶ Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
Florida ULS Operating LLC

2 Business name/disregarded entity name, if different from above
United Land Services

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☑ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ S

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any)

Exemption from FATCA reporting code (if any)

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
12276 San Jose Blvd Suite 747

Requester's name and address (optional)

6 City, state, and ZIP code
Jacksonville, FL, 32223

7 List account number(s) here (optional)

Part I **Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number
☐☐☐ – ☐☐ – ☐☐☐☐

or

Employer identification number
8 5 – 2 4 9 7 9 2 5

Part II **Certification**

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶ Date ▶ 1/8/202

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

UNITLAN-02 NKUTTY

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 7/26/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 0C36861
New York-Alliant Ins Svc Inc
101 Park Ave 14th Fl
New York, NY 10178

CONTACT NAME: Stephanie Kearney
PHONE (A/C, No, Ext):
FAX (A/C, No):
E-MAIL ADDRESS: Stephanie.Kearney@alliant.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Federated Mutual Insurance Company	13935
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED
United Land Services Operating LLC
12276 San Jose Blvd
Suite 747
Jacksonville, FL 32223

SAMPLE

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE / X OCCUR	X		1855494	3/31/2023	3/31/2024	DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ Excluded
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 2,000,000
	X POLICY / PRO-JECT / LOC						PRODUCTS - COMP/OP AGG	$ 2,000,000
	OTHER:							$
A	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$ 1,000,000
	X ANY AUTO			1855494	3/31/2023	3/31/2024	BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	HIRED AUTOS ONLY / NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
A	X UMBRELLA LIAB / X OCCUR						EACH OCCURRENCE	$ 10,000,000
	EXCESS LIAB / CLAIMS-MADE			1855495	3/31/2023	3/31/2024	AGGREGATE	$ 10,000,000
	DED / RETENTION $							$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						X PER STATUTE / OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y / N	N / A		1855496	3/31/2023	3/31/2024	E.L. EACH ACCIDENT	$ 1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Workers Compensation Policy# for States other than FL - 1855497. The same coverage limits listed above apply

Holding Company of The Villages, Inc. and its Affiliates and Commercial Property Management are an Additional Insured Subject to the Conditions of the Additional Insured - Owners, Lessees or Contractors - Automatic Status when required in Construction Agreement with you Endorsement for General Liability.

CERTIFICATE HOLDER

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.

The ACORD name and logo are registered marks of ACORD

Financial Capacity

Financial Reporting Deck

For the Period Ended May 31, 2023

United Land Services
Consolidated Income Statement - Pro-Forma
Rolling TTM
United Land Services
For the Period Ended May 31, 2023

	May	June	July	August	September	October	November	December	January	February	March	April	May	TTM
	2022	2022	2022	2022	2022	2022	2022	2022	2023	2023	2023	2023	2023	
	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual	Actual
Net Revenue	**13,901**	**14,644**	**13,893**	**16,211**	**13,613**	**17,550**	**17,779**	**15,575**	**15,943**	**16,833**	**17,866**	**15,871**	**17,159**	**192,938**
% Net Sales to Gross Revenue	*100.0%*	*100.0%*	*100.0%*	*100.0%*	*100.0%*	*100.0%*	*100.0%*	*100.0%*	*100.0%*	*100.0%*	*100.0%*	*100.0%*	*100.0%*	*100.0%*
Direct Labor	3,344	3,526	3,380	3,742	3,084	3,568	3,203	3,229	3,003	3,106	3,772	3,659	4,176	41,449
Direct Subcontractor Costs	1,656	1,916	1,665	1,863	1,440	2,062	2,307	1,287	1,708	1,594	1,564	1,290	1,523	20,218
Direct Material	4,775	4,361	4,704	5,684	4,387	5,699	6,244	5,746	5,871	6,211	6,451	5,392	5,772	66,522
Other Direct Costs	93	130	100	159	109	103	109	144	141	130	185	151	158	1,620
Total COGS	**9,869**	**9,933**	**9,850**	**11,447**	**9,020**	**11,432**	**11,863**	**10,407**	**10,723**	**11,042**	**11,972**	**10,491**	**11,630**	**129,808**
Direct Margin	**4,032**	**4,711**	**4,043**	**4,763**	**4,594**	**6,118**	**5,917**	**5,168**	**5,221**	**5,791**	**5,894**	**5,380**	**5,529**	**63,129**
% Direct Margin to Sales	*29.0%*	*32.2%*	*29.1%*	*29.4%*	*33.7%*	*34.9%*	*33.3%*	*33.2%*	*32.7%*	*34.4%*	*33.0%*	*33.9%*	*32.2%*	*32.7%*
Indirect Labor	464	452	584	594	697	745	1,291	1,110	764	788	817	923	1,087	9,853
Vehicle & Equipment	1,022	1,009	1,138	1,129	1,057	1,130	1,064	1,112	977	950	1,094	997	1,087	12,743
COGS Depreciation	269	325	334	346	327	338	381	365	385	496	444	525	594	4,857
Other Indirect Costs	157	99	125	142	119	156	98	139	124	63	110	115	137	1,427
Total Indirect COGS	**1,913**	**1,884**	**2,180**	**2,211**	**2,200**	**2,369**	**2,834**	**2,726**	**2,250**	**2,296**	**2,464**	**2,560**	**2,905**	**28,880**
Gross Profit	**2,120**	**2,826**	**1,863**	**2,552**	**2,394**	**3,749**	**3,083**	**2,442**	**2,971**	**3,495**	**3,430**	**2,819**	**2,624**	**34,249**
% Gross Profit to Sales	*15.2%*	*19.3%*	*13.4%*	*15.7%*	*17.6%*	*21.4%*	*17.3%*	*15.7%*	*18.6%*	*20.8%*	*19.2%*	*17.8%*	*15.3%*	*17.8%*
Selling Expenses	172	166	153	135	138	151	154	172	119	122	178	162	266	1,916
Administrative Salaries	553	592	618	668	715	660	772	694	862	753	845	918	1,072	9,169
Rent	97	85	109	96	105	105	107	103	126	125	131	127	134	1,352
Professional Fees	46	19	15	15	35	3	15	11	14	18	20	23	32	218
Technology Expenses	15	29	38	27	48	51	33	45	49	58	46	53	75	551
Other G&A	358	240	418	426	391	404	373	519	413	520	534	562	367	5,167
SG&A Depreciation	27	29	30	31	31	26	34	41	35	39	39	35	39	409
Regional Allocation	-	-	-	-	-	-	-	-	92	129	137			357
Total SG&A	**1,268**	**1,159**	**1,381**	**1,397**	**1,462**	**1,399**	**1,487**	**1,586**	**1,710**	**1,764**	**1,930**	**1,879**	**1,985**	**19,140**
% SG&A to Sales	*9.1%*	*7.9%*	*9.9%*	*8.6%*	*10.7%*	*8.0%*	*8.4%*	*10.2%*	*10.7%*	*10.5%*	*10.8%*	*11.8%*	*11.6%*	*9.9%*
Operating Income	**852**	**1,667**	**482**	**1,155**	**932**	**2,350**	**1,596**	**856**	**1,260**	**1,731**	**1,501**	**940**	**639**	**15,110**
% Operating Income to Sales	*6.1%*	*11.4%*	*3.5%*	*7.1%*	*6.8%*	*13.4%*	*9.0%*	*5.5%*	*7.9%*	*10.3%*	*8.4%*	*5.9%*	*3.7%*	*7.8%*
Amortization	347	300	300	300	403	337	331	334	334	356	356	368	407	4,126
Interest	283	212	316	428	371	362	494	559	573	563	721	599	766	5,964
Non-Op (Income)/Expense	0	-	0	(2)	8	22	0	14	(7)	(5)	11	(2)	15	55
Non-Recurring	175	1,056	180	101	146	312	109	570	891	181	596	766	273	5,180
Mgt/BOD Fees	50	50	50	50	50	50	50	50	50	50	50	50	50	600
Tax Expense	-	-	-	-	-	2	-	(2)	-	-	-	0	-	1
Net Income	**(5)**	**49**	**(365)**	**279**	**(46)**	**1,266**	**611**	**(668)**	**(582)**	**586**	**(234)**	**(840)**	**(873)**	**(816)**
% Net Income to Sales	*0.0%*	*0.3%*	*-2.6%*	*1.7%*	*-0.3%*	*7.2%*	*3.4%*	*-4.3%*	*-3.6%*	*3.5%*	*-1.3%*	*-5.3%*	*-5.1%*	*-0.4%*
Depreciation	296	353	363	377	358	365	414	406	420	534	483	560	633	5,266
Amortization	347	300	300	300	403	337	331	334	334	356	356	368	407	4,126
Interest	283	212	316	428	371	362	494	559	573	563	721	599	766	5,964
Taxes	-	-	-	-	-	2	-	(2)	-	-	-	0	-	1
EBITDA	**922**	**915**	**615**	**1,383**	**1,085**	**2,332**	**1,850**	**629**	**746**	**2,040**	**1,327**	**686**	**934**	**14,541**
% EBITDA to Sales	*6.6%*	*6.2%*	*4.4%*	*8.5%*	*8.0%*	*13.3%*	*10.4%*	*4.0%*	*4.7%*	*12.1%*	*7.4%*	*4.3%*	*5.4%*	*7.5%*
Mgt/BOD Fees	50	50	50	50	50	50	50	50	50	50	50	50	50	600
Pro-forma Adjustment	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Other Non-Recurring	175	1,056	180	101	146	312	109	570	891	181	596	766	273	5,181
Adjusted EBITDA	**1,147**	**2,021**	**845**	**1,534**	**1,282**	**2,693**	**2,010**	**1,249**	**1,687**	**2,271**	**1,972**	**1,502**	**1,257**	**20,322**
% Adjusted EBITDA to Sales	*8.2%*	*13.8%*	*6.1%*	*9.5%*	*9.4%*	*15.3%*	*11.3%*	*8.0%*	*10.6%*	*13.5%*	*11.0%*	*9.5%*	*7.3%*	*10.5%*

United Land Services
Consolidated Balance Sheets
For the Period Ended May 31, 2023
Amounts in $000's

	5/31/2023	5/31/2022	12/31/2022	CME v PYCME	CME V PYE
	Actual	Actual	Actual	Actual	Actual
Assets					
Cash & Equivalents	4,436	4,482	5,025	(46)	(588)
Net Receivables	28,525	16,069	22,311	12,456	6,215
Inventory	2,213	759	979	1,455	1,234
Prepaid Expenses	1,450	1,674	996	(224)	454
Other	2,763	566	2,041	2,197	722
Total Current Assets	39,388	23,549	31,351	15,839	8,037
Fixed Assets	37,152	15,208	24,030	21,944	13,123
Accumulated Depreciation	(5,743)	(4,190)	(3,494)	(1,553)	(2,250)
Net Fixed Assets	31,409	11,018	20,536	20,391	10,873
Assets Under Construction	-	-	-	-	-
Deferred Taxes	2,094	2,094	2,094	0	0
Loan Origination Fees	-	-	-	-	-
Net Intangibles	45,061	28,535	27,059	16,526	18,002
Related Party Receivable	0	(0)	(8)	0	9
Other Long Term Assets	413	322	359	91	54
Total Assets	**118,366**	**65,519**	**81,391**	**52,847**	**36,975**
Liabilities					
Accounts Payable	9,536	6,804	10,202	2,732	(667)
Accrued Interest	-	-	-	-	-
Related Party payable	-	-	-	-	-
Other Current Liabilities	5,269	4,040	3,145	1,229	2,124
Total Current Liabilities	14,805	10,844	13,347	3,961	1,457
Debt					
Long Term Notes Payable-Twinbrook	67,783	27,905	39,483	39,878	28,300
Deferred Financing Costs	(1,678)	(1,300)	(1,917)	(377)	240
Long Term Notes Payable-John Deere	1,235	204	636	1,031	598
Revolver	4,000	3,250	2,000	750	2,000
Capital Lease	12,382	4,293	9,154	8,088	3,228
Sellers Note	1,890	250	250	1,640	1,640
Pre-Acquisition Debt	-	-	-	-	-
Total Debt	85,612	34,602	49,606	51,010	36,006
Other Long Term Liabilities	2,392	-	2,392	2,392	-
Total Liabilities	**102,808**	**45,445**	**65,345**	**57,363**	**37,463**
Equity					
Capital Stock	33,825	30,777	31,200	3,048	2,625
Retained Earnings	(18,267)	(10,703)	(15,153)	(7,564)	(3,114)
Total Equity	15,558	20,074	16,046	(4,516)	(489)
Total Liabilities and Shareholder's Equity	**118,366**	**65,519**	**81,391**	**52,847**	**36,975**
	-	-	-		

Key Management and Personnel

Bob Blandford

Chief Executive Officer

Bob Blandford leads our team as an accomplished executive with more than 25 years of experience in the landscape industry. Bob believes in our mission, our people, and our products as well as providing the best possible customer service. He is driven to do whatever it takes to be the best partner with the best company culture in the business.

Experience

2019 – Present
United Land Services – *Chief Executive Officer*

- Oversee executive leadership, public relations of the company and all company-related training
- Effectively manage a team of more than 450 employees in 8 different locations throughout the Southeast
- Develop and accomplish short-term goals and long-term objectives that further the company's growth

1998 - 2019
United Landscapes – *Owner*

At the age of 16, Bob Blandford started working for a commercial lawn maintenance company servicing customer such as Barnett Bank, TPC Sawgrass, and Jacksonville Golf and Country Club. In 1998, he went into business for himself, performing all facets of commercial construction and maintenance. Over the years, Bob built a company that now employs over 400 employees. They service customers such as HOA, CDD, commercial developers, and ten different national home builders. Bob Blandford also holds a Commercial Building Contractor's License and a Florida Irrigation License.

Licenses & Skills

- *Certified General Contractor*
- *Certified Pest Control Operator*
- *Certified Irrigation Contractor*
- *Certified Dealer In Agriculture*
- Leadership & Growth Mindset
- Business Strategy & Planning

Contact

12276 San Jose Blvd. Ste, 747
Jacksonville, FL 32223
904-829-9255
bblandford@unitedlandservices.com

Ray Leach

Chief Operating Officer

Ray Leach is the driving force behind the day-to-day operations. At United Land Services his role includes law and finances, strategic planning, analytical thinking, business development and operations management. His extensive knowledge in the landscape industry has made Ray a successful, demonstrated leader over his 30-year industry tenure.

Experience

2021 - Present
United Land Services – *Chief Operating Officer*

- Formulate business strategy with others in the executive team
- Design policies that align with overall strategy
- Implement efficient processes and standards
- Coordinate labor operations and find ways to ensure customer retention
- Ensure compliance with local and state laws
- Evaluate risk and lead quality assurance efforts
- Oversee expenses and budgeting to help the organization optimize costs and benefits

1994 - 2021
Southern Scapes – *President*

- Directing and overseeing an organization's budgetary and financial activities
- Analyzing performance indicators, financial statements and sales reports
- Implement efficient processes and standards
- Coordinate labor operations and find ways to ensure customer retention
- Ensure compliance with local and state laws
- Evaluate risk and lead quality assurance efforts
- Identifying areas to cut costs while improving programs, performance and policies

Licenses & Skills

- *Certified Irrigation Contractor*
- Strategic Planning & Execution
- Personnel Development
- Acquisition Integrations

Contact

12276 San Jose Blvd. Ste, 747
Jacksonville, FL 32223
904-829-9255
rleach@unitedlandservices.com
linkedin.com/in/ray-leach-8bb505174/

Chris Marquess

Vice President of Operations- Maintenance

Accomplished and goal-driven Vice President with more than 10 years' experience in strategic and tactical business leadership in the green industry. Expertise includes managing business process change to achieve maximum results with communication skills as well as, a solutions-oriented approach to problem-solving.

Experience

2023 - Current
United Land Services – *VP of Operations*

- Establishes, implements, and communicates the strategic direction of the organizations operations division.
- Collaborates with executive leadership to develop and meet company goals while supplying expertise and guidance on operations of landscape maintenance.
- Collaborates with other divisions and departments to carry out the organization's goals and objectives.
- Identifies, recommends, and implements new processes, technologies, and systems to improve and streamline organizational processes and use of resources and materials.
- Manages all landscape maintenance operations with a diverse staff of qualified branch managers, account managers, specialty managers and crews.

2022- 2023
United Land Services – *Business Development Manager*

- Responsible for construction and landscape maintenance sales for company

2021-2022
Down to Earth Landscape - *Continuous Improvement Manager*

- Lead staff by communicating job expectations; planning, monitoring, and appraising job results; coaching, and counseling; initiating, coordinating, and enforcing systems, policies, and procedures.

2014-2021
Down to Earth Landscape - *Operations Manager*

- Responsible for landscape construction, maintenance and enhancement operations.

2012-2014
Down to Earth Landscape - *Account Manager*

Licenses & Skills

- Creativity
- Leadership
- Organization
- Problem solving
- Teamwork
- MOT Certified

Contact

407.515.5262
cmarquess@unitedlandservices.com

Jason Ackman

Regional Vice President

Jason joined the United Land Services team as the Regional Vice President bringing about 30 years of commercial landscape experience and knowledge to the team. Jason has held a variety of roles in the green industry from operations to owner which plays an integral part in the companies goal to continuously improve for our future and current clients. His expertise will prove as an asset as we continue to grow in commercial landscape industry.

Experience

2023 - Present
United Land Services – *Regional Vice President*

- Formulate best practices in the green industry with all branches
- Implement efficient policies and procedures
- Coordinate labor operations and find ways to ensure customer retention
- Evaluate risk and lead quality assurance efforts
- Develop and oversee budgets and PNL
- Drive an ever improving safety culture

2022-2023
Benchmark Landscaping – *President/ Owner*

- Directing and overseeing an organization's budgetary and financial activities
- Analyzing performance indicators, financial statements and sales reports
- Implement efficient processes and standards
- Coordinate labor operations and find ways to ensure customer retention
- Ensure compliance with local and state laws
- Evaluate risk and lead quality assurance efforts
- Identifying areas to cut costs while improving programs, performance and policies

2021-2022
Greenleaf Landscaping – *President*

- Coordinate labor operations and find ways to ensure customer retention
- Ensure compliance with local and state laws
- Evaluate risk and lead quality assurance efforts
- Identifying areas to cut costs while improving programs, performance and policies

2017-2021
Vesteco Management – *President/Owner of Multifamily Management*

2015-2017
Yellowstone – *Area Field Director*

1996-2017
Ackman Brothers Landscape– *President/ Owner*

Licenses & Skills

- Leadership
- Strategic Planning & Execution
- Personnel Development
- Acquisition Integrations

Contact

407-435-9554
jackman@benchmarklandscapingfl.com

John Borland

Branch Manager

John has been in the Green Industry for 33 years. He has an extensive background and experience in both landscape architecture and landscape management. John takes pride in his attention to detail and customer service, a quality that he instills throughout his entire branch. He strives to meet and exceed the needs of every customer, no matter how big or small.

Experience

2021 - Present
United Land Services – *Branch Manager*

- Planning, scheduling, and implementation of all landscape and enhancement operations throughout the branch.
- Quality control, safety, and routine training.
- Client relations and service

2020-2021
The Greenery - *Senior Branch Manager*

- Develops and maintains long-term relationships with customers oversee and coordinate all operations
- Leading, facilitating or assisting in the resolution of customer problems or concerns
- Responsible for setting objectives, managing policies and revenue growth

2018-2020
Sun State Nursery - *General Manager*

- Sustain and grow existing business
- Staff training and development of account managers and labor
- Improving quality and operating efficiencies.

2007-2018
Brightview (formally ValleyCrest) - *Branch Manager*

- Mentor account managers for growth and development
- Oversee team for efficient processes, safety, and metrics
- Responsible for growth of contracts, retention of clients and services to commercial clients

2000-2007
Green Heron Landscapes, Inc - *General Manager/ Vice President*

1990-2007
Clarence & David Company - *Branch Manager / Landscape Architect*

Education

1990
B.S. Landscape Architecture
Michigan State University

Licenses & Skills

- Creativity
- Leadership
- Organization
- Teamwork
- Strategic Planning
- Client Resolution

Contact

6386 Beth Road
Orlando, Fl 32824
904-855-5383
jborland@unitedlandservices.com

Josh Benton

Account Manager

Josh serves as the primary contact for United Land Services clients in the Reunion area. He builds and sustains long-term relationships, focusing on both client retention and ancillary sales, while providing oversight for field operations. Josh supervises the Production Manager, who directly manages all field operations. As a unified group, they are responsible for coaching and developing team members.

Experience

2023- Present
United Land Services *Account Manager*

- Develops and maintains long-term relationships with customers
- Develops and maintains a schedule to perform "site walkthroughs" during formal meetings with customers to ensure quality and service expectations are met
- Leading, facilitating or assisting in the resolution of customer problems or concerns
- Proactively presenting site enhancement ideas to existing customers
- Participating in branch meetings and assist the Branch Manager or Assistant Branch Manager in overall leadership of branch

2021-2023
HTI Home Inspection Services– *Owner*

- Performing non-invasive visual inspections of residential homes.
- Providing detailed reports on issues located on a home's systems and their components.
- Performing insurance inspections for homeowners.
- Fielding customer calls to answer questions, schedule inspections and provide follow up.

2016 - 2020
Universal Orlando Resorts *Supervisor of Horticulture*

- Coached and mentored up to 16 team members through constructive feedback to develop long-term career goals.
- Administered safety compliance training through annual refreshers, hands on demonstrations and continuous monitoring to reduce I&I rates for the department.
- Purchased supplies and materials for installations or rehabilitations, ensuring guest areas look amazing at all times.
- Monitored equipment usage by team members for efficiency and safety, reporting issues when discovered and coaching team members when needed.

2012-2016
Universal Orlando Resorts - *Pest Control Technician*

201-2012
Massey Services - Pest Control Technician

Licenses & Skills

- Communication
- Leadership
- Organization
- Problem solving
- Teamwork

Contact

904-6760026
jbenton@unitedlandservices.com

Branch Equipment

Asset Type	Asset Owned	VIN/ SERIAL #
MOWER	Gravely Prostance 60	994143011065
MOWER	Gravely Prostance 60	994114020022
MOWER	Gravely Prostance 52	994130040018
MOWER	Gravely Prostance 36	994119000489
MOWER	JD 661R	1TC661RMJHT051290
MOWER	JD 661R	1TC661RMTHT051298
MOWER	JD 652R	ITC652RKJHT060045
MOWER	JD 652R	1TC652RKCHT060015
MOWER	JD Z950	1TC950MDCKT080038
MOWER	JD 661R	ITC661RMJKT070042
MOWER	Gravely Trekker	996123020000
MOWER	Gravely Prostance 36	994119000170
MOWER	JCB 406	JCB406POC71163750
MOWER	JD 317G	1T0317GJTJJ337051
MOWER	JD 652R	1TC652RKANT100141
MOWER	JD 652R	1TC652RKLHT0060021
MOWER	JD 661R	1TC661RMPJT060266
MOWER	JD 661R	1TC661RMKJT0600060
MOWER	JD 636M	1TC636MGLJT060414
MOWER	JD 652R	1TC652RKHMT090762
MOWER	JD 661R	1TC661RMCKT075274
MOWER	JD 661R	1TC661RMEKT075010
MOWER	Ryan 544945A	54494506920
MOWER	Vermeer RTX100	1VR9071R3F1001871
MOWER	Vermeer BC1000XL	1VRY11192J1025528
MOWER	JD 661R	1TC661RMPKT0753034
MOWER	JD 661R	1TC661RMCKT075025
MOWER	Gravely Prostance 60	994143011064
MOWER	Gravely Prostance 60	994143020000
MOWER	Gravely Prostance 52	994142011048
MOWER	JD 652R	1TC652RKTNT100132
MOWER	JD 652R	1TC652RKHNT100157
MOWER	JD 652R	1TC652RKKHT051246
MOWER	JD Z950M Ztrak	1TC950MDCNT120011
MOWER	652R Quiktrak	1TC652RKTNT100485
MOWER	652R Stand-on Mowers	1TC652RKTPT110257
MOWER	652R Stand-on Mowers	1TC652RKHPT110254
MOWER	Z950 Mower	1TC950MDVPT120921
MOWER	Z950 Mower	1TC950MGPNT120127
MOWER	2023 John Deere Z950M Mower	1TC950MCKPT122235
MOWER	2023 John Deere Z950M Mower	1TC950MCKPT122137
MOWER	2023 John Deere 636M	1TC636MGPPT110275
MOWER	TOR 22225 Turfmaster HDX 30" KOH CVZ200	412566975
MACHINERY2	STI BR600 64.9CC BR600 Backpack Blower (3)	533845410, 529450208, 534563507
MACHINERY2	STI HL94K Hedgetrimmer (2)	53409899, 53409900
MACHINERY2	STI 2-Stroke Equipment	529913187, 529913198, 531944989, 531944998, 531945005, 530524512, 530523180, 530523242, 531034306, 532658858, 532658861, 532918870, 532918839, 532918866, 532918863
MACHINERY2	2 Cycle Order for Bradenton location	531545221, 531545229, 535659032, 535659019, 536440333, 536825125

Asset Type	Asset Owned	VIN/ SERIAL #
MACHINERY2	Spring 2-Cycle Order - HL94K hedger, FS91R Trimmer, FC91 edger, BR600 blower, PS880 Pole Saw, SG20 Bp Sprayer	536677394/536677392, 532889143/533722353/533722331/532889160, 535659089/535659082/535658996/535718314, 538316782/538316780/538091808/536995778/537047290/539091917,
MACHINERY2	Trimmers, blowers, edgers- Spring 2- Cycle Equipment	536236889) SN 536236885) 536153278) 536153276) 536035771) 536032671) 536032668) 535986482) 538323604) 538196164) 538196162)
MACHINERY2	Stihl 2 Cycle Order (1-Mower, 1-Edger, 3-Blowers)	mam1584927, 538854534, 538494871, 538494864, 538494859
MACHINERY2	Capitalize chain saws, hedge trimmers, pole saw	539406923, 536296229 534393043, 534393039
MACHINERY2	Small 2-Cycle Order - 4 Backpack Blowers, 4 Hedge Trimmers	4 Backpack Blowers 538763099,538896693, 538896694,538896702 4 Hedge Trimmers 539406495, 539406960, 539406500, 540052212
VEHICLE	2013 Ford F250	1FT7X2A62DEA11552
VEHICLE	2016 Chevrolet 3500	54DBDW1B7GS811269
VEHICLE	2012 Ford F250	1FT7X2A67CEC24334
VEHICLE	2015 Isuzu NPR	54DC4J1B3FS801103
VEHICLE	2015 Isuzu NPR	54DC4J1B1FS802749
VEHICLE	2015 Ford F250	1FT7X2A63FEC68612
VEHICLE	2015 Isuzu NPR	54DC4J1B1FS801102
VEHICLE	2012 Ford F150	1FTMF1CMXCKD25753
VEHICLE	2013 Ford F250	1FT7W2B69DEB22343
VEHICLE	2016 Chevrolet Chasis 3500	54DBDW1B1GS812353
VEHICLE	2018 Chevrolet W3500	54DBDJ1B8JS802235
VEHICLE	2015 Isuzu NPR	54DC4J1B1FS806509
VEHICLE	2007 Ford F750 Series 4 F750 Water	3FRPF75E07V518205
VEHICLE	2014 Isuzu NPR	54DC4J1B9ES805039
VEHICLE	2015 Chevrolet 1500	1GCNCPEH7FZ371472
VEHICLE	2015 Ford F250	1FTBF2A63FEC50124
VEHICLE	2015 Ford F250	1FT7X2A67FEC50131
VEHICLE	2012 Ford Transit Connect	NMOLS7AN3CT079366
VEHICLE	2016 Chevrolet 4500	54DCDJ1BXGS809524
VEHICLE	2016 Chevrolet 4500	54DCDW1B2G814018
VEHICLE	2017 Ford F550	1FD0W5HT3HEC18776
VEHICLE	2017 Ford F550	1FD0W5GT6HEE61466
VEHICLE	2014 Ford F250	1FT7X2A6XEEA74514
VEHICLE	2017 Isuzu NPR	54DC4J1B7HS808672
VEHICLE	2013 Ford F150	1FTMF1CM1DKE62310
VEHICLE	2019 Ford Truck W/Terexx40RM Bucket S/	1FDUF5HT4KDA24045
OTHER	2014 Traffix Devices	1E9TF160DVC521392
VEHICLE	2019 GMC/Chevrolet 5500HD	1HTKHPVK6KH885493
VEHICLE	2018 Ford F150	1FTMF1CB0JKD87691
VEHICLE	2019 Ford F150	1FTMF1CB2KKE44782
VEHICLE	2017 Ford F150	1FTMF1C88HKD56817
VEHICLE	2015 Ford F250	1FT7X2A66FEA89030
VEHICLE	2020 Isuzu NPR	54DC4J1D8LS208639
TRAILER	2013 Predator Eagle	5HVBU1623DL123164
TRAILER	2020 Utility Trailer	5HVBU1621LL126093
TRAILER	2015 O'Dell Trailer	16VPX1620E3053803
TRAILER	2018 Predator Eagle	5HVBU1828JL125176
TRAILER	2015 O'Dell Trailer	5HVBU1620GL123904

Asset Type	Asset Owned	VIN/ SERIAL #
TRAILER	2009 PJ Trailer Gooseneck	4PFD302391130921
TRAILER	2009 Enrgyabs Trailer	1E9TC23139A362089
VEHICLE	2013 Express UT6102012	5GLBU2022DC000248
TRAILER	2013 Preda Series 71602	5HVBU1623DL123262
TRAILER	2015 Predator Eagle	5HVBD1423FL123768
TRAILER	2015 O'Dell Trailer	5HVCC2029GL123860
TRAILER	2015 O'Dell Trailer	5HVBU1625GL123915
TRAILER	2018 Predator Eagle	5HVBU1828JL125177
TRAILER	2017 Down2Earth	5MYVV182XEB053834
TRAILER	2019 Predator Trailer	5HVBU1620KL125533
TRAILER	Predator Irrigation Trailer	n/a

UNITED Land Services

Book of Work

Property Name
WaWa Corporate Account
7-Eleven, Inc Corporate Account
CVS Corporate Account
PGA VERANO
Heathrow
Kindred I
Dolphin Swan Resort at Walt Disney
WEST HAVEN COMMON
Alaqua POA
Orange Lake Resort
Kindred II
Commercial - Leland Management - Fox Ridge
Cresswind
Orchard Homeowners Association
The Reserves at Alaqua
Bridgewater at Viera
Westwood
Tohoqua
ENCLAVE TOWNHOME
Harmony West HOA Common Area
Silverleaf Parcel 7A/7B
Harmony West HOA Clubhouse
Harmony West CDD
Citi Tower
Shearwater- 94 Homes
Steeple Chase HOA
ENCLAVE COMMON
WEST HAVEN HOMES - SHIRE
WEST HAVEN HOMES - SANCTUARY
WEST HAVEN HOMES - HAMLET
Lakewood Ranch Stewardship District
Commercial - Alsop - Silverleaf Meadow Ridge
Drift at Town Center
Glenbrooke at Edgewater
Elm Creek at SilverLeaf
Lake Wilson Townhomes
Lake Wilson Reserve
Trillium Brooksville
D.R. Horton North Florida Division Office
Bayberry at Bartram Park
Marina San Pablo- Master Association
Country Club at Champions Gate
The Reserve at Debary

Commercial - Kessler Creative - FSO - 12276 San Jose Building 100
Fountain Parke
Sullivan Ranch
The Views at Harbortown Apartments
Nocatee Town Center
Sawgrass Point
SUR at Southside Quarter
Devon Green
Jacobs Landing
Commercial - Buccaneer Landscape - 7/11 - Palatka
Residences at Dellagio
Riverside at Julington Creek
Builders - Mattamy Homes - Rivertown Model Park & Watersong
Red Hawk Village
Poitras Luminary 1B & Person Ave
Lake Forest Apartments
CORAL CAY
Commercial - Jax Offices Condominium Association - FSO - 12276 San Jose Building 500
SILVER PARK
Avenues Walk Townhomes
Commercial - Sovereign and Jacobs - Pinewood Place
OmegaScapes, Inc
Commercial - Sovereign and Jacobs - Hudson Grove Entry, Commons, and Ponds
Commercial - Alsop - Sandler Lakes HOA
Bainbridge Phase 1 A
Bainbridge Winter Park
Bellevue at Estates at Cherry Lake HOA
Carriage Crossing HOA
Majestic Oaks Phase IV HOA
The Shops at Julington Creek
Anastasia Plaza
Integra Woods
The Meeting House
Hawks Crest
Aurora Apartments
Morgan Corp
Commercial - Evergreen Lifestyles Management - Annie's Walk - Commons
Winter Green 1527
Commercial - Priority Property Management - Grove Point Townhome buildings
American Landmark- Amira
DDRTC Cypress Trace LLC
Morguard
Neighborhood G HOA Inc
CAMDEN

Builders - Lennar - Stillwater Model and PL
Northgreen at Carrollwood
American Landmark- Fairways at Feather Sound
Commercial - Alsop - Silverleaf - Parcel 17
Woodbridge Lakes
STONEWOOD CROSSING
Winter Green 1700
Commercial - First Coast Diesel Performance: Justin Gordon
Placido Bayou Community Association
phase 1 (60 doors x $55)
Commercial - Sovereign and Jacobs - Grand Creek South
Commercial - BCM Services, INC. - Palm Island HOA
Cyrils Roadway Ph1
Seminole Toyota
Plantation Estates at Julington Creek
Neighborhood E HOA Inc
American LandmarkThe EnV
Integra Landings
WEST HAVEN HOMES - DALES
Silverleaf Amenity Center & Master Association
Commercial - Alsop - Silverleaf Master's Association - Amenity Center
Commercial - Ozark Bank Mandarin
Brisa Luxury Apts
WEST HAVEN HOMES - ABBEY
American LandmarkThe LUXE @ 1820
WEST HAVEN HOMES - MANOR
Commercial - Governors Point Yacht - Governors Point Yacht Club
American Landmark- Siene
Commercial - Leland Management - Arbors of Valencia
Morguard Monterra LLCSolano of Monterro
American Landmark - The Pearl
Tohoqua E. Cross Prairie Pkw
Moss Park Preserve HOA
STRATFORD POINTE
Enders Place
American Landmark- Cielo Boca Raton
Harmony West HOA
Stone Creek
Stone Creek HOA
Parkside at Cherry Lake
Buckingham Estates
Aphore Coach Homes at MSP
Woodlakes 2
ShopCore Properties- Nature Coast Commons

Heathrow Woods Homeowners Assoc
The Granite
Commercial - Florida Home Store Office
Commercial - Evergreen Lifestyles Management - Annie's Walk Townhomes
HAINES RIDGE
ShopCore Properties- The Forum
Commercial - Sovereign and Jacobs - Harbor Dunes
Redtail Golf Clubhouse
Veere Apartments
Calirosa
Carrollwood Village Fairway
Commercial - Sovereign and Jacobs - Barrington Cove
Morguard
Marbeya Club
Commercial - Alsop - Mission Trace
MCCORMICK RESERVE
EAGLE BAY MASTER
WestEnd Apartments
LIBERTY SQUARE
RiverCrest HOA
Commercial - Alsop - Silverleaf Holly Forest – Commons
Seminole Chevrolet
Northdale
Tohoqua phase 2
Walter Crossing
Morguard Monterra LLC- Emerald Lake
The Drake Apartments
Commercial - Suncoast Property Management - Westlake at Southside
Commercial - Alsop - Silverleaf Holly Forest – Townhome
Westlake at Southside
Commercial - Sovereign and Jacobs - Forest Crest Entry
Poitras Luminare 1B
Cypress Cove
Strada Park
RCC Cortez Plaza, LLC
Poitras Luminare
Lithia Crossing
Lakeside CHurch
Centre Pointe Commons
Digestive and Lever Center
American Landmark- Cielo Boca Raton
ARBOR MEADOWS
Builders - Richmond American Homes - Verano Creek(Northcreek)
LIBERTY VILLAGE

Morguard Monterra LLC- Santorni
Commercial - Sovereign and Jacobs - Fox Creek
Coco Plum 3156
Tohoqua phase 3 pond
Habersham Harbor
The Fountains
Inspiration Maint.
Commercial - Priority Property Management - Grove Point Townhome buildings
Builders - Lennar - The Reefs @ Beachwalk
Grove Point Townhomes at Oakleaf
Lester Ridge
Kite Realty Group Management OfficeShops at Julington Creek
Windsong Ph 2
Village of Vilano
Beach Homes at VOV
Builders - KB Home - Carter Landing
Neighborhood A HOA
Commercial - Integra River Run Apartments
Integra River Run APTS
Commercial - Sovereign and Jacobs - Brookside Preserve
DDRTC Market Place LLC
Delaney Hotel
Delaney Park
SANDHILL
Cluster Homes II Condo Assoc
Builders - KB Home - Sandler Lakes
Builders - Richmond American Homes - Amelia Walk
Whtieview Village - KB Homes
Builders - Richmond American Homes - Forest Crest
Cracker Barrel 67
Tailored Foam
Commercial - Ozark Bank Jax Beach
Builders - KB Home - Palmetto Bluff (Harbor Dunes)
Commercial - Leland Management - Windward Ranch HOA
CHELSEA PARK COMMON
Cracker Barrel - Palm Coast
Velvet Cloak Association
MeadowLea
Builders - Richmond American Homes - Elm Creek
Builders - Richmond American Homes - Trailmark (Old)
Builders - Dreamfinders - Dunn’s Crossing
Commercial - Buccaneer Landscape - 7/11 - Union St.
Builders - KB Home - Hudson grove
Builders - KB Home - Village Park

Builders - KB Home - Wells Creek
Builders - Ryan Homes - Panther Creek
Buildings (Get door count)
Bayport Commons 4080
Winter Springs Market Place
Builders - Richmond American Homes - Grand Creek South
Builders - Richmond American Homes - Greyhawk
Builders - Richmond American Homes - Pineridge
Builders - Richmond American Homes - Woodbridge
Lake Gleason Reserve
St Clare Catholic Church
Builders - KB Home - Azalea Hills
Builders - KB Home - Orchard Park
L&W Supply
Builders - Dreamfinders - Beacon Lakes
Builders - Dree's Homes - Eagle Landing
Builders - Dree's Homes - Grand Oaks
Builders - KB Home - Annabelle Island
EAGLE BAY HOME
Reflections on the Gulf
Sunbelt Rental
Adamo Owner,LLC
G&IX Golden Acres LLC
AV Florida Hotel LLC- Hampton Inn Dunedin
Commercial - Alsop - Grey Hawk Estates
Commercial - Sovereign and Jacobs - Greene Meadows Commons
Commercial - Alsop - Kendall Creek HOA
Builders - KB Home - Brookside Preserve
Builders - KB Home - Pinewood Place
Cracker Barrel 267
Cracker Barrel - Ormond Beach
Commercial - Sovereign and Jacobs - Williamstown Entry and Ponds
Builders - Richmond American Homes - Laurel Oaks
Villas @ DeerRun
SUNSET COVE
Builders - Taylor Morrison - Kingsley Creek
Commercial - Ocean Blue Apartments
Ocean Blue APTS
Quad Angle Business Park
MOBILITY WORKS
Builders - Dreamfinders - Shearwater
Central Care 4027-4028
Builders - KB Home - Panther Creek
Builders - Lennar - Grand Creek North

QUAL RIDGE
Commercial - Aloft Group - Aloft Jacksonville Airport
Aloft Jacksonville Airport
Surterra
Surterra
Commercial - Associa - John's Landing
Builders - KB Home - Copper Ridge
Builders - Richmond American Homes - Green Meadows
Builders - Richmond American Homes - Panther Creek
Builders - Richmond American Homes - Trailmark (New)
Builders - Richmond American Homes - Walkers Ridge
Cypress Isles
Builders - Dreamfinders - Holly Forest Single Family
Amazing Explorers Winter Garden
FIESTA KEYS
LIBERTY VILLAGE ENTRANCE
Chuluota Sportsman Club
Lake View 9
Woodside Village HOA
Waterford Commons
Builders - Riverside Homes - Amelia National
Builders - Dreamfinders - Tributary
Builders - Lennar - Tributary
Builders - Mattamy - Old Mandarin Estates
Calabay Crossing
Ocita Tree Trimming
The Palms at Old Ponte Vedra
Tuscany Villas
Schuller Packaging
Builders - KB Home - Greenland Chase
Builders - Richmond American Homes - Tributary
Commercial - Priority Property Management - Grove Point Commons Phase 2
Los Lagos
Builders - Mastercraft Builder Group - Maderia - Annuals billable
Builders - Mastercraft Builder Group - Silverleaf Village
Strada Office
Builders - KB Home - Barrington Cove
Builders - KB Home - Victory Crossing
Builders - Dree's Homes - Trailmark
Sander Ent. (Jason Sander)
Lakeview Village 13
Waterford Cove
Commercial - Alsop - Silverleaf Master's Association - Roadway Medians, Towers, and Irrigation
Miller's Cove

Commercial - Duke Properties - FSO - 12276 San Jose Buildings 700,400,200, Pond
Server Tech Solutions
G&IX Golden Acres LLC
Builders - Taylor Morrison - The Cove at Beach Walk
Builders - Dreamfinders - Antigua
FIS Outdoor
Builders - Lennar - Dorado @ Beachwalk
Builders - Lennar - Greyhawk
Builders - Lennar - Hidden Oaks
Builders - Lennar - Highland Chase
Builders - Lennar - Longleaf
Builders - Lennar - Mill Creek East
Builders - Lennar - Osprey Landing
Commercial - Alsop - Verano Creek (also called North Creek)
Builders - Dreamfinders - Holly Forest Townhomes
Builders - Riverside Homes - Settler's Landing @ Crosswater -
Sheoah Highliands II
Amazing Explorers Lk Nona
Real Street
Amberwood HOA
Chickasaw Oaks
Commercial - Leland Management - Hidden Oaks
Commercial - Leland Management - Mill Creek North
Advanced Roofing Co.
River City Denistry
Commercial - Cam Team - Silver Creek HOA
Grand Landings - Dreamfinders
Suterra Wellness
Sealane Maritime, LLC
WEST HAVEN VILLAGE CENTER
Suterra Port St. Lucie
Commercial - Buccaneer Landscape - 7/11 - Margaret St.
Dave Brewer Properties - 125 Family Partnership
Dave Brewer Properties - 230 Family Partnership
Dave Brewer Properties - 71 Family Partnership
Dave Brewer Properties - 81 Family Partnership
Dave Brewer Properties - Dave Brewer 3
Tri-Tech
Sol- Sun
Builders - Taylor Morrison - Amelia Walk
Bayway Property Management LLC
Degrood Office
Commercial - WRH Realty - Lofts at Murray Hill
66 Settlers Landing Drive

Builders - Riverside Homes - Silverleaf
Builders - Riverside Homes - Wildlight
Commercial - BCM Services, INC. - South Shore at Bannon Lakes
Commercial - Brisa Luxury Apartments
Commercial - Buccaneer Landscape - 7/11 - Blanding Blvd
Commercial - Buccaneer Landscape - 7/11 - Lane Avenue
Certified Financial Group, Inc.
Aloma Dendal Center
Builders - Dreamfinders - Amelia Concourse
Builders - Dreamfinders - Trailmark
Builders - KB Home - Meadow at Oakleaf Townhomes
Builders - Lennar - Amelia Walk
Builders - Lennar - Trailmark
Builders - Lennar - Windward Ranch - One model left
Las Casitas
Crane Institute
Ceder Crossing
4 Rivers
Commercial - WRH Realty - Sydney Trace Apartments
Commercial - Buccaneer Landscape - 7/11 - Dunn Avenue
Lake Eola Heights HOA
Inspiration Quarterly Pond Mowing
Builders - Mastercraft Builder Group - Rivertown High Pointe
Builders - Mastercraft Builder Group - Trailmark - Annuals billable
Commercial - Evergreen Lifestyles Management - Grand Creek North
D & J
Commercial - Vesta Properties - Stillwater Commons - HOA - Homes completed
Stillwater CDD- Phase 1A
Park Lake Vilage
Fox Creek HOA at Oakleaf
Builders - Riverside Homes - Pioneer Village @ Crosswater
Commercial - Evergreen Lifestyles Management - Grand Creek North Amenity
Celebration CDD
Builders - Dreamfinders - Wilford Preserve
Commercial - Vesta Properties - Stillwater Commons

Scope of Services

Summary

LIVE OAK LAKE CDD

LANDSCAPE SCOPE OF WORK

The work for the landscape maintenance is to include the furnishing of all labor, materials, equipment, accessories, and services necessary or incidental to meet the requirements outlined in this scope below. The intention is to sustain all turf and plant materials in a healthy, vigorous growing condition, free from weeds, diseases, insects, and nutritional deficiencies as well as a completely operational irrigation system. All associated planted areas are to be kept in a continuous healthy, neat, clean and debris free condition for the entire life of the contract. The below scope is divided into “elements” to define the elements involved and required in the maintenance of the property.

General Services- Component “A”

Turf Maintenance

Turf maintenance is defined as all mowing, edging, trimming and cleanup of lawn areas. High traffic and high-profile areas such as the entrances and Amenity/clubhouse areas will be completely mowed, edged, trimmed and cleaned up prior to normal business hours of operation. In the event it becomes necessary to make a change in the mowing schedule for any reason, the CDD Management must be notified prior to adjustment of schedule. Mowing during inclement weather will not alleviate the contractor of responsibility for damage caused by the mowing of wet areas.

Mowing

Prior to mowing, remove and dispose of normal litter and debris from all landscape areas. Contractor will not run over litter with mowers.

St. Augustine, Bahia turf shall be mowed weekly during the growing season from April 1st through September 30th and bi-weekly during the winter season. It is understood that the contractor may be required to periodically add or delete mowing cycles based on weather or other factors with the consent of the CDD Management. Contractor should anticipate 42 mows annually for all common areas. Unirrigated pond areas and banks will be mowed 32 times annually as needed.

St. Augustine, zoysia and Bahia turf shall be cut with rotary mowers to maintain a uniform height. Bahia will be cut between 3.5” and 4.5”. St Augustine will be cut between 4.5” and 5.5”. Mowing heights will be set at 2”–3” for Zoysia turf. Mowing blades shall be kept sufficiently sharp and properly adjusted to provide a cleanly cut grass blade. Variation in the mowing pattern shall carried out when possible so as to not rut or cause paths.

Mowing of all ponds or wetland buffer areas shall be done with a 50” mower or larger discharging clippings away from the water. Any pond edges that cannot be reached with the full size mower will be string trimmed every other mow cycle at minimum or as needed to maintain an intended look as per the discretion of CDD management.

Visible clippings that may be left following mowing operations shall be removed from the site each visit. Discharging grass clippings into beds, tree rings or maintenance strips is prohibited and if it occurs they shall be removed prior to the end of each service day.

Contractor will take special care to prevent damage to plant material as a result of the mowing. Contractor is responsible for damages they cause while mowing.

Edging

Sidewalks, curbs, and concrete slabs, and other paved surfaces will be edged in conjunction with mowing operations each time. Beds, tree rings, and other landscape edges will be edged once during each detail rotation, every three weeks. Edging is defined as removal of unwanted turf and vegetation along the above borders by use of a mechanical edger. String trimmers are not to be used for edging and a proper edger will be used. Care will be taken to maintain bed edges as designed in either straight or curvilinear lines.

String Trimming

String Trimming shall be performed around road signs, guard posts, trees, shrubs, utility poles,and other obstacles where mowers cannot reach. Grass shall be trimmed to the same desired height as determined by the turf height specifications. String trimming shall be completed with each mowing cycle.

Maintaining grass-free areas by use of chemicals may be the preferred method in certain applications. Such use will only be done with prior approval of the CDD management.

Turf around the edge of all waterways shall be mowed or string trimmed to the natural water's edge during every other mowing cycle at minimum.

Blowing

When using mechanical blowers to clean curbs, sidewalks and other paved surfaces, care must be taken to prevent blowing grass clippings into beds, onto vehicles or onto other hardscape surfaces. In addition, care also must be taken to disrupt mulch from beds and any mulch blown out of beds must be placed back and raked smooth.

Damage Prevention/Repair

Special care shall be taken to protect building foundations, fencing, light poles, sign posts, monuments and other hardscape elements from mowing, edging or string trimming equipment damage. Contractor will agree to have repairs made by specialized contractors or reimburse the CDD or homeowners within 30 days for any damage to property caused by their crew members or equipment.

Detailing

Detailing of planted areas will be performed weekly in a sectional method, each section representing one-third of the entire property. Based on three sections, the contractor will completely detail the entire property once every three weeks at least. The exception will be the entrances, clubhouse areas and any other high profile or focal areas which should be tended to each week the crew is onsite. The detailing process will include trimming, pruning and shaping of all shrubbery, ornamental trees and groundcover, removal of tree suckers, structural pruning or cutbacks of select varieties of plant material and ornamental grasses as directed, as well as the defining of bed lines, tree saucers and the removal of all unwanted vegetation. A detail crew will be onsite at least one day per week 42-52 times per year as needed to accomplish the full amount of detail rotations.

Pruning

Prune trees, shrubs and groundcovers to encourage healthy growth and create a natural appearance. Prune to control the new plant growth, maintain the desired plant shape and remove dead, damaged, or diseased portions of the plant.

Use only hand pruners or loppers on trees and shrubs, particularly groundcover Juniper varieties. Hand shears or Topiary shears will be the preferred method of trimming most formal shrubs. Only use power shears on formal hedges where previous practice was to shear, or as directed by the CDD management.

Pruning of trees up to a height of 12 feet is included in the scope of the work. If pruning is required above the height of 12 feet, contractor shall propose an extra service to the CDD representative and acquire approval prior to performing the work. The branching height of trees shall be raised only for the following reasons:

Provide clearance for pedestrians, vehicles, mowers and buildings. Minimum 8ft of clearance is required along all walkways and parking areas. Maintain clearance from shrubs in bed areas. Improve visibility in parking lots and around entries.

Prune trees to remove weak branching patterns and provide corrective pruning for proper development. Cut back to branch collar without leaving stubs. Provide clean and flush cut with no tearing of the tree bark.

Prune to contain perimeter growth within intended bed areas. Established groundcover shall be maintained 4” to 6” away from adjacent hardscape and turf. Bevel or roll leading edges to avoid creating a harsh boxed look. Mature groundcover shall be maintained at a consistent, level height to provide a smooth and even appearance and separation from adjacent plant material.

Structural pruning will be required for several varieties of plants bi-annually, annually or semi- annually to maintain their scale and performance within the landscape. The methodology employed is to structurally prune one plant group throughout the entire property during the sectional detail rotation. All needed structural pruning will be done once per year at minimum. All Ornamental Grasses are to be haystack cut one time per year.

Crepe Myrtles are to be trimmed once per year in the winter months. Trimming should include removal of old blooms, sucker growth and any cross branching. Trimming should be done in such a way that cuts are no less than 12” away from previous year’s cuts.

Pruning of all palms less than 15’ in height will be included in the sectional rotation. Pruning consists of removal of all dead fronds, seedpods, and any loose boots.

Weed Control

Bed areas are to be left in a weed free condition after each detail service. While pre and post- emergent chemicals are acceptable means of control, weeds in bed areas larger than 3” shall be pulled by hand or string trimmed.

Hardscape cracks and expansion joints are to be sprayed in conjunction with the detail cycle to control weeds. Chemical practices shall not be a substitute for hand weeding where the latter is required.

Trash Removal

Removing trash from all landscape areas will be the responsibility of the contractor. The contractor will remove trash from all focal areas, including medians, around amenity areas, and monuments every visit. Other trash will be removed during normal detail rotations.

Policing

Contractor will police the grounds during each service visit to remove trash, debris and fallen tree litter as needed prior to mowing and edging. Contractor is not responsible for removal of excessive storm debris which would be performed with prior approval with supplemental proposal.

As needed contractor will dedicate supplemental personnel and specialized equipment to the removal of seasonal leaf drop from all landscape and hardscape areas during the months of November through April.

All litter shall be removed from the property and disposed of off-site.

Communication

Daily, the contractor will communicate with the CDD representative for any landscape issues requiring immediate attention.

Communication is of the utmost importance. Contractor will provide a weekly written report in a form approved by the CDD representative which highlights the main aspects of the previous week's maintenance activities. This can just be a checklist sent via email on Fridays or Mondays.

When requested by CDD management contractor will provide a Monthly Service Calendar for the upcoming period**. A copy of the preceding month's Irrigation Maintenance report and Lawn and Ornamental Fertilization report will be provided monthly**. A copy of these documents should be submitted to the CDD representative by the 5th of each month electronically, or in person. This is only necessary should management request, likely due to performance concerns, however the vendor should always have them should management request.

Contractor agrees to take part in regular weekly, bi-weekly or monthly inspections, as decided by CDD management, of the property to ensure their performance is satisfactory*. Contractor also agrees to complete any work that appears on punch lists resulting from inspections or reviews within three weeks of receiving them.* Contractor will have their Account Manager participate on its behalf and have their Lawn and Ornamental and Irrigation Managers or Technicians available for inspection meeting as needed or requested by CDD management.

Staffing

The Contractor shall have a well-experienced Foreman/Supervisor supervising all work onsite. This person should have knowledge of horticultural practices and be capable of properly supervising others. The Foreman/Supervisor should communicate regularly, daily when needed, with CDD management. Further, In order to maintain continuity, the same Foreman/Supervisor shall direct the scheduled maintenance operations throughout the year. Any anticipated changes in supervisory personnel shall be brought to the attention of the CDD representative prior to any such change. The intent is for maintenance personnel to familiarize themselves with the site.

The crew members should be properly trained to carry out their assigned task and should work in a safe professional manner. Each crew member should be in full uniform at all times.

Contractor is expected to staff the property with trained personnel experienced in commercial landscape maintenance. All personnel applying fertilizers, insecticides, herbicides, and fungicides must be certified by the state of FL. These individuals should be Best Management Practices Certified and hold a Limited Certification for Urban Landscape Commercial Fertilizer or a Certified Pest Control Operator or an employee with an ID card working under the supervision of a CPCO.

Contractor agrees to screen all crew members for criminal background. Also, contractor agrees to follow all INS guidelines for hiring and to maintain an I-9 and other required documents on each employee.

Holidays observed that do not require staffing include New Year's Day, Memorial Day, Independence Day, Labor Day, Thanksgiving Day and Christmas Day, and any other day agreed to by CDD Management. Normal working hours are from 7:00 AM until 7:00 PM. No power equipment will be operated near homes before 9:00 AM. Efforts will be made such that ALL work performed around the Amenity Areas and pool area is to be completed prior to busy attendance hours. Saturdays will be made available for makeup work due to inclement weather from 8:00 AM until 5 PM.

Component "B" – Turf Care Program

ST. AUGUSTINE

Application Schedule – Minimum schedule, if more is needed it is up to the contractor to recommend.

Monthly Application schedule – St. Augustine

January: Winter fertilization, broadleaf weed control and disease control
March: Spring granular fertilization, broadleaf weed control, insect, and disease control
May: Late spring heavy, 100% slow-release Nitrogen fertilization with Arena and weed Control
October: Heavy fall granular fertilization and broadleaf weed/disease control

Application Requirements: Fertilization

Contractor will submit a schedule of materials to be used under this program along with application rates. Annual program will include a maximum of 4 lbs. of N/1000 square feet with a minimum of 50% slow release and a high Potassium blend in the fall fertilization to promote root development unless soil samples indicate the presence of sufficient Potassium. The winter liquid fertilization should contain a maximum of .5lbs of N/1000 square feet.

BAHIA – Where Applicable (Irrigated areas only)

Application Schedule - Minimum schedule, if more is needed it is up to the contractor to recommend.

Monthly Application Schedule - Bahia

March: Complete liquid fertilizer and broadleaf weed control to include blanket pre-emergent herbicide application.
June: Chelated Iron application and Mole Cricket control.
October: Complete liquid fertilizer and broadleaf weed control to include blanket pre-emergent.

Application Requirements: Fertilization

Contractor will submit a schedule of materials to be used under this program along with application rates. Annual program will include a minimum of 2 lbs. of N/1000 square feet with a minimum of 30% slow release and a high Potassium blend in the late summer fertilization to promote root development unless soil samples indicate the presence of sufficient potassium.

Zoysia

Application Schedule - Minimum schedule, if more is needed it is up to the contractor to recommend.

Monthly Application Schedule - Zoysia

January: IPM spot treatment for weeds as necessary and inspect/treat fungal activity. February: Pre-emergent herbicide/spot treatment for weeds and fungal activity.
March: Fertilization. Spot treat weeds and treat fungal and insect activity as necessary.
April: Liquid Fertilization with .5lb N, with Iron, post emergent weed control, insect/disease control as necessary.
May: Fertilization
June: Insect/weed/disease control as necessary. July: Insect/weed/disease control as necessary.
August: spot treat weeds as necessary, inspect/treat fungal activity.
September: Liquid Fertilization with emergent weed control, insect/disease control as necessary. October: Fertilization - Weed/insect/disease control as necessary.
November: Blanket Pre-emergent herbicide, w/Liquid Iron. Spot treat weeds and inspect/treat fungal activity.
December: Blanket potash - weeds as necessary, inspect/treat fungal activity.

Application Requirements: Fertilization

All fertilizers utilized under this program are to be custom blended with a balanced nutrient package. A complete minor and trace element package will be included with each application to ensure that all the requirements of grasses are met. If soil samples indicate a high pH, all fertilizers utilized will be Sulphur coated products.

Insect/Disease Control

The reduction of irrigation water during the winter season will dramatically reduce the potential for fungus/disease problems. Contractor will be responsible to manage settings of irrigation timers.

Supplemental insecticide applications will be provided in addition to the normal preventive programs needed to provide control.

Weed Control

Weed control will be limited to the broadleaf variety and sedge type grasses under this program.

Contractor shall alert management of outbreaks of Crabgrass, Bermuda, Alexander and Dove grasses. Failure to do so will make the contractor liable for resulting turf loss. Supplemental insecticide applications will be provided in addition to the normal preventive program as needed to provide control.

Warranty

If the grass covered under this turf care program dies due to insect infestation, disease or improper fertilizer application, the affected grass will be replaced at no charge. Contractor will not be held responsible for turf loss due to conditions beyond their control. This includes nematodes, diseases such as Take-All Root Rot and weeds such as Crabgrass which are untreatable with currently available chemicals, high traffic areas, drainage problems, or acts of God. In the event these conditions exist, the contractor is responsible to employ whatever cultural practices can be reasonably performed to extend the life of the affected material.

All fertilizers utilized under this program are to be custom blended with a balanced nutrient package. A complete minor and trace element package will be included with each application to ensure that all the requirements of grasses are met. If soil samples indicate a high pH, all fertilizers utilized will be Sulphur coated products.

All hardscape surfaces are to be blown off immediately following a fertilizer application to prevent staining. The irrigation system will be fully operational prior to any fertilizer application.

Soil testing will be carried out when needed at contractors' recommendation. Any changes to the fertilization schedule, products used, or techniques will be discussed with CDD management and agreed to by CDD management.

Component "C" – Tree/Shrub Care Program

Application Schedule – Trees and Shrubs

Monthly Application Schedule -

March/April: Insect/disease control/fertilization. May/June: Insect/disease control as needed.
July/August: Minor nutrient blend with insect/disease control.
October: Disease control as needed December. Insect/disease control/fertilization as needed.

Application Requirements: Fertilization

Contractor will submit a schedule of materials to be used under this program along with application rates. Fertilizers selected must be appropriate for the plant material to be fertilized such as an acid forming fertilizer for Azaleas which require a lower soil pH.

Contractor will submit a schedule of materials to be used under this program along with application rates. Annual program will include a minimum of 50% slow-release Nitrogen and a high Potassium blend in the fall fertilization to promote root development unless soil sample results indicate the presence of sufficient Potassium.

All fertilizers utilized under this program are to be custom blended with a balanced nutrient package. A complete minor and trace element package will be included with each application to ensure that all the requirements of plant material are met. If soil samples indicate a high pH, all fertilizers utilized will be Sulphur coated products.

This program covers all fertility requirements on all existing shrubs and palms, as well as all newly installed shrubs, trees, and palms up to 35'. All native trees or transplanted trees over 35' in overall height will require special consideration and are therefore excluded from this program.

There will be a deep root feeding on an as needed basis to establish newly planted trees. Fertilizer will be distributed evenly under the drip zone of each plant. Special care will be taken not to “clump” fertilizer neither at the base nor in the crown of plants.

The irrigation system will be fully operational prior to any fertilizer application.

Soil testing will be carried out when needed at contractors’ recommendation. Any changes to the fertilization schedule, products used, or techniques will be discussed with CDD management and agreed to by CDD management.

Insect/Disease Control

Insect and disease control is intended to mean a thorough inspection of all plantings for the presence of insect or disease activity and the appropriate treatment applied. All insect and disease infestations require follow-up applications for control and are included in this program.

Contractor is responsible for the continuous monitoring for the presence of damaging insects or disease. Any problems noted between regularly scheduled visits will be treated as a service call and responded to within 48 hours. Service calls due to active infestations are included in this program.

This program covers all disease and Insect activity on all existing shrubs and palms, as well as all newly installed shrubs, trees, and palms up to 35’. All native trees or transplanted trees over 35’ in overall height will require special consideration and are therefore excluded from this program.

Contractor will be required to apply all pesticides in accordance with labeled directions including the use of any Personal Protective Equipment.

Specialty Palms

Considering the investment in Specialty Palms such as Phoenix varieties (i.e. Dactylifera, Sylvester, Senegal Date etc.), contractor will include in their proposed Tree/Shrub program, a comprehensive quarterly fertilization and root/bud drench for potential disease and infestation.

When applicable, the contractor will monitor site tubes that have been installed to monitor ground water build up around the root ball of specimen palms to de-water them as necessary.

Warranty

If a plant or tree dies from insect or disease damage while under this Tree/Shrub Care Program, it will be replaced with one that is reasonably available by contractor if it is reasonably decided to be from negligence by the contractor determined by CDD management. Exclusions to this warranty would be Acts of God, along with pre- existing conditions, i.e. soil contamination or poor drainage, nematodes, borers, locusts and insects such as Asian Cycad Scale. Also excluded are diseases such as Verticillium and Fusarium Wilt, TPDD, Lethal Bronzing, Entomosporium Leaf Spot Fungus and Downey Mildew that are untreatable with currently available chemicals. In the event these conditions exist, the contractor is responsible to promptly report any detection to the CDD representative.

Component “D” – Irrigation Maintenance

Frequency of Service

Contractor will perform the following itemized services under “Specifications” on a monthly basis completing 25% of the inspection each week. The irrigation inspection will should be performed during the same week(s) each month. Repairs under $500 should be carried out each month with just verbal confirmation. Anything over $500 requires written approval.

Specifications

Activate each zone of the system.
Visually check for any damaged heads or heads needing repair.
Visually check all landscape areas irrigated with Netafim drip lines to ensure proper water flow and pressure.
Clean filters located at each zone valve monthly if applicable. Clean, straighten or adjust any heads not functioning properly.
Straighten, re-attach to bracing and touch up paint on riser heads as needed. Report any valve or valve box that may be damaged in any way.
Leave areas in which repairs or adjustments are made free of debris.
Adjust controller to the watering needs as dictated by weather conditions, seasonal requirements, and water management district restrictions including adjusting of rain sensors.
Contractor will provide a written report of the findings by zone. Qualifying Statements
Repairs
Repairs that become necessary and that are over and above the routine monthly inspections will be done on a time and material basis. Hourly irrigation repair rates will be defined in overall landscape maintenance contract.
Request for authorization must be submitted to the CDD representative for approval. A description of the problem, its location and estimated cost should be included. All repairs must be approved by the CDD representative prior to initiating any work. It is up to CDD management’s discretion to allow contractor to proceed with repairs at an agreed threshold without prior approval.

Service Calls

Service Calls required between scheduled visits will be billed on a time and material basis at the rates extra pricing rates.

When not an emergency, request for authorization must be submitted in written form to the CDD representative for approval. A description of the problem, its location and estimated cost should be included. All repairs must be approved by the CDD representative prior to initiating any work.

Contractor will pay special attention during irrigation (IMC) maintenance inspections to ensure that sprinkler heads are positioned so that water does not spray directly onto buildings, windows, or parking areas.

Contractor will be held responsible for any accident that arises from the over spray of water on hard surfaces if it is determined that the contractor was negligent in performing monthly irrigation maintenance.

Damage resulting from contractor’s crews working on the property (i.e., mower and edger cuts) will be repaired at no charge to the CDD within 24 hours of being detected.

Contractor shall not be held responsible for any system failure caused by lightning, construction work, pre-existing conditions, freeze or other acts of God.

Contractor shall not be held responsible for damage to the landscape caused by mandatory water restrictions placed on the property by the governing water management district.

Contractor will visually inspect irrigation system weekly while performing routine maintenance.
Contractor will provide a 24 hour “Emergency” number for irrigation repairs.
Contractor shall take all required readings from meters or at pump stations as required and work with the CDD representative to file all quarterly and/or semi-annual reports to the Water Management District.

Component “E” – Additional Services

To be priced separately but as part of the landscape contract. These services are subject to bids at management’s discretion at any point.

Note: Additional services work is to be considered as a supplement of the overall Landscape Maintenance contract. All Special Services work is to be performed by supplemental crews. CDD management can bid out these services at their discretion and work is to be completed according to this scope, or as CDD Management agrees. In addition, contractor should and is expected to recommend when they believe these services should be carried out in their bid documents. Additionally, all “Additional Services” will be billed in the month they are performed as a separate line item on that month’s invoice. Additional services costs will not be spread out across the full annual contract.

E. 1 - Bedding Plants – Annuals (If Applicable)

The nature and purpose of “Flower Beds” is to draw attention to the display. The highest level of attention should be placed on their on-going care.

Schedule

The most appropriate seasonal annuals will be used. A standard yearly rotation includes but is not limited to: All flower beds on the property will be changed out four (4) times per year during the months of January, April, July, and October. Changes to the amounts of annuals, rotations timing, or date of installation can be made at CDD management discretion.

Contractor recognizes that flower beds are intended to highlight and beautify high profile areas and should be selected for color, profusion, and display.

All newly planted beds will have a minimum of 50% of the plants in bloom at the time of installation and they shall be 4 ½” individual pots.

Contractor will obtain prior approval of plant selection from the CDD representative 2 weeks before installation.

Installation
Plants are to be installed utilizing a triangular spacing of 9” O.C. between plants.

Annually, prior to the Spring change out, existing soil will be removed to a depth of 6” in all annual beds and replaced with clean growing medium composed of 60% peat and 40% fine aged Pine Bark.

All beds will be cleaned, and hand or machine cultivated to a depth of 6” prior to the installation of new plants.

Create a 2” trench where the edge of the bed is adjacent to turf or hardscape.

A granular time-release fertilizer and a granular systemic fungicide will be incorporated into the bedding soil at the time of installation.

All beds should be covered with 1” layer of Pine bark Fines after planting.

Follow-up applications of fertilizer, fungicide and insecticide are provided as needed.

Annuals that require replacement due to over-irrigation or under-irrigation will be replaced immediately by contractor without charge to the CDD.

Maintenance

Flower beds unique to the property will be reviewed daily or at each service visit for the following:

Removal of all litter and debris.
Beds are to remain weed – free at all times.
All declining blooms are to be removed immediately.
Inspect for the presence of insect or disease activity and treat immediately.

Seed heads are to be removed from plants as soon as they appear. “Pinching” of certain varieties weekly is to be a part of the on-going maintenance as well. Frequent “pinching” will result in healthier, more compact plants.

Prolific bloomers such as Salvia require that 10% to 20% of healthy blooms are to be removed weekly.
Pre-emergent herbicides are not to be used in annual beds.
Contractor guarantees the survivability and performance of all annual plantings for a period of 90 days. Any plant that fails to perform during this period will be immediately replaced at the contractor’s expense.

Warranty
Any bedding plant that dies due to insect damage or disease will be replaced under warranty.
Exclusions to this warranty would be freeze, theft, or vandalism.

E.2 - Bed Dressing

Application of designated mulching to community bed spaces.

Schedule

Mulching will be carried out twice per year. Once in the spring, once in the fall. The most desirable months are May and Early November. Mulch will be priced “per yard”. Application will be completed within a two-week time period.

Installation

Prior to application, areas will be prepared by removing all foreign debris and establishing a defined, uniform edge to all bed and tree rings as well as a 1” to 2” deep trench along all hardscape surfaces to include equipment pads, in order to hold the mulch in place. Bed dressing should be installed in weed free beds that have been properly edged and prepared.

Bed Dressing should be installed to maintain a 2” thickness in all bed areas, including tree rings in lawn areas and maintenance strips unless otherwise directed by the CDD representative. Some areas will require more mulch than others. Focal areas are to be prioritized. If at any point the application does not allow enough yards to maintain 2-inch depth across beds, then an additional proposal will be created by the contractor for the additional needed yards.

E.3 - Palm Trimming Schedule

Specimen Date Palms such as Phoenix varieties (i.e. Dactylifera, Sylvester, Senegal Date,etc.) in excess of 12’ will be trimmed up to two times per year in June and/or December as needed. All vegetation will be removed from their trunk and nut and loose or excessive boots will be removed and/or cross cut during this process. Contractor will monitor for disease and recommend treatment if necessary.

All palms less than 15’ will be trimmed as needed by the detail crew during the regular detail rotation as outlined in General Services.

Washingtonia palms in excess of 15’ will be trimmed up to two times per year in the months of February and August as needed.

All palms other than Washingtonia, in excess 15’ will be trimmed up to once per year in the month of August.

Trimming shall include removal of all dead fronds, loose boots and seed stalks.

Trim palms so that the lowest remaining fronds are left at a ten and two o’clock profile or nine and three o’clock at the discretion of management. “Hurricane” cuts are only to be done at the direction of the CDD representative.

When trimming, cut the frond close to the trunk without leaving “stubs”.

It is imperative that the contractor use clean and sanitized tools, sanitizing their tools thoroughly from tree to tree.

Approach to Scope of Service

Narrative Approach to Scope of Services- Live Oak Lake CDD

General Requirements

- ULS is prepared to acquire any and all necessary equipment if not already owned to fulfill the contract requirements.
- An Account Manager will be assigned to the account who will serve as the main point of contact for the District / Owner.
- Field employees will be dressed in ULS branded uniforms at all times. Field crew members are required to wear dark green uniform shirts and ULS branded hi-viz yellow safety vests along with work style boots.
- All ULS vehicles will be clearly marked with our logo.
- A code of conduct and employee handbook outlining policies is provided to employees at the time of hire. Employees are required to review the handbook and sign an acknowledgement form stating they agree to it's content.
- PPE is provided to employees, and required for use at all times. Safety protocols are at the direction of our Fleet & Safety Manager and implemented by our Branch, Account and Production Managers.
- Subcontractors & Consultants may be utilized for select services such as mulch installation, flower installation, palm pruning and agronomics. Those subcontractors will be expected to act as a representative of ULS at all times and adhere to contract requirements.

Reporting

- ULS agrees and is open to regular meetings onsite to review necessary items.
- A designated Account Manager will be assigned to the project to handle such coordination.
- Best efforts will be made to return calls and emails within a timely manner.
- All reports provided in RFP will be used along side ULS reporting

Operations & Maintenance

Schedule Of Services

- Staffing will be adequate to perform the tasks outlined in the Scope of Work for 52 visits
- Pricing includes a full time Irrigation Technician
- The property will be broken into sections
    - Mowing is to be completed in a weekly day schedule
    - The property will be broken into 4 equal sections to complete the detail on a monthly basis.
    - Maps outlining these areas will be provided to the crew and property management.

Turf Care

Mowing

United Land Services intends to approach the mowing of the current areas in this manner.

- Mowing frequencies will be completed per the Scope of Services, for a total of approximately 42 cuts for all common areas and 32 cuts for unirrigated pond areas.
- Production maps will be provided to the crew outlining the areas to be mowed per the contract documents.

- The crew will be instructed on what size and type of mower to use based on site conditions and turf type. (72", 60" and 36")
- The proper sequence of mowing operations will be outlined prior to job start.
- Care will be taken when mowing on right of ways and roadways to insure safety to crew members and the general public.

Edging & Trimming

- ULS will edge all hard areas weekly and soft beds on an every other cut sequence.
- MOT precautions will be taken when required.
- Trimming / weedeating will be performed per specifications.

Weed & Disease Control

- ULS will make applications based on site conditions and Best Management Practices.

Fertilization

- Fertilization blends shall be determined based on-site conditions and turf needs
- Soil samples will be taken to ensure the proper fertilization formulas are used.
- ULS will make application decisions based on Best Management Practices.
- Fertilization as directed by Scope of Services.
- Fertilization application will follow all state and city guidelines including black out periods.

Pest Control

- As part of ULS Agronomic program, will utilize an IPM approach and Best Management Practices to determine application requirements.
- Constant monitoring of turf is vital to insure desired results. ULS staff is trained to identify areas of concern and coordinate treatment as needed.

Shrub / Cord Grass & Groundcover Care

Pruning

- Crews will be provided a sectional detail map outlining the property boundaries. This map will evenly divide the property into four sections, each to be completed on a weekly basis.
- Crews will be directed to prune plants using Best Practices, specific to each plant type.
- Care will be taken not to remove buds or blooms on plants while flowering.
- All clippings will be removed after service.

Fertilization

- Fertilization blends shall be determined based on-site conditions and shrub needs.
- Blends will contain a complete bend of nutrients designed for ornamental shrubs.
- ULS will make application decisions based on Best Management Practices.
- Fertilization will follow scope of services 3x for shrubs

Pest & Disease Control

- As part of ULS Agronomic program, will utilize an IPM approach and Best Management Practices to determine application requirements.
- Constant monitoring of shrubs and ornamentals is vital to insure desired results. ULS staff is trained to identify areas of concern and coordinate treatment as needed.

Tree & Palm Trimming

- Trees will be maintained to a height of 8' over pedestrian walkways and 15' over roadways.
- Palm pruning to be completed 1x per year
- Fertilization will be done in conjunction with the ornamental shrub application.

Litter and Debris Removal

- Litter and Debris to be removed prior to mowing.
- All debris generated by maintenance services to be removed by ULS.

Weeding

- ULS will utilize chemical applications to maintain clean, and relatively weed free beds and mulched areas.
- ULS will follow all State & Federal requirements to make such applications. MSDS sheets will be made available.
- Best efforts will be made to keep areas with no mulch or groundcover present free from weeds, but no such guarantee can be made. Mulch and or dense groundcover is vital to weed free planting areas.

Irrigation

- Inspections will be completed on a monthly basis and an inspection sheet provided to the Owner thereafter.
- An initial audit report will be completed with in the first 30 days to access damages and deficiencies and reports will be presented to the Board of Supervisors/ District Manager
- ULS understands that all unreported maintenance deficiences, parts and labor after the 30 day period will be assumed by the contractor.

Palm Fertilization

- Palms to be fertilized 4x per year
- Fertilization will follow all state and city guidelines abiding by all blackout guidelines
- OTC injections will be complete 4x per year for all specialty palms

Response Time

- ULS will provide a dedicated Account Manager that will serve as the main point of contact for the Owner.
- ULS will make best efforts to strictly adhere to all response time expectations.

ULS operations team will conduct all audits of the community with reports, pictures and detailed explanations in the first 30 days to the district manager and Board of Supervisors.

Bid Forms

IV. AFFIDAVIT REGARDING PROPOSAL

STATE OF Florida
COUNTY OF Orlando

Before me, the undersigned authority, appeared the affiant, Jena Rodgers, and having taken an oath, affiant, based on personal knowledge, deposes and states:

1. I am over eighteen (18) years of age and competent to testify as to the matters contained herein. I serve in the capacity of Director of Sales for Florida ULS Operating, LLC ("Proposer"), and am authorized to make this Affidavit Regarding Proposal on behalf of Proposer.

2. I assisted with the preparation of, and have reviewed, the Proposer's proposal ("Proposal") provided in response to the Live Oak Lake Community Development District's ("District") request for proposals for landscape and irrigation maintenance services. All of the information provided therein is full and complete, and truthful and accurate. I understand that intentional inclusion of false, deceptive or fraudulent statements, or the intentional failure to include full and complete answers, may constitute fraud; and, that the District may consider such action on the part of the Proposer to constitute good cause for rejection of the proposal.

3. I do hereby certify that the Proposer has not, either directly or indirectly, participated in collusion or proposal rigging.

4. The Proposer agrees through submission of the Proposal to honor all pricing information for ninety (90) days from the opening of the proposals, and if awarded the contract on the basis of this Proposal to enter into and execute the contract in the form included in the Project Manual.

5. The Proposer acknowledges the receipt of the complete Project Manual as provided by the District and as described in the Project Manual's Table of Contents, as well as the receipt of the following Addenda:

Addendum No. Addendum 1 dated 3/15/2024

Addendum No. Addendum 2 dated 3/15/2024

Addendum No._____ dated _____

Addendum No._____ dated _____

6. By signing below, the Proposer acknowledges that (i) the Proposer has read, understood, and accepted the Project Manual; (ii) the Proposer has had an opportunity to consult with legal counsel regarding the Project Manual; (iii) the Proposer has agreed to the terms of the Project Manual; (iv) this is an informal bid, and no protest rights or other procurement rights will be afforded to the Proposer; and (v) the Proposer has waived any right to challenge any matter

relating to the Project Manual, including but not limited to any protest relating to the proposal notice, proposal instructions, the proposal forms, the contract form, the scope of work, the maintenance map, the specifications, the evaluation criteria, the evaluation process, or any other issues or items relating to the Project Manual.

7. The Proposer authorizes and requests any person, firm or corporation to furnish any pertinent information requested by the District, or its authorized agents, deemed necessary to verify the statements made in the Proposal, or regarding the ability, standing, integrity, quality of performance, efficiency, and general reputation of the Proposer.

Under penalties of perjury under the laws of the State of Florida, I declare that I have read the foregoing Affidavit Regarding Proposal and that the foregoing is true and correct.

Dated this 22 day of March, 2024.

Proposer: Florida ULS Operating LLC
By: [signature]
Title: Director of Sales

STATE OF Florida
COUNTY OF Orange

The foregoing instrument was acknowledged before me by means of ☒ physical presence or ☐ online notarization this 22nd day of March, 2024, by Jena Rodgers of Florida ULS Operating, who is ☒ personally known to me or ☐ who has produced _____ as identification, and ☐ did or ☐ did not take the oath.

KEELY RENEE HAVERLAND
Notary Public - State of Florida
Commission # HH 025362
My Comm. Expires Jul 29, 2024
Bonded through National Notary Assn.

[signature]
Notary Public, State of Florida
Print Name: Keely Haverland
Commission No.: HH 025362
My Commission Expires: 07/29/2024

V. PROPOSAL FORMS

PROPOSAL FORM
FOR
LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES

TO BE SUBMITTED TO:

LIVE OAK LAKE
COMMUNITY DEVELOPMENT DISTRICT
c/o Governmental Management Services – Central Florida, LLC,
on or before March 25, 2024 at 11:00am (EST)

TO: Live Oak Lake Community Development District

FROM: **Florida ULS OPeratings, LLC DBA United Land Services**
(Proposer)

In accordance with the Request for Proposals for Landscape and Irrigation Maintenance for Live Oak Lake Community Development District, the undersigned proposes to provide all services as described in the detailed Scope and/or Specifications for the District.

All proposals shall be in accordance with the Project Manual.

Proposal Form Contents:

Proposal Summary
Part I – General Information
Part II – Personnel and Equipment
Part III – Experience
Part IV – Pricing
Signature Page

PROPOSAL FORM
PROPOSAL SUMMARY SHEET

Florida ULS Operating, LLC DBA

I, **Jena Rodgers** REPRESENTING **United Land Services**
Company and/or Corporation ("Proposer"), agree to furnish the services required in the scope/specifications at the following prices:

I. Contract Proposal Amount: $ 313,328
(Please provide an average of all five years of pricing)

Annual Total, Year 1: $ 322,728

Annual Total, Year 2: $ 332,409

Annual Total, Year 3: $ 342,381

Annual Total, Year 4: $ 352,653

Annual Total, Year 5: $ 363,233

II. Proposer Information

NAME OF PROPOSER: **United Land Services**

ADDRESS: **12276 San Jose Blvd. Suite 747. Jacksonville, FL 32223**

PHONE: **04-544-0648** FAX:

SIGNATURE:

PRINTED NAME: **Jena Rodgers**

TITLE: **Director of Sales and Business Development**

DATE: **3/22/24**

PROPOSAL FORM
PART I – GENERAL INFORMATION

- *Proposer General Information:*

Proposer Name **Florida ULS Operating, LLC DBA United Land Services**

Street Address **12276 San Jose Blvd, Suite 747**

P. O. Box (if any) _____

City **Jacksonville** State **Florida** Zip Code 32226

Telephone **04-544-0468** Fax no. _____

1st Contact Name **Chris Marques** Title **VP of Operations**

2nd Contact Name **Jena Rodger** Title **Director of Sales**

Parent Company Name (if any) United Land Services Operating,

Street Address 12276 San Jose Blvd Suite 747

P. O. Box (if any) _____

City Jacksonville State Fl Zip Code 32223

Telephone 904-829-9255 Fax no. _____

1st Contact Name Ray Leach Title COO

2nd Contact Name Donnie Cope Title Senior VP

- *Company Standing:*

Proposer's Corporate Form: **Limited Liability Company**
(e.g., individual, corporation, partnership, limited liability company, etc.)

In what State was the Proposer organized? **Delaware** Date **2020**

Is the Proposer in good standing with that State? Yes ___ No ___

If no, please explain _____

_____

Is the Proposer registered with the State of Florida, Division of Corporations and authorized to do business in Florida? Yes ___ No ___

If no, please explain _____

- *What are the Proposer's current insurance limits?*

General Liability	$ **1,000,000**
Automobile Liability	$ **1,000,000**
Workers Compensation	$ **1,000,000**
Expiration Date	3/31/2024

- *Licensure* – Please list all applicable state and federal licenses, and state whether such licenses are presently in good standing:

See attached certification pages.

PROPOSAL FORM
PART II – PERSONNEL AND EQUIPMENT

- *List the location of the Proposer's office, which would perform work for the District.*

Street Address 1010 US Hwy 17 92 N

P. O. Box (if any) N/A

City Davenport State Florida Zip Code 33837

Telephone (904) 510-7014 Fax no. N/A

1st Contact Name Chris Marques Title VP of Operations

2nd Contact Name John Borland Title Branch Manager

- *Proposed Staffing Levels - Landscape and irrigation maintenance staff will include the following:*

1 Supervisors, who will be onsite 3 days per week;
2 Technical personnel, who will be onsite 1 days per week ; and
5 Laborers, who will be onsite 3 days per week.

- *Officers and Supervisory Personnel – Please complete the pages that follow at the end of this Part regarding the Proposer's Officers and Supervisory Personnel, and attach resumes for any individuals listed.*

- *Technical Personnel – Does the Proposer currently employ any other technical personnel who have expertise in pesticide application, herbicide application, arboriculture, horticulture, or other relevant fields of expertise? Yes x No ___ If yes, please provide the following information for each person (attach additional sheets if necessary):*

Name: Bill Kinsley

Position / Certifications: Agronomics Manager

Duties / Responsibilities: Oversee the agronomics program for community

% of Time to Be Dedicated to This Project: 20 %

Please describe the person's role in other projects on behalf of the Proposer:

Project Name/Location: Please See reference pages

Contact: Reference Contact Phone: References

Project Type/Description: Agronomics for irrigated turf program, shrub and palm fertilization

Duties / Responsibilities: Oversees full program along with any subcontractors

Dollar Amount of Contract: All contracts for Orlando - over 10 Mil

Proposer's Scope of Services for Project: Oversees all agronomics programs for turf shrubs and palms for the communities to ensure proper formulas for states and local regulations.

Dates Serviced: 2020-2024

- *Subcontractors – Does the Proposer intend to use any subcontractors in connection with the work? Yes* x *No* ___ *For each subcontractor, please provide the following information (attach additional sheets if necessary):*

Subcontractor Name TruGreen

Street Address 2175 N Foryth Rd Orlando, Fl 32807

P. O. Box (if any) _____

City Orlando State Florida Zip Code 32807

Telephone 407-466-7304 Fax no. _____

1st Contact Name Anthony Fortuna Title Manager

2nd Contact Name _____ Title _____

Proposed Duties / Responsibilities: Turf Agronomics Applications

Please describe the subcontractor's role in other projects on behalf of the Proposer:

Project Name/Location: Swan and Dolphin Resorts at Walt Disney/ Harmony West CDD/Champions Gate/ Kindred 1 & 2 Celebration CDD/ Orange Lake Resorts

Contact See reference sheet Contact Phone: refer to reference sheet

Project Type/Description: All irrigated turf programs for Orlando branches

Dollar Amount of Contract: 6 million

Proposer's Scope of Services for Project: fertilization for all turf types located at our Orlando Properties,

Dates Serviced: 2024

- *Security Measures - Please describe any background checks or other security measures that were taken with respect to the hiring and retention of the Proposer's personnel who will be involved with this project, and provide proof thereof to the extent permitted by law:* United Land Services implements E verification

- *Equipment – Please complete the pages that follow at the end of this Part regarding the Proposer's Equipment that will be used in connection with this project.*

OFFICERS

PROPOSER: **United Land Services** DATE: **3/22/24**

Provide the following information for key officers of the Proposer and parent company, if any.

NAME	POSITION OR TITLE	RESPONSIBILITIES	INDIVIDUAL'S RESIDENCE CITY, STATE
Bob Blanford	**CEO**	**Over see entire company**	**Jacksonville, FL**
Tatiana Kurtiyakova	VP of Accounting	Oversees all AR/ AP	Jacksonville, Fl
David R. Leach	**COO**	Oversees all VP and Regionals	Jacksonville, FL
Jason Lamb	CFo	Oversees all financials	Jacksonville, Fl
FOR PARENT COMPANY (if applicable)			
Bob Blanford	**CEO**	**Over see entire company**	**Jacksonville, FL**
Tatiana Kurtiyakova	VP of Accounting	Oversees all AR / AP	Jacksonville, Fl
David R. Leach	COO	Oversees regionals/ VP's	Jacksonville, Fl
Jason Lamb	CFO	Oversees all financials	Jacksonville, Fl

SUPERVISORY PERSONNEL
WHO WILL BE INVOLVED WITH THE WORK

PROPOSER: **Florida ULS Operating, dba United Land Service** DATE: **3/22/24**

INDIVIDUAL'S NAME	PRESENT TITLE	JOB RESPONSIBILITIES	OFFICE LOCATION	% OF TIME TO BE DEDICATED TO THIS PROJECT / # OF DAYS ON-SITE PER WEEK	YEARS OF EXPERIENCE IN PRESENT POSITION	TOTAL YEARS OF RELATED EXPERIENCE
Chris Marquess	**VP of Operations**	**Oversee all landscape maintenance operations**	**Orlando**	**As needed.**	**3**	**15**
Jason Ackman	**Regional Manager**	**Oversee all Orlando area maintenance operations**	**Orlando**	**As needed**	**1**	**25**
John Borland	**Branch Manager**	**Oversee Orlando South maintenance operations**	**Orlando**	**As needed**	**6**	**33**
Josh Benton	**Account Manager**	**Oversee multiple crews**	**Orlando**	**25□ and 1-2 days**	**2**	**20**
Tony Roberts	**Irrigation Manager**	**Maintain irrigation**	**Orlando**	**40□**	3	15
Bill Kinsey	**Agronomics Manager**	**Maintain agronomics**	**Ocala**	**20□ , 1 day**	5	35

COMPANY OWNED MAJOR EQUIPMENT
TO BE USED IN CONNECTION WITH THE WORK

PROPOSER: **Florida ULS Operating, dba United Land Services** DATE: **3/22/24**

QUANTITY	DESCRIPTION*	# OF PROJECTS DEDICATED TO	STORAGE AND WORK SITE LOCATIONS
2	**Isu□u NPR**	3	**Reunion Office, Florida**
2	**72" John Deere Mower**	3	**Reunion Office, Florida**
3	**52" / 61" John Deere Mower**	3	**Reunion Office, Florida**
2	**Stihl Weed Eater**	3	**Reunion Office, Florida**
2	**Stihl Edger**	3	**Reunion Office, Florida**
4	**Backpack Blower**	3	**Reunion Office, Florida**
1	**Irrigation Van**	3	**Reunion Office, Florida**
1	**□ sprayer**	3	**Reunion Office, Florida**
1	**Gater**	3	**Reunion Office, Florida**
2	**1/2 Ton Pick up Truck**	3	**Reunion Office, Florida**

□Pleae note equipment may change based on the need of

PROPOSAL FORM
PART III – EXPERIENCE

- *Has the Proposer performed work for a community development district previously?*
  Yes **X** *No* ___
  If yes, please provide the following information for each project (attach additional sheets if necessary):

  Project Name/Location: **Harmony West CDD**

  Contact: Shelley Kaercher Contact Phone: **shelleykaercher@forestar.com**

  Project Type/Description: **Landcape Maintenance**

  Dollar Amount of Contract: **$400,000**

  Scope of Services for Project: **Landscape Maintenance, irrigation, and agronomics for the CDD, HOA, and Clubhouse.**

  Dates Serviced: **7/2022-Current**

- *List the Proposer's total annual dollar value of landscape and irrigation services work completed for each of the last three (3) years:*

  2023 = **225,000,000**

  2022 = **125,000,000**

  2021 = **88,570,000**

- *Please provide the following information for each project that is similar to this project, currently undertaken, or undertaken in the past five years. The projects must include irrigation maintenance as well. Attach additional sheets if necessary.*

  Project Name/Location: **Kindred CDD**

  Contact: **Paul Almonte** Contact Phone: palmonte@artemislifestyles.com

  Project Type/Description: **Community Development District**

  Dollar Amount of Contract: **$850,000**

  How was the project similar to this project? **Landscape maintenance, irrigation, and agronomics for a high trafficked residential community. Require attention to detail, and frequent communication with manager.**

  Your Company's Detailed Scope of Services for Project (i.e. fertilization, mowing, pest control, weed control, thatch removal, irrigation, etc.): **Mowing, edging, weed control**

irrigation, agronomics, additional ancillary services such as mulch, annuals, and arbor care for all common ares, town homes, clubhouse, and other areas.

List of equipment used on site: **Isu□u NPR, various si□ed mowers, edgers, weed eaters, backpack blowers, irrigation truck, □-sprayer, gator, 1/2 ton pick up trucks.**

List of subcontractors used: **TruGreen / Mulch Vendor**

Is this a current contract? Yes **X** No ___

Duration of contract: **2022-Current**

- *(Information regarding similar projects – continued)*

Project Name/Location: **Champions Gate at Country Club**

Contact: Kristina Inkrott Contact Phone: **407-61□-6□36**

Project Type/Description: **HOA**

Dollar Amount of Contract: **□80,000**

How was the project similar to this project? **Landscape maintenance, irrigation, and agronomics for a high trafficked residential community. Require attention to detail, and frequent communication with manager.**

Your Company's Detailed Scope of Services for Project (i.e. fertilization, mowing, pest control, weed control, thatch removal, irrigation, etc.): **Mowing, edging, weed control irrigation, agronomics, additional ancillary services such as mulch, annuals, and arbor care for master association, various HOAs, included maintenance free for □□5 homes.**

List of equipment used on site: **Isu□u NPR, various si□ed mowers, edgers, weed eaters, backpack blowers, irrigation truck, □-sprayer, gator, 1/2 ton pick up trucks.**

List of subcontractors used: **TruGreen**

Is this a current contract? Yes **X** No ___

Duration of contract: **2022-Current**

- *(Information regarding similar projects – continued)*

Project Name/Location: **Celebration CDD**

Contact: **Angela Montagna** Contact Phone: **727-638-0268**

Project Type/Description: **Community Development District**

Dollar Amount of Contract: **$1,200,000**

How was the project similar to this project? **Landscape maintenance, irrigation, and agronomics for a high trafficked residential community. Require attention to detail, and frequent communication with manager.**

Your Company's Detailed Scope of Services for Project (i.e. fertilization, mowing, pest control, weed control, thatch removal, irrigation, etc.): **Mowing, edging, weed control irrigation, agronomics, additional ancillary services such as mulch, annuals, and arbor care for Celebration CDD.**

List of equipment used on site: **Isu□u NPR, various si□ed mowers, edgers, weed eaters, backpack blowers, irrigation truck, □-sprayer, gator, 1/2 ton pick up trucks.**

List of subcontractors used: **TruGreen ./ Mulch Vendors**

Is this a current contract? Yes **X** No ___

Duration of contract: **2023-Current**

- *(Information regarding similar projects – continued)*

Project Name/Location: **Tohoqua** CDD

Contact: **Jeff Farhood** Contact Phone: **850-322-2□4□**

Project Type/Description: **HOA**

Dollar Amount of Contract: **$350,000**

How was the project similar to this project? **Landscape maintenance, irrigation, and agronomics for a high trafficked residential community. Require attention to detail, and frequent communication with manager.**

Your Company's Detailed Scope of Services for Project (i.e. fertilization, mowing, pest control, weed control, thatch removal, irrigation, etc.): **Mowing, edging, weed control irrigation, agronomics, additional ancillary services such as mulch, annuals, and arbor care for common grounds, and landscape installation for individual homes.**

List of equipment used on site: **Isu□u NPR, various si□ed mowers, edgers, weed eaters, backpack blowers, irrigation truck, □-sprayer, gator, 1/2 ton pick up trucks.**

List of subcontractors used: **No subcontractor used.**

Is this a current contract? Yes **X** No ___

Duration of contract: **2022-Current**

- *Has the Proposer, or any of its principals or supervisory personnel (e.g., owner, officer, or supervisor, etc.), been terminated from any landscape or irrigation installation or maintenance contract within the past 5 years? Yes _____ No _X___ For each such incident, please provide the following information (attach additional sheets as needed):*

Project Name/Location:_____

Contact:_____ Contact Phone: _____

Project Type/Description: _____

Dollar Amount of Contract: _____

Scope of Services for Project: _____

_____

_____

_____

Dates Serviced: _____

Reason for Termination: _____

_____

_____

_____

- *Has the Proposer been cited by OSHA for any job site or company office/shop safety violations in the past five years? Yes ___ No* **X**__

  If yes, please describe each violation, fine, and resolution _____

  _____

  What is the Proposer's current worker compensation rating? _____

  Has the Proposer experienced any worker injuries resulting in a worker losing more than ten (10) working days as a result of the injury in the past five years? Yes ___ No ___

  If yes, please describe each incident _____

  _____

- *Please state whether or not the Proposer or any of its affiliates are presently barred or suspended from proposing or contracting on any state, local, or federal contracts?*
  Yes ___ No __**X**__ *If yes, please provide:*

  The names of the entities _____

  The state(s) where barred or suspended _____

  The period(s) of debarment or suspension _____

  Also, please explain the basis for any bar or suspension:

  _____

  _____

  _____

  _____

- *List any and all governmental enforcement actions (e.g., any action taken to impose fines or penalties, licensure issues, permit violations, consent orders, etc.) taken against the Proposer or its principals, or relating to the work of the Proposer or its principals, in the last five (5) years. Please describe the nature of the action, the Proposer's role in the action, and the status and/or resolution of the action.*

  None _____

  _____

  _____

  _____

- *List any and all litigation to which the Proposer or its principals have been a party in the last five (5) years. Please describe the nature of the litigation, the Proposer's role in the litigation, and the status and/or resolution of the litigation.*

  None _____

  _____

  _____

  _____

- *Has the Proposer or any of its affiliates (parents or subsidiaries), or any of the Proposer's officers or principal members, shareholders or investors filed for bankruptcy, either voluntary or involuntary, within the past 10 years? Yes (_) No (**X**) If yes, provide the following:*

  Identify the Case # and Tribunal:_____

  Describe the Nature of the Action:_____

  _____

  _____

  _____

  Describe the Proposer's Role in the Action and Describe the Status and/or Resolution:

  _____

  _____

- *Has the Proposer or any of its affiliates (parents or subsidiaries), or any of the Proposer's officers or principal members, shareholders or investors executed an assignment for the benefit of creditors within the past 10 years? Yes (_) No (**X**) If yes, please explain:*

  _____

_____

_____

_____

_____

- *Has the Proposer or any of its affiliates (parents or subsidiaries), or any of the Proposer's officers or principal members, shareholders or investors defaulted on a loan or other financial obligation (e.g., failing to pay subcontractors or materialmen) within the past 10 years? Yes (_) No (**X**) If yes, please explain:*

_____

_____

_____

_____

_____

PROPOSAL FORM
SIGNATURE PAGE

Under penalties of perjury under the laws of the State of Florida, I represent that I have authority to sign this Proposal Form (including Parts I through IV) on behalf of Florida ULS Operating, LLC ("Proposer") and declare that I have read the foregoing Proposal Form (including Parts I through IV) and that all of the questions are fully and completely answered, and all of the information provided is true and correct.

Dated this 22 day of March, 2024.

Proposer: Florida ULS Operating, LLC
By: [signature]
Title: Director of Sales

STATE OF Florida
COUNTY OF Orange

The foregoing instrument was sworn to (or affirmed) and subscribed before me by means of ☒ physical presence or ☐ online notarization this 22nd day of March, 2024, by Jena Rodgers of Florida ULS Operating who is ☐ personally known to me or ☐ who has produced _____ as identification, and ☐ did or ☐ did not take the oath.

[signature]
Notary Public, State of Florida
Print Name: Keely Haverland
Commission No.: HH 025362
My Commission Expires: 07/29/2024

KEELY RENEE HAVERLAND
Notary Public - State of Florida
Commission # HH 025362
My Comm. Expires Jul 29, 2024
Bonded through National Notary Assn.

VI. AFFIDAVIT FOR INTEGRITY IN PUBLIC CONTRACTING AND PURCHASING, E-VERIFY, AND NON-COLLUSION

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

Name of Proposer: Florida ULS Operating, dba United Land Service

I am authorized to make this affidavit on behalf of my firm and its owner, directors, and officers. I state that:

Chapter 287, Florida Statutes, on Integrity of Public Contracting and Purchasing

1. I have read and am familiar with Chapter 287, Florida Statutes, and specifically including the following Sections ("Public Integrity Laws"):
    a. Section 287.133, *Florida Statutes*, titled *Public entity crime; denial or revocation of the right to transact business with public entities*;
    b. Section 287.134, *Florida Statutes*, titled *Discrimination; denial or revocation of the right to transact business with public entities*;
    c. Section 287.135, *Florida Statutes*, titled *Prohibition against contracting with scrutinized companies*;
    d. Section 287.137, *Florida Statutes*, titled *Antitrust violations; denial or revocation of the right to transact business with public entities; denial of economic benefits*; and
    e. Section 287.138, *Florida Statutes*, titled *Contracting with entities of foreign countries of concern prohibited*.
2. I understand that the Public Integrity Laws, with limited exceptions, prohibit entities that meet certain criteria from bidding on or entering into or renewing a contract with governmental entities, including with the District ("Prohibited Criteria").
3. I understand that the Public Integrity Laws apply to the bidding documents applicable to the District's Request for Proposals for Landscape and Irrigation Maintenance Services Project ("Project") and the contract to be executed in connection with the Project.
4. Based on information and belief, the statement which I have marked below is true in relation to the Proposer submitting this sworn statement. (Indicate which statement applies.)

    _x_ Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity, meets any of the Prohibited Criteria. Thus, the entity is not prohibited from bidding on or entering into or renewing a contract with the District.

    ____ The entity submitting this sworn statement, one of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity, meets one or more of the Prohibited Criteria.

If this statement is marked, the Proposer may provide additional information regarding the same in the space provided directly below (or by attaching a separate sheet and indicating this method in the space provided directly below). Such additional information may be related to the Proposer's alleged basis for entitlement to an exception from the prohibition on bidding or contracting, to the extent one is permissible under Florida law.

_____

_____

_____

5. If awarded the contract, the Proposer will immediately notify the District in writing if either the Proposer, any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or any affiliate of the entity, meets any of the Prohibited Criteria after award of the contract or during the term of the contract.

E-Verify

1. I understand that, pursuant to Section 448.095(2), Florida Statutes, we must comply with Florida's E- Verify law in order to enter into an agreement with a public employer.
2. Our firm is registered with and uses the United States Department of Homeland Security's E-Verify system to verify the work authorization status of all employees hired on or after January 1, 2021.
3. No public employer has terminated a contract with our firm under Section 448.095(2)(c), Florida Statutes, within the year immediately preceding the date of our proposal.
4. Our firm is currently in compliance and will remain in compliance, for the duration of the agreement, with all requirements of Section 448.095(2), Florida Statutes.
5. I understand that, if there is a good faith belief that our firm has knowingly violated Section 448.09(1), Florida Statutes, there is an obligation to terminate the agreement pursuant to Section 448.095(2)(c), Florida Statutes.
6. I understand that, if there is a good faith belief that one of our subcontractor(s) has knowingly violated the Section 448.09(1), Florida Statutes, but our firm has otherwise complied with its obligations thereunder, then our firm will be required to immediately terminate its contract with the subcontractor in order to continue providing services to a public employer.

Non-Collusion

1. The price(s) and amount(s) of in our proposal have been arrived at independently and without consultation, communication, or agreement with any other proposer, potential proposer, proposal, or potential proposal.
2. Neither the price(s) nor the amount(s) in our proposal, have been disclosed to any other firm or person who is a proposer or potential proposer, and they will not be disclosed before opening of all proposals.
3. No attempt has been made or will be made to induce any firm or persons to refrain from submitting a proposal, or to submit a price(s) higher that the prices in our proposal, or to submit any intentionally high or noncompetitive price(s) or other form of complementary proposal.
4. Our proposal is made in good faith and not pursuant to any agreement or discussion with, or

inducement from, any firm or person to submit a complementary or other noncompetitive proposal.

5. Our firm, its affiliates, subsidiaries, officers, director, and employees are not currently under investigation, by any governmental agency and have not in the last 3 years been convicted or found liable for any act prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with respect to any public contract, except as disclosed.

I state that I and the named firm understand and acknowledge that the above representations are material and important and will be relied on by the Live Oak Lake Community Development District for which our proposal is submitted. I understand and my firm understands that any misstatement in this affidavit is, and shall be treated as, fraudulent concealment from the District of the true facts relating to the submission of proposals for this work.

Signature of Authorized Signatory of Proposer

Sworn before me on 22nd March, 2024

Notary Public Signature

Notary Stamp

KEELY RENEE HAVERLAND
Notary Public - State of Florida
Commission # HH 025362
My Comm. Expires Jul 29, 2024
Bonded through National Notary Assn.

Price Proposal

Live Oak Lake CDD Landscape Fee Summary

Contractor: Unjited Land Services

Address: 12276 San Jose Blvd. Suite 747

Jacksonville, FL 32223

Phone: 904-544-0648

Fax:

Contact: Luke Blackson

Email: lblackson@unitedlandservices.com

Property: Live Oak Lake CDD

Address: 219 E. Livingston St.
Orlando,
Florida,
32801

Phone: 407-750-3599

Contact: JWright@gmscfl.com

Email:

	JAN	FEB	MAR	APRIL	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
GENERAL SERVICES (Schedule A) - Mowing/Detailing	13,836	13,836	18,445	18,445	23,054	23,054	23,054	23,054	23,054	18,445	18,445	13,836	$230,558
TURF CARE (Schedule B) Bahia/St Augustine Fert	1,792	672	3,805	1,119	1,792	1,119	3,806	1,342	1,792	672	3,806	672	$22,389
TREE/SHRUB CARE (Schedule C) Tree/Shrub Fert	230	1,031	344	402	459	344	516	516	344	1,031	230	286	$5,733
BED DRESSING - Estimate mulch yds (Schedule E - B.) *Per Yard Pricing:*					15,000 *250*						9,000 *150*		$24,000
PALM TRIMMING (Schedule E - C.) *Per Palm Price:*				10,980					10,980				$21,960
ANNUAL CHANGES *- None at this time* **(Schedule E - A.)** *Per Annual Pricing:*	0	0	0	0	0	0	0	0	0	0	0	0	$0
IRRIGATION MAINT. (Schedule D)	724	724	724	724	724	724	724	724	724	724	724	724	$8,688
TOTAL FEE PER MONTH:	$16,582	$16,263	$23,318	$31,670	$41,029	$25,241	$28,100	$25,636	$36,894	$20,872	$32,205	$15,518	$313,328
Flat Fee Schedule	$26,111	$26,111	$26,111	$26,111	$26,111	$26,111	$26,111	$26,111	$26,111	$26,111	$26,111	$26,111	$313,328

Essential Services Mowing/Detailing/Irrigation/Fert and	$267,368
Extra Services Annual Changes, Palm Pruning, Mulc	$45,960
TOTAL	$313,328.00

Initials LB

Signed Addendum

Addendum #1
Live Oak Lake CDD RFP 2024
Landscape Maintenance Services

March 15, 2024

To: All Prospective Proposers:

The following changes, additions, clarifications, and deletions amend the Request for Proposals of the above captioned Project, and shall become an integral part of the Submittal. Please note the contents herein and affix the same to the documents you have on hand. Indicate on the Acknowledgement of Receipt of Documents and Proposal Signature Form that this Addendum has been received.

CLARIFICATIONS/QUESTIONS:

Q1: How many yards of mulch to be included in the contract?

A1: The contract should include 400 yds of mulch. 250 In May 150 in November.

Q2: Is the Landscape vendor responsible for "Wet Checks"?

A2: Yes this is clearly defined in Component D of the scope. Also please refer to the "Supplemental Irrigation Specification for Component D"

Q3: Are vendors allowed to attend the meeting on April 3rd, 2024.

A3: CDD meetings are open to the public and vendors are allowed to attend the meeting. The meeting will be held on April 3rd, 2024, at the Celebration public library. There is limited space in the meeting room and it is requested that if you intend to attend the meeting, please utilize the zoom link that will be posted on the CDD's website, www.liveoaklakecdd.org, when the agenda is released a week prior to the meeting. There is no guarantee that the board will want to meet with bidders, or listen to bid presentations at this time. The board will have sole discretion on how they wish to proceed with the meeting.

Q4: Please provide an overall palm count broken down by palm type.

A4: It is expected that any potential bidder will inspect the property, and gather any information related to palm trees on their own accord. The CDD will not be supplying this information to bidders. Please use the area map provided to review CDD areas.

Q5: Please provide an irrigation zone count.

A5: The East / West controller has 59 stations, the North / South controller has 64 stations

Q6: Please delineate areas sodded with St Augustine, Bahia and Zoysia turf

A6: It is expected that any potential bidder will inspect the property, and gather any information related to the turf on their own accord. In general, there is bahia sod along the pond banks, and St. Augustine everywhere else. However, bidders are expected to verify this information themselves and obtain sod coverage area on their own.

Q7: Please provide all mulch types used on the property and locations where each will be used.

A7: Chocolate Cypress Mulch is the preferred mulch for the property. This will be used in all CDD mulch beds including roundabout monuments, viburnum hedge lines, and other plant beds on CDD property.

Q8: On the form "SUPERVISORY PERSONNEL WHO WILL BE INVOLVED WITH THE WORK", does the field "% OF TIME TO BE DEDICATED TO THIS PROJECT" refer to their time spent on the project as a percentage of the total project period or as a percentage of their overall time spent working out of the year, including on unrelated projects?

A8: The account manager assigned to this project is expected to supervise the onsite crews as much as possible, and be available for meetings with district staff as described in the scope.

Q9: On Proposal Form Part III – Experience, is a full list of work performed for community development districts required? Should examples listed be restricted to a certain area, time period, or size of project performed?

A9: The experience list should include all CDD's that the contractor has serviced in the state of Florida that they wish to include to validate their services. References and other information to such is for the bidder to show board members their experience with similar projects. The bidder should answer this question and provide information at their own discretion.

Q10: On Proposal Form Part III – Experience, please provide specific requirements for projects "similar to this project" beyond the requirement that they also include irrigation maintenance

A10: Page 9, section 20 of the RFP packet that was provided explains the only mandatory requirements for contractors. When listing projects similar to this project we are looking for previous CDD's / HOA's that the contractor serviced, properties whose contract values are similar, or other large corporate / government projects. We understand that not every contractor will have experience with working for CDD's in the past, and this will not automatically disqualify you from

bidding or being considered. This is meant to be up to the bidders discretion to best display their past performance.

Q11: On Proposal Form Part IV – Pricing, a subheading on the field "TURF CARE" specifies "Bahia/St Augustine Fert". However, the specifications include additional requirements for turf care under Component "B" beyond fertilization including insect/disease control. Should these additional services be included in the pricing under "TURF CARE" or elsewhere?

A11: This pricing should be included in the "TURF CARE" section on the fee summary schedule.

Q12: On Proposal Form Part IV – Pricing, a subheading on the field "TREE/SHRUB CARE" specifies "Tree/Shrub Fert". However, the specifications include additional requirements for bed care under Component "C" beyond fertilization including insect/disease control. Should these additional services be included in the pricing under "TREE/SHRUB CARE" or elsewhere?

A12: This pricing should be included in the "TREE/SHRUB CARE" section.

Q13: Will irrigation repairs not necessitated by negligence on the part of the bidder be considered additional billable services? Will these repairs be subject to the hourly irrigation rate provided on Proposal Form Part IV?

A13: Yes, any irrigation repairs that are not a result of negligence will be billed separately then the standard contract. The contractor should alert the District Field Manager and Irrigation Consultant of any needed repairs and submit a proposal for the repair.

Please sign and return with your bid packet. Attach this form to your bids.

NAME OF FIRM:

Florida ULS Operating, dba United Land Service

SIGNATURE:

DATE: **3/22/24**

Addendum #2
Live Oak Lake CDD RFP 2024
Landscape Maintenance Services

March 15, 2024

To: All Prospective Proposers:

The following changes, additions, clarifications, and deletions amend the Request for Proposals of the above captioned Project, and shall become an integral part of the Submittal. Please note the contents herein and affix the same to the documents you have on hand. Indicate on the Acknowledgement of Receipt of Documents and Proposal Signature Form that this Addendum has been received.

CLARIFICATIONS/QUESTIONS:

C1: Component D - Irrigation Maintenance - Scope of Services

C1: Please also review and include the specifications defined in the "Supplemental CDD Irrigation Spec Component D" when creating your bid. This has been provided with this addendum in a separate document.

Please sign and return with your bid packet. Attach this form to your bids.

NAME OF FIRM:

Florida ULS Operating, dba United Land Service

SIGNATURE:

DATE: **3/22/24**

UNITED Land Services

Providing exceptional landscape services to partners across the state of Florida.

United We Grow!

Uniting partners through exceptional landscape services

SECTION g.

Landscape & Irrigation Maintenance Proposal

Prepared for

Live Oak Lake CDD

March 2024

YELLOWSTONE
LANDSCAPE

407-396-0529 tel

1773 Business Center Lane
Kissimmee, FL 34758

March 22, 2024

Jarett Wright, Field Manager
219 E. Livingston Street
Orlando, FL 32801
407-841-5524

Re: Response to Proposal Landscape and Irrigation Maintenance Services for Live Oak Lake Community Development District

To Mr. Wright and Committee,

Thank you for the opportunity to bid the landscape maintenance for the Live Oak Lake Community Development District. Our proposal has been created to address your specific needs and expectations.

Our enclosed proposal includes the following sections:

- **Required Documents:** Proposal forms included in your RFP, as well as notarized documents.
- **Personnel:** Information about our company and local offices, our management staff allocated to serving your community, and a summary of how plan we organize our service crews.
- **Experience & References:** Examples of our current projects, which are similar in scope to your needs and expectations, and references for these projects.
- **Startup Plan:** Our 30-60-90 Day Plan that outlines what our maintenance crew, irrigation team, fert/chem team, and account manager will accomplish in the first 90 days. This also includes a letter describing how we intend to accomplish all landscaping tasks outlined in your scope of work.
- **Pricing Summaries:** Completed pricing forms from your RFP.

We welcome the opportunity to provide you any further details about our firm's commitment to delivering a landscape that Live Oak Lake CDD can be proud of.

Sincerely,

Nicole Ailes

Nicole Ailes
Business Development Manager
Yellowstone Landscape
nailes@yellowstonelandscape.com
559-977-4719

REQUIRED DOCUMENTS

IV. AFFIDAVIT REGARDING PROPOSAL

STATE OF Florida
COUNTY OF Orange

Before me, the undersigned authority, appeared the affiant, Kyle Nursey, and having taken an oath, affiant, based on personal knowledge, deposes and states:

1. I am over eighteen (18) years of age and competent to testify as to the matters contained herein. I serve in the capacity of Business Development Manager for Yellowstone Landscape- Southeast LLC ("Proposer"), and am authorized to make this Affidavit Regarding Proposal on behalf of Proposer.

2. I assisted with the preparation of, and have reviewed, the Proposer's proposal ("Proposal") provided in response to the Live Oak Lake Community Development District's ("District") request for proposals for landscape and irrigation maintenance services. All of the information provided therein is full and complete, and truthful and accurate. I understand that intentional inclusion of false, deceptive or fraudulent statements, or the intentional failure to include full and complete answers, may constitute fraud; and, that the District may consider such action on the part of the Proposer to constitute good cause for rejection of the proposal.

3. I do hereby certify that the Proposer has not, either directly or indirectly, participated in collusion or proposal rigging.

4. The Proposer agrees through submission of the Proposal to honor all pricing information for ninety (90) days from the opening of the proposals, and if awarded the contract on the basis of this Proposal to enter into and execute the contract in the form included in the Project Manual.

5. The Proposer acknowledges the receipt of the complete Project Manual as provided by the District and as described in the Project Manual's Table of Contents, as well as the receipt of the following Addenda:

Addendum No. 1 dated 3/15/24

Addendum No. 2 dated 3/15/24

Addendum No. _____ dated _____

Addendum No. _____ dated _____

6. By signing below, the Proposer acknowledges that (i) the Proposer has read, understood, and accepted the Project Manual; (ii) the Proposer has had an opportunity to consult with legal counsel regarding the Project Manual; (iii) the Proposer has agreed to the terms of the Project Manual; (iv) this is an informal bid, and no protest rights or other procurement rights will be afforded to the Proposer; and (v) the Proposer has waived any right to challenge any matter

relating to the Project Manual, including but not limited to any protest relating to the proposal notice, proposal instructions, the proposal forms, the contract form, the scope of work, the maintenance map, the specifications, the evaluation criteria, the evaluation process, or any other issues or items relating to the Project Manual.

7. The Proposer authorizes and requests any person, firm or corporation to furnish any pertinent information requested by the District, or its authorized agents, deemed necessary to verify the statements made in the Proposal, or regarding the ability, standing, integrity, quality of performance, efficiency, and general reputation of the Proposer.

Under penalties of perjury under the laws of the State of Florida, I declare that I have read the foregoing Affidavit Regarding Proposal and that the foregoing is true and correct.

Dated this 4th day of March, 2024.

Proposer: Yellowstone Landscape- Southeast LLC
By: Kyle Nursey
Title: Business Development Manager

STATE OF Florida
COUNTY OF Orange

The foregoing instrument was acknowledged before me by means of ☑ physical presence or ☐ online notarization this 4th day of March, 2024, by Kyle Nursey of Yellowstone Landscape who is ☑ personally known to me or ☐ who has produced _____ as identification, and ☐ did or ☑ did not take the oath.

Notary Public State of Florida
Sherry Lynn Folda
My Commission HH 007582
Expires 06/17/2024

Sherry Lynn Folda
Notary Public, State of Florida
Print Name: Sherry Lynn Folda
Commission No.: HH007582
My Commission Expires: June 17, 2024

V. PROPOSAL FORMS

PROPOSAL FORM
FOR
LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES

TO BE SUBMITTED TO:

LIVE OAK LAKE
COMMUNITY DEVELOPMENT DISTRICT
c/o Governmental Management Services – Central Florida, LLC,
on or before March 25, 2024 at 11:00am (EST)

TO: Live Oak Lake Community Development District

FROM: Yellowstone Landscape- Southeast LLC
(Proposer)

In accordance with the Request for Proposals for Landscape and Irrigation Maintenance for Live Oak Lake Community Development District, the undersigned proposes to provide all services as described in the detailed Scope and/or Specifications for the District.

All proposals shall be in accordance with the Project Manual.

Proposal Form Contents:

Proposal Summary
Part I – General Information
Part II – Personnel and Equipment
Part III – Experience
Part IV – Pricing
Signature Page

PROPOSAL FORM
PROPOSAL SUMMARY SHEET

I, Nicole Ailes REPRESENTING Yellowstone Landscape- Southeast LLC Company and/or Corporation ("Proposer"), agree to furnish the services required in the scope/specifications at the following prices:

I. Contract Proposal Amount: $ 327,876.00
(Please provide an average of all five years of pricing)

Annual Total, Year 1: $ 307,800.00

Annual Total, Year 2: $ 317,028.00

Annual Total, Year 3: $ 328,248.00

Annual Total, Year 4: $ 338,100.00

Annual Total, Year 5: $ 348,228.00

II. Proposer Information

NAME OF PROPOSER: Yellowstone Landscape- Southeast LLC

ADDRESS: 1773 Business Center Lane, Kissimmee, FL 34758

PHONE: (407) 396-0529 FAX: (407) 396-2023

SIGNATURE: Nicole Ailes

PRINTED NAME: Nicole Ailes

TITLE: Business Development Manager

DATE: 3/22/24

PROPOSAL FORM
PART I – GENERAL INFORMATION

- *Proposer General Information:*

Proposer Name Yellowstone Landscape- Southeast LLC

Street Address 3235 N. State Street

P. O. Box (if any) _____

City Bunnell State FL Zip Code 32110

Telephone 386-437-6211 Fax no. _____

1st Contact Name Nicole Ailes Title Business Development Manager

2nd Contact Name Kyle Nursey Title Business Development Manager

Parent Company Name (if any) _____

Street Address _____

P. O. Box (if any) _____

City _____ State _____ Zip Code _____

Telephone _____ Fax no. _____

1st Contact Name _____ Title _____

2nd Contact Name _____ Title _____

- *Company Standing:*

Proposer's Corporate Form: Corporation
(e.g., individual, corporation, partnership, limited liability company, etc.)

In what State was the Proposer organized? Delaware Date April 2008

Is the Proposer in good standing with that State? Yes X No ___

If no, please explain _____

_____

Is the Proposer registered with the State of Florida, Division of Corporations and authorized to do business in Florida? Yes X No ___

Kyl

If no, please explain _____

- *What are the Proposer's current insurance limits?*

General Liability	$ 1,000,000.00
Automobile Liability	$ 2,000,000.00
Workers Compensation	$ 2,000,000.00
Expiration Date	April 2024

- *Licensure* – Please list all applicable state and federal licenses, and state whether such licenses are presently in good standing:

Certified Pest Control Operator- In good standing

ISA Certified Arborist- In good standing

Irrigation Specialty Contractor- in good standing

PROPOSAL FORM
PART II – PERSONNEL AND EQUIPMENT

- *List the location of the Proposer's office, which would perform work for the District.*

Street Address 1773 Business Center Lane

P. O. Box (if any) _____

City Kissimmee State FL Zip Code 34758

Telephone 407-396-0529 Fax no. 407-396-2023

1st Contact Name Pete Wittman Title Branch Manager

2nd Contact Name Elisamuel Flores Title Account Manager

- *Proposed Staffing Levels - Landscape and irrigation maintenance staff will include the following:*

1 Supervisors, who will be onsite 3 days per week;
2 Technical personnel, who will be onsite 2 days per month; and
4 Laborers, who will be onsite 3 days per week.

- *Officers and Supervisory Personnel – Please complete the pages that follow at the end of this Part regarding the Proposer's Officers and Supervisory Personnel, and attach resumes for any individuals listed.* *Resumes are under Personnel Tab*

- *Technical Personnel – Does the Proposer currently employ any other technical personnel who have expertise in pesticide application, herbicide application, arboriculture, horticulture, or other relevant fields of expertise? Yes X No ___ If yes, please provide the following information for each person (attach additional sheets if necessary):*

Name: Landon Pyle

Position / Certifications: Certified Pest Control Operator

Duties / Responsibilities: Oversee fertilization & pest control programs

% of Time to Be Dedicated to This Project: 5 %

Please describe the person's role in other projects on behalf of the Proposer:

Project Name/Location: Reunion East and Reunion West CDD

Contact: Alan Scheerer Contact Phone: 407-398-2890

Project Type/Description: Community Development District

Duties / Responsibilities: Landscape Maintenance

Dollar Amount of Contract: $750,000+

Proposer's Scope of Services for Project: Mowing of common area turf, pruning of landscape beds, maintenance of annual flower beds, pest and weed control in turf and shrubs, irrigation inspections, palm pruning, and mulching.

Dates Serviced: 2008-current

- *Subcontractors – Does the Proposer intend to use any subcontractors in connection with the work? Yes* X *No* ___ *For each subcontractor, please provide the following information (attach additional sheets if necessary):*

Subcontractor Name Enviro Tree Services

Street Address 3202 Phils Lane

P. O. Box (if any) _____

City Apopka State Florida Zip Code 32712

Telephone 407-574-6140 Fax no. _____

1st Contact Name Josh Tankersley Title Owner

2nd Contact Name Dana Mickler Title Field Manager

Proposed Duties / Responsibilities: Pruning of palm trees over 15'

Please describe the subcontractor's role in other projects on behalf of the Proposer:

Project Name/Location: Reunion East CDD & Reunion West CDD

Contact: Alan Scheerer Contact Phone: 407-398-2890

Project Type/Description: Community Development District

Dollar Amount of Contract: $750,000+

Proposer's Scope of Services for Project: Mowing of common area turf, pruning of landscape beds, maintenance of annual flower beds, pest and weed control in turf and shrubs, irrigation inspections, palm pruning, and mulching.

Dates Serviced: 2008-current

- *Security Measures - Please describe any background checks or other security measures that were taken with respect to the hiring and retention of the Proposer's personnel who will be involved with this project, and provide proof thereof to the extent permitted by law:*
  Our company adheres to government's E-Verify program, all employees must pass a drug test, and

  all management and supervisors must pass a background check.

- *Equipment – Please complete the pages that follow at the end of this Part regarding the Proposer's Equipment that will be used in connection with this project.*

OFFICERS

PROPOSER: Yellowstone Landscape- Southeast LLC DATE: 3/22/24

Provide the following information for key officers of the Proposer and parent company, if any.

NAME	POSITION OR TITLE	RESPONSIBILITIES	INDIVIDUAL'S RESIDENCE CITY, STATE
Harry Lamberton	President & CEO	Oversees Key Officers	Bunnell, FL
Tim Portland	Executive Chairman	Supports Executive Leadership	Charlotte, NC
Jim Herth	VP of Business Development	Oversees Sales and Acquisitions	Bunnell, FL
Chris Adornetti	VP of Accounting	Oversees Financial Operations	Bunnell, FL
Timothy Sherman	Chief Financial Officer	Oversees Finance and Accounting	Bunnell, FL
FOR PARENT COMPANY (if applicable)			

SUPERVISORY PERSONNEL
WHO WILL BE INVOLVED WITH THE WORK

PROPOSER: Yellowstone Landscape- Southeast LLC

DATE: 3/22/24

INDIVIDUAL'S NAME	PRESENT TITLE	JOB RESPONSIBILITIES	OFFICE LOCATION	% OF TIME TO BE DEDICATED TO THIS PROJECT / # OF DAYS ON-SITE PER WEEK	YEARS OF EXPERIENCE IN PRESENT POSITION	TOTAL YEARS OF RELATED EXPERIENCE
Brian Wester	Regional VP	Oversee Southeast Maintenance Operations	Bunnell, FL	5%/1 Day A Month	13 Years	20+ Years
Pete Wittman	Branch Manager	Oversee Local Branch Operations	Kissimmee, FL	5%/ 1 Day A Week	2 Years	14 Years
Elisamuel Flores	Account Manager	Oversee Maintenance Crews	Kissimmee, FL	20%/ 2 Days A Week	7 Years	24 Years
Gary Price	Irrigation Manager	Oversee Irrigation Inspections	Kissimmee, FL	5%/ 1 Day A Week	4 Years	33 Years
David Boldman	Fert/Chem Manager	Oversee Fert/Chem Program	Kissimmee, FL	5%/ 1 Day A Week	8 Years	21 Years

COMPANY OWNED MAJOR EQUIPMENT
TO BE USED IN CONNECTION WITH THE WORK

PROPOSER: Yellowstone Landscape- Southeast LLC DATE: 3/22/24

QUANTITY	DESCRIPTION*	# OF PROJECTS DEDICATED TO	STORAGE AND WORK SITE LOCATIONS
2	60" Mowers- Exmark	2	Kissimmee, FL
1	72" Mower- Exmark	2	Kissimmee, FL
1	48" Mower- Exmark	2	Kissimmee, FL
2	String Trimmer- Stihl	2	Kissimmee, FL
2	Edger- Stihl	2	Kissimmee, FL
2	Backpack Blower- Stihl	2	Kissimmee, FL
3	Hedge Trimmer- Stihl	2	Kissimmee, FL

PROPOSAL FORM
PART III – EXPERIENCE

- *Has the Proposer performed work for a community development district previously?*
  Yes X *No* ___
  If yes, please provide the following information for each project (attach additional sheets if necessary):

  Project Name/Location: Reunion East and Reunion West CDD, Reunion, FL

  Contact: Alan Scheerer Contact Phone: 407-398-2890

  Project Type/Description: Community Development District

  Dollar Amount of Contract: $750,000+

  Scope of Services for Project: Mowing of common area turf, pruning of landscape beds, annual flower maintenance, palm pruning, mulching, irrigation inspections, landscape fertilization and pest control.

  Dates Serviced: 2008-current

- *List the Proposer's total annual dollar value of landscape and irrigation services work completed for each of the last three (3) years:*

  2023 = $9,000,000.00

  2022 = $9,000,000.00

  2021 = $8,200,000.00

- *Please provide the following information for each project that is similar to this project, currently undertaken, or undertaken in the past five years. The projects must include irrigation maintenance as well. Attach additional sheets if necessary.*

  Project Name/Location: Westside CDD, Kissimmee FL

  Contact: Andy Hatton Contact Phone: 407-814-5524

  Project Type/Description: Community Development District

  Dollar Amount of Contract: $175,000+

  How was the project similar to this project? Project consists of common area and pond mowing within an HOA.

  Your Company's Detailed Scope of Services for Project (i.e. fertilization, mowing, pest control, weed control, thatch removal, irrigation, etc.): Mowing of right-of-ways,

common areas, and ponds, trimming and weeding of landscape beds, irrigation inspections, fertilization of turf and shrubs, palm pruning, and mulching.

List of equipment used on site: Mowers, edgers, string-trimmers, hedge-trimmers, backpack blowers, and buffalo blower.

List of subcontractors used: Enviro Tree Services

Is this a current contract? Yes _X_ No ___

Duration of contract: 2015- current

- *(Information regarding similar projects – continued)*

Project Name/Location: Dowden West CDD, Orlando, FL

Contact: Alan Scheerer Contact Phone: 407-398-2890

Project Type/Description: Community Development District

Dollar Amount of Contract: $300,000+

How was the project similar to this project? Common area mowing and detailing within HOA communities.

Your Company's Detailed Scope of Services for Project (i.e. fertilization, mowing, pest control, weed control, thatch removal, irrigation, etc.): Mowing and landscape detailing of common areas and ponds, irrigation, fertilization and pest control palm pruning, and mulching.

List of equipment used on site: Mowers, edgers, string-trimmers, hedge-trimmers backpack blowers, and buffalo blower.

List of subcontractors used: Enviro Tree Services

Is this a current contract? Yes X No ___

Duration of contract: 2019-current

- *(Information regarding similar projects – continued)*

Project Name/Location: Hills of Minneola CDD, Minneola, FL

Contact: Mark Hills Contact Phone: 407-847-2280

Project Type/Description: Community Development District

Dollar Amount of Contract: $200,000+

How was the project similar to this project? Common area and pond mowing within an HOA.

Your Company's Detailed Scope of Services for Project (i.e. fertilization, mowing, pest control, weed control, thatch removal, irrigation, etc.): Mowing and detailing of landscaping, weed control, irrigation inspections, fertilization of turf and shrub beds, and portering.

List of equipment used on site: Mowers, edgers, string-trimmers, hedge-trimmers, backpack blowers, and buffalo blower.

List of subcontractors used: Ridge Valley Environmental

Is this a current contract? Yes X No ___

Duration of contract: 2022-current

- *(Information regarding similar projects – continued)*

Project Name/Location: Narcoossee CDD, Orlando, FL

Contact: Alan Scheerer Contact Phone: 407-398-2890

Project Type/Description: Community Development District

Dollar Amount of Contract: $200,000+

How was the project similar to this project? Common area mowing and detailing within various HOAs.

Your Company's Detailed Scope of Services for Project (i.e. fertilization, mowing, pest control, weed control, thatch removal, irrigation, etc.): *See Project Approach Tab

List of equipment used on site: Mowers, edgers, string-trimmers, hedge-trimmers, backpack blowers, and buffalo blower.

List of subcontractors used: Enviro Tree Services

Is this a current contract? Yes X No ___

Duration of contract: 2023-current

- *Has the Proposer, or any of its principals or supervisory personnel (e.g., owner, officer, or supervisor, etc.), been terminated from any landscape or irrigation installation or maintenance contract within the past 5 years? Yes X No _____ For each such incident, please provide the following information (attach additional sheets as needed):*

Project Name/Location: Avalon Groves CDD

Contact: Kyle Darin Contact Phone: 321-263-0132

Project Type/Description: Community Development District

Dollar Amount of Contract: $150,000

Scope of Services for Project: Mowing and detailing of landscaping, irrigation, fertilization and pest control, and weed control.

Dates Serviced: 2019-2023

Reason for Termination: Board switched from developer-controlled to homeowner-controlled, and the new board chose to switch to different vendors on multiple services.

- *Has the Proposer been cited by OSHA for any job site or company office/shop safety violations in the past five years? Yes ___ No X*

  If yes, please describe each violation, fine, and resolution _____

  What is the Proposer's current worker compensation rating? 1.06

  Has the Proposer experienced any worker injuries resulting in a worker losing more than ten (10) working days as a result of the injury in the past five years? Yes ___ No X

  If yes, please describe each incident _____

- *Please state whether or not the Proposer or any of its affiliates are presently barred or suspended from proposing or contracting on any state, local, or federal contracts?*
  Yes ___ No X If yes, please provide:

  The names of the entities _____

  The state(s) where barred or suspended _____

  The period(s) of debarment or suspension _____

  Also, please explain the basis for any bar or suspension:

- *List any and all governmental enforcement actions (e.g., any action taken to impose fines or penalties, licensure issues, permit violations, consent orders, etc.) taken against the Proposer or its principals, or relating to the work of the Proposer or its principals, in the last five (5) years. Please describe the nature of the action, the Proposer's role in the action, and the status and/or resolution of the action.*

  Not Applicable

- *List any and all litigation to which the Proposer or its principals have been a party in the last five (5) years. Please describe the nature of the litigation, the Proposer's role in the litigation, and the status and/or resolution of the litigation.*

  Not Applicable

- *Has the Proposer or any of its affiliates (parents or subsidiaries), or any of the Proposer's officers or principal members, shareholders or investors filed for bankruptcy, either voluntary or involuntary, within the past 10 years? Yes (_) No (X) If yes, provide the following:*

  Identify the Case # and Tribunal:_____

  Describe the Nature of the Action:_____

  Describe the Proposer's Role in the Action and Describe the Status and/or Resolution:

- *Has the Proposer or any of its affiliates (parents or subsidiaries), or any of the Proposer's officers or principal members, shareholders or investors executed an assignment for the benefit of creditors within the past 10 years? Yes (_) No (X) If yes, please explain:*

_____

_____

_____

_____

- *Has the Proposer or any of its affiliates (parents or subsidiaries), or any of the Proposer's officers or principal members, shareholders or investors defaulted on a loan or other financial obligation (e.g., failing to pay subcontractors or materialmen) within the past 10 years? Yes (_) No (X) If yes, please explain:*

_____

_____

_____

_____

_____

PROPOSAL FORM
SIGNATURE PAGE

Under penalties of perjury under the laws of the State of Florida, I represent that I have authority to sign this Proposal Form (including Parts I through IV) on behalf of Yellowstone Landscape- Southeast LLC ("Proposer") and declare that I have read the foregoing Proposal Form (including Parts I through IV) and that all of the questions are fully and completely answered, and all of the information provided is true and correct.

Dated this 4th day of March, 2024.

Proposer: Yellowstone Landscape- Southeast LLC
By: Kyle Nursey
Title: Business Development Manager

STATE OF Florida
COUNTY OF Orange

The foregoing instrument was sworn to (or affirmed) and subscribed before me by means of ☑ physical presence or ☐ online notarization this 4th day of March, 2024, by Kyle Nursey of _____, who is ☑ personally known to me or ☐ who has produced _____ as identification, and ☐ did or ☑ did not take the oath.

Notary Public State of Florida
Sherry Lynn Folda
My Commission HH 007582
Expires 06/17/2024

Sherry Lynn Folda
Notary Public, State of Florida
Print Name: Sherry Lynn Folda
Commission No.: HH 007582
My Commission Expires: June 17, 2024

VI. AFFIDAVIT FOR INTEGRITY IN PUBLIC CONTRACTING AND PURCHASING, E-VERIFY, AND NON-COLLUSION

THIS FORM MUST BE SIGNED IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

Name of Proposer: Yellowstone Landscape- Southeast LLC

I am authorized to make this affidavit on behalf of my firm and its owner, directors, and officers. I state that:

Chapter 287, Florida Statutes, on Integrity of Public Contracting and Purchasing

1. I have read and am familiar with Chapter 287, Florida Statutes, and specifically including the following Sections ("Public Integrity Laws"):
    a. Section 287.133, *Florida Statutes*, titled *Public entity crime; denial or revocation of the right to transact business with public entities*;
    b. Section 287.134, *Florida Statutes*, titled *Discrimination; denial or revocation of the right to transact business with public entities*;
    c. Section 287.135, *Florida Statutes*, titled *Prohibition against contracting with scrutinized companies*;
    d. Section 287.137, *Florida Statutes*, titled *Antitrust violations; denial or revocation of the right to transact business with public entities; denial of economic benefits*; and
    e. Section 287.138, *Florida Statutes*, titled *Contracting with entities of foreign countries of concern prohibited*.
2. I understand that the Public Integrity Laws, with limited exceptions, prohibit entities that meet certain criteria from bidding on or entering into or renewing a contract with governmental entities, including with the District ("Prohibited Criteria").
3. I understand that the Public Integrity Laws apply to the bidding documents applicable to the District's Request for Proposals for Landscape and Irrigation Maintenance Services Project ("Project") and the contract to be executed in connection with the Project.
4. Based on information and belief, the statement which I have marked below is true in relation to the Proposer submitting this sworn statement. (Indicate which statement applies.)

    X Neither the entity submitting this sworn statement, nor any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, nor any affiliate of the entity, meets any of the Prohibited Criteria. Thus, the entity is not prohibited from bidding on or entering into or renewing a contract with the District.

    ____ The entity submitting this sworn statement, one of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or an affiliate of the entity, meets one or more of the Prohibited Criteria.

If this statement is marked, the Proposer may provide additional information regarding the same in the space provided directly below (or by attaching a separate sheet and indicating this method in the space provided directly below). Such additional information may be related to the Proposer's alleged basis for entitlement to an exception from the prohibition on bidding or contracting, to the extent one is permissible under Florida law.

_____

_____

_____

5. If awarded the contract, the Proposer will immediately notify the District in writing if either the Proposer, any of its officers, directors, executives, partners, shareholders, employees, members, or agents who are active in the management of the entity, or any affiliate of the entity, meets any of the Prohibited Criteria after award of the contract or during the term of the contract.

E-Verify

1. I understand that, pursuant to Section 448.095(2), Florida Statutes, we must comply with Florida's E- Verify law in order to enter into an agreement with a public employer.
2. Our firm is registered with and uses the United States Department of Homeland Security's E-Verify system to verify the work authorization status of all employees hired on or after January 1, 2021.
3. No public employer has terminated a contract with our firm under Section 448.095(2)(c), Florida Statutes, within the year immediately preceding the date of our proposal.
4. Our firm is currently in compliance and will remain in compliance, for the duration of the agreement, with all requirements of Section 448.095(2), Florida Statutes.
5. I understand that, if there is a good faith belief that our firm has knowingly violated Section 448.09(1), Florida Statutes, there is an obligation to terminate the agreement pursuant to Section 448.095(2)(c), Florida Statutes.
6. I understand that, if there is a good faith belief that one of our subcontractor(s) has knowingly violated the Section 448.09(1), Florida Statutes, but our firm has otherwise complied with its obligations thereunder, then our firm will be required to immediately terminate its contract with the subcontractor in order to continue providing services to a public employer.

Non-Collusion

1. The price(s) and amount(s) of in our proposal have been arrived at independently and without consultation, communication, or agreement with any other proposer, potential proposer, proposal, or potential proposal.
2. Neither the price(s) nor the amount(s) in our proposal, have been disclosed to any other firm or person who is a proposer or potential proposer, and they will not be disclosed before opening of all proposals.
3. No attempt has been made or will be made to induce any firm or persons to refrain from submitting a proposal, or to submit a price(s) higher that the prices in our proposal, or to submit any intentionally high or noncompetitive price(s) or other form of complementary proposal.
4. Our proposal is made in good faith and not pursuant to any agreement or discussion with, or

inducement from, any firm or person to submit a complementary or other noncompetitive proposal.

5. Our firm, its affiliates, subsidiaries, officers, director, and employees are not currently under investigation, by any governmental agency and have not in the last 3 years been convicted or found liable for any act prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with respect to any public contract, except as disclosed.

I state that I and the named firm understand and acknowledge that the above representations are material and important and will be relied on by the Live Oak Lake Community Development District for which our proposal is submitted. I understand and my firm understands that any misstatement in this affidavit is, and shall be treated as, fraudulent concealment from the District of the true facts relating to the submission of proposals for this work.

Kyle Nursey

Signature of Authorized Signatory of Proposer

Sworn before me on March 4, 2024

Notary Public Signature

Sherry Lynn Folda

Notary Public State of Florida
Sherry Lynn Folda
My Commission HH 007582
Expires 06/17/2024

Notary Stamp

386.437.6211 tel
386.437.5143 fax

3235 North State Street
PO Box 849
Bunnell, FL 32110

www.yellowstonelandscape.com

March 15, 2024

Live Oak Lake CDD
219 E Livingston St.
Orlando, FL 32801

RE: Project Manual for Landscape and Irrigation Maintenance Services

Dear Sir/Madam:

I, Chris Adornetti, a Secretary in the Yellowstone Landscape corporation, authorize Nicole Ailes to negotiate and sign on our firm's behalf on all services and agreements related to the listed as "Project Manual for Landscape and Irrigation Maintenance Services".

Sincerely,

Chris Adornetti
Secretary
Yellowstone Landscape

PERSONNEL

YELLOWSTONE
LANDSCAPE

Yellowstone Landscape began in 2008 with the unification of established, independently successful regional landscape companies.

We've been linked by a common goal to better serve our clients, sharing decades of experience in landscape maintenance, landscape design and installation, and tree care services.

As one of the landscape industry's fastest growing and most awarded commercial landscaping companies, we are proud to serve more than three thousand client properties from our local branch facilities, across the South, Southwest, and Midwest.

We offer a uniquely comprehensive suite of services and expertise, allowing us to partner with our clients at any stage in their landscape's life cycle. From a landscape design idea on a computer screen, to a mature and thriving landscape in the ground, Yellowstone Landscape is the only commercial landscaping partner you'll ever need.

© 2020 Yellowstone Landscape • www.yellowstonelandscape.com

Trusted by Clients Across the Country

YELLOWSTONE
LANDSCAPE

Yellowstone Landscape serves our clients from local branch locations across the South, Southwest, and Midwest United States.

Our talented Landscape Professionals are experts in their local areas, delivering **excellence in commercial landscape maintenance, installations and enhancements, tree care, and snow & ice services**.

These local operating teams are supported by the collective strength of a **national leader in commercial landscaping services**.

And we empower our local leadership to make decisions in the best interest of our clients and their properties. No excuses, no calling headquarters for approval, no corporate red tape. **Just do what's right.**

Working safely. Providing great service to our clients. Taking pride in our work. Building lasting partnerships with our clients.

That's how we've become the **trusted commercial landscaping partner** of choice to our valued clients across the country.

© 2021 Yellowstone Landscape • www.yellowstonelandscape.com

Proud to Serve Orlando

YELLOWSTONE
LANDSCAPE

Excellence in Commercial Landscaping for Your Orlando Area Properties

Yellowstone Landscape is proud to serve Central Florida's commercial landscaping needs from two branch locations in Orlando. With **more than 250 local employees**, we're one of the largest and most awarded commercial landscape service firms in the greater Orlando area.

We offer landscape design, landscape installation, and landscape maintenance services to some of the area's most beautiful homeowner associations, resorts and hotels, city and county governments, master planned developments, corporate campuses, commercial office parks, schools, universities, hospitals, apartment communities and retail shopping centers.

Our service teams are ready to provide you with **Orlando's most professional and responsive commercial landscaping services**, always tailored to your needs and expectations.

Orlando-North Offices
1930 Silver Star Road
Orlando, FL 32804
407.814.2400

Orlando-South Offices
1773 Business Center Lane
Kissimmee, FL 34758
407.396.0529

© 2021 Yellowstone Landscape • www.yellowstonelandscape.com

Landscape Maintenance

YELLOWSTONE
LANDSCAPE

Landscape Maintenance is all about the details. We're committed to getting the details right, so you can enjoy your landscape and take pride in its appearance.

From week to week, month to month, and year to year, there are **hundreds of details** that need to be coordinated for your landscape to looks its best. Assuring that none of those details are overlooked requires a professionally administered, **integrated Landscape Maintenance program**.

Synchronizing routine maintenance activities like mowing, edging, weeding, trimming and clean-up, with fertilization and pest management applications, and your irrigation system's schedule and maintenance is no easy task.

That's why we incorporate all the details of our landscape services into **your Plan for Success™**.

Our Landscape Maintenance teams are trained in our industry's Best Practices. They behave as if they were a part of your staff and work hard to **solve problems while they're still called opportunities**. If the unexpected happens, our teams respond to correct the problem, quickly and professionally.

Your dedicated Account Manager will provide regular updates about what we're doing to maintain your landscape. Our goal is to provide you with **all the information you need** about your landscape, **when you need it**.

© 2018 Yellowstone Landscape • www.yellowstonelandscape.com

Irrigation Installation & Management

YELLOWSTONE LANDSCAPE

There is **nothing more essential to the success of your landscape** than regular access to the right amount of water.

Commercial irrigation systems are sophisticated technology that require **special certification** to install and operate.

Our Irrigation Installation and Management Professionals are **experts in all major commercial irrigation systems**. From older systems in need of frequent repairs and updates, to the most modern and innovative water-wise systems available, **our Irrigation Teams are dedicated to protecting your valuable water resources.** Once installed, we always adhere to local ordinances governing water use and have implemented the principles of the leading industry groups. These **guidelines govern how we design, install, and maintain your irrigation system.**

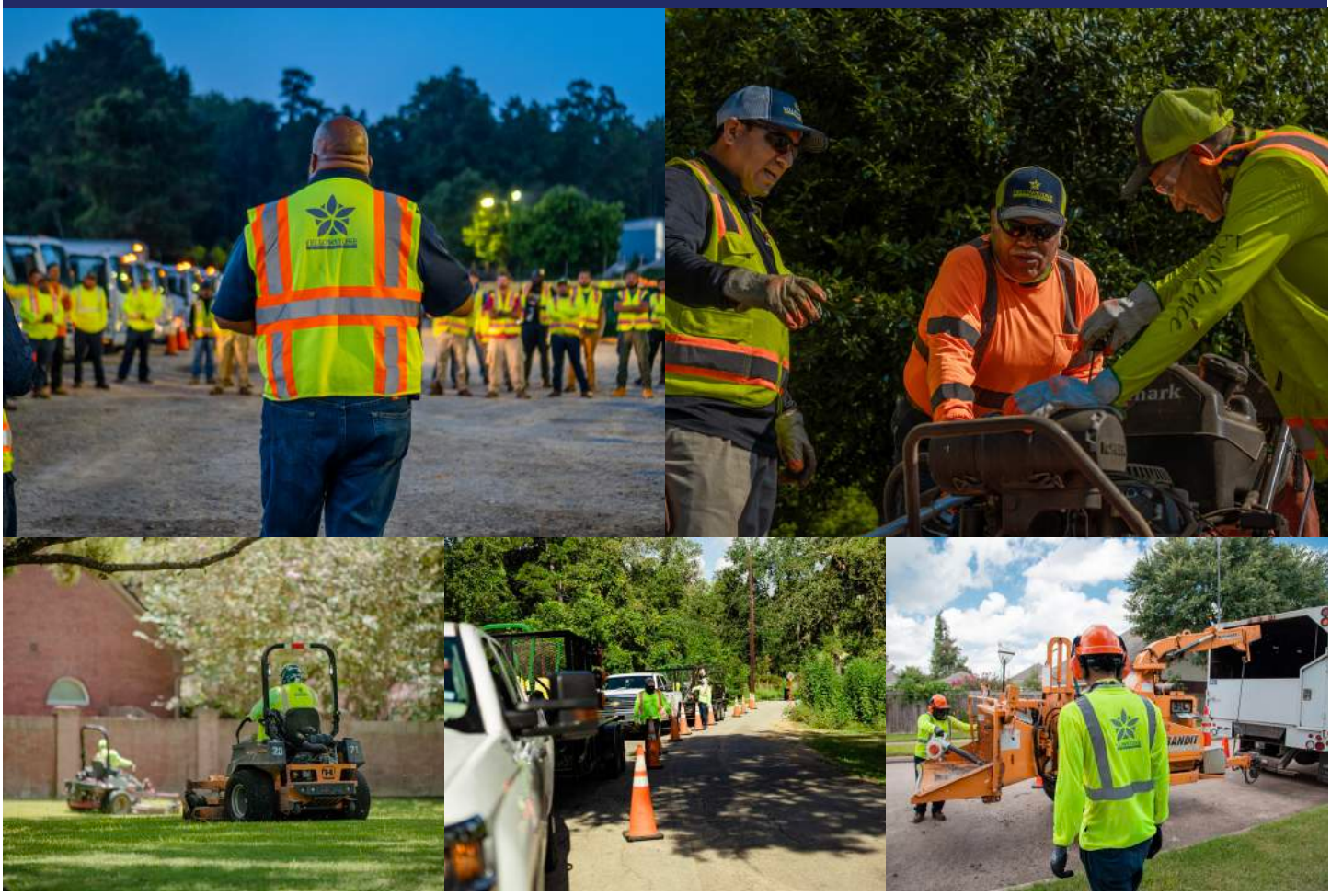
Professional irrigation management is an essential service to eliminate waste in your water consumption and reduce your water usage.

Yellowstone Landscape provides you with the most experienced team of Irrigation Professionals in the industry.

© 2018 Yellowstone Landscape • www.yellowstonelandscape.com

Committed to Safety

YELLOWSTONE
LANDSCAPE



Yellowstone Landscape has made safety our number one priority. We know that we are equally responsible for the safety of our employees, and our clients' residents, employees, guests and their property.

Our commitment to safety includes providing a **safe, healthy work environment,** kept free from hazards. Whether starting or ending the day at one of our branch locations, traveling over the area's roadways, or at a client's work site, all Yellowstone Landscape employees are trained to **behave professionally and remain alert** to all potential safety hazards they may encounter.

Our Commitment to Safety includes:

- New Employee Training on Safe Operating Procedures
- Strict Compliance to All OSHA Regulations
- Weekly Tailgate Talks Conducted with All Field Service Teams
- Annual Safety Rodeos with Industry Safety Experts
- Dedicated Safety Officers in Each Branch Location
- Mandatory Use of Appropriate Personal Protective Equipment (PPE) at All Times

© 2021 Yellowstone Landscape • www.yellowstonelandscape.com

Environmental Stewardship

YELLOWSTONE LANDSCAPE

As a leader in the landscaping industry we have an added responsibility to be good stewards of our natural resources. We also understand that many clients have become keenly aware of the need to reduce their environmental impact.

Our initiatives toward responsible environmental stewardship include:

Integrated Pest Management: IPM Programs use a combination of targeted management tools rather than broad blanket applications to create an environment free from pests and disease.

Innovation Irrigation: This includes smart controllers, rain sensors, micro irrigation and drip irrigation to eliminate water waste, integrating recycled water intakes where natural sources are available.

Reducing Carbon Emissions: EFI equipment used by our service personnel reduces our fuel consumption by 25% compared with traditional outdoor power equipment. Our firm's EFI equipment purchases over the past 6 years have dramatically reduced greenhouse gas emissions over previously used carbuerated models.

Drought-Tolerant Plants & Trees: Installing the right plant material for your property's environment reduces the water consumption necessary for your plants and trees to thrive.

© 2020 Yellowstone Landscape • www.yellowstonelandscape.com

Our People. Your Partner.

YELLOWSTONE
LANDSCAPE

At Yellowstone Landscape, we know that our people are what have made us the company we are today.

Our 2500 Full Time Landscape Professionals include industry veterans, many with more than 20 years of experience providing professional landscape services. We also recruit and hire some of the brightest young talent in the industry, recruited from the nation's finest colleges and university Horticulture and Agronomic programs.

We're proud that over 75% of our management staff hold advanced degrees and certifications related to their current position's responsibilities.

Our training programs reach far beyond our industry's Best Practices. We conduct ongoing Safety Training for our crews, to guarantee that they're working safely for you. Members of our management staff receive formal Customer Service Training, teaching them how to understand your expectations and communicate with you effectively and professionally.

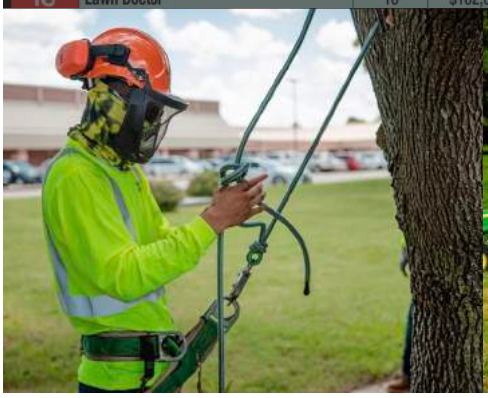
We're proud of our people. We want you to be proud of your landscape service partner.

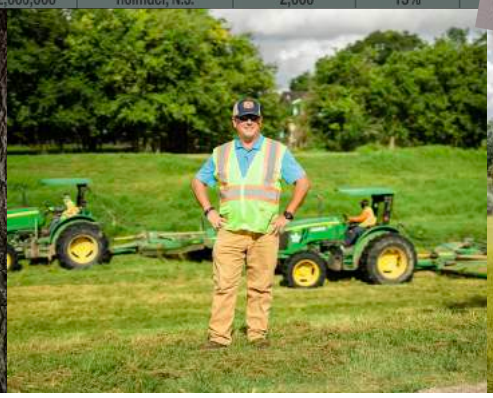
© 2018 Yellowstone Landscape • www.yellowstonelandscape.com

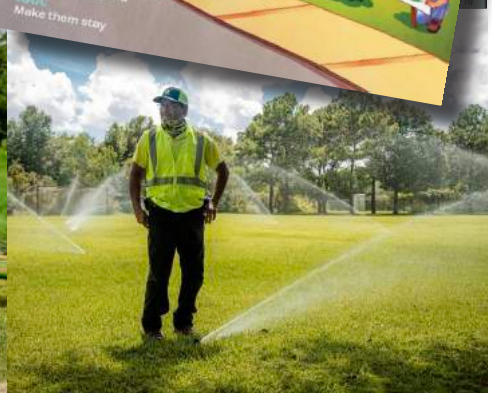
Our Place in Our Industry

YELLOWSTONE
LANDSCAPE

2021 RANK	COMPANY	2020 RANK	2020 REVENUE	HEADQUARTERS	EMPLOYEES	% CHANGE FROM 2019	% CHANGE EXPECTED FOR 2021	%LD/	%II/	%CR	%RR
1	BrightView Landscapes	1	$2,346,000,000	Blue Bell, Pa.	21,000	-3%	N/A				
2	TruGreen	2	$1,400,000,000	Memphis, Tenn.	13,570	1%	N/A				
3	The Davey Tree Expert Co.	3	$1,287,552,000	Kent, Ohio	10,300	13%	5%				
4	Yellowstone Landscape	5	$358,000,000	Bunnell, Fla.	4,270	34%	10%				
5	Bartlett Tree Experts	4	$352,000,000	Stamford, Conn.	2,200	8%	7%				
6	Gothic Landscape	6	$230,000,000	Valencia, Calif.	2,000	0%	9%				
7	Outworx Group	*	$225,191,000	Westbury, N.Y.	4,299	8%	12%				
8	Ruppert Landscape	7	$213,165,000	Laytonsville, Md.	1,820	2%	18%				
9	Weed Man	8	$212,928,956	Orono, Ontario	3,559	14%	9%				
10	LandCare	10	$208,000,000	Frederick, Md.	3,600	12%	15%				
11	Divisions Maintenance Group	*	$184,961,302	Newport, Ky.	457	31%	8%				
12	HeartLand	14(t)	$184,000,000	Kansas City, Mo.	2,100	19%	40				
13	SavATree	13	$182,600,000	Bedford Hills, N.Y.	1,430	4%	6				
14(t)	Park West	11	$180,000,000	Rancho Santa Margarita, Calif.	1,600	-3%					
14(t)	U.S. Lawns	12	$180,000,000	Orlando, Fla.	2,400	N/A					
16	Lawn Doctor	16	$162,000,000	Holmdel, N.J.	2,000	13%					







Each year the lawn and landscape industry's leading trade publications rank the largest firms in lawn care, tree care, and landscaping services. Among the largest "green industry" companies in North America, **Yellowstone Landscape** is pleased to have been in the top 10 for each of the past four previous years.

We attribute our tremendous growth and staying power at the top of our industry to two very important groups of people. First, to the thousands of customers, and the properties and projects they allow us to create and maintain for them.

Second, to the more than four thousand Yellowstone Landscape Professionals who wear our uniform and take care of the valuable relationships we've built with our clients.

Without the trust of our customers or the dedication of our employees Yellowstone Landscape would not exist as it is today.

As we look forward to continued opportunities to serve new clients and to bring more talented individuals into our company, we vow to never lose sitght of the people who made us one of our industry's most successful and respected firms.

© 2021 Yellowstone Landscape • www.yellowstonelandscape.com

Building Lasting Partnerships

YELLOWSTONE LANDSCAPE

Yellowstone Landscape has developed a reputation for creating and maintaining award-winning landscape environments for some of the country's most recognized brands.

But the work is only part of the reason that clients choose to partner with us.

Because of our proactive approach, flexible scheduling to accommodate special events, and a relentless focus on communication, our clients choose continue their partnerships with us, year after year.

Our focus on building lasting relationships with the clients we serve, has led to many partnerships that have been established and grown over time. In fact many of these partnerships now span more than a decade of successful service. We believe that our high-quality landscapes, coupled with superior customer service are why clients look to us for all their landscape needs.

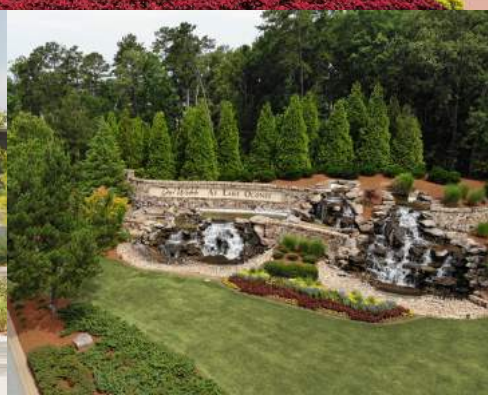
Yellowstone clients know that effectively managing their property's landscape is a lifetime commitment that requires careful coordination of services. That's why our approach to managing your property's landscape investment includes regular maintenance services, paired with detailed fertilization and pest management plans, to keep your property looking its best, while preserving the long-term health of your landscape.

Yellowstone Landscape is honored to serve each of our clients' properties and we look forward to **continuing our tradition of award-winning service as we build new relationships** with clients across the United States.

© 2021 Yellowstone Landscape • www.yellowstonelandscape.com

Industry Recognition

YELLOWSTONE
LANDSCAPE



Our clients' properties have earned dozens of National Landscape Awards of Excellence, the highest honor given in the professional landscape industry. They've been recognized as some of the most outstanding commercial landscaping projects in the country. Below is a partial listing of our award-winning projects:

Rockstar BMX Park; Houston, Texas; 2020

Old Palm; Palm Beach Gardens, Florida; 2019

The Peninsula; Charlotte, North Carolina; 2019

Emory Johns Creek Hospital; Atlanta, GA; 2019

Del Webb Lake Oconee; Greensboro, Georgia; 2018

Mesa Del Sol; Albuquerque, New Mexico; 2018

Hermann Park; Houston, Texas; 2017

Walton Riverwood; Atlanta, Georgia; 2017

Swan and Dolphin Resort; Orlando, Florida; 2016

Cane Island Amenity Village; Houston, Texas; 2016

Tradition; Port St Lucie, Florida; 2015

Rob Fleming Park; The Woodlands, Texas; 2014

AAA Headquarters; Orlando, Florida; 2013

Technology Park Atlanta; Atlanta, Georgia; 2013

Boeing 787 Facility; Charleston, South Carolina; 2012

Waldorf Astoria Resort; Orlando, Florida; 2012

Grand Haven; Palm Coast, Florida; 2011

Fleming Island Plantation; Jacksonville, Florida; 2010

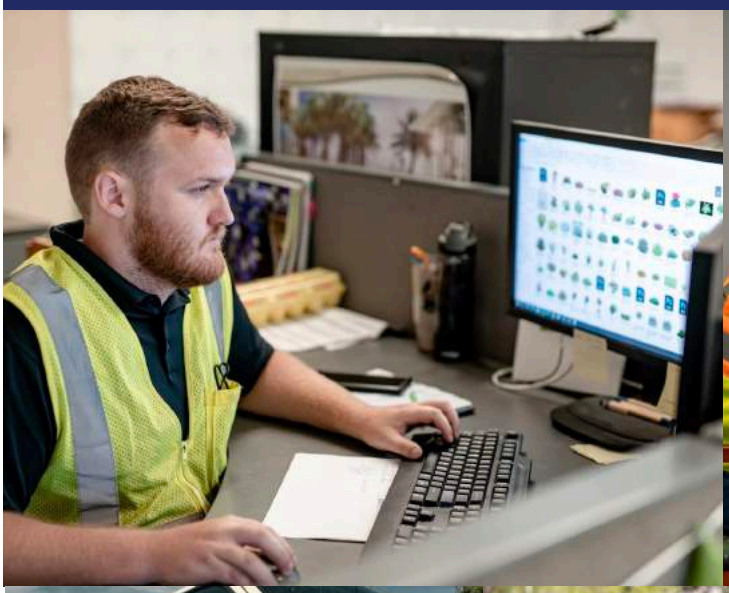
Hammock Beach Resort; Palm Coast, Florida; 2008

Reunion Resort & Club; Orlando, Florida; 2007

© 2020 Yellowstone Landscape • www.yellowstonelandscape.com

Our Technology at Work for You

YELLOWSTONE LANDSCAPE



Technology in the landscape industry is rapidly evolving. Yellowstone Landscape is taking advantage of this innovation to improve our communication, tracking, and billing systems, allowing us to offer more efficient service visits and faster response times for our clients.

Over a decade ago, we began issuing **smart phones** to all our field service supervisors and technical specialists, but as new products have come to market, Yellowstone has continued to improve our technological capabilities.

All Yellowstone Landscape **fleet vehicles are equipped with GPS tracking devices**, enabling us to see where our vehicles are at any given time, and how long our service crews spend at each property. GPS tracking also enables our Safety teams to make sure our drivers are obeying speed limits and traffic laws.

In addition to field level improvements, Yellowstone continues to lead the industry with real time reporting on costs and labor utilization, enabling us to produce monthly service billings at **greater than 99% accuracy**. We even integrate with most major accounting systems, to help you automate your procurement system's payment processes.

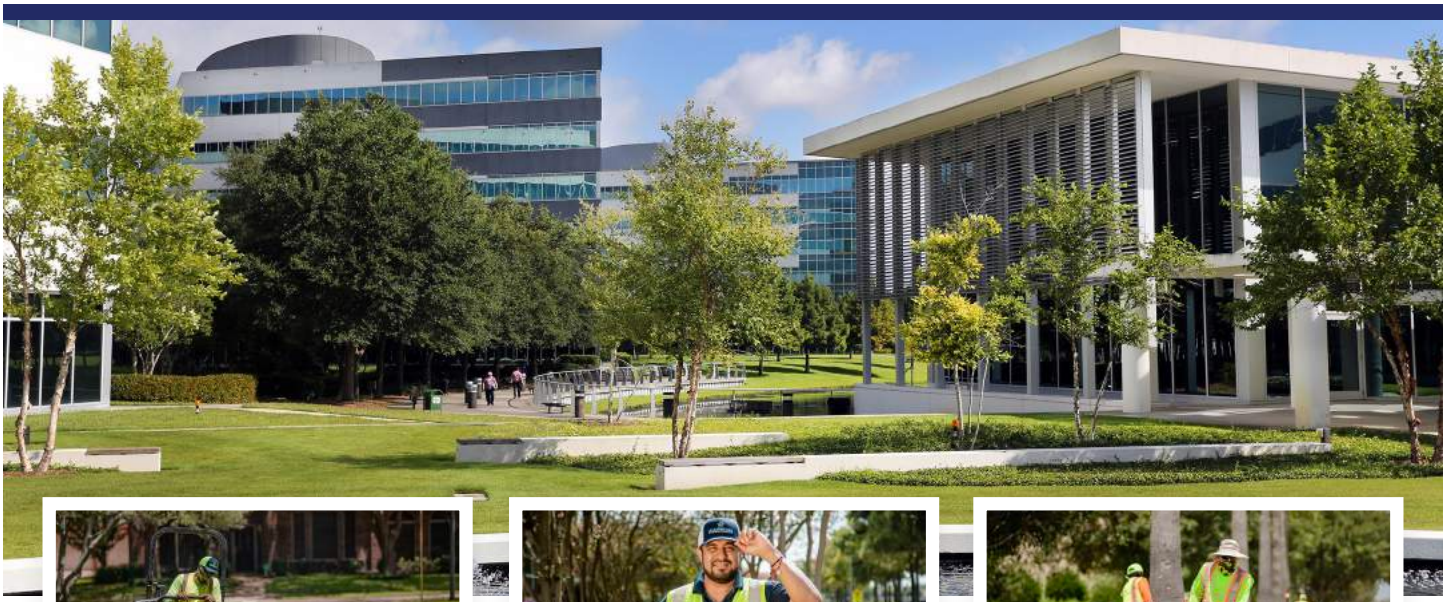
We will remain technological leaders in our industry and as technology improves, so will we.

© 2021 Yellowstone Landscape • www.yellowstonelandscape.com

YELLOWSTONE
LANDSCAPE

Capabilities Statement

Commercial Landscaping Services



CORPORATE OVERVIEW

Yellowstone Landscape began in 2008 with the unification of established, independently successful regional landscape companies. Since then, we've been linked by a common goal to better serve our clients, sharing decades of experience in landscape maintenance, landscape design and installation, tree care, irrigation, and snow & ice management services.

As the landscape industry's largest privately held company, we are proud to serve more than three thousand client properties from over 50 local branch facilities, across the South, Southwest, and Midwest.

We offer a uniquely comprehensive suite of services and expertise, allowing us to partner with our clients at any stage in their landscape's life cycle. From a landscape design idea on a computer screen, to a mature and thriving landscape in the ground, Yellowstone Landscape is the only commercial landscaping partner you'll ever need.

COMPANY DATA

Business Entity Name: Yellowstone Landscape - Southeast LLC
Headquarters Address: 3235 N State St, Bunnell, FL 32110
FEI/EIN Number: 20-2993503
Incorporation Date: 01.28.2008 (Delaware)

SERVICES OFFERED

- Landscape Maintenance
- Landscape Enhancements
- Landscape Installation
- Commercial Tree Care
- Irrigation & Water Management
- Snow & Ice Management

Financial Stability

Yellowstone Landscape understands your need to ensure that any potential landscape partner operates in a manner that supports long-term stability, and to verify our ability to provide services to your property in the future.

Our firm was established over a decade ago, by combining already successful, regional landscape companies that had existed for more than twenty years, before they joined together to form Yellowstone Landscape. Since 2008, we've been linked by a common goal to better serve our clients, sharing decades of experience in landscape design and installation, tree care services and landscape maintenance. As one of the landscape industry's fastest growing and most respected commercial landscaping companies, we proudly serve more than 4000 clients from 45 local branch operations facilities across 12 states in the South, Southwest, and Midwest. In 2019 Yellowstone's growth reached a level that made us the **largest, privately-owned landscape service company in North America**.

We are incorporated in the state of Delaware, chartered in January of 2008. As a privately held company, it is not our practice to disclose operating budgets or financial statements, however, we can confirm that our firm's annual revenue exceeded $358,000,000 in 2020. We also attest that we operate our company in accordance with all generally accepted best accounting practices, as have been confirmed by independently conducted audits each year since our founding. We maintain an open line of credit of $50 million, with bonding capacity up to $40 million.

As a part of the investment portfolio of Harvest Partners, a private equity firm based in New York, New York, Yellowstone is fully prepared to fund any capital expenses necessary to ensure our ability to perform services at full capacity in advance of the stated contract start date, should we be selected as your landscape contractor.

Bank Reference Information:
Kyle Blummer
Antares Capital, L.P.
Chicago, IL 60661
P: 312-638-4042

Principal Officers

Our Leadership Team is committed to making Yellowstone Landscape the premier commercial landscape service company in the United States. We bring that excellence to bear on behalf of our clients through industry-leading investments in safety, training, and information systems.

Harry Lamberton was named President and CEO of Yellowstone Landscape in May of 2023, after joining Yellowstone in January of 2022 as President. As CEO, Harry leads and drives Yellowstone's strategy, continued growth, quality service, focus on safety, and maintaining a great place to work for all employees, applying expertise gained from over 20 years of leading environmental and sustainability businesses at Waste Management. Harry continues to be active in broadly supporting sustainability and the environment by serving on the Conference Board's Global Sustainability Centre's Advisory Board, the Board of Directors of the Sustainability Institute at the University of New Hampshire and the Board of Directors of Friends of the Chicago River. Harry holds a BA from the University of New Hampshire and an MBA from the Goizueta School of Business at Emory University.

Timothy (Timo) Sherman serves as Chief Financial Officer of Yellowstone Landscape with oversight over all Finance, Accounting, IT, and Procurement functions. He has led the financial analysis team since 2018, focusing on excellence in planning, forecasting, budgeting, analysis, acquisition planning, due diligence, closing and initial integration management, and any other areas requiring financial evaluation and insight. He first worked in landscaping as a construction project manager, then account manager and branch manager for Cornerstone Landscape, which was acquired by Yellowstone in 2012. Timo holds a BS from the Fisher School of Accounting at the University of Florida and an MBA from Jacksonville University and has experience in Staff and Cost Accounting.

Tim Portland has led Yellowstone Landscape to record safety, customer satisfaction, growth, and overall business performance since joining the company in 2012 as CEO. In May of 2023, he moved to Executive Chairman, where he is highly active and engaged within the company and supporting the company's executive leadership. Prior to joining Yellowstone, Tim was the CEO of United Subcontractors, a leading installer of building products. Over a ten-year period, he was the President of several divisions of Scotts Miracle-Gro, including the Ortho and Roundup brands, Scotts LawnService, and Scott's International Professional business. Tim holds an MBA from the University of Virginia's Darden Business School and an undergraduate degree from Dartmouth College.

Jim Herth became Yellowstone Landscape's Vice President of Business Development in 2014, after joining the company in 2011 as a Branch Manager. "Coach" Jim is responsible for Yellowstone's industry-leading sales team, a critical component of Yellowstone's superior growth and track record with customers. A twenty-five-year industry veteran with a track record of managing multiple branches, delighting customers, and delivering profitable growth, Jim is a licensed Arborist and holds a Bachelor's degree from Siena Heights University.

© 2023 Yellowstone Landscape • www.yellowstonelandscape.com

Brian Wester, *Regional Vice President*

	As the Regional Vice President of Yellowstone Landscape, Brian is responsible for overseeing the region's daily operations. Having played a key role in establishing the Central Florida district of the company, he previously managed the district from 2004 until 2010, when he assumed his present role leading the Southern region.
Education	***University of Florida,*** Gainesville, FL Master of Business Administration ***University of Phoenix***, Phoenix, AZ Bachelor of Science, Business and Finance Major ***Lake City Community College,*** Lake City, FL Associate of Science, Golf Course Operations
Relevant Experience	***Regional Vice President,*** Yellowstone Landscape – Jacksonville FL 2011 - present Responsible for all landscape operations within the Yellowstone Landscape Southern region, including Florida, Georgia, and South Carolina. Oversees all branch operations and employees, builds operational strategies that improve company-wide quality, and manages operations training and leads continues improvement efforts. ***District Manager,*** Austin Outdoor, LLC – Orlando, FL 2003-2010 Responsible for landscape construction and maintenance operations, worked with all plans, blueprints, and specifications for each project, hired and coordinated construction crews, balanced the workload and materials for each project, maintained up-to-date roster of all personnel and job activities, identified equipment and resources needed for each project, assured preventative maintenance on all equipment, conducted regular inspections of in-progress projects, and identified training needed for personnel.

Pete Wittman, *Branch Manager*

	As the branch manager of our Orlando-South branch, Pete is responsible for overseeing the location's current and upcoming projects. He coordinates operations, which includes personnel, equipment, safety regulations, plant material and other resources. He works with each project to maintain the highest quality landscape and ensures team delivers a high level of customer service and engagement. Pete brings his extensive horticultural education and years of green industry experience to the Orlando-South location of Yellowstone Landscape.
Education	***Pennsylvania State University, State College, PA*** Bachelor of Sciences – Landscape Contracting, School of Agriculture
Relevant Experience	***Regional Sales Manager,*** Yellowstone Landscape – Austin, TX 2020 – May of 2022 Responsible for managing Yellowstone Landscape's sales team across Arizona, Nevada, New Mexico, and Texas. Provided sales leadership for 30+ Business Development Managers within their assigned territories to ensure they were growing their local branches and meeting or exceeding their budgeted growth. Other duties include client relations, marketing, staff evaluation and development, estimating, and contract administration. ***Business Development Manager,*** Yellowstone Landscape – Orlando, FL 2016 – November of 2020 Responsible for developing and maintaining new and existing relationships in the Central Florida Market. Responsible for meeting or exceeding annual growth goals for local branches. Other duties include networking, estimating, proposal development, CRM management, training/development of Yellowstone employees, and landscape site assessments with customers. ***Senior Account Manager,*** Valleycrest/Brightview Landscape- Orlando, FL 2010-2016 Arranges, schedules, and directs daily landscape services, ensures peak efficiency of each project, ensures delivery of high-quality projects and services to clients, establishes long-term relationships with clients, identifies opportunities to enhance client properties, conducts field-safety training and encourages safety procedures, conducts ongoing operation training, and maintains regular communications with clients.

Elisamuel Flores *Account Manager*

	As an Account Manager, Flores is responsible for coordinating, implementing, and maintaining landscaping operations. Flores also plans and manages installation projects, ensuring that clients are always kept informed about the project's status. Due to his extensive background in landscape maintenance, Flores is knowledgeable in irrigation maintenance, turf and shrub fertilization, and turf and shrub pest control.
Skills & Abilities	Best Management Practices (Florida Green Industries), Landscape Design & Installation, Landscape Maintenance Plans, Nutrient Application, Pest Management, Irrigation Systems, Troubleshooting, Communication, Client Relations, Project Management, and Leadership
Relevant Experience	***Account Manager,*** Yellowstone Landscape- Kissimmee, FL 2017-current Planning and scheduling field operations, manage mow and detail crews, communicating with clients, selling enhancement services, assisting in training and employee development, ensuring a safe work environment for employees. Property experience in homeowner associations, resorts, apartments, commercial, and governmental. ***Production Manager,*** BrightView– Orlando, FL 2010-2016 Supervised landscaping crews to ensure all duties are performed safely and efficiently, assigned tasks to crew members, and oversaw quality control. ***Account Manager,*** PROScape, Inc.- Orlando, FL 2000-2010 Planning and scheduling field operations, manage mow and detail crews, communicating with clients, selling enhancement services, assisting in training and employee development, ensuring a safe work environment for employees. Property experience in homeowner associations, resorts, apartments, commercial, and governmental.

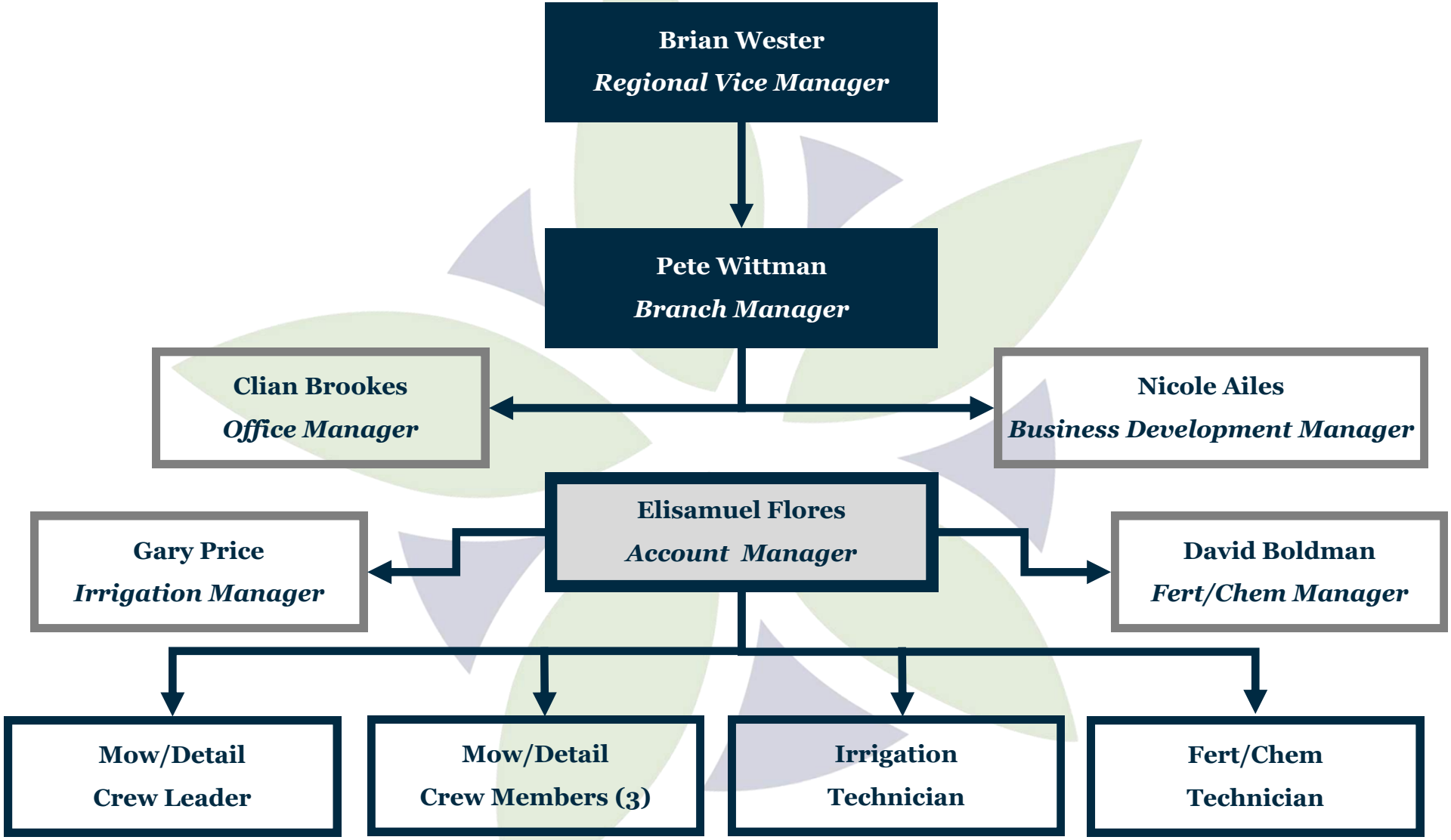
Gary Price, *Irrigation Manager*

	As the irrigation manager of our Orlando-South branch, Gary is responsible for overseeing the location's current irrigation technician staff. Gary coordinates with the branch manager and account managers to schedule all irrigation inspections for the branch's properties.
Training & Certifications	University of Florida Center for Training Research and Education: Back Flow Prevention Certification, 2-Wire System Installation and Troubleshooting, Irrigation Systems Design, Low-Voltage Lighting Design, Installation, and Repair, Cla-Val Troubleshooting Repair and Adjustments, PSI Pumping Systems, FieldNET Repair and Adjustments, Hydraulics for Pumping Systems, Repair, and Adjustments, Toro Central Control Network LTC, Osmac, Rain Bird Maxicom, and 2-Wire System, Hunter & Rain Bird Installation and Troubleshooting
Relevant Experience	***Irrigation Manager,*** Yellowstone Landscape – Kissimmee, FL 2020 - present Responsible for training and scheduling of irrigation maintenance personnel, scheduling of service and repairs of irrigation equipment, and managing irrigation supply inventory, supporting irrigation team by assisting with monthly irrigation inspections at properties, submitting proposals for irrigation repairs, and resolving emergency irrigation issues. ***Irrigation Supervisor,*** ProScape Inc. – Orlando, FL 2004-2019 Responsible for training and scheduling of irrigation maintenance personnel, scheduling of service and repairs of irrigation equipment, and managing irrigation supply inventory. ***Irrigation Superintendent,*** Hunters Creek c.a. Orlando, FL 1991-2004 Responsible for monthly irrigation inspections at all properties, submitting proposals for irrigation repairs, and resolving emergency irrigation issues.

Rudy Briscoe, *Fert/Chem Manager*

Professional Summary	As a Fert/Chem Manager for Yellowstone Landscape, Rudy is responsible for scheduling applications according to contract specifications, using the latest technologies and materials to ensure insects, diseases, and the health of the plant or turf material is at its highest quality.
Education and Certifications	Licensed Spray Technician
Relevant Experience	**Fert/Chem Manager,** Yellowstone Landscape – Kissimmee, FL 2018-present Coordinating with the branch manager to schedule and execute all fertilization and pest control applications. Organize reports for all applications. Assist other technicians with services. **Spray Technician,** ChampionsGate Golf Club- Davenport, FL 2015-2018 Responsible for planning and executing the turf applications. **Spray Technician,** Reunion Resort Golf Courses- Kissimmee, FL 2003-2015 Member of the onsite crew while golf courses were being constructed. Became the spray technician once the courses opened. Responsible for planning and executing the turf applications.

Live Oak Lake CDD



BRUCE VICKERS, TAX COLLECTOR

OSCEOLA COUNTY, STATE OF FLORIDA

LOCAL BUSINESS TAX RECEIPT

EXPIRATION
SEPTEMBER 30, 2024

ACCOUNT NO.
112799

2024

BUSINESS TYPE:
6340 IRRIGATION CONTR (BLDG DEPT)

07/20/2023
Oper N/A
Till Internet
Paid 0.00
Rcpt.#022930

119295

TRANSFER	0.00
ORIGINAL TAX	0.00
AMOUNT	0.00
PENALTY	0.00
COLLECTION COST	0.00
TOTAL	0.00

BUSINESS:

Yellowstone Landscape-Southeast, LLC
Contact: Dolores Mew
1773 Business Center Ln.
Kissimmee, FL 34758

Location:
OSCEOLA COUNTY

SCC131151484 (Jared Allan Berryman)

Bruce E. Vickers

BRUCE VICKERS CFC, TAX COLLECTOR
P.O. BOX 422105, KISSIMMEE FL 34742-2105
407-742-4000

THIS RECEIPT IS IN ADDITION AND NOT IN LIEU OF ANY OTHER LICENSE REQUIRED BY LAW OR MUNICIPAL ORDINANCE AND IS SUBJECT TO REGULATIONS OF ZONING, HEALTH, AND ANY OTHER LAWFUL AUTHORITY.

THIS LOCAL BUSINESS TAX RECEIPT IS FURNISHED PURSUANT TO CHAPTER 205 LAWS OF FLORIDA AND OSCEOLA COUNTY ORDINANCE 95-10, AS AMENDED

The law requires this Local Business Tax Receipt to be displayed conspicuously at the place of business in such manner that it can be open to the view of the public and subject to inspection by all duly authorized officers of the County.

Pursuant to State Law, all Local Business Tax Receipts shall expire on September 30th of the succeeding year. Those Local Business Tax Receipts renewed beginning October 1st shall be delinquent and subject to a delinquency penalty of 10% for the month of October, plus an additional 5% penalty for each month of delinquency thereafter until paid; provided that the total delinquency penalty shall not exceed 25% of the Local Business Tax Receipt for the delinquent establishment. A 25% penalty shall be imposed on any person engaged in any new business, occupation or profession without first obtaining an Osceola County Local Business Tax Receipt. PLUS: if delinquent more than 150 days, subject to civil actions and penalties, and a penalty of up to $250.

This receipt is a Local Business Tax only. It does not permit the Local Business Taxpayer to violate any existing regulatory or zoning laws of the state, county, or cities, nor does it exempt the licensee from any other license or permits that may be required by law.

This form becomes a receipt when validated by the Tax Collector. Note: Display in accordance with the county ordinance. Local Business Tax Receipts are subject to change according to law.

BRUCE VICKERS, TAX COLLECTOR

OSCEOLA COUNTY, STATE OF FLORIDA

LOCAL BUSINESS TAX RECEIPT

EXPIRATION
SEPTEMBER 30, 2024

ACCOUNT NO.
112799

2024

BUSINESS TYPE:
6190 HANDYMAN/CARPENTER"SUB CONTRACTOR ONLY"(BLDG DEPT)

07/20/2023
Oper N/A
Till Internet
Paid 0.00
Rcpt.#022930

117589

TRANSFER	0.00
ORIGINAL TAX	0.00
AMOUNT	0.00
PENALTY	0.00
COLLECTION COST	0.00
TOTAL	0.00

BUSINESS:

Yellowstone Landscape-Southeast, LLC
Contact: Dolores Mew
1773 Business Center Ln.
Kissimmee, FL 34758

Location:
OSCEOLA COUNTY

Bruce E. Vickers

BRUCE VICKERS CFC, TAX COLLECTOR
P.O. BOX 422105, KISSIMMEE FL 34742-2105
407-742-4000

THIS RECEIPT IS IN ADDITION AND NOT IN LIEU OF ANY OTHER LICENSE REQUIRED BY LAW OR MUNICIPAL ORDINANCE AND IS SUBJECT TO REGULATIONS OF ZONING, HEALTH, AND ANY OTHER LAWFUL AUTHORITY.

THIS LOCAL BUSINESS TAX RECEIPT IS FURNISHED PURSUANT TO CHAPTER 205 LAWS OF FLORIDA AND OSCEOLA COUNTY ORDINANCE 95-10, AS AMENDED

The law requires this Local Business Tax Receipt to be displayed conspicuously at the place of business in such manner that it can be open to the view of the public and subject to inspection by all duly authorized officers of the County.

Pursuant to State Law, all Local Business Tax Receipts shall expire on September 30th of the succeeding year. Those Local Business Tax Receipts renewed beginning October 1st shall be delinquent and subject to a delinquency penalty of 10% for the month of October, plus an additional 5% penalty for each month of delinquency thereafter until paid; provided that the total delinquency penalty shall not exceed 25% of the Local Business Tax Receipt for the delinquent establishment. A 25% penalty shall be imposed on any person engaged in any new business, occupation or profession without first obtaining an Osceola County Local Business Tax Receipt. PLUS: if delinquent more than 150 days, subject to civil actions and penalties, and a penalty of up to $250.

This receipt is a Local Business Tax only. It does not permit the Local Business Taxpayer to violate any existing regulatory or zoning laws of the state, county, or cities, nor does it exempt the licensee from any other license or permits that may be required by law.

This form becomes a receipt when validated by the Tax Collector. Note: Display in accordance with the county ordinance. Local Business Tax Receipts are subject to change according to law.

BRUCE VICKERS, TAX COLLECTOR

OSCEOLA COUNTY, STATE OF FLORIDA

LOCAL BUSINESS TAX RECEIPT

EXPIRATION
SEPTEMBER 30, 2024

ACCOUNT NO.
112799

2024

BUSINESS TYPE:
4190 LAWN CARE/LANDSCAPE

07/20/2023
Oper N/A
Till Internet
Paid 30.00
Rcpt.#022930

4190-81855

TRANSFER	0.00
ORIGINAL TAX	30.00
AMOUNT	0.00
PENALTY	0.00
COLLECTION COST	0.00
TOTAL	30.00

BUSINESS:

Yellowstone Landscape-Southeast, LLC
Contact: Dolores Mew
1773 Business Center Ln.
Kissimmee, FL 34758

Location:
OSCEOLA COUNTY

GV35255-1

Bruce E. Vickers

BRUCE VICKERS CFC, TAX COLLECTOR
P.O. BOX 422105, KISSIMMEE FL 34742-2105
407-742-4000

THIS RECEIPT IS IN ADDITION AND NOT IN LIEU OF ANY OTHER LICENSE REQUIRED BY LAW OR MUNICIPAL ORDINANCE AND IS SUBJECT TO REGULATIONS OF ZONING, HEALTH, AND ANY OTHER LAWFUL AUTHORITY.

THIS LOCAL BUSINESS TAX RECEIPT IS FURNISHED PURSUANT TO CHAPTER 205 LAWS OF FLORIDA AND OSCEOLA COUNTY ORDINANCE 95-10, AS AMENDED

The law requires this Local Business Tax Receipt to be displayed conspicuously at the place of business in such manner that it can be open to the view of the public and subject to inspection by all duly authorized officers of the County.

Pursuant to State Law, all Local Business Tax Receipts shall expire on September 30th of the succeeding year. Those Local Business Tax Receipts renewed beginning October 1st shall be delinquent and subject to a delinquency penalty of 10% for the month of October, plus an additional 5% penalty for each month of delinquency thereafter until paid; provided that the total delinquency penalty shall not exceed 25% of the Local Business Tax Receipt for the delinquent establishment. A 25% penalty shall be imposed on any person engaged in any new business, occupation or profession without first obtaining an Osceola County Local Business Tax Receipt. PLUS: if delinquent more than 150 days, subject to civil actions and penalties, and a penalty of up to $250.

This receipt is a Local Business Tax only. It does not permit the Local Business Taxpayer to violate any existing regulatory or zoning laws of the state, county, or cities, nor does it exempt the licensee from any other license or permits that may be required by law.

This form becomes a receipt when validated by the Tax Collector. Note: Display in accordance with the county ordinance. Local Business Tax Receipts are subject to change according to law.

STATE OF FLORIDA
Department of Agriculture and Consumer Services
BUREAU OF LICENSING AND ENFORCEMENT

Date	File No.	Expires
January 20, 2023	**LF197087**	**August 7, 2024**

THE **LTD COMMERCIAL FERTILIZER APPLICATOR HOLDER** NAMED BELOW HAS REGISTERED UNDER THE PROVISIONS OF CHAPTER 482 FOR THE PERIOD EXPIRING: **August 7, 2024**

DAVID BOLDMAN
3311 BUTTONWOOD AVE
DELTONA, FL 32738

WILTON SIMPSON, COMMISSIONER

Cut here

STATE OF FLORIDA
Department of Agriculture and Consumer Services
BUREAU OF LICENSING AND ENFORCEMENT

DAVID BOLDMAN
LTD COMMERCIAL FERTILIZER APPLICATOR HOLDER

LF197087

HAS PAID THE FEE REQUIRED BY CHAPTER 482 FOR THE PERIOD EXPIRING **August 7, 2024**

WILTON SIMPSON
COMMISSIONER

Signature

Wallet Card
Wallet Card - Fold Here

BUREAU OF LICENSING & ENFORCEMENT
3125 CONNER BLVD, BLDG. 8
TALLAHASSEE, FLORIDA 32399-1650

The International Society of Arboriculture

Hereby Announces That

Kyle Jordan Stoudenmire

Has Earned the Credential

ISA Certified Arborist ®

By successfully meeting ISA Certified Arborist certification requirements through demonstrated attainment of relevant competencies as supported by the ISA Credentialing Council

Caitlyn Pollihan
CEO & Executive Director

5 May 2018	30 June 2024	FL-9365A
Issue Date	Expiration Date	Certification Number

ANAB
ANSI National Accreditation Board
ACCREDITED
ISO/IEC 17024
PERSONNEL CERTIFICATION BODY
#0847
ISA Certified Arborist

Certificate of Completion

NICOLE AILES

Has Completed a Florida Department of Transportation Approved Temporary Traffic Control (TTC) Intermediate Course.

06/12/2024	110	Michael T. Hernandez	62851
Date Expires	FDOT Provider #	Instructor	Certificate #

IOA Risk Services
1855 W State Rd 434
Longwood, FL 32750
www.safetylinks.net
ghansen@safetylinks.net

For more information about Temporary Traffic Control (TTC) or to verify this certificate

www.motadmin.com

Ron DeSantis, Governor

Melanie S. Griffin, Secretary

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

CONSTRUCTION INDUSTRY LICENSING BOARD

THE IRRIGATION SPECIALTY CONTRACTOR HEREIN IS CERTIFIED UNDER THE PROVISIONS OF CHAPTER 489, FLORIDA STATUTES

STOUDENMIRE, KYLE

YELLOWSTONE LANDSCAPE
3235 NORTH STATE STREET
BUNNELL FL 32110

LICENSE NUMBER: SCC131152501

EXPIRATION DATE: AUGUST 31, 2024

Always verify licenses online at MyFloridaLicense.com

Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.

UF | IFAS
UNIVERSITY of FLORIDA

GV36348-1
Certificate #

GV36348
Trainee ID #

Certificate of Training
Best Management Practices
Florida Green Industries

The undersigned hereby acknowledges that

Michael H. Wilding

has successfully met all requirements necessary to be fully trained through the Green Industries Best Management Practices Program developed by the Florida Department of Environmental Protection with the University of Florida Institute of Food and Agricultural Sciences.

Issuer	Instructor	Date of Class	DEP Program Administrator
	FNGLA	5/31/2015	

Not valid without seal

Sample Certificate of Insurance

YELLOWSTONE LANDSCAPE

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

4/1/2024

DATE (MM/DD/YYYY): 3/21/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER: Lockton Companies
3280 Peachtree Road NE, Suite #250
Atlanta GA 30305
(404) 460-3600

CONTACT NAME:
PHONE (A/C, No, Ext):
FAX (A/C, No):
E-MAIL ADDRESS:

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Safety National Casualty Corporation	15105
INSURER B : ACE Property and Casualty Insurance Company	20699
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED 1472881
Yellowstone Landscape, Inc. and all Subsidiaries
See Attached List
3235 N State Street
P.O. Box 849
Bunnell FL 32110

COVERAGES Main NI COI's **CERTIFICATE NUMBER:** 18388417 **REVISION NUMBER:** XXXXXXX

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR X Pesticide&Herbicide X SIR $250,000 GEN'L AGGREGATE LIMIT APPLIES PER: POLICY X PRO-JECT X LOC OTHER:	Y	Y	GL6676218	4/1/2023	4/1/2024	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG $	$ 2,000,000 $ 300,000 $ 10,000 $ 2,000,000 $ 4,000,000 $ 4,000,000 $
A	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY / SCHEDULED AUTOS X HIRED AUTOS ONLY / X NON-OWNED AUTOS ONLY	N	N	CA6676217	4/1/2023	4/1/2024	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) $	$ 2,000,000 $ XXXXXXX $ XXXXXXX $ XXXXXXX $ XXXXXXX
B	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $	Y	N	XOOG72569647 002	4/1/2023	4/1/2024	EACH OCCURRENCE AGGREGATE $	$ 10,000,000 $ 10,000,000 $ XXXXXXX
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N N If yes, describe under DESCRIPTION OF OPERATIONS below	N / A	N	LDS4066360	4/1/2023	4/1/2024	X PER STATUTE / OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate Holders are included as Additional Insured and Umbrella Liability with respect to General Liability, as per written contract, subject to terms, conditions and exclusions of policy. Waiver of Subrogation applies in favor of additional insured as required by written contract as respect to Workers Compensation, subject to terms, conditions and exclusions where applicable by state law.

CERTIFICATE HOLDER

EXAMPLE

CANCELLATION See Attachments

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

© 1988-2015 ACORD CORPORATION. All rights reserved.

ACORD 25 (2016/03)

The ACORD name and logo are registered marks of ACORD

Sample Certificate of Insurance

Attachment Code: D613185 Master ID: 1472881, Certificate ID: 18923263

List of Named Insureds:

Yellowstone Parent Holdings, LP
Elk Intermediate Company I, Inc.
Elk Intermediate Company II, Inc.
Elk Buyer, Inc.
YLG Holdings, Inc.
Yellowstone Intermediate Holdings, Inc.
Yellowstone Landscape, Inc.
Yellowstone Landscape - Southeast
ALSW, LLC
Leaderscape, LLC
Florida Landscape Consultants, LLC
Southeast Landscape Management Company, LLC
YLA - Midwest, LLC
Crawford Landscape Group, LLC
Acres Maintenance, LLC
Hayden Landscaping & Maintenance, LLC
Green-Up Landscape, LLC
Acres Enterprises, LLC
Yellowstone Landscape - Central, Inc
BLSW LLC
YLCSW, LLC
Texas Services, LLC
Native Land Design, LLC
LUSA Austin, LLC
Ecoscape Solutions Group LLC
ELSW, LLC
KCS Landscape Management, LLC
Heads Up Landscape, LLC
Yellowstone Landscape West, LLC
SLM Holdings , LLC
Somerset Landscape LLC
Park Landscape LLC
Greener Pastures Landscaping LLC
Boren's Grass Groomers, LLC
Premier Sports Fields, LLC
Duke's Grounds Maintenance, LLC
Landscape Management Professionals, LLC
RKLT Properties, LLC DBA Arizona's Best Landscape Management
Arizona's Best Landscape Management
O'Donnell's Landscape Services, LLC
O'Donnell's Landscape Services, Inc

Statement of Corporate Stability

Yellowstone Landscape understands your need to ensure that any potential landscape partner operates in a manner that supports long-term stability, and to verify our ability to provide services to your property in the future.

Our firm was established nearly a decade ago, by combining already successful, regional landscape companies that had existed for more than twenty years, before they joined together to form Yellowstone Landscape. Since 2008, we've been linked by a common goal to better serve our clients, sharing decades of experience in landscape design and installation, tree care services and landscape maintenance. As one of the landscape industry's fastest growing and most respected commercial landscaping companies, we proudly serve more than 3000 clients from 30 local branch operations facilities across 8 states in the South and Southwest. This makes us one of the largest commercial landscaping companies in the United States.

We are incorporated in the state of Delaware, chartered in January of 2008. As a privately held company, it is not our practice to disclose financial statements, however, we can confirm that our firm's annual revenue exceeded $174,000,000 in 2017. We also attest that we operate our company in accordance with all generally accepted best accounting practices, as have been confirmed by independently conducted audits each year since our founding. As a part of the investment portfolio of CIVC Partners, a private equity firm based in Chicago, Illinois, Yellowstone is fully prepared to fund any capital expenses necessary to ensure our ability to perform services at full capacity in advance of the stated contract start date, should we be selected as your landscape contractor.

Bank Reference Information:
Kyle Blummer
Antares Capital, L.P.
Chicago, IL 60661
P: 312.638.4042

EXPERIENCE & REFERENCES

Services for Public Sector Clients

YELLOWSTONE
LANDSCAPE

We are proud to serve Public Sector clients across the South, and to be a part of some tremendously successful projects beautifying our local communities. **We understand the challenges that local governments and agencies face in managing their public green spaces.**

Public parks, trails, and streetscapes create unique opportunities to enrich the lives of your community's residents. Investing in professional landscape services delivers a consistently high-quality appearance, and does so at a lower cost than in-house grounds maintenance services.

Our professional landscaping services offered to Public Sector clients include award-winning Landscape Design and Installation teams, ready to deliver beautiful landscape enhancements and installations. When we continue to maintain the project for you, we can even extend our normal warranty on installed plant materials.

We'll also work with you to identify any possible liabilities or hazards in your community's public spaces. With services like raising tree canopies and making sure drains are kept clear of debris, our Landscape Professionals partner with you to keep your residents safe from hazards. And, in case of a natural disaster or extreme weather event, our crews will be there to assist with clean up after the storms have passed.

© 2018 Yellowstone Landscape • www.yellowstonelandscape.com

FEATURED PROJECT

Creative Village for The City of Orlando

YELLOWSTONE LANDSCAPE

LOCATION
Orlando, FL

CLIENT
The City of Orlando

PROPERTY TYPE
Mixed Use Development

SERVICES PROVIDED
Landscape Design
Landscape Enhancement
Landscape Maintenance

Creative Village is an Innovation District comprised of 68-acres of land owned by the City of Orlando. The City's goal for the project is to capitalize on the region's recent growth as a technology center, and is currently anchored by new construction for Electronic Arts, Valencia College, and the University of Central Florida.

Creative Village's Phase I development was completed in 2022, representing an approximately $700 milion investment in the area as the future hub of creativity and learning in downtown Orlando.

The project's landscape master plan is centered around Luminary Green Park, a 2.3-acre park that includes a 1-acre great lawn, feature trellis, and and tree-lined promenade. Future plans for the development include community festivals and events hosted by the park.

Yellowstone Landscape was awarded the initial landscape maintenance and grounds services agreement for Creative Village, largely due to the developer's desire to see the area's landscape maintained at a resort-level quality with high attention to detail.

© 2023 Yellowstone Landscape • www.yellowstonelandscape.com

FEATURED PROJECT

Cumberland Community Improvement District

YELLOWSTONE LANDSCAPE

LOCATION
Atlanta, Georgia

CLIENT
Cumberland Community Improvement District

PROPERTY TYPE
Community Improvement

SERVICES PROVIDED
Landscape Design
Landscape Enhancement

The Cumberland Community Improvement District, is a public-private assessment district in northwest Atlanta and was the first such entity created in the state, in 1988. Since then, the CID has existed to enhance, support, and protect the significant commercial interests of businesses in the area.

Yellowstone Landscape was honored to have been selected as the landscape contractor for one of the CID's recent landscape enhancement and beautification projects along US Highway 41, known locally as Cobb Parkway.

Yellowstone installed flowers, trees, ground covers, and other plant materials along the roadways and trails to help soften the appearance and beautify this important corridor in Cobb County's central business district.

© 2018 Yellowstone Landscape • www.yellowstonelandscape.com

FEATURED PROJECT

The City of New Smyrna Beach

YELLOWSTONE LANDSCAPE

LOCATION
New Smyrna Beach, Florida

CLIENT
The City of New Smyrna Beach

PROPERTY TYPE
Local Government

SERVICES PROVIDED
Landscape Design
Landscape Enhancement
Landscape Maintenance

When ***The City of New Smyrna Beach*** launched an initiative to promote more tourism to the city, it also requested solicitations from the area's professional landscape firms to improve and maintain the appearance of city rights of way, including major state and county highways.

Yellowstone Landscape was selected to supply these services to the city in 2015 with an initial contract for a 3 year term.

Included in the contract, The City of New Smyrna Beach identified a total of 8 separate areas, including a 2.2 mile, paved multi-use trail, and specified unique maintenance standards for each area, placing special emphasis on the City's gateway areas located just off of the I-95 exit ramps and a major intersection leading to the city's business district.

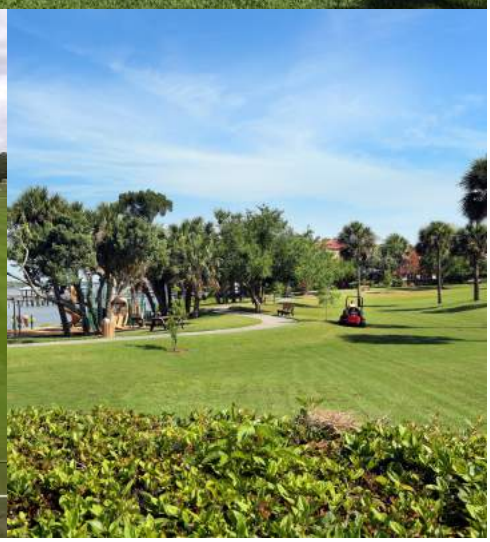
Since the initial award, Yellowstone Landscape's quality of work has led the city to award additional areas, including the city's highly visible downtown corridor and retail districts.

© 2018 Yellowstone Landscape • www.yellowstonelandscape.com

FEATURED PROJECT

The City of Ormond Beach

YELLOWSTONE LANDSCAPE



LOCATION
Ormond Beach, Florida

CLIENT
The City of Ormond Beach

PROPERTY TYPE
Local Government

SERVICES PROVIDED
Landscape Design
Landscape Enhancement
Landscape Maintenance

The City of Ormond Beach, nicknamed "The Birthplace of Speed", is an upscale community located just north of Daytona Beach, Florida, and home to approximately 40,000 residents.

In 2012, multiple landscape service contracts were consolidated into one partner agreement with Yellowstone Landscape, resulting in a more uniform appearance across the city's facilities, parks, and rights of way. High profile areas, most frequented by the city's residents, are detailed each week to maintain their desired appearance during the community's active events schedule.

Services also includes irrigation system maintenance and repairs, trash and debris removal at parks and city facilities, maintenance of more than 50 manicured medians, and athletic field maintenance of the city's sports field complexes.

In 2016, the city's landscape was recognized by FNGLA, Florida's state landscaping trade association, with a Landscape Award of Excellence.

© 2018 Yellowstone Landscape • www.yellowstonelandscape.com

FEATURED PROJECT

Reunion Resort & Club

YELLOWSTONE LANDSCAPE

LOCATION
Orlando, Florida

CLIENT
Salamander Hotels & Resorts, GMS, Aegis Community Management

PROPERTY TYPE
Resort Community

SERVICES PROVIDED
Landscape Design
Landscape Installation
Landscape Maintenance

Reunion Resort & Club is a 2,300-acre master-planned resort community located in Orlando, Florida.

Reunion is proud to be the only resort community in the world that offers three signature golf courses, designed by golf legends: Jack Nicklaus, Arnold Palmer and Tom Watson.

Reunion's Linear Park, a popular wedding venue, includes structured planting beds and majestic oaks. The five-acre water park, another popular area of the resort, brims with colorful, tropical plants.

Since design and installation began, Yellowstone Landscape has been Reunion's exclusive professional landscape service partner.

The resort community's landscape maintenance areas include over 800,000 square feet of ornamental beds in addition to the acres of manicured turf, 3,000 trees and over 500 palms.

The resort's active special event schedule requires constant coordination between service teams and Reunion's various property management entities.

© 2018 Yellowstone Landscape • www.yellowstonelandscape.com

References

At Yellowstone Landscape, we pride ourselves on building lasting relationships with our clients. These clients have entrusted us as their landscape maintenance partner and would be happy to speak with you about our firm and the services that we provide for them.

Project Name:	Reunion East and Reunion West CDDs
Client Since:	2008
Services Provided:	Landscape Design & Installation, Landscape Maintenance
Client Contact Information:	Alan Scheerer, *Field Operations Manager* 407.398.2890 ascheerer@gmscfl.com

Project Name:	Stevens Plantation CDD
Client Since:	2015
Services Provided:	Landscape Design & Installation, Landscape Maintenance
Client Contact Information:	Gabriel Mena, *Area Field Manager* 313 Campus Street, Celebration, FL 34747 754.399.8440 Gabriel.mena@inframark.com

Project Name:	Hills of Minneola CDD
Client Since:	2022
Services Provided:	Landscape Design & Installation, Landscape Maintenance
Client Contact Information:	Mark Hills, *Property Manager* 811 Mabbette Street, Kissimmee, FL 34741 407.847.2280 info@myhoasolution.com

STARTUP PLAN

Summary of Observations

To Live Oak Lake CDD Board,

I want to thank you for taking the time to go through this and thank you again for the opportunity. We understand your needs and we want to address some concerns in the photos listed below.

The following is a summary of our initial observations about the current condition of your landscape. In these pages, we've identified and documented the issues that we've observed in your landscape and noted some of the immediate opportunities for improvement and action steps that we would undertake, should we be awarded the opportunity to become your property's landscape maintenance partner.

Live Oak Lake CDD

Wednesday, March 13, 2024

8 Issues Identified

Excessive Weeds In Landscape Beds. Spray & Hand Pull Weeds And Soft Edge Bedlines

Excessive Weeds In Tree Rings. Spray & Hand Pull Weeds And Re-define Tree Rings

Damaged And Declining Turf Along Blvd. Check For Proper Irrigation Coverage And Treat For Weeds And Pests. Recommend Replacing Turf Areas Beyond Reclamation.

Weed Pressure. Spray And Hand Pull Weeds Along Sidewalks

Excessive Weeds In Landscape Beds. Spray & Hand Pull Weeds And Soft Edge Bedlines

Straighten And Re-strap Live Oak Along Blvd.

Excessive Weeds In Landscape Beds. Spray & Hand Pull Weeds

Damaged And Declining Turf Along Blvd. Check For Proper Irrigation Coverage And Treat For Weeds And Pests. Recommend Replacing Turf Areas Beyond Reclamation.

Startup Plan – Live Oak Lake CDD

This checklist is provided as an outline of the initial tasks that our Landscape Maintenance teams will perform as we begin serving We've divided the tasks over the first 30, 60, and 90 days of service in order to provide you with a tool to monitor and measure our team's performance as we begin our partnership as your landscape maintenance service partner.

First 30 Days

- Complete an irrigation audit of the entire system
- Present irrigation deficiencies with plan for corrections
- Begin maintenance – mowing, blowing, and edging
- Spend significant amount of time cleaning up the areas that have been neglected (sidewalk mowing & edging, weeding beds, and redefining landscape bed-lines)
- Spot treat weeds in turf areas to be reclaimed
- Continue weed control in planting beds
- Apply fertilizer to struggling shrubs on the property
- Begin insect and disease program on all plant material
- Perform first turf fertilizer application
- Walk Property with Property Manager to identify other areas of concern

Days 31-60

- Walk property with Property Manager to evaluate improvements
- Evaluate our "Approach to Services" and make any necessary adjustments
- Continue irrigation maintenance and inspections
- Continue routine maintenance – mowing, blowing, and edging
- Retreat turf weeds
- Continue herbicide applications throughout property for weed control in landscape beds
- Monitor and treat insect and disease problems in plant material throughout property
- Discuss options to improve "curb appeal" in high profile areas

Days 61-90

- Walk property with Property Manager to evaluate improvements
- Assess results from actions taken in 30-day and 60-day plans.
- Continue irrigation maintenance/inspections
- Continue turf weed applications as needed
- Monitor and treat insect and disease problems in plant material throughout property
- Continue routine maintenance – mowing, blowing, and edging

407.396.0529 tel
407.396.2023 fax

1773 Business Center Lane
Kissimmee, FL 34758

www.yellowstonelandscape.com

March 4, 2024

Jarett Wright, Field Manager
219 E. Livingston Street
Orlando, FL 32801
407-841-5524

Re: Approach to Landscape Maintenance Services for Live Oak Lake CDD

Dear Mr. Wright and Board,

In the following document we will break down our landscape approach to services for Live Oak Lake CDD. We want you to understand how our crews work, who is responsible for what within our company, and how we will service the areas identified within the RFP. Yellowstone Landscape's extensive experience in production planning allows our teams to develop a program that will ensure that all tasks outlined in the RFP will be performed timely and consistently. All the tasks and teams will be managed by our account manager who will be your main point of contact within Yellowstone Landscape. This account manager will make sure outstanding quality and customer service are delivered.

1. Project Approach Breakdown
    a. Mow/detail team – During the growing season, a team of 4 crew members will on onsite 3 days per week, to service Live Oak Lake CDD. Crew size could vary to balance workload depending on the season and status of installation for future areas. At the end of the day, we are a quality-based company and will always do what is right to create a successful partnership with your team.
        i. Mowing (St. Augustine & Irrigated Bahia- 42x/year, Unirrigated Bahia- 32x/year)
            1. Mowing, edging, string trimming, and blowing off all turf and hardscape areas.
                a. 60″ and 72″ riding mowers will be utilized to perform mowing functions.
                b. String trimming of all signs, obstacles, and pond banks where mowers cannot access will be done on each visit when needed.
                c. Litter removal
        ii. Detail/Pruning/Weed Control (18x/year)
            1. Hand-pruning and shearing
            2. Hand-pulling of weeds
            3. Non-selective weed control with Round-Up
                a. All our account managers, crew leaders, and crew leads have spray licenses.
            4. Blowing off property after trimming
            5. Litter removal
            6. Ornamental grasses to be cut-back 1x/year.
    b. Tree & Palm Tree Trimming
        i. All trees and palms under 15′ will be pruned during the monthly detail rotations.

    ii. Date and washingtonia palms will be pruned twice per year. Trees and all other palms over 15' will be pruned once per year.
    iii. A separate arbor crew will be utilized to trim all palms over 15'.
    iv. Crape Myrtles will be lightly pruned once per year.
c. Fertilization Services (Turf- 4x/year, Shrubs- 3x/year)
    i. All applications will be applied by a certified technician and monthly reports will be supplied after completion.
    ii. All turf, shrubs, trees, and palms will be treated during the months outlined in RFP scope of work.
    iii. Turf and shrubs will be monitored for any disease or insect issues and will be treated accordingly.
    iv. An Integrated Pest Management program will be always followed.
d. Irrigation System Maintenance (12x/year)
    i. Locations will be inspected monthly by a trained irrigation professional. ¼ of the irrigation system will be inspected each week.
    ii. Inspections will include locating broken and damaged parts and valves, testing clocks, adjusting programs, adjusting pop-up and rotors for water coverage, and cutting around pop-ups that are restricted due to grass covering them.
    iii. Client will be informed of all large irrigation breaks and repairs.
e. Mulching (2x/year, when approved by Client)
    i. Mulch will be installed in all landscape beds areas and tree rings.
f. Account Manager
    i. Full-time manager who will supervise and oversee all aspects of maintenance by our crew members.
    ii. Main point of contact
    iii. Will communicate any issues with the property and any scheduling conflicts.
        1. We are utilizing a tool called Site Audit which we can take pictures, make notes, and assign tasks to specific people within our company. It has been a highly effective tool and our customers are raving how much this improves communication and takes a pro-active approach.
        2. Account managers meet weekly with our branch manager to go over scheduling and adjustments that may be needed. We work together as a team to make sure our customers receive the best service and that our crews stay on task.
    iv. Will provide weekly checklist of maintenance activities completed.

Please let us know if you have any questions about our scope of services or landscape approach. We are very excited about the potential opportunity!

Sincerely,

Pete Wittman
Branch Manager
Yellowstone Landscape
pwittman@yellowstonelandscape.com
407-319-8298

Live Oak Lake CDD

St. Cloud, Fl.

Detail Map

YELLOWSTONE LANDSCAPE

PRICING SUMMARIES

Live Oak Lake CDD Landscape Fee Summary

Contractor:		**Property:**	**Live Oak Lake CDD**
Address:		**Address:**	**219 E. Livingston St.**
			Orlando, Florida, 32801
Phone:		**Phone:**	**407-750-3599**
Fax:			
Contact:		**Contact:**	**JWright@gmscfl.com**
Email:		**Email:**	

	JAN	FEB	MAR	APRIL	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	TOTAL
GENERAL SERVICES (Schedule A) - Mowing/Detailing													**$0**
TURF CARE (Schedule B) Bahia/St Augustine Fert													**$0**
TREE/SHRUB CARE (Schedule C) Tree/Shrub Fert													**$0**
BED DRESSING - Estimate mulch yds (Schedule E - B.) *Per Yard Pricing:*					*Mulch Yds*						*Mulch Yds*		**$0**
PALM TRIMMING (Schedule E - C.) *Per Palm Price:*													**$0**

ANNUAL CHANGES *- None at this time* **(Schedule E - A.)** *Per Annual Pricing:*													**$0**
IRRIGATION MAINT. **(Schedule D)**													**$0**
TOTAL FEE PER MONTH:	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

Flat Fee Schedule	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**

Essential Services **Mowing/Detailing/Irrigation/Fert and Pest**	**$0**

Extra Services **Annual Changes, Palm Pruning, Mulch**	**$0**

TOTAL	**$0.00**

1. Please fill in the Contractor information at the top left portion of the page.
2. General Services - Fill in each month with the dollars to perform this portion of the Scope of Work. Do not use averaged dollar amounts.
3. Turf Care - Fill in the dollar amount to perform the services each month as outlined in the Scope of Work .
4. Tree/Shrub Care - Fill in the dollar amount to perform the services each month as outlined in the Scope of Work.
5. Bedding Plants - Fill in the quantity of plants to be installed each rotation if not already listed, then fill in the dollar amount to purchase and install that quantity in the months specified in the Scope of Work. Also insert the number of plants installed in each rotation below the dollar amounts in the months they are to be installed.

6. Bed Dressing - Fill in the quantity of Bed Dressing that is recommended to be installed (if quantity not already listed or Provided) then fill in the dollar amount to purchase and install that quantity in the month specified in the Scope of Work. Please include a per yard price. Twice per year in May and Nov.
7. Palm Trimming - Count and Fill in the quantity of each palm variety that will be pruned if not already listed, then fill in the dollar amount to trim each variety in the months indicated in the Scope of Work. Please insert your numbers in the row that corresponds to the specific variety of palm that is to be pruned that month.
8. Irrigation Maintenance - Fill in the dollar amount to perform each services as outlined in the Scope of work. Fill in zone count if known (not required)

SECTION D

SECTION 1

LIVE OAK LAKE

COMMUNITY DEVELOPMENT DISTRICT

Check Run Summary

December 6, 2023

GENERAL FUND

Date	Check Numbers	Amount
8/11/2023	408-410	$12,395.70
8/16/2023	411-415	$33,263.04
9/15/2023	416-423	$37,203.26
9/21/2023	424-425	$13,129.25
10/16/2023	426-436	$58,252.31
10/27/2023	437-442	$62,102.31
11/16/2023	443-450	$36,125.29
11/29/2023	451-456	$6,745.24
12/15/2023	457-469	$938,810.81
1/10/2024	470-481	$202,243.03
Total		**$1,400,270.24**

IMPACT FEE FUND

Date	***Check Numbers***	***Amount***
11/14/2022	9	$511,533.44
4/14/2023	10-11	$22,359.00
7/11/2023	12	$132,059.40
1/11/2024	13	$51,938.75
Total		**$717,890.59**

*** CHECK NOS. 000408-050000
LIVE OAK LAKES-GENERAL FUND
BANK B LOL-GENERAL FUND

CHECK DATE	VEND#	.....INVOICE..... DATE	INVOICE	...EXPENSED TO... YRMO	DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT	#
8/11/23	00035	7/13/23	02232634	202307	320-53800-43000		*	43.92		
			SERVICE THRU 07/11/2023							
						ORLANDO UTILITIES COMMISSION			43.92	000408
8/11/23	00037	7/19/23	62619-07	202307	320-53800-43100		*	7,426.69		
			SERVICE THRU 07/13/2023							
						TOHO WATER AUTHORITY			7,426.69	000409
8/11/23	00037	7/19/23	62746-07	202307	320-53800-43100		*	4,925.09		
			SERVICE THRU 07/13/2023							
						TOHO WATER AUTHORITY			4,925.09	000410
8/16/23	00010	8/01/23	86560356	202308	310-51300-42000		*	9.78		
			DELIVERIES THRU 08/01/23							
		8/08/23	82175373	202308	310-51300-42000		*	43.11		
			DELIVRIES THRU 08/08/2023							
						FEDEX			52.89	000411
8/16/23	00001	6/30/23	72	202306	320-53800-46000		*	431.71		
			MAY/JUNE 23 GENERAL MAINT							
		8/01/23	70	202308	310-51300-34000		*	3,062.50		
			JULY 23 MGMT FEES							
		8/01/23	70	202308	310-51300-31300		*	416.67		
			JULY 23 DISSEMINATION							
		8/01/23	70	202308	310-51300-51000		*	.24		
			OFFICE SUPPLIES							
		8/01/23	70	202308	310-51300-42000		*	4.80		
			POSTAGE							
		8/01/23	71	202308	320-53800-34000		*	1,250.00		
			AUG 23 FIELD MGMT FEES							
						GMS-CENTRAL FLORIDA, LLC			5,165.92	000412
8/16/23	00030	8/01/23	27717-79	202308	320-53800-35000		*	500.00		
			AUG 23 IRR MGMT FEES							
						IRRIGATION MANAGEMENT CONSULTING			500.00	000413
8/16/23	00024	7/28/23	224423	202307	320-53800-46205		*	660.00		
			PLANT REMOVE/REPLACE							
		8/01/23	225472	202308	320-53800-46200		*	21,927.93		
			AUG 23 LANDSCAPE MAINT.							
						JUNIPER LANDSCAPING OF FLORIDA, LLC			22,587.93	000414
8/16/23	00032	8/01/23	PSI-9860	202308	320-53800-46800		*	2,682.30		
			AUG 23 AQUATIC MAINT.							
		8/01/23	PSI00251	202308	320-53800-46800		*	1,474.00		
			AUG 23 AQUATIC MAINT.							

CHECK DATE	VEND#	.....INVOICE..... DATE	INVOICE	...EXPENSED TO... YRMO	DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT	#
		8/01/23	PSI00266	202308	320-53800-46810		*	800.00		
			AUG 23 FOUNTAIN MAINT.							
						SOLITUDE LAKE MANAGEMENT			4,956.30	000415
9/15/23	00036	9/06/23	L02250	202308	320-53800-46801		*	997.00		
			SVCS-08/23							
						CLARKE ENVIRONMENTAL MOSQUITO			997.00	000416
9/15/23	00006	8/21/23	2321609	202307	320-53800-46300		*	1,600.00		
			SVCS THRU 07/28/23							
						DEWBERRY ENGINEERS INC.			1,600.00	000417
9/15/23	00007	8/31/23	19272	202308	320-53800-45000		*	327.00		
			PACKAGE-ADDED PROPERTY							
						EGIS INSURANCE ADVISORS, LLC			327.00	000418
9/15/23	00010	7/25/23	82030342	202307	310-51300-42000		*	39.59		
			DELIVERIES THRU 07/14/23							
		8/15/23	82238677	202308	310-51300-42000		*	35.40		
			DELIVERIES THRU 08/05/23							
		8/22/23	82320413	202308	310-51300-42000		*	56.56		
			DELIVERIES THRU 08/16/23							
		8/29/23	96577715	202307	310-51300-42000		*	2.82		
			SVCS-07/23							
						FEDEX			134.37	000419
9/15/23	00001	9/01/23	73	202309	310-51300-34000		*	3,062.50		
			MGMT FEES-09/23							
		9/01/23	73	202309	310-51300-31300		*	416.67		
			DISSEMINATION AGT SVCS							
		9/01/23	73	202309	310-51300-51000		*	.45		
			OFFICE SUPPLIES							
		9/01/23	73	202309	310-51300-42000		*	9.50		
			POSTAGE							
		9/01/23	73	202309	310-51300-42500		*	35.55		
			COPIES							
		9/01/23	74	202309	320-53800-34000		*	1,250.00		
			FIELD MGMT-09/23							
						GMS-CENTRAL FLORIDA, LLC			4,774.67	000420
9/15/23	00030	9/04/23	27717-94	202309	320-53800-35000		*	500.00		
			MGMT FEES-09/23							
						IRRIGATION MANAGEMENT CONSULTING			500.00	000421
9/15/23	00024	9/01/23	229250	202309	320-53800-46200		*	21,927.92		
			MAINT-09/23							
						JUNIPER LANDSCAPING OF FLORIDA, LLC			21,927.92	000422

*** CHECK NOS. 000408-050000
LIVE OAK LAKES-GENERAL FUND
BANK B LOL-GENERAL FUND

CHECK DATE	VEND#	INVOICE DATE	INVOICE	YRMO	DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
9/15/23	00032	7/31/23	PSI96453	202307	320-53800-46800		*	2,786.00		
			SVCS-07/23							
		9/01/23	PSI00589	202309	320-53800-46800		*	2,682.30		
			MAINT-09/23							
		9/01/23	PSI00921	202309	320-53800-46800		*	1,474.00		
			MAINT-09/23							
						SOLITUDE LAKE MANAGEMENT			6,942.30	000423
9/21/23	00035	8/14/23	02232634	202308	320-53800-43000		*	45.87		
			SERVICE THRU 8/14/2023							
						ORLANDO UTILITIES COMMISSION			45.87	000424
9/21/23	00037	8/23/23	218892-0	202308	320-53800-43100		*	5,992.99		
			SERVICE THRU 08/11/2023							
		8/23/23	62619-08	202308	320-53800-43100		*	7,090.39		
			SERVICE THRU 08/11/2023							
						TOHO WATER AUTHORITY			13,083.38	000425
10/16/23	00006	9/20/23	23348007	202308	310-51300-31100		*	412.50		
			SVCS-08/23							
						DEWBERRY ENGINEERS INC.			412.50	000426
10/16/23	00007	9/27/23	20248	202310	310-51300-45000		*	6,076.00		
			RENEW POLICY FY2024							
		9/27/23	20248	202310	320-53800-45000		*	3,879.00		
			RENEW POLICY FY2024							
						EGIS INSURANCE ADVISORS, LLC			9,955.00	000427
10/16/23	00010	9/19/23	82595408	202309	310-51300-42000		*	68.76		
			DELIVERIES THRU 09/08/23							
		9/26/23	82662811	202309	310-51300-42000		*	61.44		
			DELIVERIES THRU 09/20/23							
						FEDEX			130.20	000428
10/16/23	00001	9/30/23	77	202310	310-51300-31700		*	5,000.00		
			ASSESS ROLL-FY24 GMS CFII							
		10/01/23	75	202310	310-51300-34000		*	3,215.67		
			MGMT FEES-10/23							
		10/01/23	75	202310	310-51300-31300		*	416.67		
			DISSEMINATION AGT SVCS							
		10/01/23	75	202310	310-51300-51000		*	.39		
			OFFICE SUPPLIES							
		10/01/23	75	202310	310-51300-42000		*	6.89		
			POSTAGE							
		10/01/23	76	202310	320-53800-34000		*	1,312.50		
			FIELD MGMT-10/23							
						GMS-CENTRAL FLORIDA, LLC			9,952.12	000429

*** CHECK NOS. 000408-050000
LIVE OAK LAKES-GENERAL FUND
BANK B LOL-GENERAL FUND

CHECK DATE	VEND#	.....INVOICE..... DATE	INVOICE	...EXPENSED TO... YRMO	DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT	#
10/16/23	00014	10/01/23	21769	202310	310-51300-35101		*	388.13		
			SVCS-10/23							
						INNERSYNC			388.13	000430
10/16/23	00030	10/02/23	27717-10	202310	320-53800-35000		*	500.00		
			MGMT FEES-10/23							
						IRRIGATION MANAGEMENT CONSULTING			500.00	000431
10/16/23	00024	9/30/23	232539	202309	320-53800-35001		*	493.25		
			MAINT/REPAIRS-09/23							
		10/01/23	233546	202310	320-53800-46200		*	22,585.75		
			MAINT RENEWAL-10/23							
						JUNIPER LANDSCAPING OF FLORIDA, LLC			23,079.00	000432
10/16/23	00033	9/27/23	3282410	202308	310-51300-31500		*	2,594.00		
			SVCS-08/23							
						KUTAK ROCK LLP			2,594.00	000433
10/16/23	00018	7/14/23	76326615	202307	310-51300-48000		*	1,390.00		
			LEGAL AD#7465261							
		7/21/23	76689876	202307	310-51300-48000		*	1,390.00		
			LEGAL AD#7465327							
		9/05/23	79375280	202309	310-51300-48000		*	264.43		
			LEGAL AD#7492629							
						ORLANDO SENTINEL			3,044.43	000434
10/16/23	00032	10/01/23	PSI01578	202310	320-53800-46800		*	2,682.30		
			MAINT-10/23							
		10/01/23	PSI01967	202310	320-53800-46800		*	1,474.00		
			MAINT-10/23							
						SOLITUDE LAKE MANAGEMENT			4,156.30	000435
10/16/23	00005	9/25/23	7068481	202310	310-51300-32300		*	4,040.63		
			ADMIN FEE-9/01/23-8/31/24							
						US BANK			4,040.63	000436
10/27/23	00040	9/29/23	2	202310	310-51300-31300		*	100.00		
			AMORTIZATION SCHEDULE							
						DISCLOSURE SERVICES LLC			100.00	000437
10/27/23	00001	9/30/23	78	202309	320-53800-46000		*	870.00		
			SEPT 2023 GENERAL MAINT.							
						GMS-CENTRAL FLORIDA, LLC			870.00	000438
10/27/23	00035	10/03/23	55046169	202309	320-53800-43001		*	53,980.34		
			STREETLIGHTING							
						ORLANDO UTILITIES COMMISSION			53,980.34	000439

*** CHECK NOS. 000408-050000
LIVE OAK LAKES-GENERAL FUND
BANK B LOL-GENERAL FUND

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
10/27/23	00035	9/13/23	02232634	202309	320-53800-43000		*	45.29		
			SERVICE THRU 09/13/2023							
						ORLANDO UTILITIES COMMISSION			45.29	000440
10/27/23	00037	9/20/23	62619-09	202309	320-53800-43100		*	4,712.69		
			SERVICE THRU 09/13/2023							
						TOHO WATER AUTHORITY			4,712.69	000441
10/27/23	00037	9/20/23	62746-09	202309	320-53800-43100		*	2,393.99		
			SERVICE THRU 09/12/2023							
						TOHO WATER AUTHORITY			2,393.99	000442
11/16/23	00036	10/31/23	00103160	202310	320-53800-46801		*	2,033.00		
			SVCS-10/23							
						CLARKE ENVIRONMENTAL MOSQUITO			2,033.00	000443
11/16/23	00002	10/02/23	89196	202310	310-51300-54000		*	175.00		
			ANNUAL FEE FY2024							
						DEPARTMENT OF ECONOMIC OPPORTUNITY			175.00	000444
11/16/23	00010	10/24/23	82957529	202310	310-51300-42000		*	31.51		
			DELIVERIES THRU 10/16/23							
		10/31/23	96617440	202309	310-51300-42000		*	4.55		
			SVCS-09/23							
		11/07/23	83097347	202310	310-51300-42000		*	43.95		
			DELIVERIES THRU 10/27/23							
						FEDEX			80.01	000445
11/16/23	00001	11/01/23	79	202311	310-51300-34000		*	3,215.67		
			MGMT FEES-11/23							
		11/01/23	79	202311	310-51300-31300		*	416.67		
			DISSEMINATION AGT SVCS							
		11/01/23	79	202311	310-51300-51000		*	.57		
			OFFICE SUPPLIES							
		11/01/23	79	202311	310-51300-42000		*	12.03		
			POSTAGE							
		11/01/23	80	202311	320-53800-34000		*	1,312.50		
			FIELD MGMT-11/23							
						GMS-CENTRAL FLORIDA, LLC			4,957.44	000446
11/16/23	00030	11/01/23	27717-11	202311	320-53800-35000		*	500.00		
			MAINT-11/23							
						IRRIGATION MANAGEMENT CONSULTING			500.00	000447
11/16/23	00024	11/01/23	237559	202311	320-53800-46200		*	22,585.75		
			MAINT RENEWAL-11/23							
						JUNIPER LANDSCAPING OF FLORIDA, LLC			22,585.75	000448

*** CHECK NOS. 000408-050000
LIVE OAK LAKES-GENERAL FUND
BANK B LOL-GENERAL FUND

CHECK DATE	VEND#	.....INVOICE..... DATE	INVOICE	...EXPENSED TO... YRMO	DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT	#
11/16/23	00033	10/30/23	3297675	202309	310-51300-31500		*	698.50		
			SVCS-09/23							
						KUTAK ROCK LLP			698.50	000449
11/16/23	00032	11/01/23	PSI02572	202311	320-53800-46800		*	1,474.00		
			MAINT-11/23							
		11/01/23	PSI02793	202311	320-53800-46800		*	2,789.59		
			MAINT-11/23							
		11/01/23	PSI02799	202311	320-53800-46810		*	832.00		
			MAINT-11/23							
						SOLITUDE LAKE MANAGEMENT			5,095.59	000450
11/29/23	00035	10/11/23	02232634	202310	320-53800-43000		*	53.93		
			SERVICE THRU 10/11/2023							
						ORLANDO UTILITIES COMMISSION			53.93	000451
11/29/23	00037	10/18/23	62619-10	202310	320-53800-43100		*	2,464.79		
			SERVICE THRU 10/11/2023							
						TOHO WATER AUTHORITY			2,464.79	000452
11/29/23	00037	10/18/23	62746-10	202310	320-53800-43100		*	1,361.49		
			SERVICE THRU 10/11/2023							
						TOHO WATER AUTHORITY			1,361.49	000453
11/29/23	00010	11/21/23	83243713	202311	310-51300-42000		*	43.86		
			DELIVERIES THRU 11/21/23							
						FEDEX			43.86	000454
11/29/23	00001	10/31/23	81	202310	320-53800-46000		*	1,951.17		
			OCT 23 GENERAL MAINT.							
						GMS-CENTRAL FLORIDA, LLC			1,951.17	000455
11/29/23	00033	11/22/23	3311985	202310	310-51300-31500		*	870.00		
			LEGAL FEES THRU 10/31/23							
						KUTAK ROCK LLP			870.00	000456
12/15/23	00035	11/10/23	02232634	202311	320-53800-43000		*	54.80		
			SERVICE THRU 11/10/2023							
						ORLANDO UTILITIES COMMISSION			54.80	000457
12/15/23	00037	11/22/23	62619-11	202311	320-53800-43100		*	2,404.49		
			SERVICE THRU 11/13/2023							
						TOHO WATER AUTHORITY			2,404.49	000458
12/15/23	00037	11/22/23	62746-11	202311	320-53800-43100		*	1,345.55		
			SERVICE THRU 11/13/2023							
						TOHO WATER AUTHORITY			1,345.55	000459

*** CHECK NOS. 000408-050000
LIVE OAK LAKES-GENERAL FUND
BANK B LOL-GENERAL FUND

CHECK DATE	VEND#	.....INVOICE..... DATE	INVOICE	...EXPENSED TO... YRMO	DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT	#
12/19/23	00036	11/30/23	00103172	202311	320-53800-46801		*	2,033.00		
			NOV 23 MIDGE TREATMENT							
						CLARKE ENVIRONMENTAL MOSQUITO			2,033.00	000460
12/19/23	00010	11/28/23	96634635	202311	310-51300-42000		*	2.10		
			DELIVERIES THRU 11/28/23							
		12/05/23	83382562	202312	310-51300-42000		*	43.67		
			DELIVERIES THRU 12/05/23							
						FEDEX			45.77	000461
12/19/23	00001	12/01/23	82	202312	310-51300-34000		*	3,215.67		
			DEC 23 MGMT FEES							
		12/01/23	82	202312	310-51300-31300		*	416.67		
			DEC 23 DISSEMINATION							
		12/01/23	82	202312	310-51300-51000		*	.36		
			OFFICE SUPPLIES							
		12/01/23	82	202312	310-51300-42000		*	58.86		
			POSTAGE							
						GMS-CENTRAL FLORIDA, LLC			3,691.56	000462
12/19/23	00030	12/02/23	27717-12	202312	320-53800-35000		*	500.00		
			DEC 23 IRR MGMT FEES							
						IRRIGATION MANAGEMENT CONSULTING			500.00	000463
12/19/23	00024	12/01/23	242217	202312	320-53800-46200		*	22,585.75		
			DEC 23 LANDSCAPE MAINT.							
						JUNIPER LANDSCAPING OF FLORIDA, LLC			22,585.75	000464
12/19/23	00039	12/19/23	12192023	202312	300-20700-10000		*	25,816.24		
			TRANSFER TAX RECEIPTS							
		12/19/23	12192023	202312	300-20700-10000		*	110,802.51		
			TRANSFER DIRECT ASSESSMNT							
		12/19/23	121923-F	202312	300-20700-10000		*	267.86		
			TRANSFER TAX RECEIPTS							
						LIVE OAK LAKE CDD			136,886.61	000465
12/19/23	00004	12/19/23	12192023	202312	300-20700-10000		*	751,837.85		
			TRANSFER TAX RECEIPTS							
		12/19/23	121923	202312	300-20700-10000		*	7,808.71		
			TRANSFER TAX RECEIPTS							
						LIVE OAK LAKE CDD			759,646.56	000466
12/19/23	00032	12/01/23	PSI03140	202312	320-53800-46800		*	1,474.00		
			DEC 23 AQUATIC MAINT.							
		12/01/23	PSI03174	202312	320-53800-46800		*	2,789.59		
			DEC 23 LAKE MGMT SVCS.							
						SOLITUDE LAKE MANAGEMENT			4,263.59	000467

*** CHECK NOS. 000408-050000
LIVE OAK LAKES-GENERAL FUND
BANK B LOL-GENERAL FUND

CHECK DATE	VEND#	.....INVOICE..... DATE	INVOICE	...EXPENSED TO... YRMO	DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT	#
12/19/23	00005	11/25/23	7133697	202311	310-51300-32300		*	4,040.63		
			SERIES 2020 TRUSTEE FEES							
						US BANK			4,040.63	000468
12/19/23	00001	12/01/23	83	202312	320-53800-34000		*	1,312.50		
			DEC 23 FIELD MGMT FEES							
						GMS-CENTRAL FLORIDA, LLC			1,312.50	000469
1/10/24	00035	12/11/23	02232634	202312	320-53800-43000		*	52.91		
			SERVICE THRU 12/11/2023							
						ORLANDO UTILITIES COMMISSION			52.91	000470
1/10/24	00037	12/20/23	62619-12	202312	320-53800-43100		*	832.17		
			SERVICE THRU 12/13/2023							
						TOHO WATER AUTHORITY			832.17	000471
1/10/24	00037	12/20/23	62746-12	202312	320-53800-43100		*	455.69		
			SERVICE THRU 12/13/2023							
						TOHO WATER AUTHORITY			455.69	000472
1/10/24	00007	12/21/23	20866	202312	300-13100-10000		*	16,564.00		
			RENEW POLICY							
		12/21/23	20866	202312	320-56400-45000		*	16,564.00		
			RENEW POLICY							
		12/21/23	20866	202312	300-20700-10000		*	16,564.00-		
			RENEW POLICY							
		12/21/23	20867	202401	300-13100-10000		*	2,489.25		
			POLICY CHANGE							
		12/21/23	20867	202401	320-56400-45000		*	2,489.25		
			POLICY CHANGE							
		12/21/23	20867	202401	300-20700-10000		*	2,489.25-		
			POLICY CHANGE							
						EGIS INSURANCE ADVISORS, LLC			19,053.25	000473
1/10/24	00010	12/26/23	83600515	202312	310-51300-42000		*	114.47		
			DELIVERIES THRU 12/21/23							
						FEDEX			114.47	000474
1/10/24	00001	1/01/24	85	202401	320-53800-34000		*	1,312.50		
			FIELD MANAGEMENT01/2024							
		1/20/24	84	202301	310-51300-34000		*	3,215.67		
			MANAGMENT FEES 01/24							
		1/20/24	84	202301	310-51300-31300		*	416.67		
			AGENT SERICES							
		1/20/24	84	202301	310-51300-51000		*	.27		
			OFFICE SUPPLIES							

*** CHECK NOS. 000408-050000
LIVE OAK LAKES-GENERAL FUND
BANK B LOL-GENERAL FUND

CHECK DATE	VEND#	.....INVOICE..... DATE	INVOICE	...EXPENSED TO... YRMO	DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT	#
		1/20/24	84	202301	310-51300-42000		*	5.70		
			POSTAGE							
						GMS-CENTRAL FLORIDA, LLC			4,950.81	000475
1/10/24	00014	1/01/24	21947	202401	310-51300-35101		*	388.13		
			WEBSITE SVCS 01/2024							
						INNERSYNC			388.13	000476
1/10/24	00030	1/01/24	27717138	202401	320-53800-35000		*	500.00		
			MONTHLY MANG FEE 01/2024							
						IRRIGATION MANAGEMENT CONSULTING			500.00	000477
1/10/24	00024	1/01/24	245927	202401	320-53800-46200		*	22,585.75		
			LANDSCAPE MAINT 01/2024							
						JUNIPER LANDSCAPING OF FLORIDA, LLC			22,585.75	000478
1/10/24	00039	1/10/24	01102024	202401	300-20700-10000		*	4,947.98		
			TXFER TAX RECEIPTS							
						LIVE OAK LAKE CDD			4,947.98	000479
1/10/24	00004	1/10/24	01102024	202401	300-20700-10000		*	144,098.28		
			TXFER TAX RECEIPTS							
						LIVE OAK LAKE CDD			144,098.28	000480
1/10/24	00032	1/01/24	PS103680	202401	320-53800-46800		*	2,789.59		
			MAINT-01/24							
		1/01/24	PS103895	202401	320-53800-46800		*	1,474.00		
			MAINT-01/24							
						SOLITUDE LAKE MANAGEMENT			4,263.59	000481

TOTAL FOR BANK B 1,400,270.24

TOTAL FOR REGISTER 1,400,270.24

*** CHECK NOS. 000009-050000
LIVE OAK LAKES-IMPACT FEES FND
BANK C LOL-IMPACT FEES

CHECK DATE	VEND#	.....INVOICE..... DATE	INVOICE	...EXPENSED TO... YRMO	DPT ACCT# SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT	#
11/14/22	00001	11/14/22	11142022	202211	320-56400-10000			*	511,533.44		
			IMPACT FEES								
							NARCOOSSEE LAND VENTURES, LLC			511,533.44	000009
4/14/22	00002	4/14/23	04142023	202304	300-20700-10000			*	22,359.00		
			TXFER FUNDS-GENERAL FUND								
		4/14/23	04142023	202304	300-10100-00100			*	22,359.00		
			TXFER FUNDS-GENERAL FUND								
		4/14/23	04142023	202304	300-13100-10000			*	22,359.00-		
			TXFER FUNDS-GENERAL FUND								
		4/14/23	04142023	202304	300-20700-10000			V	22,359.00-		
			TXFER FUNDS-GENERAL FUND								
		4/14/23	04142023	202304	300-10100-00100			V	22,359.00-		
			TXFER FUNDS-GENERAL FUND								
		4/14/23	04142023	202304	300-13100-10000			V	22,359.00		
			TXFER FUNDS-GENERAL FUND								
							LIVE OAK LAKE CDD			.00	000010
4/14/23	00002	4/14/23	04142023	202304	300-20700-10000			*	22,359.00		
			TXFER FUNDS-GENERAL FUND								
		4/14/23	04142023	202304	300-10100-00100			*	22,359.00		
			TXFER FUNDS-GENERAL FUND								
		4/14/23	04142023	202304	300-13100-10000			*	22,359.00-		
			TXFER FUNDS-GENERAL FUND								
							LIVE OAK LAKE CDD			22,359.00	000010
7/11/23	00001	7/11/23	071123	202307	320-56400-10000			*	132,059.40		
			IMPACT FEES								
							NARCOOSSEE LAND VENTURES, LLC			132,059.40	000011
1/11/24	00001	1/11/24	011124	202401	320-56400-10000			*	51,938.75		
			IMPACT FEES								
							NARCOOSSEE LAND VENTURES, LLC			51,938.75	000012

TOTAL FOR BANK C 717,890.59

TOTAL FOR REGISTER 717,890.59

LIVE OAK LAKE
COMMUNITY DEVELOPMENT DISTRICT
Special Assessment Receipts
Fiscal Year 2024

ASSESSMENTS - TAX COLLECTOR

							$339,102.80	$1,014,925.00	$34,850.00	$1,388,877.80
							FY 2024	FY 2024	FY 2024	TOTAL
							.36300.10000	.36300.10000	.36300.10000	
							24.42%	73.08%	2.51%	100.00%
DATE	*DESCRIPTION*	*GROSS AMOUNT*	*DISCOUNTS/PENALTIES*	*COMMISSIONS*	*INTEREST*	*NET RECEIPTS*	*O&M Portion*	*16 DSF Portion*	*20 DSF Portion*	*Total*
11/10/23	INSTALLMENTS	$10,050.53	$517.15	$190.67	$0.00	$9,342.71	$2,281.08	$6,827.20	$234.43	$9,342.71
11/24/23	CURRENT DISTRIBUTION	$191,722.35	$7,668.73	$3,681.07	$0.00	$180,372.55	$44,039.03	$131,807.57	$4,525.94	$180,372.55
12/08/23	CURRENT DISTRIBUTION	$891,942.35	$35,677.07	$17,125.31	$0.00	$839,139.97	$204,881.03	$613,203.07	$21,055.87	$839,139.97
12/21/23	CURRENT DISTRIBUTION	$203,499.35	$8,061.71	$3,908.74	$0.00	$191,528.90	$46,762.92	$139,960.10	$4,805.88	$191,528.90
	TOTAL	*$1,297,214.58*	*$51,924.66*	*$24,905.79*	*$0.00*	*$1,220,384.13*	*$297,964.07*	*$891,797.94*	*$30,622.12*	*$1,220,384.13*

GROSS
93.40%

ASSESSMENTS-DIRECT

					$132,121.97	$1,018,275.00	$1,150,396.97
					FY 2024	FY2024	TOTAL
					.36300.10100	.36300.10100	
					11.48%	88.52%	
DUE DATE	*DATE*	*BILLED AMOUNT*	*AMOUNT RECEIVED*	*NET RECEIPTS*	*O&M*	*DSF Portion*	*Total*
10/15/23	10/11/23	$29,123.38	$29,123.38	$29,123.38	$29,123.38	$0.00	$29,123.38
10/15/23	11/6/23	$13,102.80	$13,102.80	$13,102.80	$13,102.80	$0.00	$13,102.80
1/1/24	12/27/23	$28,266.81	$28,266.81	$28,266.81	$28,266.81	$0.00	$28,266.81
1/1/24	11/6/23	$12,717.42	$12,717.42	$12,717.42	$12,717.42	$0.00	$12,717.42
3/1/24		$28,266.81		$0.00	$0.00	$0.00	$0.00
3/1/24	11/6/23	$12,717.42	$12,717.42	$12,717.42	$12,717.42	$0.00	$12,717.42
4/1/24		$567,071.92		$0.00	$0.00	$0.00	$0.00
4/1/24	11/6/23	$74,237.68	$74,237.68	$74,237.68	$0.00	$74,237.68	$74,237.68
10/1/24		$279,304.08		$0.00	$0.00	$0.00	$0.00
10/1/24	11/6/23	$36,564.83	$36,564.83	$36,564.83	$0.00	$36,564.83	$36,564.83
	TOTAL	*$1,081,373.15*	*$206,730.34*	*$206,730.34*	*$95,927.83*	*$110,802.51*	*$206,730.34*

ASSESSMENTS COMBINED

	GROSS AMOUNT ASSESSED	*TAX COLLECTOR RECEIVED*	*DIRECT RECEIVED*	*TOTAL COLLECTED*	*NET PERCENTAGE COLLECTED*
O & M	$471,224.77	$297,964.07	$95,927.83	$393,891.90	83.59%
DEBT SERVICE	$2,068,050.00	$891,797.94	$110,802.51	$1,002,600.45	48.48%
TOTAL	*$2,539,274.77*	*$1,189,762.01*	*$206,730.34*	*$1,396,492.35*	

LIVE OAK LAKE

COMMUNITY DEVELOPMENT DISTRICT

Check Run Summary

April 3, 2024

GENERAL FUND

Date	Check Numbers	Amount
03/12/24	493-502	$81,224.65
Total		**$81,224.65**

*** CHECK NOS. 000493-050000
LIVE OAK LAKES-GENERAL FUND
BANK B LOL-GENERAL FUND

CHECK DATE	VEND#	.....INVOICE..... DATE	INVOICE	...EXPENSED TO... YRMO	DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT	#
3/12/24	00036	2/15/24	00103183	202402	320-53800-46801		*	2,033.00		
			FEB 2024 SERVICE							
		3/05/24	8024058	202402	320-53800-46801		*	2,033.00		
			SVCS-02/24							
						CLARKE ENVIRONMENTAL MOSQUITO			4,066.00	000493
3/12/24	00010	2/20/24	84140806	202402	310-51300-42000		*	51.95		
			DELIVERIES THRU 2/20/24							
		3/05/24	96697820	202401	310-51300-42000		*	7.89		
			SVCS-01/24							
						FEDEX			59.84	000494
3/12/24	00001	3/01/24	88	202403	310-51300-34000		*	3,215.67		
			MGMT FEES-03/24							
		3/01/24	88	202403	310-51300-31300		*	416.67		
			DISSEMINATION AGT SVCS							
		3/01/24	88	202403	310-51300-51000		*	.33		
			OFFICE SUPPLIES							
		3/01/24	88	202403	310-51300-42000		*	7.07		
			POSTAGE							
		3/01/24	88	202403	310-51300-42500		*	33.30		
			COPIES							
		3/01/24	89	202403	320-53800-34000		*	1,312.50		
			FIELD MGMT-03/24							
						GMS-CENTRAL FLORIDA, LLC			4,985.54	000495
3/12/24	00016	3/01/24	25289	202403	310-51300-32200		*	2,100.00		
			AUDIT FYE 09/30/23							
						GRAU & ASSOCIATES			2,100.00	000496
3/12/24	00030	3/04/24	27717-16	202403	320-53800-35000		*	500.00		
			MGMT FEES-03/24							
						IRRIGATION MANAGEMENT CONSULTING			500.00	000497
3/12/24	00024	2/27/24	252260	202402	320-53800-35001		*	2,569.50		
			SVCS-02/24 DECODER REPLAC							
		2/27/24	252261	202402	320-53800-35001		*	886.52		
			REPAIRS-02/24 WET CHECK							
		3/01/24	254279	202403	320-53800-46200		*	22,585.75		
			MAINT-03/24							
						JUNIPER LANDSCAPING OF FLORIDA, LLC			26,041.77	000498
3/12/24	00033	2/22/24	3354295	202401	310-51300-31500		*	1,290.50		
			LEGAL FEES THRU 1/31/2024							
		2/22/24	3354296	202401	300-13100-10000		*	5,935.50		
			SVCS-01/24							

*** CHECK NOS. 000493-050000
LIVE OAK LAKES-GENERAL FUND
BANK B LOL-GENERAL FUND

CHECK DATE	VEND#	.....INVOICE..... DATE	INVOICE	...EXPENSED TO... YRMO	DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	....CHECK..... AMOUNT	#
		2/22/24	3354296	202401	310-51300-31500		*	5,935.50		
			SVCS-01/24							
		2/22/24	3354296	202401	300-20700-10000		*	5,935.50-		
			SVCS-01/24							
						KUTAK ROCK LLP			7,226.00	000499
3/12/24	00039	3/12/24	03122024	202403	300-20700-10000		*	1,061.72		
			TXFER OF TAX RECEIPTS							
						LIVE OAK LAKE CDD			1,061.72	000500
3/12/24	00004	3/12/24	03122024	202403	300-20700-10000		*	30,920.19		
			TXFER OF TAX RECEIPTS							
						LIVE OAK LAKE CDD			30,920.19	000501
3/12/24	00032	3/01/24	PSI05447	202403	320-53800-46800		*	2,789.59		
			MAINT-03/24							
		3/02/24	PSI05739	202403	320-53800-46800		*	1,474.00		
			MAINT-03/24							
						SOLITUDE LAKE MANAGEMENT			4,263.59	000502

TOTAL FOR BANK B 81,224.65

TOTAL FOR REGISTER 81,224.65

LIVE OAK LAKE
COMMUNITY DEVELOPMENT DISTRICT
Special Assessment Receipts
Fiscal Year 2024

ASSESSMENTS - TAX COLLECTOR

							$339,102.80	$1,014,925.00	$34,850.00	$1,388,877.80
							FY 2024	FY 2024	FY 2024	TOTAL
							.36300.10000	.36300.10000	.36300.10000	
							24.42%	73.08%	2.51%	100.00%
DATE	*DESCRIPTION*	*GROSS AMOUNT*	*DISCOUNTS/PENALTIES*	*COMMISSIONS*	*INTEREST*	*NET RECEIPTS*	*O&M Portion*	*16 DSF Portion*	*20 DSF Portion*	*Total*
11/10/23	INSTALLMENTS	$10,050.53	$517.15	$190.67	$0.00	$9,342.71	$2,281.08	$6,827.20	$234.43	$9,342.71
11/24/23	CURRENT DISTRIBUTION	$191,722.35	$7,668.73	$3,681.07	$0.00	$180,372.55	$44,039.03	$131,807.57	$4,525.94	$180,372.55
12/08/23	CURRENT DISTRIBUTION	$891,942.35	$35,677.07	$17,125.31	$0.00	$839,139.97	$204,881.03	$613,203.07	$21,055.87	$839,139.97
12/21/23	CURRENT DISTRIBUTION	$203,499.35	$8,061.71	$3,908.74	$0.00	$191,528.90	$46,762.92	$139,960.10	$4,805.88	$191,528.90
01/10/24	INSTALLMENTS	$5,957.21	$178.71	$115.58	$0.00	$5,662.92	$1,382.64	$4,138.19	$142.10	$5,662.92
01/10/24	CURRENT DISTRIBUTION	$31,718.00	$951.59	$615.33	$0.00	$30,151.08	$7,361.57	$22,032.96	$756.56	$30,151.08
01/31/24	INTEREST	$0.00	$0.00	$0.00	$1,325.75	$1,325.75	$323.69	$968.79	$33.27	$1,325.75
02/07/24	CURRENT DISTRIBUTION	$11,309.40	$252.24	$221.14	$0.00	$10,836.02	$2,645.68	$7,918.44	$271.90	$10,836.02
02/08/24	INSTALLMENTS	$430.89	$12.93	$8.36	$0.00	$409.60	$100.01	$299.32	$10.28	$409.60
	TOTAL	*$1,346,630.08*	*$53,320.13*	*$25,866.20*	*$1,325.75*	*$1,268,769.50*	*$309,777.64*	*$927,155.64*	*$31,836.22*	*$1,268,769.50*

GROSS
96.96%

ASSESSMENTS-DIRECT

					$132,121.97	$1,018,275.00	$1,150,396.97
					FY 2024	FY2024	TOTAL
					.36300.10100	.36300.10100	
					11.48%	88.52%	
DUE DATE	*DATE*	*BILLED AMOUNT*	*AMOUNT RECEIVED*	*NET RECEIPTS*	*O&M*	*DSF Portion*	*Total*
10/15/23	10/11/23	$29,123.38	$29,123.38	$29,123.38	$29,123.38	$0.00	$29,123.38
10/15/23	11/6/23	$13,102.80	$13,102.80	$13,102.80	$13,102.80	$0.00	$13,102.80
1/1/24	12/27/23	$28,266.81	$28,266.81	$28,266.81	$28,266.81	$0.00	$28,266.81
1/1/24	11/6/23	$12,717.42	$12,717.42	$12,717.42	$12,717.42	$0.00	$12,717.42
3/1/24	2/23/24	$28,266.81	$28,266.81	$28,266.81	$28,266.81	$0.00	$28,266.81
3/1/24	11/6/23	$12,717.42	$12,717.42	$12,717.42	$12,717.42	$0.00	$12,717.42
4/1/24		$567,071.92		$0.00	$0.00	$0.00	$0.00
4/1/24	11/6/23	$74,237.68	$74,237.68	$74,237.68	$0.00	$74,237.68	$74,237.68
10/1/24		$279,304.08		$0.00	$0.00	$0.00	$0.00
10/1/24	11/6/23	$36,564.83	$36,564.83	$36,564.83	$0.00	$36,564.83	$36,564.83
	TOTAL	*$1,081,373.15*	*$234,997.15*	*$234,997.15*	*$124,194.64*	*$110,802.51*	*$234,997.15*

ASSESSMENTS COMBINED

	GROSS AMOUNT ASSESSED	*TAX COLLECTOR RECEIVED*	*DIRECT RECEIVED*	*TOTAL COLLECTED*	*NET PERCENTAGE COLLECTED*
O & M	$471,224.77	$309,777.64	$124,194.64	$433,972.28	92.09%
DEBT SERVICE	$2,068,050.00	$927,155.64	$110,802.51	$1,037,958.15	50.19%
TOTAL	*$2,539,274.77*	*$1,236,933.28*	*$234,997.15*	*$1,471,930.43*	

SECTION 2

Live Oak Lake

Community Development District

Unaudited Financial Reporting

December 31, 2023

Table of Contents

1	Balance Sheet
2-3	General Fund
4	Impact Fee Fund
5	Debt Service Fund Series 2016
6	Debt Service Fund Series 2020
7	Capital Projects Fund Series 2016
8	Capital Projects Fund Series 2020
9-10	Month to Month
11	Long Term Debt Report
12-22	Check Run Summary
23	Assessment Receipt Schedule

Live Oak Lake

Community Development District

Combined Balance Sheet

December 31, 2023

	General Fund	*Impact Fee Fund*	*Debt Service Fund*	*Capital Projects Fund*	*Totals Governmental Funds*
Assets:					
Cash:					
Operating Account	$ 662,324	$ 120,992	$ -	$ -	$ 783,316
Due from Impact Fee Fund	$ 16,564	$ -	$ -	$ -	$ 16,564
Due from General Fund	$ -	$ -	$ 154,934	$ -	$ 154,934
Deposits	$ 480	$ -	$ -	$ -	$ 480
Investments:					
Bank United	$ 17,378	$ -	$ -	$ -	$ 17,378
Series 2016					
Reserve	$ -	$ -	$ 955,025	$ -	$ 955,025
Revenue	$ -	$ -	$ 873,963	$ -	$ 873,963
Construction	$ -	$ -	$ -	$ 265	$ 265
Series 2020					
Reserve	$ -	$ -	$ 989,553	$ -	$ 989,553
Revenue	$ -	$ -	$ 203,408	$ -	$ 203,408
Construction	$ -	$ -	$ -	$ 89	$ 89
Total Assets	**$ 696,746**	**$ 120,992**	**$ 3,176,884**	**$ 354**	**$ 3,994,976**
Liabilities:					
Accounts Payable	$ 23,320	$ -	$ -	$ -	$ 23,320
Due to Debt Service	$ 154,934	$ -	$ -	$ -	$ 154,934
Due to General Fund	$ -	$ 16,564	$ -	$ -	$ 16,564
Total Liabilites	**$ 178,254**	**$ 16,564**	**$ -**	**$ -**	**$ 194,818**
Fund Balance:					
Nonspendable:					
Prepaid Items	$ 480	$ -	$ -	$ -	$ 480
Restricted for:					
Impact Fee	$ -	$ 104,428	$ -	$ -	$ 104,428
Debt Service - Series 2016	$ -	$ -	$ 1,979,116	$ -	$ 1,979,116
Debt Service - Series 2020	$ -	$ -	$ 1,197,767	$ -	$ 1,197,767
Capital Projects - Series 2016	$ -	$ -	$ -	$ 265	$ 265
Capital Projects - Series 2020	$ -	$ -	$ -	$ 89	$ 89
Unassigned	$ 518,012	$ -	$ -	$ -	$ 518,012
Total Fund Balances	**$ 518,492**	**$ 104,428**	**$ 3,176,884**	**$ 354**	**$ 3,800,158**
Total Liabilities & Fund Balance	$ 696,746	$ 120,992	$ 3,176,884	$ 354	$ 3,994,976

Live Oak Lake

Community Development District

General Fund

Statement of Revenues, Expenditures, and Changes in Fund Balance

For The Period Ending December 31, 2023

	Adopted Budget	Prorated Budget Thru 12/31/23	Actual Thru 12/31/23	Variance
Revenues:				
Assessments - Tax Collector (Net)	$ 318,757	$ 297,964	$ 297,964	$ -
Assessments - Off Roll (Unplatted)	$ 124,193	$ 95,928	$ 95,928	$ -
Developer Deficit Funding	$ 258,041	$ 64,510	$ -	$ (64,510)
Interest Income	$ -	$ -	$ 184	$ 184
Total Revenues	**$ 700,990**	**$ 458,402**	**$ 394,076**	**$ (64,326)**
Expenditures:				
General & Administrative:				
Supervisor Fees	$ 9,600	$ 2,400	$ -	$ 2,400
FICA Expense	$ 734	$ 184	$ -	$ 184
Engineering	$ 15,000	$ 3,750	$ 63	$ 3,688
Dissemination	$ 5,000	$ 1,250	$ 1,350	$ (100)
Assessment Roll	$ 5,000	$ 5,000	$ 5,000	$ -
Property Appraiser	$ 600	$ 150	$ -	$ 150
Arbitrage	$ 1,150	$ 288	$ -	$ 288
Attorney	$ 30,000	$ 7,500	$ 870	$ 6,630
Annual Audit	$ 5,100	$ 1,275	$ -	$ 1,275
Trustee Fees	$ 8,100	$ 8,100	$ 8,081	$ 19
Management Fees	$ 38,588	$ 9,647	$ 9,647	$ (0)
Postage & Delivery	$ 1,450	$ 363	$ 357	$ 5
Copies	$ 250	$ 63	$ -	$ 63
Insurance	$ 6,426	$ 6,426	$ 6,076	$ 350
Legal Advertising	$ 2,500	$ 625	$ -	$ 625
Other Current Charges	$ 350	$ 88	$ -	$ 88
Office Supplies	$ 100	$ 25	$ 1	$ 24
Dues, Licenses & Subscriptions	$ 175	$ 175	$ 175	$ -
Website Hosting/Compliance	$ 1,553	$ 388	$ 388	$ -
Total General & Administrative	**$ 131,676**	**$ 47,695**	**$ 32,009**	**$ 15,686**

Live Oak Lake

Community Development District

General Fund

Statement of Revenues, Expenditures, and Changes in Fund Balance

For The Period Ending December 31, 2023

	Adopted Budget	Prorated Budget Thru 12/31/23	Actual Thru 12/31/23	Variance
Operations & Maintenance				
Field Expenditures				
Field Management	$ 15,750	$ 3,938	$ 3,938	$ -
Property Insurance	$ 5,000	$ 5,000	$ 3,879	$ 1,121
Aquatic Control	$ 40,584	$ 10,146	$ 12,683	$ (2,537)
Mitigation Maintenance	$ 7,100	$ 1,775	$ 1,600	$ 175
Midge Management	$ 25,000	$ 6,250	$ 4,066	$ 2,184
Contingency	$ 15,000	$ 3,750	$ -	$ 3,750
Landscape Maintenance	$ 286,000	$ 71,500	$ 67,757	$ 3,743
Landscaping Replacements	$ 50,000	$ 12,500	$ -	$ 12,500
Pond Fountain Maintenance	$ 15,000	$ 3,750	$ 832	$ 2,918
Irrigation Consultant Services	$ 6,000	$ 1,500	$ 1,500	$ -
Irrigation Repairs	$ 15,000	$ 3,750	$ -	$ 3,750
General Repairs and Maintenance	$ 15,000	$ 3,750	$ 1,951	$ 1,799
Electricity-Street Lights	$ 43,694	$ 10,924	$ 162	$ 10,762
Water-Irrigation	$ 64,182	$ 16,045	$ 8,864	$ 7,181
Capital Reserve	$ 18,250	$ 4,563	$ -	$ 4,563
Subtotal Field Expenditures	**$ 621,560**	**$ 159,140**	**$ 107,232**	**$ 51,908**
Total Operations & Maintenance	**$ 621,560**	**$ 159,140**	**$ 107,232**	**$ 51,908**
Total Expenditures	**$ 753,236**	**$ 206,835**	**$ 139,241**	**$ 67,594**
Excess (Deficiency) of Revenues over Expenditures	$ (52,245)		$ 254,835	
Net Change in Fund Balance	**$ (52,245)**		**$ 254,835**	
Fund Balance - Beginning	**$ 52,245**		**$ 263,657**	
Fund Balance - Ending	**$ 0**		**$ 518,492**	

Live Oak Lake

Community Development District

Impact Fee Fund

Statement of Revenues, Expenditures, and Changes in Fund Balance

For The Period Ending December 31, 2023

	Adopted Budget	Prorated Budget Thru 12/31/23	Actual Thru 12/31/23	Variance
Revenues:				
Impact Fees	$ -	$ -	$ 39,440	$ 39,440
Interest	$ -	$ -	$ -	$ -
Total Revenues	**$ -**	**$ -**	**$ 39,440**	**$ 39,440**
Expenditures:				
Stormwater	$ -	$ -	$ 16,564	$ (16,564)
Total Expenditures	**$ -**	**$ -**	**$ 16,564**	**$ (16,564)**
Excess (Deficiency) of Revenues over Expenditures	$ -		$ 22,876	
Net Change in Fund Balance	**$ -**		**$ 22,876**	
Fund Balance - Beginning	**$ -**		**$ 81,552**	
Fund Balance - Ending	**$ -**		**$ 104,428**	

Live Oak Lake

Community Development District

Debt Service Fund Series 2016

Statement of Revenues, Expenditures, and Changes in Fund Balance

For The Period Ending December 31, 2023

	Adopted Budget	Prorated Budget Thru 12/31/23	Actual Thru 12/31/23	Variance
Revenues:				
Assessments - Tax Roll	$ 954,993	$ 891,798	$ 891,798	$ -
Interest	$ 5,000	$ 1,250	$ 10,219	$ 8,969
Total Revenues	**$ 959,993**	**$ 893,048**	**$ 902,017**	**$ 8,969**
Expenditures:				
Interest - 11/1	$ 316,763	$ 316,763	$ 316,763	$ -
Special Call - 11/1	$ 15,000	$ 15,000	$ 20,000	$ (5,000)
Principal - 5/1	$ 325,000	$ -	$ -	$ -
Interest - 5/1	$ 316,763	$ -	$ -	$ -
Total Expenditures	**$ 973,525**	**$ 331,763**	**$ 336,763**	**$ (5,000)**
Excess (Deficiency) of Revenues over Expenditures	$ (13,532)		$ 565,255	
Net Change in Fund Balance	**$ (13,532)**		**$ 565,255**	
Fund Balance - Beginning	**$ 439,975**		**$ 1,413,862**	
Fund Balance - Ending	**$ 426,443**		**$ 1,979,116**	

Live Oak Lake

Community Development District

Debt Service Fund Series 2020

Statement of Revenues, Expenditures, and Changes in Fund Balance

For The Period Ending December 31, 2023

	Adopted Budget	Prorated Budget Thru 12/31/23	Actual Thru 12/31/23	Variance
Revenues:				
Assessments - Tax Roll	$ 32,759	$ 30,622	$ 30,622	$ -
Assessments - Direct	$ 957,179	$ 110,803	$ 110,803	$ -
Interest	$ 5,000	$ 1,250	$ 10,149	$ 8,899
Total Revenues	**$ 994,938**	**$ 142,675**	**$ 151,574**	**$ 8,899**
Expenditures:				
Interest - 11/1	$ 344,659	$ 344,659	$ 344,659	$ (0)
Principal - 5/1	$ 305,000	$ -	$ -	$ -
Interest - 5/1	$ 344,659	$ -	$ -	$ -
Total Expenditures	**$ 994,319**	**$ 344,659**	**$ 344,659**	**$ (0)**
Excess (Deficiency) of Revenues over Expendit	$ 619		$ (193,086)	
Other Financing Sources/(Uses):				
Transfer In/(Out)	$ -	$ -	$ 1	$ 1
Total Other Financing Sources/(Uses)	**$ -**	**$ -**	**$ 1**	**$ 1**
Net Change in Fund Balance	**$ 619**		**$ (193,085)**	
Fund Balance - Beginning	**$ 392,631**		**$ 1,390,852**	
Fund Balance - Ending	**$ 393,250**		**$ 1,197,767**	

Live Oak Lake

Community Development District

Capital Projects Fund Series 2016

Statement of Revenues, Expenditures, and Changes in Fund Balance

For The Period Ending December 31, 2023

	Adopted Budget	Prorated Budget Thru 12/31/23	Actual Thru 12/31/23	Variance
Revenues				
Interest	$ -	$ -	$ 2	$ 2
Total Revenues	**$ -**	**$ -**	**$ 2**	**$ 2**
Expenditures:				
Capital Outlay	$ -	$ -	$ -	$ -
Total Expenditures	**$ -**	**$ -**	**$ -**	**$ -**
Excess (Deficiency) of Revenues over Expenditures	**$ -**		**$ 2**	
Net Change in Fund Balance	**$ -**		**$ 2**	
Fund Balance - Beginning	**$ -**		**$ 263**	
Fund Balance - Ending	**$ -**		**$ 265**	

Live Oak Lake

Community Development District

Capital Projects Fund Series 2020

Statement of Revenues, Expenditures, and Changes in Fund Balance

For The Period Ending December 31, 2023

	Adopted Budget	Prorated Budget Thru 12/31/23	Actual Thru 12/31/23	Variance
Revenues				
Interest	$ -	$ -	$ 1	$ 1
Total Revenues	**$ -**	**$ -**	**$ 1**	**$ 1**
Expenditures:				
Capital Outlay	$ -	$ -	$ -	$ -
Total Expenditures	**$ -**	**$ -**	**$ -**	**$ -**
Excess (Deficiency) of Revenues over Expenditures	**$ -**		**$ 1**	
Other Financing Sources/(Uses)				
Transfer In/(Out)	$ -	$ -	$ (1)	$ (1)
Total Other Financing Sources (Uses)	**$ -**	**$ -**	**$ (1)**	**$ (1)**
Net Change in Fund Balance	**$ -**		**$ (0)**	
Fund Balance - Beginning	**$ -**		**$ 89**	
Fund Balance - Ending	**$ -**		**$ 89**	

Live Oak Lake

Community Development District

Month to Month

FY 2024

	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Total
Revenues:													
Assessments - Tax Collector (Net)	$ -	$ 46,320	$ 251,644	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 297,964
Assessments - Off Roll (Unplatted)	$ 29,123	$ -	$ 66,804	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 95,928
Developer Deficit Funding	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Interest Income	$ 39	$ 71	$ 74	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 184
Total Revenues	**$ 29,162**	**$ 46,391**	**$ 318,522**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 394,076**
Expenditures:													
General & Administrative:													
Supervisor Fees	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
FICA Expense	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Engineering	$ -	$ -	$ 63	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 63
Dissemination	$ 517	$ 417	$ 417	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,350
Assessment Roll	$ 5,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,000
Property Appraiser	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Arbitrage	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Attorney	$ 870	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 870
Annual Audit	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Trustee Fees	$ 4,041	$ 4,041	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 8,081
Management Fees	$ 3,216	$ 3,216	$ 3,216	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 9,647
Postage & Delivery	$ 82	$ 58	$ 217	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 357
Copies	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Insurance	$ 6,076	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 6,076
Legal Advertising	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Other Current Charges	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Office Supplies	$ 0	$ 1	$ 0	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1
Dues, Licenses & Subscriptions	$ 175	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 175
Website Hosting/Compliance	$ 388	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 388
Total Administrative	**$ 20,365**	**$ 7,732**	**$ 3,912**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 32,009**

Live Oak Lake

Community Development District

Month to Month

FY 2024

	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Total
Operations & Maintenance													
Field Expenditures													
Field Management	$ 1,313	$ 1,313	$ 1,313	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,938
Property Insurance	$ 3,879	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,879
Aquatic Control	$ 4,156	$ 4,264	$ 4,264	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 12,683
Mitigation Maintenance	$ 1,600	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,600
Midge Management	$ 2,033	$ 2,033	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,066
Contingency	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Landscape Maintenance	$ 22,586	$ 22,586	$ 22,586	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 67,757
Landscaping Replacements	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Pond Fountain Maintenance	$ -	$ 832	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 832
Irrigation Consultant Services	$ 500	$ 500	$ 500	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,500
Irrigation Repairs	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
General Repairs and Maintenance	$ 1,951	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,951
Electricity-Street Lights	$ 54	$ 55	$ 53	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 162
Water-Irrigation	$ 3,826	$ 3,750	$ 1,288	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 8,864
Capital Reserve	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
													$ -
Total Field	**$ 41,898**	**$ 35,332**	**$ 30,003**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 107,232**
Total Expenditures	**$ 62,263**	**$ 43,063**	**$ 33,915**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 139,241**
Excess (Deficiency) of Revenues over Expenditures	$ (33,100)	$ 3,328	$ 284,608	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 254,835

LIVE OAK LAKE

COMMUNITY DEVELOPMENT DISTRICT

Long Term Debt Report

FY 2024

Series 2016, Capital Improvement Revenue Bonds		
Interest Rate:	4.50%	
Maturity Date:	5/1/36	$5,630,000.00
Interest Rate:	4.625%	
Maturity Date:	5/1/47	$8,220,000.00
Reserve Fund Requirement:	Maximum Annual Debt Assessments	
Bonds outstanding - 9/30/2023		$13,850,000.00
Less:	May 1, 2024 (Mandatory)	$0.00
Less:	November 1, 2023 (Special Call)	($20,000.00)
Current Bonds Outstanding		**$13,830,000.00**

Series 2020, Capital Improvement Revenue Bonds		
Interest Rate:	3.125%	
Maturity Date:	5/1/25	$615,000.00
Interest Rate:	3.800%	
Maturity Date:	5/1/30	$1,745,000.00
Interest Rate:	4.400%	
Maturity Date:	5/1/40	$4,810,000.00
Interest Rate:	4.600%	
Maturity Date:	5/1/51	$8,525,000.00
Reserve Fund Requirement:	Maximum Annual Debt Assessments	
Bonds outstanding - 9/30/2023		$15,695,000.00
Less:	May 1, 2024 (Mandatory)	$0.00
Current Bonds Outstanding		**$15,695,000.00**

Total Current Bonds Outstanding	**$29,525,000.00**

Live Oak Lake

Community Development District

Unaudited Financial Reporting

February 29, 2024

Table of Contents

1	Balance Sheet
2-3	General Fund
4	Impact Fee Fund
5	Debt Service Fund Series 2016
6	Debt Service Fund Series 2020
7	Capital Projects Fund Series 2016
8	Capital Projects Fund Series 2020
9-10	Month to Month
11	Long Term Debt Report
12-14	Check Run Summary
15	Assessment Receipt Schedule

Live Oak Lake

Community Development District

Combined Balance Sheet

February 29, 2024

	General Fund	*Impact Fee Fund*	*Debt Service Fund*	*Capital Projects Fund*	*Totals Governmental Funds*
Assets:					
Cash:					
Operating Account	$ 495,538	$ 76,933	$ -	$ -	$ 572,471
Due from Impact Fee Fund	$ 24,989	$ -	$ -	$ -	$ 24,989
Due from General Fund	$ -	$ -	$ 42,460	$ -	$ 42,460
Deposits	$ 480	$ -	$ -	$ -	$ 480
Investments:					
Bank United	$ 17,522	$ -	$ -	$ -	$ 17,522
Series 2016					
Reserve	$ -	$ -	$ 955,025	$ -	$ 955,025
Revenue	$ -	$ -	$ 1,031,060	$ -	$ 1,031,060
Construction	$ -	$ -	$ -	$ 267	$ 267
Series 2020					
Reserve	$ -	$ -	$ 989,553	$ -	$ 989,553
Revenue	$ -	$ -	$ 217,965	$ -	$ 217,965
Construction	$ -	$ -	$ -	$ 89	$ 89
Total Assets	**$ 538,528**	**$ 76,933**	**$ 3,236,062**	**$ 356**	**$ 3,851,880**
Liabilities:					
Accounts Payable	$ 20,234	$ -	$ -	$ -	$ 20,234
Due to Debt Service	$ 42,460	$ -	$ -	$ -	$ 42,460
Due to General Fund	$ -	$ 24,989	$ -	$ -	$ 24,989
Total Liabilites	**$ 62,694**	**$ 24,989**	**$ -**	**$ -**	**$ 87,682**
Fund Balance:					
Nonspendable:					
Prepaid Items	$ 480	$ -	$ -	$ -	$ 480
Restricted for:					
Impact Fee	$ -	$ 51,945	$ -	$ -	$ 51,945
Debt Service - Series 2016	$ -	$ -	$ 2,027,472	$ -	$ 2,027,472
Debt Service - Series 2020	$ -	$ -	$ 1,208,590	$ -	$ 1,208,590
Capital Projects - Series 2016	$ -	$ -	$ -	$ 267	$ 267
Capital Projects - Series 2020	$ -	$ -	$ -	$ 89	$ 89
Unassigned	$ 475,355	$ -	$ -	$ -	$ 475,355
Total Fund Balances	**$ 475,835**	**$ 51,945**	**$ 3,236,062**	**$ 356**	**$ 3,764,198**
Total Liabilities & Fund Balance	$ 538,528	$ 76,933	$ 3,236,062	$ 356	$ 3,851,880

Live Oak Lake

Community Development District

General Fund

Statement of Revenues, Expenditures, and Changes in Fund Balance

For The Period Ending February 29, 2024

	Adopted Budget	Prorated Budget Thru 02/29/24	Actual Thru 02/29/24	Variance
Revenues:				
Assessments - Tax Collector (Net)	$ 318,757	$ 309,778	$ 309,778	$ -
Assessments - Off Roll (Unplatted)	$ 124,193	$ 124,195	$ 124,195	$ -
Developer Deficit Funding	$ 258,041	$ 107,517	$ -	$ (107,517)
Interest Income	$ -	$ -	$ 328	$ 328
Total Revenues	**$ 700,990**	**$ 541,489**	**$ 434,300**	**$ (107,189)**
Expenditures:				
General & Administrative:				
Supervisor Fees	$ 9,600	$ 4,000	$ 600	$ 3,400
FICA Expense	$ 734	$ 306	$ 46	$ 260
Engineering	$ 15,000	$ 6,250	$ 430	$ 5,820
Dissemination	$ 5,000	$ 2,083	$ 2,183	$ (100)
Assessment Roll	$ 5,000	$ 5,000	$ 5,000	$ -
Property Appraiser	$ 600	$ 250	$ -	$ 250
Arbitrage	$ 1,150	$ 479	$ -	$ 479
Attorney	$ 30,000	$ 12,500	$ 4,587	$ 7,914
Annual Audit	$ 5,100	$ 3,000	$ 3,000	$ -
Trustee Fees	$ 8,100	$ 8,100	$ 8,081	$ 19
Management Fees	$ 38,588	$ 16,078	$ 16,078	$ (0)
Postage & Delivery	$ 1,450	$ 604	$ 573	$ 32
Copies	$ 250	$ 104	$ -	$ 104
Insurance	$ 6,426	$ 6,426	$ 6,076	$ 350
Legal Advertising	$ 2,500	$ 1,042	$ -	$ 1,042
Other Current Charges	$ 350	$ 146	$ -	$ 146
Office Supplies	$ 100	$ 42	$ 2	$ 40
Dues, Licenses & Subscriptions	$ 175	$ 175	$ 175	$ -
Website Hosting/Compliance	$ 1,553	$ 776	$ 776	$ -
Total General & Administrative	**$ 131,676**	**$ 67,362**	**$ 47,607**	**$ 19,755**

Live Oak Lake

Community Development District

General Fund

Statement of Revenues, Expenditures, and Changes in Fund Balance

For The Period Ending February 29, 2024

	Adopted Budget	Prorated Budget Thru 02/29/24	Actual Thru 02/29/24	Variance
Operations & Maintenance				
Field Expenditures				
Field Management	$ 15,750	$ 6,563	$ 6,563	$ -
Property Insurance	$ 5,000	$ 5,000	$ 3,879	$ 1,121
Aquatic Control	$ 40,584	$ 16,910	$ 21,211	$ (4,301)
Mitigation Maintenance	$ 7,100	$ 2,958	$ 1,695	$ 1,263
Midge Management	$ 25,000	$ 10,417	$ 8,132	$ 2,285
Contingency	$ 15,000	$ 6,250	$ -	$ 6,250
Landscape Maintenance	$ 286,000	$ 119,167	$ 112,929	$ 6,238
Landscaping Replacements	$ 50,000	$ 20,833	$ -	$ 20,833
Pond Fountain Maintenance	$ 15,000	$ 6,250	$ 1,919	$ 4,331
Irrigation Consultant Services	$ 6,000	$ 2,500	$ 2,500	$ -
Irrigation Repairs	$ 15,000	$ 6,250	$ 3,456	$ 2,794
General Repairs and Maintenance	$ 15,000	$ 6,250	$ 1,951	$ 4,299
Electricity-Street Lights	$ 43,694	$ 18,206	$ 266	$ 17,940
Water-Irrigation	$ 64,182	$ 26,742	$ 13,653	$ 13,089
Capital Reserve	$ 18,250	$ 7,604	$ -	$ 7,604
Subtotal Field Expenditures	**$ 621,560**	**$ 261,900**	**$ 178,154**	**$ 83,746**
Total Operations & Maintenance	**$ 621,560**	**$ 261,900**	**$ 178,154**	**$ 83,746**
Total Expenditures	**$ 753,236**	**$ 329,262**	**$ 225,761**	**$ 103,501**
Excess (Deficiency) of Revenues over Expenditures	$ (52,245)		$ 208,540	
Net Change in Fund Balance	**$ (52,245)**		**$ 208,540**	
Fund Balance - Beginning	**$ 52,245**		**$ 267,295**	
Fund Balance - Ending	**$ 0**		**$ 475,835**	

Live Oak Lake

Community Development District

Impact Fee Fund

Statement of Revenues, Expenditures, and Changes in Fund Balance

For The Period Ending February 29, 2024

	Adopted Budget	Prorated Budget Thru 02/29/24	Actual Thru 02/29/24	Variance
Revenues:				
Impact Fees	$ -	$ -	$ 47,320	$ 47,320
Interest	$ -	$ -	$ -	$ -
Total Revenues	**$ -**	**$ -**	**$ 47,320**	**$ 47,320**
Expenditures:				
Stormwater	$ -	$ -	$ 76,928	$ (76,928)
Total Expenditures	**$ -**	**$ -**	**$ 76,928**	**$ (76,928)**
Excess (Deficiency) of Revenues over Expenditures	$ -		$ (29,608)	
Net Change in Fund Balance	**$ -**		**$ (29,608)**	
Fund Balance - Beginning	**$ -**		**$ 81,552**	
Fund Balance - Ending	**$ -**		**$ 51,945**	

Live Oak Lake

Community Development District

Debt Service Fund Series 2016

Statement of Revenues, Expenditures, and Changes in Fund Balance

For The Period Ending February 29, 2024

	Adopted Budget	Prorated Budget Thru 02/29/24	Actual Thru 02/29/24	Variance
Revenues:				
Assessments - Tax Roll	$ 954,993	$ 927,156	$ 927,156	$ -
Interest	$ 5,000	$ 2,083	$ 23,217	$ 21,134
Total Revenues	**$ 959,993**	**$ 929,239**	**$ 950,373**	**$ 21,134**
Expenditures:				
Interest - 11/1	$ 316,763	$ 316,763	$ 316,763	$ -
Special Call - 11/1	$ 15,000	$ 15,000	$ 20,000	$ (5,000)
Principal - 5/1	$ 325,000	$ -	$ -	$ -
Interest - 5/1	$ 316,763	$ -	$ -	$ -
Total Expenditures	**$ 973,525**	**$ 331,763**	**$ 336,763**	**$ (5,000)**
Excess (Deficiency) of Revenues over Expenditures	$ (13,532)		$ 613,611	
Net Change in Fund Balance	**$ (13,532)**		**$ 613,611**	
Fund Balance - Beginning	**$ 439,975**		**$ 1,413,862**	
Fund Balance - Ending	**$ 426,443**		**$ 2,027,472**	

Live Oak Lake

Community Development District

Debt Service Fund Series 2020

Statement of Revenues, Expenditures, and Changes in Fund Balance

For The Period Ending February 29, 2024

	Adopted Budget	Prorated Budget Thru 02/29/24	Actual Thru 02/29/24	Variance
Revenues:				
Assessments - Tax Roll	$ 32,759	$ 31,836	$ 31,836	$ -
Assessments - Direct	$ 957,179	$ 110,803	$ 110,803	$ -
Interest	$ 5,000	$ 2,083	$ 19,757	$ 17,674
Total Revenues	**$ 994,938**	**$ 144,722**	**$ 162,396**	**$ 17,674**
Expenditures:				
Interest - 11/1	$ 344,659	$ 344,659	$ 344,659	$ (0)
Principal - 5/1	$ 305,000	$ -	$ -	$ -
Interest - 5/1	$ 344,659	$ -	$ -	$ -
Total Expenditures	**$ 994,319**	**$ 344,659**	**$ 344,659**	**$ (0)**
Excess (Deficiency) of Revenues over Expendit	$ 619		$ (182,264)	
Other Financing Sources/(Uses):				
Transfer In/(Out)	$ -	$ -	$ 2	$ 2
Total Other Financing Sources/(Uses)	**$ -**	**$ -**	**$ 2**	**$ 2**
Net Change in Fund Balance	**$ 619**		**$ (182,262)**	
Fund Balance - Beginning	**$ 392,631**		**$ 1,390,852**	
Fund Balance - Ending	**$ 393,250**		**$ 1,208,590**	

Live Oak Lake

Community Development District

Capital Projects Fund Series 2016

Statement of Revenues, Expenditures, and Changes in Fund Balance

For The Period Ending February 29, 2024

	Adopted Budget	Prorated Budget Thru 02/29/24	Actual Thru 02/29/24	Variance
Revenues				
Interest	$ -	$ -	$ 4	$ 4
Total Revenues	**$ -**	**$ -**	**$ 4**	**$ 4**
Expenditures:				
Capital Outlay	$ -	$ -	$ -	$ -
Total Expenditures	**$ -**	**$ -**	**$ -**	**$ -**
Excess (Deficiency) of Revenues over Expenditures	**$ -**		**$ 4**	
Net Change in Fund Balance	**$ -**		**$ 4**	
Fund Balance - Beginning	**$ -**		**$ 263**	
Fund Balance - Ending	**$ -**		**$ 267**	

Live Oak Lake

Community Development District

Capital Projects Fund Series 2020

Statement of Revenues, Expenditures, and Changes in Fund Balance

For The Period Ending February 29, 2024

	Adopted Budget	Prorated Budget Thru 02/29/24	Actual Thru 02/29/24	Variance
Revenues				
Interest	$ -	$ -	$ 1	$ 1
Total Revenues	**$ -**	**$ -**	**$ 1**	**$ 1**
Expenditures:				
Capital Outlay	$ -	$ -	$ -	$ -
Total Expenditures	**$ -**	**$ -**	**$ -**	**$ -**
Excess (Deficiency) of Revenues over Expenditures	**$ -**		**$ 1**	
Other Financing Sources/(Uses)				
Transfer In/(Out)	$ -	$ -	$ (1)	$ (1)
Total Other Financing Sources (Uses)	**$ -**	**$ -**	**$ (1)**	**$ (1)**
Net Change in Fund Balance	**$ -**		**$ (0)**	
Fund Balance - Beginning	**$ -**		**$ 89**	
Fund Balance - Ending	**$ -**		**$ 89**	

Live Oak Lake

Community Development District

Month to Month

FY 2024

	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Total
Revenues:													
Assessments - Tax Collector (Net)	$ -	$ 46,320	$ 251,644	$ 9,068	$ 2,746	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 309,778
Assessments - Off Roll (Unplatted)	$ 29,123	$ -	$ 66,804	$ -	$ 28,267	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 124,195
Developer Deficit Funding	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Interest Income	$ 39	$ 71	$ 74	$ 74	$ 70	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 328
Total Revenues	**$ 29,162**	**$ 46,391**	**$ 318,522**	**$ 9,142**	**$ 31,082**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 434,300**
Expenditures:													
General & Administrative:													
Supervisor Fees	$ -	$ -	$ -	$ -	$ 600	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 600
FICA Expense	$ -	$ -	$ -	$ -	$ 46	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 46
Engineering	$ -	$ -	$ 63	$ 368	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 430
Dissemination	$ 517	$ 417	$ 417	$ 417	$ 417	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,183
Assessment Roll	$ 5,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 5,000
Property Appraiser	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Arbitrage	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Attorney	$ 870	$ -	$ 673	$ 1,291	$ 1,754	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 4,587
Annual Audit	$ -	$ -	$ -	$ -	$ 3,000	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,000
Trustee Fees	$ 4,041	$ 4,041	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 8,081
Management Fees	$ 3,216	$ 3,216	$ 3,216	$ 3,216	$ 3,216	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 16,078
Postage & Delivery	$ 82	$ 58	$ 217	$ 159	$ 56	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 573
Copies	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Insurance	$ 6,076	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 6,076
Legal Advertising	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Other Current Charges	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Office Supplies	$ 0	$ 1	$ 0	$ 0	$ 0	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 2
Dues, Licenses & Subscriptions	$ 175	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 175
Website Hosting/Compliance	$ 388	$ -	$ -	$ 388	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 776
Total Administrative	**$ 20,365**	**$ 7,732**	**$ 4,585**	**$ 5,837**	**$ 9,088**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 47,607**

Live Oak Lake

Community Development District

Month to Month

FY 2024

	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Jul-24	Aug-24	Sep-24	Total
Operations & Maintenance													
Field Expenditures													
Field Management	$ 1,313	$ 1,313	$ 1,313	$ 1,313	$ 1,313	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 6,563
Property Insurance	$ 3,879	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,879
Aquatic Control	$ 4,156	$ 4,264	$ 4,264	$ 4,264	$ 4,264	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 21,211
Mitigation Maintenance	$ 1,695	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,695
Midge Management	$ 2,033	$ 2,033	$ 2,033	$ 2,033	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 8,132
Contingency	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Landscape Maintenance	$ 22,586	$ 22,586	$ 22,586	$ 22,586	$ 22,586	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 112,929
Landscaping Replacements	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Pond Fountain Maintenance	$ -	$ 832	$ -	$ -	$ 1,087	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,919
Irrigation Consultant Services	$ 500	$ 500	$ 500	$ 500	$ 500	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 2,500
Irrigation Repairs	$ -	$ -	$ -	$ -	$ 3,456	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 3,456
General Repairs and Maintenance	$ 1,951	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,951
Electricity-Street Lights	$ 54	$ 55	$ 53	$ 52	$ 52	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 266
Water-Irrigation	$ 3,826	$ 3,750	$ 1,288	$ 1,169	$ 3,620	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 13,653
Capital Reserve	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
													$ -
Total Field	**$ 41,993**	**$ 35,332**	**$ 32,036**	**$ 31,916**	**$ 36,877**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 178,154**
Total Expenditures	**$ 62,358**	**$ 43,063**	**$ 36,620**	**$ 37,753**	**$ 45,966**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 225,761**
Excess (Deficiency) of Revenues over Expenditures	$ (33,195)	$ 3,328	$ 281,902	$ (28,612)	$ (14,884)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 208,540

LIVE OAK LAKE

COMMUNITY DEVELOPMENT DISTRICT

Long Term Debt Report

FY 2024

Series 2016, Capital Improvement Revenue Bonds		
Interest Rate:	4.50%	
Maturity Date:	5/1/36	$5,630,000.00
Interest Rate:	4.625%	
Maturity Date:	5/1/47	$8,220,000.00
Excess Revenues:	Remain In Revenue Fund	
Reserve Fund Definition:	Maximum Annual Debt Assessments	
Reserve Fund Requirement:	$955,025.00	
Reserve Fund Balance:	$955,025.04	
Bonds outstanding - 9/30/2023		$13,850,000.00
Less:	May 1, 2024 (Mandatory)	$0.00
Less:	November 1, 2023 (Special Call)	($20,000.00)
Current Bonds Outstanding		**$13,830,000.00**

Series 2020, Capital Improvement Revenue Bonds		
Interest Rate:	3.125%	
Maturity Date:	5/1/25	$615,000.00
Interest Rate:	3.800%	
Maturity Date:	5/1/30	$1,745,000.00
Interest Rate:	4.400%	
Maturity Date:	5/1/40	$4,810,000.00
Interest Rate:	4.600%	
Maturity Date:	5/1/51	$8,525,000.00
Excess Revenues:	Remain In Revenue Fund	
Reserve Fund Definition:	Maximum Annual Debt Assessments	
Reserve Fund Requirement:	$989,553.13	
Reserve Fund Balance:	$989,553.13	
Bonds outstanding - 9/30/2023		$15,695,000.00
Less:	May 1, 2024 (Mandatory)	$0.00
Current Bonds Outstanding		**$15,695,000.00**

Total Current Bonds Outstanding	**$29,525,000.00**